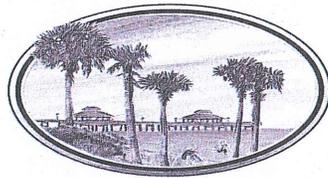


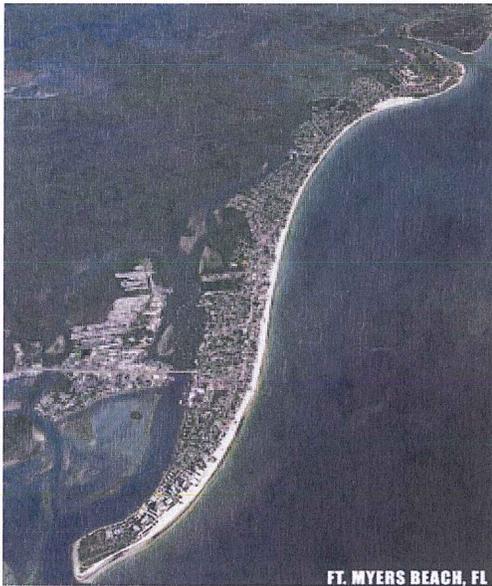
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Fort Myers Beach
Annual Budget**

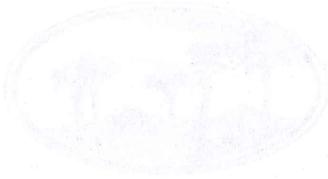
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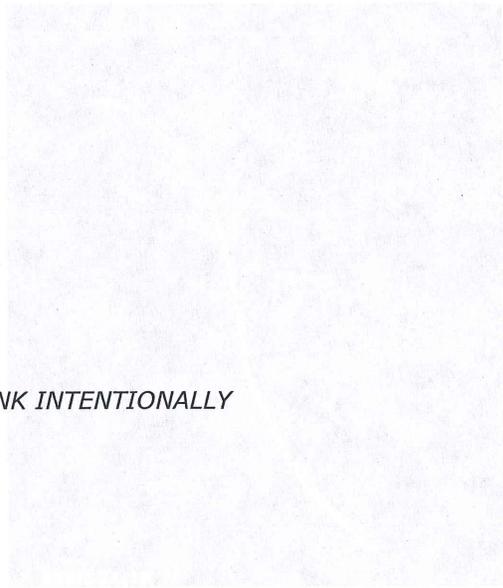
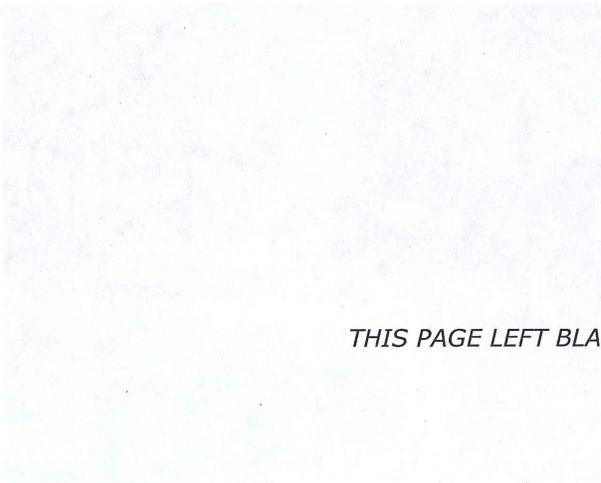


Town of Fort Myers Beach, Florida





Town of Fort Myers Beach, Florida



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ELECTED OFFICIALS

MAYOR LARRY KIKER
VICE-MAYOR..... BOB RAYMOND
COUNCIL MEMBER..... TOM BABCOCK
COUNCIL MEMBER..... JO LIST
COUNCIL MEMBER ALAN MANDEL

MANAGEMENT TEAM

Town Manager Terry Stewart
Town Attorney Fowler, White, Boggs PA
Town Clerk Michelle Mayher
Public Works Director..... Cathie Lewis
Community Development Director vacant
Finance Director..... Evelyn Wicks
Cultural Resources Director Theresa Schober

THE TOWN OF FORT MYERS BEACH WELCOMES YOU!



