

1. Discussion Objective:

Work Session Date: May 21, 2012

Continuing discussions for the 2012-2013 fiscal year budget.

2. Submitter of Information:

- Council
- Town Staff
- Town Attorney

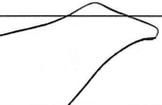
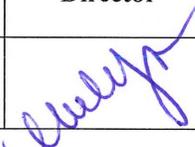
3. Estimated Time for this item: 60 minutes.

5. Background:

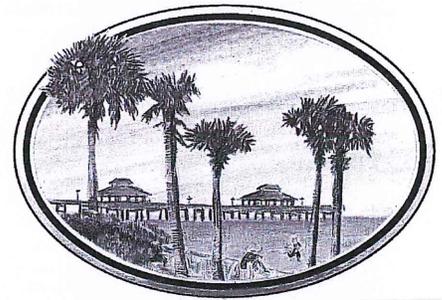
This is the second work session for the Council to discuss the FY 2013 annual budget.

Attachments:

1. 05/09/2012 memorandum
2. Budget Calendar
3. General Fund - YTD Revenues and Expenditures
4. General Fund revision detail
5. Water Utility - YTD Revenues and Expenditures
6. Capital Projects worksheet - all departments
7. Tax rates & taxing authority comparison
8. Tentative tax rate (*estimate*)

Town Manager	Town Attorney	Finance Director	Public Works Director	Community Development Director	Parks & Recreation Director	Town Clerk
						

Town of Fort Myers Beach



Attachment 1

Memo

To: Terry Stewart, Town Manager

From: Evelyn Wicks, Finance Director

Date: May 7, 2012

Re: FY 2013 Budget Updates

A handwritten signature in blue ink, appearing to read "Evelyn", is written over the "From:" line of the memo.

Included in this packet please find the following items for your review:

Budget calendar

The preliminary budget document is scheduled for delivery to the departments and Town Council in early June. To meet state requirements for the Truth in Millage (TRIM), the Council should adopt a preliminary millage rate at their last meeting in June. This rate will be included in the TRIM notice which is prepared and distributed by the property appraiser's office. As you know, the TRIM notice is sent to property owners in August of each year. The notice outlines the tentative millage rate established by each taxing authority and includes the times and dates of the required public hearings.

General Fund

The General Fund is the Town's main operating fund. It is the only fund that uses ad valorem taxes as a major revenue source. The fund is made up of department budgets. As the Town continues through the budget process, the General Fund forecasts for revenue and expected expenditures may change. If there are revisions, I will provide an explanation of the change and the affected line items and departments.

Year-to-date actual and comparison of 4/30/11 and 4/30/12

Preliminary budget with revisions

Revision detail

Water Utility

Year-to-date actual and comparison of 4/30/11 and 4/30/12
Preliminary budget no revisions

Capital projects list – All departments and funds

Project descriptions and status
Worksheet listing funding sources and expenditures

Millage rates and Taxing Authority comparison

1995 through 2012

Estimated millage rate with full year of Public Service Tax

The preliminary budget book will be delivered to the Council and posted on the Town's website during early June. Please contact me if I can provide any additional information for the May 21st budget discussion.

Town of Fort Myers Beach FY 2013 Budget Calendar

February, 2012	Budget forms to Departments
March 5, 2012	Council Workshop Overview of upcoming FY 2013 budget
May, 2012	Revenue forecast review - Manager & Finance Director Internal Budget reviews - Manager with Departments
Friday, June 1	Tentative Property Appraisal Value from Property Appraiser's Office; Property Appraiser certifies assessed property values on Form DR 420
June, 2012	Budget books distributed to Town Council, departments and posted to the Town website
TBD	Council Workshop Review of proposed General Fund budget
TBD	Council Workshop Review of Special Revenue, all other Funds and CIP
Monday, June 18 th	Council adopts tentative FY 13 millage rate and selects dates, times and places for public hearings
TBD	Submit proposed millage rate, dates, times and places for public hearings to Property Appraiser; Property Appraiser mails TRIM notice.
TBD	Council Workshop Final review of proposed General Fund, Special Revenue and all other budgets
Tuesday, September 4 *	First Public Hearing at 6:30 p.m. First public hearing on tentative budget and millage rate
Monday, September 24 *	Final Public Hearing at 6:30 p.m. Final public hearing to adopt budget and millage rate 2013 Budget adoption resolution and millage rate resolution; forward to Property Appraiser and Tax Collector

Town of Fort Myers Beach
General Fund Budget - Detail

FY 2013 - October 1, 2012 through September 30, 2013

Attachment 3

	Budget FY 2011-12	April YTD FY 2011-2012	April YTD FY 2010-2011	Revised FY2012- 13	Change from Preliminary
Revenues					
Property Taxes	\$ 2,057,381	\$ 1,791,760	\$ 2,224,909	\$ 2,057,381	\$ -
Franchise Fees	72,000	18,293	18,958	75,000	-
Sales Tax	425,429	177,522	225,195	425,429	-
Utilities Tax	405,376	2,337	4,233	404,876	-
Other Taxes	787,599	367,169	435,779	791,599	-
Short Term Rentals	-	100	693	-	-
Licenses & Permits	234,598	176,336	190,051	248,250	-
Fines & Forfeitures	50,000	1,945	10,673	50,000	-
Operating Grants	106,020	82,648	72,026	108,520	-
Charges for Service	669,100	334,726	389,983	591,028	-
Interest	59,800	23,564	9,552	54,350	-
Miscellaneous Revenues	153,721	98,794	102,007	130,550	-
Transfers	540,527	-	-	491,863	-
TOTAL REVENUES	\$ 5,561,551	\$ 3,075,194	\$ 3,684,060	\$ 5,428,846	\$ -

