



MEMORANDUM

Date: April 9, 2021
To: Town Council
Through: Mr. Roger T. Hernstadt, Town Manager
From: Alison Giesen, Director, Culture, Parks & Recreation
Re: Parks & Recreation Monthly Report March 2021

ITEMS FOR COUNCIL DIRECTION: Decision on 4th of July Fireworks, this will be on the agenda for the April 19, 2021 council meeting.

RECREATION CENTER PROGRAMMING

Weight room and cardio room are open by appointment Monday 10am-2pm & 6pm-8pm, Tuesday 8am-2pm & 6pm-8pm, Wednesday 10am-2pm & 6pm-8pm, Thursday 8am-2pm & 6pm-8pm, Friday 10am-2pm & 6pm-8pm and Saturday from 8am-3pm. During the COVID-19 pandemic there is a limited number of users at a time. Each group is scheduled for 45 minutes with 15 minutes of disinfecting time in between each session. Masks are required for all users into the recreation center until they enter the weight room and temperatures are taken before entry. Ball fields/dug outs, bleachers, playground are open. Outdoor basketball, tennis and pickleball courts are open. Gymnasium closed to the general public. Outside public restrooms are now open daily.

After school program (Club Rec) –Club Rec is running from dismissal to 6pm. Club Rec Spring Semester started on Monday, February 1st. Two groups of 10 children with CDC guidelines and social distancing in place for all programs. Last day of Club Rec is June 17,2021.

RECREATION

For the safety of our members and employees, recreational programs are limited due to the COVID-19 pandemic.

- Researching trending programs, and events within Parks and Recreation during COVID-19. Ongoing.
- Reservations are being taken for up to 4 People at a time to use the Weight Room at one time. Each session is 45-minutes, after which staff cleans/disinfects the room. Weight

room and cardio room are open by appointment only Monday 10am-2pm & 6pm-8pm, Tuesday 8am-2pm & 6pm-8pm, Wednesday 10am-2pm & 6pm-8pm, Thursday 8am-2pm & 6pm-8pm, Friday 10am-2pm & 6pm-8pm and Saturday from 8am to 3pm. In March the weight room hours were extended to be Monday – Friday evening hours from 6pm to 8pm to better serve our community.

- Masks are required (and being worn) by all staff and patrons when they enter the building and temperature checks for all staff and visitors are being taken prior to them entering the buildings.
- Patrons are asked to exit through the side lobby of the gymnasium to limit exposure to staff.
- Outdoor Fitness Classes began February 22nd and have continued through March. Limited to 20 people. Keeping 6 feet apart and all equipment is disinfected after use. Class is held M-F at 9:00 am for an hour. Instructor has signed contract to pay Bay Oaks 25% of Revenue. Instructor has commercial general liability insurance. March had a total 104 Participants.

Athletics

- Senior Softball pickup games are played Tuesday and Thursdays at 9:30am. Games have also been expanded to select Friday nights at 6:00pm. All participants are physically distancing and limiting the number of players on the field.
- Staff conducting research for future athletic trends and are continuing to plan new programs for the year. Ongoing.
- FMB Little League facility use agreement updated and signed. Practice is Monday-Thursday nights 6:00pm-8:00pm.
- FMB Little League opening day was on March 27, 2021. Games are played every weekend at 9am throughout the month.
- Pickleball is offered daily outdoors. All participants are asked to maintain physical distance and to adhere to CDC guidelines. Staff was able to expand court space by providing moveable lines and nets to be set up on tennis courts.

Youth

Due to the COVID-19 pandemic, masks are required for all youth programs and temperature checks are done on a daily basis for both participants and staff. CDC guidelines are being followed and no group is larger than 10 including staff.

- All Youth Program participants are required to wear a face covering when indoors, and when unable to social distance while outside. Temperatures are taken daily before check in.
- Revised daily schedule to better meet the needs of the participants.
- Staff has continued research and put together a plan to provide afterschool clubs beginning Fall 2021. These clubs had previously been hosted by Beach School Elementary.