For thousands of years, Fort Myers Beach has been designed and redesigned by nature. In 1921, modern technology arrived in the form of the first wooden-swing toll bridge. However, in 1926, a hurricane washed it away and severed the slim piece of land attaching Fort Myers Beach (then known as San Carlos) to the mainland, making it an island. However, the Town of Fort Myers Beach was not "born" until December 31, 1995 when the Town was officially incorporated.

Fort Myers Beach measures 2.9 square miles total, with a 7 mile long shoreline, which visitors can walk in its entirety. Our beautiful beaches have been dubbed the "World's Safest Beach" due to their shallow waters and no undertow.



People from all over the world come to our town every year to enjoy the many festivities, including a week-long Shrimp Festival, Pirate Festival and International Sand Sculpting Contest, as well as hundreds of places to dine and shop. All of this truly makes Fort Myers Beach "Paradise".

ARTS & CULTURE

Fort Myers Beach has such a tremendously rich cultural history. It is truly hard to determine which part of the island to visit first.

Fort Myers Beach is a thriving cultural community. The time depth of the community is well represented by a unique property in the middle of the island where the Town owns and operates a cultural and environmental learning center known locally as the Mound House. An archaeologically and historically significant site, the Mound House contains evidence of most major periods in Florida history over the last 2,000 years including the Calusa Indians, Cuban Fisherfolk, early pioneers, the roaring 20's, and more recent events. The historic home built atop the almost 3-acre shell mound with views to Estero Bay and the aquatic preserve beyond, is the oldest remaining structure on Fort Myers Beach and is currently under restoration to house a local museum.

RECREATION & TOURISM

Over 1.8 million people visit our beautiful beaches every year. The Town boasts hundreds of great restaurants and award winning resorts with a gorgeous view of the Gulf of Mexico and all are easily accessible with our on-island trolley system. There is an amazing array of both day and evening activities that can be enjoyed during a one-day trip, long weekend getaway or family vacation.



Whether you enjoy golf, waterslides, parasailing, jet skiing, boating or shopping, you will never run out of great fun activities. With our many parks and recreational centers, as well as nature's best, visitors can enjoy various activities such as fishing off of a 600 foot fishing pier, playing on any of our basketball, tennis and volleyball courts, enjoying a family picnic or barbeque, or simply taking a hike and enjoying the many sights and sounds.

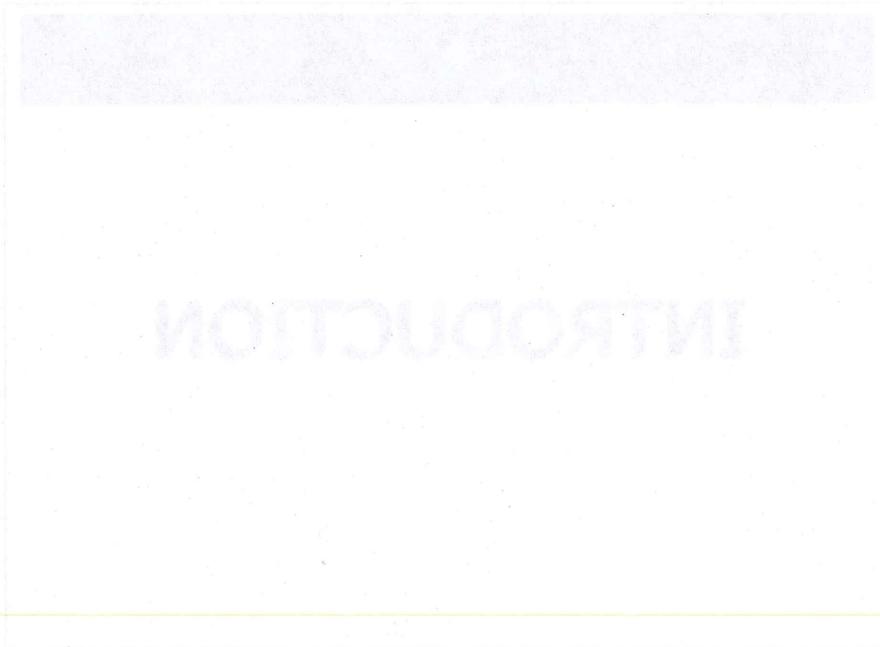
There are also many events that take place year round and have a tremendous offering and following. Every year, visitors enjoy Santa riding his boat along the shoreline in the Christmas Holiday Boat Parade, as well as the Christmas Lighting Contest. Our Independence Day Festival culminates with a fireworks display that always wows and our Taste of the Beach event is always a big hit among those both young and old. There are also Offshore Powerboat races, Cardboard Boat races and an annual New Year's Eve celebration.

