

1. Discussion Objective:

Work Session Date: Jan 7, 2013

Determine whether there should be any amendments to the Town Code relating to advisory committees.

2. Submitter of Information:

- Council
- Town Staff
- Town Attorney

3. Estimated Time for this item:

30 minutes

5. Background:

In discussions of Agenda Management items, the Council expressed a desire to have the Town's advisory committees and boards be consistent in terms of membership and quorum requirements. The Council directed the Town Attorney to review the ordinances that regulate all advisory committees/boards so that Town Council can discuss what amendments might be desirable to try to make the regulations governing such boards consistent.

Additionally, consensus of Council was to also discuss possibly expanding membership on committees/boards to include non-island residents.

The Town Attorney prepared a spreadsheet detailing the regulations for the various committees which is attached hereto.

Town Manager	Town Attorney	Finance Director	Public Works Director	Community Development Director	Parks & Recreation Director	Town Clerk

Title	# of members	Term of office	Term Limits	Minimum # of meetings	Quorum Requirement	Qualification of Members	Other
Anchorage Advisory Committee	Minimum of 5, maximum of 7	2 year staggered terms	2 consecutive 2 year terms	Quarterly	None stated, so simple majority is quorum	Must be Town resident, different disciplines	
Bay Oaks Recreational Campus Advisory Committee	Minimum of 5, maximum of 7	2 year staggered terms	unlimited	Every other month	Majority plus one	Two members may be non-residents	
Community Resource Advisory Board	Minimum of 5, maximum of 7	2 year staggered terms	1 term limit; after out of office for 1 year, can be appointed to one additional two year term	Quarterly	None stated, so simple majority is quorum	Must be Town resident or own property in the Town	
Cultural and Environmental Learning Center Advisory Board	Minimum of 5, maximum of 7	2 year staggered terms	2 consecutive 2 year terms; after out of office for 1 year, can be appointed to one additional 2 year term	8 times per year	None stated, so simple majority is quorum	Must be Town resident or own property in the Town	Section 2-225 conflicts and should have been deleted
Marine Resources Task Force	Minimum of 5, maximum of 7	2 year staggered terms	2 consecutive 2 year terms; after out of office for 1 year, can be appointed to one additional 2 year term	8 times per year	None stated, so simple majority is quorum	Must be Town resident or own property in the Town	

Town Hall Search Committee	5 members	One year	Two consecutive one year terms	None specified	None stated, so simple majority is quorum	Must be Town resident or own property in the Town	Can't serve on any other Town Committee
Audit Committee	5 members	4 year staggered terms	Two consecutive four year terms	As often as necessary	Three members	Town residents, but requirement can be waived by Council	
Public Safety Committee (as proposed)	Minimum of 5, maximum of 7	2 year staggered terms	None	Every other month	Majority plus one	Town resident	