	Budget FY 2011-12	April YTD FY 2011-2012	April YTD FY 2010-2011	Revised FY2012- 13	Change from Preliminary
Expenditures					
Town Council	\$ 120,392	\$ 66,788	\$ 70,202	\$ 126,742	\$ (25,000)
Committees	7,000	825	1,132	7,500	-
Town Manager	257,799	134,876	95,843	262,660	-
Town Clerk	213,737	118,378	104,457	222,521	(833)
General Services	752,928	471,429	561,027	1,031,044	87,000
Legal Services	150,400	64,869	73,591	160,400	-
Financial Services	251,628	140,590	173,519	254,429	(708)
Public Works Administration	392,278	187,941	157,057	433,661	(431)
Parks and Recreation	880,954	401,716	404,006	918,472	(2,968)
Maintenance	591,896	274,699	336,416	677,830	(1,624)
Times Square	94,900	36,017	43,839	102,900	-
Maritime	207,389	107,619	87,910	219,109	(184)
Parking	343,000	177,127	176,194	343,000	-
Community Development Admin.	398,997	208,033	245,884	463,783	17,961
Building Division	541,390	131,312	345,419	293,582	(344)
Code Compliance	137,862	68,104	72,958	131,182	(1,518)
LPA	18,300	1,873	1,463	18,300	-
Mound House	184,701	58,319	96,221	126,631	(423)
Newton Park	16,000	7,038	7,875	24,950	-
FPAN Program (net)	-	2	10,710	-	-
Transfer Out to Emergency Fund	-	-	-	-	-
TOTAL EXPENDITURES	\$ 5,561,551	\$ 2,657,557	\$ 3,065,724	\$ 5,818,696	\$ 70,928

Funding gap

\$ (389,850) \$ (70,928)

Town of Fort Myers Beach
General Fund Budget - Detail
FY 2013 - October 1, 2012 through September 30, 2013

Revenues	Budget FY 2011-2012	April YTD FY 2011-2012	April YTD FY 2010-2011	Preliminary FY 2012-2013
Ad Valorem Taxes	\$ 2,057,381	\$ 1,791,760	\$ 2,224,909	\$ 2,057,381
Gas Utility Tax	8,000	2,337	4,233	7,500
Farmers Market	5,750	3,536	4,610	5,300
Solid Waste Franchise	72,000	18,293	18,958	75,000
Public Services Tax @ 10%	397,376	-	-	397,376
Communications Service Tax	617,759	302,719	328,075	617,759
Local Business Tax	1,000	4,000	4,372	7,500
State Revenue Sharing	114,840	48,445	86,848	114,840
Mobile Home Licenses	20,000	10,866	12,068	17,500
Alcoholic Beverage License	27,500	-	685	27,500
Half Cent Sales Tax	425,429	177,522	225,195	425,429
Special Event Permits	1,500	5,831	990	1,750
Other Misc. Revenue	50,000	42,901	39,415	50,000
Mound House Programs	9,000	-	3,425	6,000
Mound House Donations	-	12,936	1,247	2,500
Mound House Grant	-	28,500	-	-
Mound House Classes	-	546	-	-
Donations - non specific	20,000	-	-	250
Newton Park Classes	-	2,702	475	2,500
BORC Revenue	160,850	52,047	47,929	135,000
BORC Donations	-	5,429	9,314	5,000
CDBG Grant	33,500	-	-	33,500
Interest Earnings	6,500	292	364	1,200
Investment Earnings	52,500	23,272	8,723	52,500
Mooring Field Interest	800	-	465	650
Mooring Field Grant	-	-	-	-
Donation Account Interest	-	30	60	100
Sales Tax (pass thru)	5,000	-	-	5,000
Street Performer Licenses	-	2,000	1,295	2,500
Building Permit Fees	164,649	100,568	123,526	180,000
Site Review Fees	10,499	-	-	-
Zoning Fees	30,450	46,218	52,623	40,000
Radon Fees	-	3,527	2,961	-
County Filing Fees	-	20	-	-
Other Licenses/Permits	8,000	5,824	4,818	7,500
Sign Permits	4,500	-	200	4,500
Short Term Rental Fees	-	100	693	-
Code Enforcement	12,000	12,369	3,110	10,000
Environmental Restoration	3,000	-	528	2,000
Election Qualifying Fees	-	-	1,922	1,728
Neighborhood Landscape - Tree City	6,500	1,140	3,731	6,500
Other Fines & Forfeitures	50,000	1,945	10,673	50,000
Cultural Resources Merchandise	6,000	324	381	2,500
Cultural Resources Program Fees	3,000	-	150	2,500
FPAN Grant	-	-	42,821	-
Pump out services	500	555	645	500
Pool Fees	-	850	136	-
Pool Revenue	-	8,210	12,578	45,000

WCIND Grant - Law Enforce	54,120	31,815	-	54,120
WCIND Grant - Mooring Field Maintenance	18,400	9,397	27,958	18,400
Garbage collection- Times Square	35,000	13,185	11,939	30,000
Table Rental	37,721	23,914	8,522	37,700
FEMA Reimbursements	-	-	-	-
Harborage User Fees	90,000	37,245	76,654	83,500
Parking Facilities	400,000	229,014	241,459	309,000
Library Impact Fees	-	-	27,726	-
Fire Impact Fees (pass thru)	-	1,257	-	-
School Impact Fees	-	11,659	2,819	-
Admin Fees	-	95	1,831	-
Transfer in - from reserves	185,527			-
Transfer In - Investment Earnings Beach Nourishment	-			-
Transfer In - TDC Maintenance cost reimbursement	150,000			233,419
Transfer In-Water Utility (Administrative & Insurance)	205,000			258,444
<i>Total General Fund</i>	\$ 5,561,551	\$ 3,075,194	\$ 3,684,060	\$ 5,428,846

Town of Fort Myers Beach
General Fund Budget - Detail
FY 2013 - October 1, 2012 through September 30, 2013