COMMUNITY PROFILE

LIVABILITY & CLIMATE

Florida is well-known for its wonderful weather and Fort Myers Beach is no exception. The average daily temperature is 74°, so every day can be a beach day.

In addition, the Town of Fort Myers Beach has made a commitment to assuring our Town stays healthy and safe. The Town of Fort Myers Beach is not only a beautiful, healthy place to live; it also enjoys a very low crime rate, excellent health care, easy access to the entire island and the varied cultural and annual events.

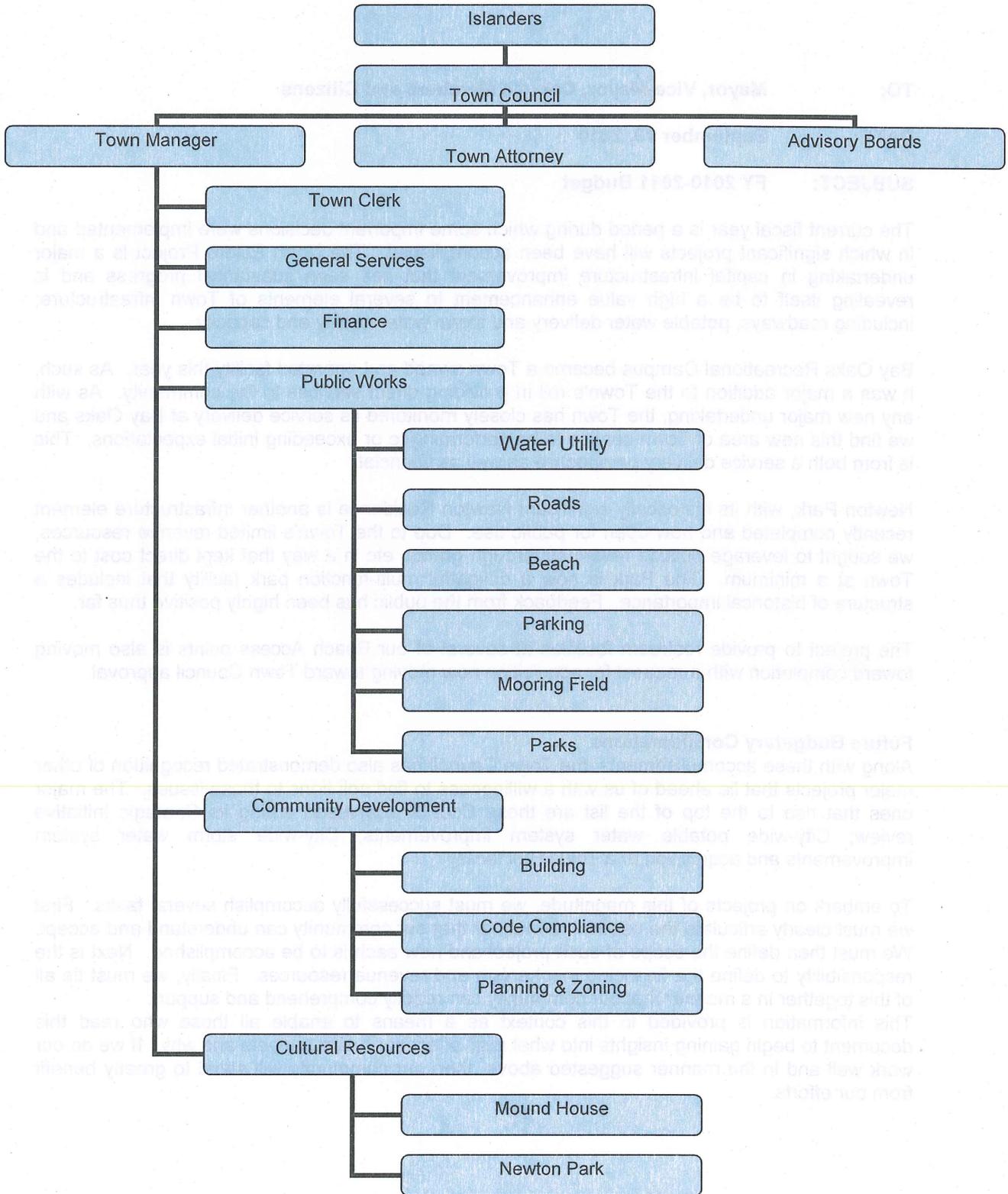


Florida is well-known for its wonderful weather and Fort Myers Beach is no exception. The average daily temperature is 74°, so every day can be a beach day. In addition, the Town of Fort Myers Beach has made a commitment to ensuring our Town stays healthy and safe. The Town of Fort Myers Beach is not only a beautiful, healthy place to live, it also enjoys a very low crime rate, excellent health care, easy access to the entire island and the varied cultural and annual events.



INTRODUCTION

ORGANIZATIONAL CHART



BUDGET MESSAGE 2010-2011 FISCAL YEAR

TO: Mayor, Vice-Mayor, Council Members and Citizens

DATE: September 20, 2010

SUBJECT: FY 2010-2011 Budget

The current fiscal year is a period during which some important decisions were implemented and in which significant projects will have been accomplished. The North Estero Project is a major undertaking in capital infrastructure improvement that has seen substantial progress and is revealing itself to be a high value enhancement to several elements of Town infrastructure; including roadways, potable water delivery and storm water quality and capacity.

Bay Oaks Recreational Campus became a Town owned and operated facility this year. As such, it was a major addition to the Town's roll in providing direct services to the community. As with any new major undertaking, the Town has closely monitored its service delivery at Bay Oaks and we find this new area of Town service to be performing to or exceeding initial expectations. This is from both a service delivery perspective as well as financial.

Newton Park, with its historically significant Newton Residence is another infrastructure element recently completed and now open for public use. Due to the Town's limited revenue resources, we sought to leverage outside revenues through grants, etc in a way that kept direct cost to the Town at a minimum. The Park is now a delightful multi-function park facility that includes a structure of historical importance. Feedback from the public has been highly positive thus far.