- Spring semester of after School-Club Rec started on Monday, February 1st, 2021. Program is split into two (2) groups of ten (10). Each group has two (2) counselors; along with a social distancing ambassador to ensure social distancing and, CDC guidelines are always followed.
- Staff is staying current on available information on how to provide a safe environment for youth program participants and, staff. Ongoing.
- Continuing “Bay Oaks Pen Pals” for Youth to write letters to Bay Oaks Social Seniors. Multiple letters have been sent and received from each child to their designated Pen Pal.
- Working closely with Fort Myers Beach Elementary to ensure the daily safety of students, and staff.
- Spring Break fun days were completed with a registration of 12 kids and a variety of activities each day.
- Easter Break Fun Days were completed with a total of 8 kids registered.
- Started using STEM products that have been ordered during Club Rec participants.
- New programs were implemented in CR – Lego Club and Music Workshop.
- Summer Camp 2021 planning and registration opening date.
- Planning for Club Rec 2021/ 2022 to abide by LCSB Interlocal agreement.

Teens

- Staff staying current on new ideas for teen programs Post COVID-19.
- Planning activities for post COVID-19.
- Looking for ways to virtually engage local teens for programs.

Bay Oaks Social Seniors (BOSS)

Due to the COVID-19 pandemic- many of the BOSS programs are not being offered. The staff is increasing the bike and kayaking trips and other programs that can be held outside and can adhere to CDC guidelines. Transportation is not being provided. Staff rides separately.

- BOSS Trip to Cabbage Key on March 3rd was hugely successful, 20 people attended. Had to schedule a second trip to accommodate the waitlist of interested participants.
- Kayak trip at Tarpon Bay, Sanibel on March 10th was also very popular. Max amount of 12 people attended- a second trip was planned.
- BOSS group had a second trip to Cabbage Key on March 12th, also 20 people attended.
- Calusa Nature Center Trip, on March 19th, everyone had a great time. 18 people participated.
- Bike Trip at Marco Island on March 24th went off well. 10 People attended.
- Our 2nd Kayak trip to Tarpon Bay was also successful with 8 people kayaking.
- Continued “Bay Oaks Pen Pals” for youth to write letters to Bay Oaks Social Seniors.
- Planning for the remainder of BOSS season 2021, socially distanced, nearby trips and

outdoor only.

- Continuing to Call Bay Oaks Social Senior Estero Island residents and, members without access to computers/internet to check in on them.
- Created BOSS Newsletter for April, sent out to group.
- Posted BOSS Newsletter on Facebook and the Towns Website.

AQUATICS

Pool hours will be extended starting Monday, April 19, 2021 from 10am to 5pm on Monday and Friday with more extended hours to come. In March the lap pool and Kid Pool were open Monday, Wednesday, Friday, Saturday and Sunday from 10am-2pm with a limited number of users at a time. Each group is scheduled for 45 minutes with cleaning time of 15 minutes in between each session. Pool is open with a limited number of users; twelve (12) patron max for Kid Pool, and six (6) patron max for lap swimming.

- All pool patrons are required to wear a face covering to enter the pool facility. Face coverings must be worn in bathrooms, and on the pool deck. They are not to be worn in the water.
- Limited number of staff with face covering are allowed into the office area to prevent the possible spread of COVID-19.
- All staff take their temperatures daily before they clock in.
- Masks and or face coverings are always worn.

Programs

- Planning Post COVID-19 programs and events for the pool for when pandemic is over (ex. Swim Lessons, Aqua Aerobics, Aqua Yoga, Aqua Strength, Super Swimmers).
- Created and provided plans to host Beach School Elementary Swim Club during 2020-2021 with CDC guidelines in place.

Pool Maintenance & Projects:

- Due to 3 cost increases from the contractor that was approved to install a new slide, new bids are currently being accepted.
- AC filters cleaned out monthly.
- New Umbrellas and covers to replace missing and old ones waiting for install (Capital Project).
- Researching new slide replacement options (Capital Project).
- Researching bathroom floor epoxy companies for new bathroom floors.
- Submitting quotes for Front Gate replacement (Capital Project).

- Kid pool backwashed eight (4) times.
- Backwashed Lap pool six (4) times.
- Cleaned and scrubbed the kid pool structure. Water features checked on a daily basis for safety.
- Staff performs daily walks of pool deck, and surrounding property to make sure all bathrooms, equipment and facility are consistently maintained.
- Staff created a preventive maintenance plan for new kiddy pool structure and lap pool.
- Deep cleaned pump room.
- Cleaned Classroom.
- Cleaned storage closet.
- Continuing to cover Lap pool due to temperature changes.
- Continued to work on Capital projects for FY2021.