<i>Expenses</i>	Budget FY 2011-2012	April YTD FY 2011-2012	April YTD FY 2010-2011	Preliminary FY 2012-2013
Town Council				
Council Compensation	74,400	43,400	43,400	74,400
Social Security	5,692	3,395	3,395	5,692
Town Council Minutes	5,000	2,714	2,970	5,000
Committee Minutes	3,000	3,627	3,250	7,000
IT System	-	-	3,642	-
Travel/Training/Meals	4,150	2,587	1,022	5,000
Telephone & Communications	2,100	3,832	1,089	3,600
Legislative printing/binding	600	-	-	600
Legal advertisements	13,200	4,575	3,088	13,200
Other advertisements	4,500	2,143	1,917	4,500
Misc Other Expense	7,500	265	429	7,500
Membership and dues	250	250	250	250
State Lobbyist	-	-	5,750	-
	\$ 120,392	\$ 66,788	\$ 70,202	\$ 126,742
Town Manager				
Salaries	161,472	90,021	64,792	165,508
Overtime	-	112	-	-
Social Security	11,939	5,987	4,988	14,673
Retirement	21,899	8,841	-	20,637
Life, Health and Disability	43,789	20,628	7,865	18,412
Car Allowance/Benefit package	6,000	3,461	14,173	27,930
Travel/Training/Meals	1,250	1,348	1,717	2,500
Telephone & Communications	1,200	484	829	1,500
Memberships and Dues	1,500	3,993	1,480	1,500
Contingency	8,750	-	-	10,000
	\$ 257,799	\$ 134,876	\$ 95,843	\$ 262,660
Town Clerk				
Salaries	142,729	82,812	67,925	144,560
Social Security	10,919	6,335	5,196	11,059
Retirement	14,273	7,567	6,801	14,456
Life, Health and Disability	39,316	18,735	22,152	32,471
Software	-	-	-	-
Travel/Training/Meals	2,000	525	1,262	7,600
Telephone & Communications	1,600	537	808	1,850
Memberships/Dues	400	135	135	525
Municipal Code	1,600	1,733	-	10,000
Misc Other Expense	900	-	179	-
	\$ 213,737	\$ 118,378	\$ 104,457	\$ 222,521
Legal				
	Budget FY 2011-2012	April YTD FY 2011-2012	April YTD FY 2010-2011	Preliminary FY 2012-2013

Legal consultant/Town Attorney	110,400	64,869	36,579	110,400
Other legal service	40,000	-	37,013	50,000
	<u>\$ 150,400</u>	<u>\$ 64,869</u>	<u>\$ 73,591</u>	<u>\$ 160,400</u>

General Services	Budget FY 2011-2012	April YTD FY 2011-2012	April YTD FY 2010-2011	Preliminary FY 2012-2013
Intern				27,000
State Unemployment Tax	14,300	8,954	11,485	10,000
Cleaning & alarm contracts	-	25,285	1,148	-
Postage	6,000	3,382	3,458	7,000
Repairs/maint ADA	10,000	7,417	1,984	10,000
Elections	-	-	15,845	-
Software	30,100	28,520	28,029	125,000
Misc. Supplies	3,000	417	1,483	3,000
Town Memberships	17,500	10,820	12,083	17,500
IT System	80,000	54,553	110,049	120,000
Office Furniture/Equipment	1,500	120	166	-
Travel and Training	-	-	-	-
Telephone & Communications	31,500	17,917	26,731	35,700
Books and periodicals	650	20	-	650
Town Hall lease	111,834	65,895	70,024	110,000
Storage	18,500	12,996	10,608	20,000
Copier	17,500	6,192	7,571	16,500
Printing and binding	1,500	-	-	2,500
Office Supplies	25,000	10,147	11,826	25,000
Emergency Communications	-	-	-	5,000
Filing Fee for Violations	350	420	532	750
Animal Control	72,944	39,981	54,773	72,944
Transfer to Emergency	-	-	-	-
"Request for Action Program"	-	-	-	-
Misc Other Expense	15,000	13,055	22,223	22,500
Keep Lee Beautiful	1,500	-	-	1,500
National Estuaries program	3,000	-	-	3,000
Special Events	12,500	22,818	9,939	25,000
Seasonal Events	30,500	16,227	15,105	112,000
Insurance	215,000	117,494	135,564	225,000
Workers Compensation	-	-	-	-
After school & Senior programs	33,250	8,800	10,400	33,500
	<u>\$ 752,928</u>	<u>\$ 471,429</u>	<u>\$ 561,027</u>	<u>\$ 1,031,044</u>

Committee Activities	Budget FY 2011-2012	April YTD FY 2011-2012	April YTD FY 2010-2011	Preliminary FY 2012-2013
Marine Resources Task Force	2,000	740	9	2,000
Anchorage Advisory	2,000	58	973	2,000
CRAB	2,000	18	150	2,000
CelCab	1,000	9	-	1,500
	<u>\$ 7,000</u>	<u>\$ 825</u>	<u>\$ 1,132</u>	<u>\$ 7,500</u>

Finance	Budget FY 2011-2012	April YTD FY 2011-2012	April YTD FY 2010-2011	Preliminary FY 2012-2013
Salaries	120,062	68,458	64,587	122,462
Social Security	9,185	5,224	5,031	9,367
Retirement	12,006	6,429	6,538	12,246

Life, Health and Disability	23,735	13,960	16,365	22,893
Membership and dues	750	460	440	750
Travel/Training/Meals	-	-	-	350
Telephone & Communications	840	486	453	1,260
Annual Audit	61,250	40,000	61,250	61,250
Accounting Services/Other	20,000	5,283	20,717	20,000
Employee Holding	-	(2,626)	(3,425)	-
Misc. Expense	-	-	-	-
Bank charges	3,800	2,915	1,563	3,850
	<u>\$ 251,628</u>	<u>\$ 140,590</u>	<u>\$ 173,519</u>	<u>\$ 254,429</u>