The project to provide restroom facilities at several of our Beach Access points is also moving toward completion with a request for acquisition now moving toward Town Council approval.

Future Budgetary Considerations

Along with these accomplishments, the Town Council has also demonstrated recognition of other major projects that lie ahead of us with a willingness to find solutions to those issues. The major ones that rise to the top of the list are those Council addressed during its Strategic Initiative review; City-wide potable water system improvements, City-wide storm water system improvements and acquisition of a Town Hall facility.

To embark on projects of this magnitude, we must successfully accomplish several tasks. First we must clearly articulate the needs in a manner that our community can understand and accept. We must then define the scope of each project and how each is to be accomplished. Next is the responsibility to define the financing mechanism and revenue resources. Finally, we must tie all of this together in a manner that our community can readily comprehend and support.

This information is provided in this context as a means to enable all those who read this document to begin gaining insights into what may affect our future budgets and why. If we do our work well and in the manner suggested above, then our community will stand to greatly benefit from our efforts.

BUDGET MESSAGE 2010-2011 FISCAL YEAR

The Budget

This document represents the work completed thus far in crafting a proposed budget which will eventually enable you and Town Staff to work toward a final budget that provides the most services possible with the revenues available. We have prepared a budget that is essentially the same as the current fiscal year. In addition, each department has been asked to identify and prioritize up to three items that could not be included within a no-increase budget request. This will allow Council to have some options for consideration. Should the Council believe any of these items deserve inclusion, we can then modify the budget to achieve that.

The initial property values for the Town are estimated to have declined 12.68%. If the current millage rate were to be selected, this would cause a \$250,063, drop in ad valorem revenues. The Roll Forward millage amount is .9281. This is the millage rate that yields total ad valorem property tax revenue dollars at the same amount as within the current fiscal year.

The caveat here is that though ad valorem taxes comprise the greater percentage of our revenues, those taxes are not our only revenue stream. State of Florida Shared Revenues is the next largest revenue source.

