



Residential Application

Job Information: **Flood Zone:** _____ **BFE** _____

Owner Name: _____ Phone # _____

Owner Mailing Address (if different): _____

STRAP #: _____

Job Address: _____ Fort Myers Beach, FL 33931 Lee County

Contractor's Information:

Contractor Business Name : _____ State Cert/CC Comp Card #: _____

Qualifiers Name: _____ Email: _____ Phone# _____

Address: _____ City _____ State _____

Scope of work: _____

Estimated sqft: _____ Estimated cost value: _____ **if over \$2500 a NOC and Building Addendum is required.*

Are you using Private Provider services for Plan Review? YES NO Inspections? YES NO

Construction Details Mastered? NO YES MASTER #: _____

SELECT CONSTRUCTION TYPE

NEW SINGLE FAMILY/DUPLEX _____ ADDITION _____ ACCESSORY STRUCTURE _____

Type of Lot: Vacant Existing Home demolished Demo Permit# _____

Building Data:

Footprint under roof	Ft.	A/C Sq. Ft	Ft.	Bldg. Width	Ft.
Total Sq. Ft under roof	Ft.	Bldg. Depth	Ft.	Bldg. Height	Ft.
Number of Bedrooms: _____		Number of Bathrooms: _____		Number of Floors: _____	

Sub Information:

Elect. Amps: _____	Plumbing: NO YES
A/C Duct Only: NO YES	A/C: Seer: _____ KW: _____ Tons: _____
Roof Type: _____ Roof Squares: _____	F. Sprinklers / F. Alarm / Monitor: YES NO
Original Sq. Ft under roof: _____	
LPG / Natural Gas: YES NO	Shutters: YES NO Impact windows: YES NO



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THE FOLLOWING MUST BE INCLUDED WITH THE APPLICATION

- An electronic set of plans in PDF format consisting of the following:

<input type="checkbox"/> Boundary/drainage Survey	<input type="checkbox"/> Truss layouts and design loads
<input type="checkbox"/> Structural	<input type="checkbox"/> Landscaping
<input type="checkbox"/> Architectural	<input type="checkbox"/> Energy calculations
<input type="checkbox"/> Electrical/Mechanical/Plumbing	
<input type="checkbox"/> Variances or DEP Approval	

Regulations and information

1. Town of Fort Myers Beach is regulated by the Florida Building Code 6th Edition (2017). For more information about the code or to purchase the code, visit www.floridabuilding.org
2. To be an owner builder you must maintain the home as your residence for a minimum of one year after CO. You must be present for the permitting process, the construction process, the inspection process, and at CO.
3. A Florida certified design professional must sign and seal all plans for structural components.
4. If this site is located in a Special Flood Hazard Area, the finished floor elevation must meet the required Design Flood Elevation. An elevation certificate must be submitted after the lowest floor of the building is in place and prior to further vertical construction. The DFE shall be noted on the large-scale section
5. All materials used below the required base flood elevation must be flood resistant (FEMA TB-2).
6. Other supporting documents, such as DEP permits must be accompany your plans.
7. Structures built seaward of the Coastal Construction Control Line (CCCL) may have high elevation requirements as per FDEP 100-yr Flood elevation.
8. Spot Survey is required within 10 days after the approved slab inspection, Asbuilt Survey before CO.
9. Building Elevation Certificate is required with the spot survey, Final Elevation Certificate before CO.
10. Plans for structural components must be designed, signed and sealed by a Florida State Certified Design Professional
11. Temporary Power inspection will allow the power to be turned on, with the understanding that the areas under construction will not be occupied until a Certificate of Occupation or a Certificate of Completion is issued.
12. It is the contractor's responsibility to contact the Building Department when all final inspections are complete and obtain a Certificate of Occupancy or a Certificate of Completion.
13. If removing protected trees or vegetation, submit vegetation permit application.



**This page is required for ALL Building Permit Applications
ACKNOWLEDGEMENT OF TOWN OF FORT MYERS BEACH REGULATIONS BY THE QUALIFIER**

NOTICE OF ADDITIONAL RESTRICTIONS: In addition to the requirements of this permit, there may be additional restrictions applicable to this property that maybe found in the public records of this County, and there may be additional permits required from other governmental entities such as the Water Management District, State agencies, or Federal agencies.