Public Works Administration	Budget FY 2011-2012	April YTD FY 2011-2012	April YTD FY 2010-2011	Preliminary FY 2012-2013
Salaries	236,967	111,756	101,385	242,790
Social Security	18,128	8,741	7,881	18,942
Retirement	23,697	10,278	10,187	24,759
Life, Health and Disability	64,398	24,101	25,627	59,151
Car Allowance	-	2,769	-	4,800
Travel/Training/Meals	4,400	142	224	1,500
Public Services	10,700	7,628	-	13,200
Other contracted services	28,468	20,745	9,834	61,000
Telephone & Communications	2,520	872	1,167	2,520
Dues	1,500	413	657	2,000
Uniforms	1,500	497	95	3,000
	<u>\$ 392,278</u>	<u>\$ 187,941</u>	<u>\$ 157,057</u>	<u>\$ 433,661</u>

Parks and Recreation	Budget FY 2011-2012	April YTD FY 2011-2012	April YTD FY 2010-2011	Preliminary FY 2012-2013
Salaries	323,980	139,971	128,075	318,187
Overtime	-	720	3,311	5,000
Social Security	23,182	10,749	10,021	24,724
Retirement	14,763	7,343	7,212	20,592
Life, Health and Disability	53,571	21,270	26,036	61,200
Maintenance and Repairs	35,750	25,838	25,231	35,000
Teens	11,000	1,875	1,838	10,000
Youth	7,150	722	336	12,000
Athletics	21,500	25,996	14,722	52,000
Seniors	23,000	11,334	16,424	20,000
Travel/Training/Meals	1,200	327	21	3,225
Capital Expenditures	-	-	-	23,800
BORC Marketing	3,675	3,354	500	17,400
BORC Telephone & Communications	-	591	472	500
BORC - Utilities	63,000	16,097	31,222	64,000
Bank charges	-	-	124	-
Dues and memberships	350	-	-	800
Bay Oaks Recreation Center Operations	14,800	33,695	14,928	-
Community marketing	-	-	7,702	-
BORC - Special events	8,120	5,145	6,752	13,925
Transition	-	-	-	-
Salaries - Pool	151,870	52,654	59,921	127,574
Overtime	-	130	-	-
Social Security - Pool	11,835	4,038	4,584	9,759
Retirement - Pool	3,276	1,710	1,928	3,342

Life, Health and Disability - Pool	10,932	5,176	6,791	8,974
Pool Telephone & Communications		72	96	420
Pool Operations	54,200	12,625	10,677	44,000
Pool Utilities	41,800	9,181	15,424	41,650
Pool Horticultural & Solid Waste	2,000	-	271	400
Pool Sales Tax	-	-	-	-
Pool Maintenance	-	11,103	9,385	-
	<u>\$ 880,954</u>	<u>\$ 401,716</u>	<u>\$ 404,006</u>	<u>\$ 918,472</u>

Maintenance	Budget FY 2011-2012	April YTD FY 2011-2012	April YTD FY 2010-2011	Preliminary FY 2012-2013
Salaries	245,395	128,936	141,681	261,316
Overtime	68,520	37,826	33,721	70,415
Social Security	24,014	12,668	13,141	25,377
Retirement	31,392	15,617	18,491	33,173
Life, Health and Disability	105,875	41,006	63,744	90,809
Contract Labor				74,880
Personnel, Health and safety	7,800	1,500	4,025	7,800
Travel/Training/Meals	1,000	945	685	1,960
Telephone & Communications	4,700	2,393	2,648	4,700
Emergency Communications & operations	4,500	1,439	1,161	5,000
Fuel	30,000	5,794	6,083	30,000
Equipment maintenance	10,000	1,464	2,512	12,200
Vehicle maintenance	35,000	14,257	22,483	36,000
Bridge maintenance	-	-	-	-
New vehicle/ equipment	-	1,116	8,929	-
Uniforms	12,500	6,061	6,773	13,000
Solid & horticultural waste collection	11,200	3,677	2,221	11,200
Misc. Expense	-	-	8,120	-
	<u>\$ 591,896</u>	<u>\$ 274,699</u>	<u>\$ 336,416</u>	<u>\$ 677,830</u>

Maritime	Budget FY 2011-2012	April YTD FY 2011-2012	April YTD FY 2010-2011	Preliminary FY 2012-2013
Salaries	31,200	17,220	16,838	31,824
Overtime	-	388	68	-
Social Security	2,387	1,259	1,205	2,434
Retirement	3,120	1,641	1,739	3,182
Life, Health and Disability	10,952	5,091	6,954	8,838
Maintenance and repair	13,730	2,687	982	16,730
Telephone & Communications	450	153	209	450
Bank charges	2,750		2,477	2,750
Channel maintenance & repair	-	-	103	-
Abandoned vessel removal	1,800	-	-	5,000
Capital improvements	13,000	16,982	-	16,000
MLE Enforcement (wages)	47,500	27,160	26,800	50,000
MLE Enforcement (fuel)	11,600	6,250	6,540	13,000
Sales tax (pass through)	3,900	1,530	-	3,900
Mooring Field-Operations	65,000	27,258	23,997	65,000
	<u>\$ 207,389</u>	<u>\$ 107,619</u>	<u>\$ 87,910</u>	<u>\$ 219,109</u>

Times Square	Budget FY 2011-2012	April YTD FY 2011-2012	April YTD FY 2010-2011	Preliminary FY 2012-2013
Solid Waste	43,000	17,120	19,409	43,000

Maintenance	51,000	17,515	23,939	59,000
Sales Tax	900	1,382	491	900
	<u>\$ 94,900</u>	<u>\$ 36,017</u>	<u>\$ 43,839</u>	<u>\$ 102,900</u>

Parking	Budget FY 2011-2012	April YTD FY 2011-2012	April YTD FY 2010-2011	Preliminary FY 2012-2013
Parking-Administration	325,000	174,777	174,772	325,000
Parking-Sales Tax		73		
Repair & Maintenance				18,000
Capital - Parking meters	18,000	2,277	1,422	-
	<u>\$ 343,000</u>	<u>\$ 177,127</u>	<u>\$ 176,194</u>	<u>\$ 343,000</u>

