

MINUTES
FORT MYERS BEACH
AUDIT COMMITTEE
Town Hall - Council Chambers
2523 Estero Boulevard
Fort Myers Beach, FL 33931

Monday, January 13, 2014

I. CALL TO ORDER

Meeting was called to order at 9:03 a.m. by Chair Rodwell. Members present: Dick Cote, Daniel Hughes, Edward Lombard, James Rodwell, and James Steele.
Absent: Bob Raymond
Staff present: Lisa Kolar and Evelyn Wicks.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

No public comment.

IV. APPROVAL OF MINUTES of December 10, 2013

MOTION: Mr. Steele moved to approve the minutes as submitted; second by Mr. Cote.
VOTE: Motion passed unanimously.

V. CURRENT ITEMS

A. Water Utility Policies and Procedures

In progress.

B. Wire Transfer Policy

Mr. Cote provided a draft policy for review. Discussion was held regarding the federal wire system, authorization procedure, controls initiating wire transfers, limit on the size of the wire, and reporting transfers.

C. FY14 - November Financial Statements - Unaudited

Ms. Wicks noted that the audit was in progress. Ms. Wicks reviewed financial statements. Discussion was held concerning GAI expenses and bank charges.

VI. MEMBER ITEMS AND REPORTS

Mr. Hughes reported that Council approved the investment policy.
Mr. Cote stated that he would not be available for the next meeting. Ms. Wicks indicated that she would provide alternate dates.

MOTION: Mr. Steele moved that the next meeting be March 10, 2014; second by Mr. Cote.
VOTE: Motion passed unanimously.

VII. SET AGENDA FOR NEXT MEETING

VIII. PUBLIC COMMENT

No public comment.

IX. ADJOURNMENT

MOTION: Mr. Lombard moved to adjourn; second by Mr. Cote.
VOTE: Motioned passed unanimously.

Meeting adjourned at 9:55 a.m.

Adopted 3/10/2014 with/without changes. Motion by JIM STEELE
(DATE)

Vote: 4-0 Signature: James D. Lombard

- End of document