WARNING OF WORK IN THE COUNTY RIGHT-OF-WAYS: This permit does not authorize construction or installation of any structure or utility, above or below ground, within any right of way or easement reserved for access, drainage or utility purposes. This restriction specifically prohibits fencing, sprinkler systems, landscaping other than sod, signs, water, sewer, cable and drainage work therein. If such improvements are necessary, a separate permit for that purpose must be obtained from the Building Department.

INSPECTIONS: This permit is void if the first inspection is not made within six (6) months from the date issued or if no inspection has been made for a period of six (6) months from the most recently passed inspection. The permit is void if the zoning classification is violated. Applicant agrees to comply with the sanitary regulations and understands that the proposed structure may not be used or occupied until an approved certificate of occupancy is issued.

Applicant further understands that failure to obtain permit or misrepresentation of the improvements is a misdemeanor and upon conviction, applicant can be punished as provided by the law. Failure to comply with the mechanics lien law can result in the property owner paying twice for improvements

NOTICE OF CLEARING RESTRICTIONS: Issuance of a Demolition Permit for a structure does not authorize removal of vegetation beyond the footprint of the structure. A Demo Permit is not a clearing permit.

WORK IN THE SPECIAL FLOOD HAZARD AREA: Be advised that Substantial Damage/Substantial Improvement requirements will apply to structures located in the Special Flood Hazard Area with Finished Floor Elevations below the Base Flood Elevation.

CERTIFICATION: Application is hereby made to obtain a permit to do the work and installations as indicated. I, THE QUALIFIER, certify that I have not performed any work or installation prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. The permit or application fee may have additional fees imposed for failing to obtain permits prior to commencement of construction. The permit application or approved permit expires if work is not commenced within 180 days from the date of issuance. I, THE QUALIFIER understand that the structure cannot be used or occupied until a certificate of occupancy is issued. By signing this permit application, I, THE QUALIFIER, agree that I have been retained by the property owner to provide contracting services for the trade for which I am listed. Furthermore, it is my responsibility to notify the Building Plan Review and Inspection Division should I no longer be THE QUALIFIER responsible for providing said contracting services. I, THE QUALIFIER, agree that I understand the review and issuing of this permit does not exempt me from complying with all County Codes and Ordinances.

Job Street Address: _____

I, _____ (Qualifier), hereby certify that all answers to the questions in this registration and any supplementary information attached to and made part of this registration is honest and true.

Signature of Qualifier

Typed or printed name of Qualifier

STATE OF _____ COUNTY OF _____

The foregoing instrument was certified and subscribed before me by means of ___ physical presence

OR ___ online notarization, this ___ day of _____, 20___, by _____, ___ who is

personally known to me OR ___ who has produced _____ as identification.

Notary Public Signature

(SEAL)



NOTICE OF COMMENCEMENT INFORMATION

Per Florida Statutes 713.135 a Notice of Commencement (NOC) is required for construction of improvements totaling more than \$2,500, with certain exceptions. For A/C Repairs or Replacements a notice of commencement is required for improvements more than or equal to \$7,500. The applicant shall file with the issuing authority prior to the first inspection either a certified copy of the recorded NOC or a notarized statement that the NOC has been filed for recording, along with a copy thereof. In order to comply with the state requirement, permits will be placed in inspection hold until proof of the NOC is filed with the building permitting and inspection department. The issuing authority shall not perform or approve subsequent inspections until the applicant files by mail, facsimile, hand delivery, email or any other means such as certified copy with the issuing authority

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.



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Job Street Address: _____

Signature of Property Owner

Typed or printed name of Property Owner

STATE OF _____ COUNTY OF _____

The foregoing instrument was certified and subscribed before me by means of ____ physical presence
OR ____ online notarization, this ____ day of _____, 20____, by _____, ____ who
is personally known to me OR ____ who has produced _____ as identification.

(SEAL)

Notary Public Signature

If An Owner Agent is Being Named, Please complete below

I, _____ (Property Owner), hereby certify that
_____ is my authorized AUTHORIZED AGENT/representative of the property
described herein. All answers to the questions in this registration and any supplementary information attached
to and made part of this registration is honest and true.



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