Community Development Admin.	Budget FY 2011-2012	April YTD FY 2011-2012	April YTD FY 2010-2011	Preliminary FY 2012-2013
Salaries	243,473	141,828	156,027	288,223
Overtime	-	60	150	-
Social Security	18,625	10,830	11,932	22,049
Retirement	24,347	11,528	15,676	28,822
Life, Health and Disability	56,552	30,064	43,358	68,789
Neighborhood Landscaping	12,500	4,748	8,693	12,500
Travel/Training/Meals	10,000	1,988	2,785	10,000
Telephone & Communications	-	510	106	400
Professional Services	25,000	2,614	4,970	20,000
EAR Compliance	-	-	-	-
Environmental Education & Restoration	-	2,160	500	4,000
Equipment	5,000	555	712	5,000
Miscellaneous		-	-	500
Dues/Memberships	3,500	1,149	976	3,500
	<u>\$ 398,997</u>	<u>\$ 208,033</u>	<u>\$ 245,884</u>	<u>\$ 463,783</u>

Building & Safety	Budget FY 2011-2012	April YTD FY 2011-2012	April YTD FY 2010-2011	Preliminary FY 2012-2013
Salaries	58,400	34,915	33,685	59,568
Social Security	4,468	2,671	2,587	4,556
Retirement	5,840	3,267	3,346	5,957
Life, Health and Disability	17,996	8,600	11,446	14,600
Travel/Training/Meals	-	50	138	1,500
Telephone & Communications	420	508	437	900
Inter-Local Agreement	311,544	25,962	155,772	46,000
Fees collected and remitted to Lee County	142,407	54,842	137,883	160,000
Dues/Memberships	315	496	125	500
	<u>\$ 541,390</u>	<u>\$ 131,312</u>	<u>\$ 345,419</u>	<u>\$ 293,582</u>

Code Compliance	Budget FY 2011-2012	April YTD FY 2011-2012	April YTD FY 2010-2011	Preliminary FY 2012-2013
Salaries	73,634	40,638	40,882	75,100
Overtime	-	-	779	-
Social Security	5,633	3,112	3,295	5,745
Retirement	9,117	3,290	4,282	7,510
Life, Health and Disability	24,968	11,115	14,336	19,157
Travel/Training/Meals	1,000	280	905	1,000
Telephone & Communications	1,260	195	198	420
Equipment maintenance	2,000	25	1,535	2,000

Membership & dues	2,000	569	30	2,000
Misc.	1,250	1,508	-	1,250
Special Master/Outside Attorney	17,000	7,372	6,716	17,000
	<u>\$ 137,862</u>	<u>\$ 68,104</u>	<u>\$ 72,958</u>	<u>\$ 131,182</u>

LPA	Budget FY 2011-2012	April YTD FY 2011-2012	April YTD FY 2010-2011	Preliminary FY 2012-2013
LPA Land Code Changes	-	-	-	-
LPA Planning Consultant	-	-	-	-
LPA Minutes	2,900	505	450	2,900
LPA Legal Assistance	-	-	-	-
LPA Printing & Binding	-	-	-	-
LPA Legal ads	-	-	-	-
LPA Office Supplies	-	-	-	-
LPA Miscellaneous	1,000	668	363	1,000
Historical Preservation	12,000	-	-	12,000
LPA Training	2,400	700	650	2,400
	<u>\$ 18,300</u>	<u>\$ 1,873</u>	<u>\$ 1,463</u>	<u>\$ 18,300</u>

Mound House	Budget FY 2011-2012	April YTD FY 2011-2012	April YTD FY 2010-2011	Preliminary FY 2012-2013
Salaries	108,952	32,796	56,526	80,140
Mound House Interns	2,200	-	3,353	-
Overtime	-	-	-	-
Social Security	8,503	2,509	4,581	6,131
Retirement	5,335	-	3,848	-
Life, Health and Disability	17,451	584	11,100	-
Postage	200	-	134	1,000
Cleaning and Alarm	1,000	1,348	387	1,500
Repairs/maintenance ADA	3,000	2,157	336	3,000
Newsletters/Advertising & Marketing	5,000	1,872	-	5,500
Emergency supplies	1,000	-	-	1,000
Equipment	750	137	492	1,000
Travel/Training/Meals	2,000	767	2,122	2,000
Telephone & Communications	2,650	593	1,422	3,000
Books/periodicals.	100	-	23	250
Utility Service	2,500	1,000	1,130	2,500
Storage	1,100	674	665	1,100
Printing and binding	1,600	-	-	1,000
Equipment maintenance	350	254	-	500
Office Supplies	2,000	413	1,669	2,500
Membership & Dues	500	75	332	500
Pest control - indoor	250	7	3	250
Drinking water	200	-	-	200
Software	5,500	-	-	-
Uniforms	1,000	-	-	1,000
Classes and Tours	4,000	-	1,064	4,000
Inventory merchandise for resale	500	-	2,465	2,000
Shell Mound Exhibit	-	-	604	-
Events	2,000	-	-	2,000
Educational Supplies	3,000	179	921	1,500
Sales Tax (pass through)	60	14	8	60
Misc Other Expense	2,000	12,941	3,037	3,000

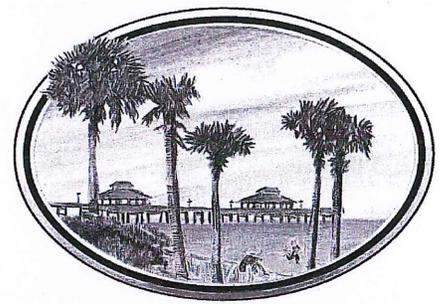
\$ 184,701
\$ 58,319
\$ 96,221
\$ 126,631

