



MEMORANDUM

Date: April 12, 2022
To: Town Council
Through: Roger T. Hernstadt, Town Manager
From: Alison Giesen, Director, Culture, Parks & Recreation
Re: Parks & Recreation Report March 2022 Activities

ITEMS FOR COUNCIL DIRECTION: NONE

NOTE: Due to the current staffing shortages the pool hours will not be able to be extended until additional employees are hired.

RECREATION CENTER PROGRAMMING

Hours of operation and scheduled programs:

- Weight Room:
Monday- Friday: 8:00am – 8:00pm
Saturday: 8:00am – 3:00 pm
- Open Gym: (only half of the gym will be open for basketball)
Monday-Friday: 6:00pm – 8:00pm
Saturday: 12:00pm – 3:00 pm
- Pickleball:
Monday-Friday: 10:30am – 1:30pm
Saturday: 9:00am – 12:00pm

Inside fitness classes: - participants all socially distanced at least 7 feet apart.

- Aerobics Class: Monday/Wednesday/Friday 9:00am-10:00am
- Pilates: Mondays/Thursdays 8:00am-9:00am
- Cardio and Sculpt: Tuesdays 8:00am
- Spin: Tuesdays/ Thursdays 9:00am-10:00am
- Weight Training Class: Wednesdays: 8:00am-9:00am/ Saturdays 9:00am-10:00am
- Fit Mix Class: Fridays 8:00am-9:00am.

RECREATION

Athletics

- Staff conducting research for future athletic trends and are continuing to plan new programs for the year. Ongoing.
- Program proposals have been prepared for Youth Flag Football league, Adult Softball league, and a Disc Golf Tournament.
- Adult Softball registration was closed March 11. Only two teams signed up and the league was unable to be held.
- FMB Little League has begun practice and the agreement has been signed. Opening day was held on March 5, 2022, at 9:30am.
- Pickleball is offered indoors Monday-Friday from 10:30am – 1:30pm and Saturdays from 9:00am-12:00pm. Participants are asked to social distance, and it is recommended they wear a mask while waiting to play.
- Open gym is offered daily. Monday-Friday from 6:00pm-8:00pm. Saturday from 12:00pm-3:00pm.
- Youth summer basketball program being planned.

Youth

- Spring semester of Club Rec is in session. We have 36 participants registered.
- Summer Camp Registration is open and available on the Town's website.
- Fun Day Registrations have been completed and put on the Town's website for the remainder of the year.
- Crafts have been purchased for the remainder of the Club Rec semester to provide a variety of activities during the afterschool program.
- Trips for summer camp have been approved, staff will begin planning trips for the kids to take.

Teens

- The trip to the Florida Everblades game on Saturday, March 19th was a success. We had 6 participants and enjoyed watching a sport that was unfamiliar to most.
- Our first videogame night was successfully executed. Staff organized a Mario Kart tournament on our newly purchased Nintendo Switch. We had 6 participants.
- Future trips are being planned for trips to the Kennedy Space Center, MOTE, MOSI, and ECHO.

Bay Oaks Social Seniors (BOSS)

- BOSS Programs/Trips Started for the 21/22 Season and there has been an increase in participation.
 - March 4th BOSS trip to Marie Selby Gardens in Sarasota. **23 Participants.**
 - March 8th Bike Trip to Bocca Grand. **25 Participants** (Max amount allowed) Had 10 on the waitlist.
 - March 15th Kayak Trip at Imperial River, Bonita Springs. **12 Participants.** 13 on the

waitlist.

- March 18th Broadway Palms Dinner Theatre “Margaritaville”. **28 Participants** (Max amount allowed) Had 20 on the waitlist.
- March 22nd Kayak Trip at Imperial River, Bonita Springs. **12 Participants**. Had 11 on the waitlist.

AQUATICS

- Inflatable obstacle course was put in the lap pool for spring break on 03/01/22 and was removed on 03/28/22.
- Time slots for summer camps have been discussed and are being scheduled according to staffing coverage.
- Pool Hours- Monday, Wednesday, Friday, Saturday, and Sunday 9:00am to 4:00pm (The pools are currently running in our Winter Season hours)
Pool is closed Tuesday and Thursday.
- Created policy to lower pool deck funbrellas when wind speeds reach 15 mph or greater.
- Programs
 - Water Aerobics (Monday, Wednesday, Friday)
 - 9:00am – 10:00am
 - Aqua Strength (Monday, Wednesday, Friday)
 - 10:00am – 11:00am
 - Beach Elementary School conducts “Swim Club” which meets every Friday.
 - Developing new Swim Challenge Program for patrons.

