



## FENCE/WALL APPLICATION

Pool Barrier     Residential Fence     Commercial Fence     Residential Wall     Commercial Wall

### Job Information:

Owner Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Owner Email: \_\_\_\_\_

Owner Mailing Address (if different): \_\_\_\_\_

STRAP #: \_\_\_\_\_

Job Address: \_\_\_\_\_ Fort Myers Beach, FL 33931 Lee County

### Contractor's Information:

Contractor Business Name: \_\_\_\_\_

License #: \_\_\_\_\_ Qualifiers Name: \_\_\_\_\_ Phone# \_\_\_\_\_

Email: \_\_\_\_\_

Scope of Work: \_\_\_\_\_

Material: \_\_\_\_\_ Height: \_\_\_\_\_ Estimated cost value: \_\_\_\_\_

**Note:** Any work or portion of proposed privacy or retaining wall or special landscaping encroaching upon a platted utility easement or Town right-of-way permit. These items as well as permitted fences are subject to removal by utility contractor at property owner's expense

Actual setbacks (in feet) from property line: If the fence is on property line, fill in with PL.

Front: \_\_\_\_\_ Rear: \_\_\_\_\_ Left Side: \_\_\_\_\_ Right Side: \_\_\_\_\_

### ADDITIONAL INFORMATION / SUBMITTAL REQUIREMENTS:

**The following must be included with the application and submitted with an electronic set of plans in PDF format:**

- 1) Completed Application
- 2) A sealed survey showing **existing conditions**.
- 3) A Site plan (you may use a copy your survey) will need to show the following:
  - a) Property dimensions/lines
  - b) Edge of right of way or edge of pavement
  - c) Setbacks dimensioned.
  - d) Easements
  - e) Existing buildings on property
  - f) Location, size and type of any other EXISTING fence
  - g) Location, size and type of PROPOSED fence
- 4) CONSTRUCTION DRAWINGS (FENCE DETAIL) dimensioned and scaled showing:
  - a) Foundation/Footer details
  - b) Construction material and design
  - c) Overall installed product height
  - d) If fence is used as a pool barrier, self-latching gate details **must** be provided.



## FENCE/WALL APPLICATION

### Regulations and Information:

1. Town of Fort Myers Beach is regulated by the Florida Building Code 7<sup>th</sup> Edition (2020). For more information about the code or to purchase the code, visit [www.floridabuilding.org](http://www.floridabuilding.org)
2. To be an owner builder you must maintain the home as your primary residence for a minimum of one year after CO. You must be present for the permitting process, the construction process, the inspection process, and at CO.
  - a. Properties in a Trust or LLC cannot submit owner builder permits.
3. If job value is over \$2500 a NOC is required.
4. Work performed on sites located west of the Coastal Construction Control Line will require a permit from the Florida Department of Environmental Protection.
5. All fences and walls shall be measured from the lower of the crown of the adjacent street or the natural grade of the subject property.
6. No chain link or similar type fence is permitted in any front yard area in any zone district except Commercial zone districts.
7. From FEMA Tech. Bull. 5 Free-of-Obstruction Requirements:  
"Solid fences, privacy walls, and fences prone to trapping debris must be designed and constructed to fail under base flood conditions without causing harm to nearby buildings." V-zone fences must submit an engineer letter for compliance.



This page is required for ALL Building Permit Applications

ACKNOWLEDGEMENT OF TOWN OF FORT MYERS BEACH REGULATIONS BY THE QUALIFIER

NOTICE OF ADDITIONAL RESTRICTIONS: In addition to the requirements of this permit, there may be additional restrictions applicable to this property that maybe found in the public records of this County, and there may be additional permits required from other governmental entities such as the Water Management District, State agencies, or Federal agencies.

WARNING OF WORK IN THE COUNTY RIGHT-OF-WAYS: This permit does not authorize construction or installation of any structure or utility, above or below ground, within any right of way or easement reserved for access, drainage or utility purposes. This restriction specifically prohibits fencing, sprinkler systems, landscaping other than sod, signs, water, sewer, cable and drainage work therein. If such improvements are necessary, a separate permit for that purpose must be obtained from the Building Department.