Newton Park	Budget FY 2011-2012	April YTD FY 2011-2012	April YTD FY 2010-2011	Preliminary FY 2012-2013
Postage	50	-	250	250
Travel/Training/Meals	-	-	-	-
Cleaning and Alarm	1,000	2,308	1,888	3,500
Repair & Maintenance; supplies	5,000	754	1,000	5,000
Advertising & Marketing newsletter	200	-	-	1,000
Emergency supplies	1,000	-	1,000	1,500
Telephone & Communications	900	931	706	1,500
Utilities	2,000	435	1,746	3,500
Office Supplies	-	-	200	200
Printing & Binding	250	-	-	500
Pest control - indoor	200	52	133	250
Drinking Water	-	-	-	200
Events	500	-	-	1,000
Classes	4,000	2,186	380	4,000
Merchandise for resale	500	-	-	1,500
Sales Tax (pass through)	50	-	-	50
Misc.	350	373	573	1,000
	<u>\$ 16,000</u>	<u>\$ 7,038</u>	<u>\$ 7,875</u>	<u>\$ 24,950</u>

FPAN	Budget FY 2011-2012	April YTD FY 2011-2012	April YTD FY 2010-2011	Preliminary FY 2012-2013
Salaries	-	-	6,417	-
Interns	-	-	-	-
Social Security	-	-	491	-
Retirement	-	-	577	-
Life, Health and Disability	-	-	1,733	-
Postage	-	-	-	-
Advertising & Marketing	-	-	301	-
Travel/Training/Meals	-	-	578	-
Utility Service	-	-	-	-
Telephone & Communications	-	2	16	-
Equipment Maintenance	-	-	-	-
Office supplies	-	-	204	-
Memberships and Dues	-	-	-	-
Overflow	-	-	-	-
Educational supplies	-	-	-	-
Cirriculum Specialist	-	-	-	-
Portable exhibits	-	-	-	-
Miscellaneous	-	-	393	-
Transfer Administrative costs	-	-	-	-
vehicle insurance - 2 vehicles	-	-	-	-
	<u>\$ -</u>	<u>\$ 2</u>	<u>\$ 10,710</u>	<u>\$ -</u>

Totals General Fund
\$ 5,561,551
\$ 2,657,557
\$ 3,065,724
\$ 5,818,696

Town of Fort Myers Beach



Attachment 4

Memo

To: Terry Stewart, Town Manager

From: Evelyn Wicks, Finance Director

Date: May 7, 2012

Re: FY 2013 Budget Updates

Evelyn

The original funding gap for the General Fund as of the March 5th meeting was \$318,922. As we continue through the budget process, there may be some changes and additions. There have been some budget revisions since the March meeting and the revised funding gap is \$389,850. I have listed, by department, the changes for your review.

Department	Amount	Description
Town Council	\$ (25,000)	Assign IT expense to General Services
General Services	87,000	Transfer IT expense from Town Council; add Fireworks expense @ \$62,000
Community Dev. Admin	17,961	Reduce Consultant (-\$50,000); Add Permitting Clerk position
Maritime	(184)	Personnel cost recalculation
Building Division	(344)	Personnel cost recalculation
Mound House	(423)	Personnel cost recalculation
Public Works Adm	(431)	Personnel cost recalculation
Finance	(708)	Personnel cost recalculation
Town Clerk	(833)	Personnel cost recalculation
Code Compliance	(1,518)	Personnel cost recalculation
Maintenance	(1,624)	Personnel cost recalculation
Parks and Recreation	(2,968)	Personnel cost recalculation
	\$ 70,928	

The *Personnel cost recalculation* corrects a minor error in the employee benefit calculations

Town of Fort Myers Beach
 Water Utility Enterprise Fund Budget - Summary
 FY 2013 - October 1, 2012 through September 30, 2013

	Budget FY 2011-12	March YTD FY 2011-2012	March YTD FY 2010-2011	Revised Preliminary FY2012-13
Revenues				
Water Utility Enterprise	3,806,400	1,889,493	1,817,506	3,848,600
Expenditures				
Water Utility Enterprise	3,806,400	1,161,008	920,522	3,848,600
Funding gap				\$ (0)

Town of Fort Myers Beach
Water Utility Enterprise Fund Budget - Detail
FY 2013 - October 1, 2012 through September 30, 2013

Revenues

Water Utility Enterprise Fund	Budget FY 2011-2012	March YTD FY 2011-2012	March YTD FY 2010-2011	Preliminary FY 2012-2013
Miscellaneous	2,160	5,873	12,702	8,000
Interest Income	2,000	1,703	2,468	2,300
Tap in Charges/Other customer charges	1,000	2,905	-	16,000
Establish service charge	4,140	6,716	5,941	4,000
Trip charges	600	685	399	800
Reconnection Fees	3,200	2,732	2,829	3,200
Overpayments		39,653	40,904	-
Fire Service	9,000	12,302	11,550	10,000
Water	3,393,300	1,578,621	1,509,520	3,393,300
Water - late charges	11,000	6,596	8,724	11,000
Water - Administration	80,000	50,236	50,039	90,000
Deposits		19,971	17,151	-
Water - Capital Reserves	300,000	155,855	155,279	310,000
Water Impact Fees	-	5,646	-	-
<i>Total - Water Utility Enterprise Fund</i>	<u>\$ 3,806,400</u>	<u>\$ 1,889,493</u>	<u>\$ 1,817,506</u>	<u>\$ 3,848,600</u>

Expenses

Water Utility Enterprise Fund	Budget FY 2011-2012	March YTD FY 2011-2012	March YTD FY 2010-2011	Preliminary FY 2012-2013
Salaries		14,668.00	-	40,947
FICA		1,122.14	-	3,132
Retirement		1,312.40	-	4,095
Life, Health & Disability		2,916.52	-	9,313
Administrative Expense	92,949	223	-	178,444
Professional Services	157,000	6,790	1,462	148,000
Accounting & auditing	21,000	7,500	19,400	25,000
Other Contractual Services	79,495	2,470	15	93,500
Utility Services	41,000	18,580	16,241	46,000
Insurance	80,000	-	-	80,000
Repair and maintenance	334,901	114,907	124,382	439,500
Other Current charges	2,591	646	4,632	4,700
Office supplies	-	-	-	5,437
Operating supplies	17,500	3,498	11,149	19,000
Capital Additions/Operations Equipment	256,000	16,024	21,543	198,000
Depreciation expense	222,737	-	-	222,737
Travel/training/meals	3,000	-	-	3,000
Professional Services Management	454,612	227,306	208,474	468,250
Security Deposit Refunds		8,515	5,921	-
Bank charges	15,000	12,066	10,598	16,000
Membership and dues	600	-	-	600
Bulk water agreement	1,301,735	550,370	450,147	1,340,787
Professional services - legal	50,000	-	10,015	50,000
Capital Improvements	153,246	142,084	3,961	100,000
Reserve - Capital improvements	300,000	-	-	107,050
Notes payable - interest	43,034	30,010	32,582	65,108
Notes payable - principal	180,000	-	-	180,000
	<u>\$ 3,806,400</u>	<u>\$ 1,161,008</u>	<u>\$ 920,522</u>	<u>\$ 3,848,600</u>