Other

- Conducted in-service for current staff.
- Swim lessons postponed until COVID-19 restriction allow.
- Continuing staff training in pump room operations.
- Researching for staff to get CPO Certifications.

COMMUNITY OUTREACH & SPECIAL EVENTS

Due to the pandemic events and programs have been postponed.

- Continuing close communication with Garden State fireworks.
- Created BOSS Newsletter, sent to group.
- Posted BOSS Newsletter on Facebook and Towns Website.
- Continuing participation in monthly Kiwanis meetings virtually.
- Staff working on details for future community events Post COVID-19.
- Easter egg hunt event – cancelled for 2021.

MARKETING/SOCIAL OUTREACH

- Continuing to update Parks and Recreation page on Town's Website and Facebook with the assistance of Town's Communications Coordinator, Jennifer Dexter.
- Continuing to research activities and resources to share with residents and guests.
- Continuing to work towards goals and objectives as listed in the Strategic Plan.
- Continuing to post CDC flyers for best practices for parks and recreation during COVID-19.
- Continuing conversations with Fort Myers Beach Elementary in reference to COVID-19.
- Jennifer Dexter, Communications Officer, posted information on the Town Facebook page listing Department updates.
- Created BOSS Newsletter, sent to group.

- Posted BOSS Newsletter on Facebook and Towns Website.
- Director and staff are creating a marketing plan for staff to implement in 2021.

SAFETY

All staff is adhering to CDC guidelines and ensuring all measures are taken to prevent the spread of COVID-19 and to keep all members, students, and staff safe.

- All Weight Room/Cardio Room users have their temperature taken when they enter the facility.
- Weight Room/Cardio Room Disinfected every 45 minutes.
- Hand sanitizer stations located in multiple locations, with signs encouraging use.
- Restrooms have been designated for weight room users to avoid contact with Youth Program participants.
- Deep cleaning of entire facility is done on a regular basis, sanitizing for COVID-19 virus from an outside contractor.
- All surfaces and equipment are disinfected, and office areas wiped down and disinfected hourly. Hand sanitizer placed in each area for staff use and social distancing required.
- Continuing to work with Florida League of Cities to ensure campus wide safety.
- Outdoor restrooms are open every day now for increased facility users. Restrooms are sanitized after each program and or opening.

FACILITY UPDATES AND IMPROVEMENTS

- General Maintenance of the facility.
- Director working with Public Work Director and DMRP Consultants on gathering of information for the Bay Oaks Redevelopment Plan.
- Field maintenance- Ongoing.
- Concession building lights and doors and windows fixed.
- Improved facility appearance/signage.
- HVAC maintenance was conducted.
- LL small field was laser graded.
- Ballfield concrete/bleachers were power washed.
- Pickleball
 - Additional outdoor pickleball nets were assembled.
 - Temporary lines for additional pickleball courts were received.

PERSONNEL/ PROFESSIONAL DEVELOPMENT/ OTHER

- Staff temperatures taken daily. CDC guidelines are continuing to be followed. Mask are

- required and are being worn by staff and social distancing.
- Staff working towards accreditation by the Commission for Accreditation of Park and Recreation Agencies (CAPRA).
 - Continuing to research trainings for full and part time staff to assist with accreditation and enhancement of customer service and all program offerings.
 - Part Time Lifeguard positions posted on Indeed. Continuing to review applicants.
 - Mara Benton was hired as a Recreation Aide and began cross training at Bay Oaks and the pool in March.
 - Bryce Fall was hired as a Recreation Aide and began cross training at Bay Oaks and the pool in March.
 - Cross training staff to fill in at Mound House as needed during season.
 - Strategic plan goals continue to be advanced and completed.
 - New position Assistant Recreation Supervisor posted – this position was created last fiscal year to fulfill the new programming needs & requirement as a result of the Redevelopment Plan for Bay Oaks Recreation Campus.
 - Interviews for the Assistant Recreation Supervisor conducted.

BAY OAKS RECREATION CENTER ADVISORY BOARD (BORCAB)

- BORCAB special meeting called on Monday, March 8, 2021 at 1pm to review LCSB proposed site plan for Interlocal Agreement.
- Next scheduled meeting to be held on Tuesday, May 4, 2021 at 9am.