Pool Maintenance & Projects:

- Preventative maintenance:
 - Backwashed Lap Pool x4.
 - Backwashed Kiddie Pool x2.
 - Daily chemical checks (Three times a day – Open, mid-day, and close).
 - Pumproom inspection (Three times a day – Open, mid-day, and close).
 - Tile and deck cleaning daily.
 - Currently developing/updating daily opening and closing checklist/ task sheet for staff.
- Met with Safe Slide Restoration on 2/7 to review Lap Pool slide and stair structure for repair/refurbishing quote. Contacted a welder about repair of stairs.
- Stacking armchairs (68) and pool deck tables (17) ordered from Global Industrial on 2/1/22. Delivery is delayed.
- Researching quotes for Kiddie Pool DE filter repair.
- Researching quotes for potential contractual weekly/bi-weekly pump room maintenance checks to assist staff with operations.
- Kiddie pool water features checked daily for safety.
- Staff performs daily walks of pool deck, and surrounding property to make sure all bathrooms, equipment and facility are consistently maintained.
- AC filters cleaned out monthly.

Other/ Training and Professional Development

- Researching Lifeguard re-certification offerings for new staff.
- Conducted in-service training/staff meeting for staff.
- Continuing staff training in pump room operations.
- Researching grants with USA Swimming Foundation for swim lessons and swim programs.
- Interim Aquatic Supervisor Fletcher Hill and Assistant Recreation Supervisor Jimmy DeMilia III obtained their CPO certifications on 3/30/22.
- Assistant Recreation Supervisor Jimmy DeMilia III recertified his Lifeguarding with CPR/AED for Professional Rescuers and First Aid certification at FGCU on 03/27/22.

COMMUNITY OUTREACH & SPECIAL EVENTS

- Continuing participation in monthly Kiwanis meetings virtually.
- Staff working on details for future community events for FY 2022 (4th of July parade and fireworks)
- Advertising for volunteers to assist with after school programs and clubs.
- 4th of July event planning in process- Director securing fireworks vendor.
- Bay Oaks is set to host their first Movie Night on the Rod Vayo Field on March 26th at 8:00pm. The movie being played is The Goonies. Concessions will be provided.
- Planning for the Bay Oaks Annual Easter Event has begun. The date is set for April 16, 2022.

MARKETING/SOCIAL OUTREACH

- Monthly Newsletter for members is sent out on a regular basis highlighting programs and events. Has been enhanced to include all Programs/Activities held on Campus.
- Continuing to add recipients to the contact list daily.
- Continuing to update Parks and Recreation page on Town's Website and Facebook with the assistance of Town's Communications Coordinator, Jennifer Dexter.
- Continuing to research activities and resources to share with residents and guests.
- Continuing to work towards goals and objectives as listed in the Strategic Plan.
- Jennifer Dexter, Communications Officer, posted information on the Town Facebook page listing Department updates.
- Director and staff are creating a marketing plan for staff to implement in 2022/2023.
- Sending out updates on programs to Jenny Dexter to send out to local media.

SAFETY

- Continuing to work with Florida League of Cities to ensure campus wide safety.
- Monthly safety meetings to be held starting in April 2022.

FACILITY UPDATES AND IMPROVEMENTS

- General Maintenance of the facility. Ongoing.
- Director working with Public Work Director and DMRP Consultants on the Bay Oaks Redevelopment Plan. 90% design completed. Clearing of new parcel in progress.

- Field maintenance. Ongoing.
- TWC Services completed A/C Maintenance.
- RFP for replacement of 25-ton AC unit to be advertised.

PERSONNEL/ PROFESSIONAL DEVELOPMENT/ OTHER

- Part time Lifeguard/Recreation Aide Brian Glover has been promoted to a full-time position as program coordinator.
- Barbara MacDonald was hired as a full time Lifeguard/Recreation Aide.
- Youth and Teen Coordinator position advertised, setting up interviews with qualified applicants.
- Campus Manager position advertised, and interviews scheduled.
- Aquatic Supervisor position advertised, and interviews scheduled.
- Full time and part time Recreation Aide/Lifeguard positions advertised, setting up interviews with qualified applicants.
- Staff working towards accreditation by the Commission for Accreditation of Park and Recreation Agencies (CAPRA). Ongoing.
- Continuing to research trainings for full and part time staff to assist with accreditation and enhancement of customer service and all program offerings. Ongoing.
- Strategic plan goals continue to be advanced and completed.
- Certifications being researched for Parks and Recreation staff (Lifeguard, Water Safety Instructor (WSI), Water Aerobics, Certified Pool Operator (CPO) and Aquatic Facility Operator (AFO).
- Staff completed cyber security training.
- Staff reaching out to FGCU and FSW to advertise summer paid internships and part time positions.
- Leadership staff attending management series training via Zoom.
- Staff to research attending FRPA annual conference in August.

BAY OAKS RECREATION CENTER ADVISORY BOARD (BORCAB)

- BORCAB meeting was held April 5, 2022 at 9:00am at Town Hall.