Attachment 6

Town of Fort Myers Beach
Capital Projects
FY 2013

Transportation	Total Project Estimates	Remaining Completion Cost	FY 2013 Preliminary	Department
Basin Based Project HMPG 1609	\$ 1,200,000	\$ 800,000	\$ 599,400	Public Works
Stormwater Implementation of Master Plan	25,000,000	25,000,000	1,250,000	Public Works
Solid Waste Transfer station	45,900	45,900	45,900	Public Works
Road resurfacing /Improvements	180,000	180,000	180,000	Public Works
Multi-modal improvements - Crescent St, Connecticut and Matanzas	1,892,000	1,892,000	95,000	Public Works
Multi-modal improvements - unidentified projects	1,200,000	1,200,000	-	Public Works
Total Transportation	\$ 29,517,900	\$ 29,117,900	\$ 2,170,300	

Non-Transportation	Total Project Estimates	Remaining Completion Cost	FY 2013 Preliminary	Department
Vehicle - light pick up truck code enforcement	14,000	14,000	14,000	Community Development
Newton Park - Patio furniture	2,500	2,500	2,500	Parks and Recreation
Newton Park - refrigerator and kitchen appliances	1,000	1,000	1,000	Parks and Recreation
Community Pool - back up pump	4,000	4,000	4,000	Parks and Recreation
Community Pool - replace damaged shade structure	4,500	4,500	4,500	Parks and Recreation
Community Pool - pool vacuum	2,500	2,500	2,500	Parks and Recreation
Bay Oaks - restroom partitions	7,500	7,500	7,500	Parks and Recreation
Bay Oaks - equipment storage building	12,000	12,000	12,000	Parks and Recreation
Bay Oaks - baseball backstop fence repairs	5,000	5,000	5,000	Parks and Recreation
Beach Renourishment	1,000,000	1,000,000	-	Public Works
Mound House (estimated total project cost including acquisition)	3,580,228	1,175,457	1,125,457	Public Works
Newton Park (estimated total project cost)	3,215,500	114,925	114,925	Public Works
Beach Access Comfort Stations	155,100	38,000	15,000	Public Works
Beach & Bay Access Improvements	858,384	858,384	209,396	Public Works
Newton Park shade structure	40,000	40,000	30,000	Public Works
Public Dock	50,000	50,000	15,000	Public Works
Times Square paver replacement	185,000	185,000	185,000	Public Works
Public parking Improvements	70,000	70,000	35,000	Public Works
Times Square - clock improvements	7,000	7,000	7,000	Public Works
Times Square - bench/bike rack replacements	9,250	9,250	-	Public Works
Times Square - Lights/Fixtures/Electric	50,000	50,000	4,000	Public Works
Vehicle - FUSO (2)	130,000	130,000	130,000	Public Works
Vehicle - SUV	32,000	32,000	32,000	Public Works
Tennant sweeper	37,000	37,000	37,000	Public Works
Kubota	12,000	12,000	-	Public Works
BASE Light duty vehicle	18,000	18,000	18,000	Public Works
Mower	3,000	3,000	-	Public Works
Public Works - Equipment shed	56,000	56,000	20,000	Public Works
Water Utility Phase I and IA	4,120,000	4,120,000	2,500,000	Water Utility
Water Utility Phase II	13,200,000	13,200,000	200,000	Water Utility
Water Utility Phase III	8,400,000	8,400,000	200,000	Water Utility
Water Utility - Project camera and computer	6,000	6,000	4,000	Water Utility
Water Utility - GPS	4,500	4,500	4,500	Water Utility
Total Non-Transportation	\$ 35,291,962	\$ 29,669,516	\$ 4,939,278	

Total All Capital Projects	\$ 64,809,862	\$ 58,787,416	\$ 7,109,578	
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Public Works

	Total Project Estimates	Remaining Completion Cost	FY 2013 Preliminary	Department
BASE Light duty vehicle	18,000	18,000	18,000	Public Works
Basin Based Project HMPG 1609	\$ 1,200,000	\$ 800,000	\$ 599,400	Public Works
Beach & Bay Access Improvements	858,384	858,384	209,396	Public Works
Beach Access Comfort Stations	155,100	38,000	15,000	Public Works
Beach Renourishment	1,000,000	1,000,000	-	Public Works
Kubota	12,000	12,000	-	Public Works
Mower	3,000	3,000	-	Public Works
Multi-modal improvements - Crescent St, Connecticut and Matanzas	1,892,000	1,892,000	95,000	Public Works
Multi-modal improvements - unidentified projects	1,200,000	1,200,000	-	Public Works
Public Dock	50,000	50,000	15,000	Public Works
Public parking Improvements	70,000	70,000	35,000	Public Works
Public Works - Equipment shed	56,000	56,000	20,000	Public Works
Road resurfacing /Improvements	180,000	180,000	180,000	Public Works
Solid Waste Transfer station	45,900	45,900	45,900	Public Works
Stormwater Implementation of Master Plan	25,000,000	25,000,000	1,250,000	Public Works
Tennant sweeper	37,000	37,000	37,000	Public Works
Times Square - bench/bike rack replacements	9,250	9,250	-	Public Works
Times Square - clock improvements	7,000	7,000	7,000	Public Works
Times Square - Lights/Fixtures/Electric	50,000	50,000	4,000	Public Works
Times Square paver replacement	185,000	185,000	185,000	Public Works
Vehicle - FUSO (2)	130,000	130,000	130,000	Public Works
Vehicle - SUV	32,000	32,000	32,000	Public Works
<i>Total Public Works</i>	\$ 32,190,634	\$ 31,673,534	\$ 2,877,696	