INSPECTIONS: This permit is void if the first inspection is not made within six (6) months from the date issued or if no inspection has been made for a period of six (6) months from the most recently passed inspection. The permit is void if the zoning classification is violated. Applicant agrees to comply with the sanitary regulations and understands that the proposed structure may not be used or occupied until an approved certificate of occupancy is issued. Applicant further understands that failure to obtain permit or misrepresentation of the improvements is a misdemeanor and upon conviction, applicant can be punished as provided by the law. Failure to comply with the mechanics lien law can result in the property owner paying twice for improvements

NOTICE OF CLEARING RESTRICTIONS: Issuance of a Demolition Permit for a structure does not authorize removal of vegetation beyond the footprint of the structure. A Demo Permit is not a clearing permit.

WORK IN THE SPECIAL FLOOD HAZARD AREA: Be advised that Substantial Damage/Substantial Improvement requirements will apply to structures located in the Special Flood Hazard Area with Finished Floor Elevations below the Base Flood Elevation.

CERTIFICATION: Application is hereby made to obtain a permit to do the work and installations as indicated. I, THE QUALIFIER, certify that I have not performed any work or installation prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. The permit or application fee may have additional fees imposed for failing to obtain permits prior to commencement of construction. The permit application or approved permit expires if work is not commenced within 180 days from the date of issuance. I, THE QUALIFIER understand that the structure cannot be used or occupied until a certificate of occupancy is issued. By signing this permit application, I, THE QUALIFIER, agree that I have been retained by the property owner to provide contracting services for the trade for which I am listed. Furthermore, it is my responsibility to notify the Building Plan Review and Inspection Division should I no longer be THE QUALIFIER responsible for providing said contracting services. I, THE QUALIFIER, agree that I understand the review and issuing of this permit does not exempt me from complying with all County Codes and Ordinances.

NOTICE OF COMMENCEMENT INFORMATION Per Florida Statutes 713.135 a Notice of Commencement (NOC) is required for construction of improvements totaling more than \$2,500, with certain exceptions. For A/C Repairs or Replacements a notice of commencement is required for improvements more than or equal to \$7,500. The applicant shall file with the issuing authority prior to the first inspection either a certified copy of the recorded NOC or a notarized statement that the NOC has been filed for recording, along with a copy thereof. In order to comply with the state requirement, permits will be placed in inspection hold until proof of the NOC is filed with the building permitting and inspection department. The issuing authority shall not perform or approve subsequent inspections until the applicant files by mail, facsimile, hand delivery, email or any other means such as certified copy with the issuing authority.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.

Job Street Address: \_\_\_\_\_

I, \_\_\_\_\_ (Qualifier), hereby certify that all answers to the questions in this registration and any supplementary information attached to and made part of this registration is honest and true.

\_\_\_\_\_  
Typed or printed name of Qualifier

\_\_\_\_\_  
Signature of Qualifier

STATE OF \_\_\_\_\_ COUNTY OF \_\_\_\_\_

The foregoing instrument was certified and subscribed before me by means of \_\_\_\_\_ physical presence OR \_\_\_\_\_ online notarization, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, by \_\_\_\_\_, \_\_\_\_\_ who is personally known to me OR \_\_\_\_\_ who has produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
Notary Public Signature

(SEAL)



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Job Street Address: \_\_\_\_\_

\_\_\_\_\_  
Signature of Property Owner

\_\_\_\_\_  
Typed or printed name of Property Owner

STATE OF \_\_\_\_\_ COUNTY OF \_\_\_\_\_

The foregoing instrument was certified and subscribed before me by means of \_\_\_\_\_ physical presence  
OR \_\_\_\_\_ online notarization, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, by \_\_\_\_\_,  
\_\_\_\_\_ who is personally known to me OR \_\_\_\_\_ who has produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
Notary Public Signature

(SEAL)

If An Owner Agent is Being Named, Please complete below

I, \_\_\_\_\_ (Property Owner), hereby certify that  
\_\_\_\_\_ is my authorized AUTHORIZED AGENT/representative of the property  
described herein. All answers to the questions in this registration and any supplementary information attached  
to and made part of this registration is honest and true.