Water Utility

	Total Project Estimates	Remaining Completion Cost	FY 2013 Preliminary	Department
Water Utility Phase I and IA	4,120,000	4,120,000	2,500,000	Water Utility
Water Utility Phase II	13,200,000	13,200,000	200,000	Water Utility
Water Utility Phase III	8,400,000	8,400,000	200,000	Water Utility
Water Utility - Project camera and computer	6,000	6,000	4,000	Water Utility
Water Utility - GPS	4,500	4,500	4,500	Water Utility
	\$ 25,730,500	\$ 25,730,500	\$ 2,908,500	

Community Development

Vehicle - light pick up truck code enforcement
Total Community Development

Total Project Estimates	Remaining Completion Cost	FY 2013 Preliminary	Department
14,000	14,000	14,000	Community Development
\$ 14,000	\$ 14,000	\$ 14,000	

Parks and Recreation

Bay Oaks - baseball backstop fence repairs
 Bay Oaks - equipment storage building
 Bay Oaks - restroom partitions
 Community Pool - back up pump
 Community Pool - pool vacuum
 Community Pool - replace damaged shade structure
 Mound House (*estimated total project cost including acquisition*)
 Newton Park - Patio furniture
 Newton Park - refrigerator and kitchen appliances
 Newton Park (*estimated total project cost*)
 Newton Park shade structure
Total Parks and Recreation

Total Project Estimates	Remaining Completion Cost	FY 2013 Preliminary	Department
5,000	5,000	5,000	Parks and Recreation
12,000	12,000	12,000	Parks and Recreation
7,500	7,500	7,500	Parks and Recreation
4,000	4,000	4,000	Parks and Recreation
2,500	2,500	2,500	Parks and Recreation
4,500	4,500	4,500	Parks and Recreation
3,580,228	1,175,457	1,125,457	Parks and Recreation
2,500	2,500	2,500	Parks and Recreation
1,000	1,000	1,000	Parks and Recreation
3,215,500	114,925	114,925	Parks and Recreation
40,000	40,000	30,000	Parks and Recreation
\$ 6,874,728	\$ 1,369,382	\$ 1,309,382	

Town of Fort Myers Beach Tax Rates 1995-2012

Year	Final Taxable Value	Millage	Taxes Levied
1996	\$ 1,097,507,100	1.0604	\$ 1,163,797
1997	1,149,535,220	1.0961	1,260,006
1998	1,192,180,910	1.0961	1,306,749
1999	1,289,215,850	1.0961	1,413,109
2000	1,387,116,900	1.0961	1,520,419
2001	1,616,283,120	1.0400	1,680,934
2002	1,888,027,310	1.0400	1,963,548
2003	2,291,140,270	1.0000	2,291,140
2004	2,655,675,540	0.8500	2,257,324
2005	3,063,418,220	0.7498	2,296,951
2006	3,780,475,940	0.6096	2,304,578
2007	3,910,189,400	0.6053	2,366,838
2008	3,422,119,910	0.7093	2,427,310
2009	3,003,712,140	0.8187	2,459,139
2010	2,639,001,882	0.9144	2,413,102
2011	2,526,533,362	0.8144	2,057,609

*2012 Tax Bill for a property valued at \$200,000 on Fort Myers Beach
with no homestead exemptions*

Agency	Rate	Proceeds	% of Tax Bill
School District State	5.6060	1,121.20	34.01%
Lee County General Revenue	3.6506	730.12	22.15%
FMB Fire District	2.5700	514.00	15.59%
School District Local	2.2480	449.60	13.64%
Town of Fort Myers Beach	0.8144	162.88	4.94%
Lee County Preservation Lands MSTU	0.5000	100.00	3.03%
FMB Library	0.4999	99.98	3.03%
SFL Water Mgmt Okeechobee	0.1954	39.08	1.19%
SFL Water Mgmt District Levy	0.1785	35.70	1.08%
FMB Mosquito	0.0878	17.56	0.53%
SFL Water Mgmt Everglades	0.0624	12.48	0.38%
West Coast Inland Navigation District	0.0394	7.88	0.24%
Lee County Hyacinth Control	0.0310	6.20	0.19%
<i>Total</i>	<i>16.483400</i>	<i>\$ 3,296.68</i>	<i>100.00%</i>

Source: Lee County Property Appraiser

Town of Fort Myers Beach
Estimated millage rate with Public Service Tax

Year	Final Taxable Value	Millage	Taxes Levied
1996	\$ 1,097,507,100	1.0604	\$ 1,163,797
1997	1,149,535,220	1.0961	1,260,006
1998	1,192,180,910	1.0961	1,306,749
1999	1,289,215,850	1.0961	1,413,109
2000	1,387,116,900	1.0961	1,520,419
2001	1,616,283,120	1.0400	1,680,934
2002	1,888,027,310	1.0400	1,963,548
2003	2,291,140,270	1.0000	2,291,140
2004	2,655,675,540	0.8500	2,257,324
2005	3,063,418,220	0.7498	2,296,951
2006	3,780,475,940	0.6096	2,304,578
2007	3,910,189,400	0.6053	2,366,838
2008	3,422,119,910	0.7093	2,427,310
2009	3,003,712,140	0.8187	2,459,139
2010	2,639,001,882	0.9144	2,413,102
2011	2,526,533,362	0.8144	2,057,609
2012	2,526,533,362	0.7000	\$ 1,768,573

The Public Service Tax went into effect on April 1, 2012 with the understanding that the millage rate is to be lowered on a dollar for dollar basis. The current millage rate is .8144; the rate for the upcoming fiscal year should be .7000 (est)