During my brief tenure with the Town, we have spoken about the need to diversify our revenue sources and why that is important to our success and greater stability. Today, the Town relies far too heavily on property taxes for its revenues. And that of course, is from a manager's business perspective. The simple fact is that any time economic conditions drive down property values, this has a direct negative impact on our main revenue source. This in turn causes significant adjustments to the millage rate, and/or considerable reductions in services to the public. There are no specific requests within this budget for the Town Council to implement a new revenue source. However, as we begin to lay plans for addressing some of the major capital infrastructure issues previously named, this is a conversation I believe would be beneficial to have in the coming months.

We have included a recommendation for the implementation of a short term rental fee program covering real property rentals ranging from one week to six months. There are some costs related to this with the largest single cost factor being the addition of another Code Officer (1/2 fte) position to enable administration and enforcement of the program.

Conclusion

You are all aware of the very low millage rate used to support Town operations. This is something from which we should all draw substantial satisfaction. The impact of our Town upon the pocketbooks of our residents and property owners is indeed small, especially when compared to the value they receive for the dollars invested.

Sincerely,

Terry Stewart

Terrance "Terry" Stewart
Town Manager

SIGNIFICANT BUDGET CHANGES

In addition to the on-going fluctuations with the economy of southwest Florida, there have been several factors that have affected the development of the Town's budget. The Town, by charter, is restricted from authorizing any debt greater than 36 months. As a result, the Town tends to save for major capital projects. For the past several years, Fort Myers Beach has been accumulating reserves for capital projects. In the current year, the Town will be spending \$5.3 million for these capital projects. As a result, the Town's fund balances will be reduced dramatically as the projects are completed and paid for.

DEBT POLICY

The Town's debt policy was established by original charter for the community. Section 11.03 section (b) of the Town's charter:

Unless authorized by the electors of the town at a duly held referendum election, the council shall not authorize or allow to be authorized the issuance of revenue bonds or enter into lease-purchase contracts or any other unfunded multi-year contracts all for the purchase of real property or the construction of any capital improvement, the repayment of which extends in excess of 36 months, unless mandated by state or federal governing agencies.

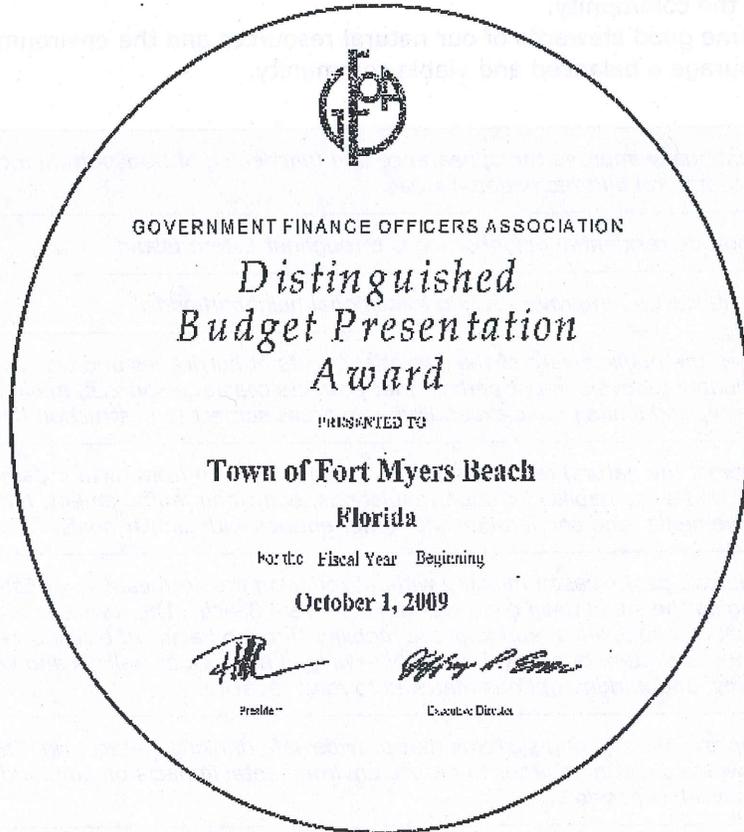
LONG TERM GOALS AND OBJECTIVES

The overall goal for the Town of Fort Myers Beach is to provide a quality living environment for the residents and visitors to the beach. The Town has been working diligently through the years to make Ft. Myers Beach a safe and pleasing environment. As in past years, efforts have been made to build the budget to be consistent with the long-range plans of the Town. The Town Council has established a series of goals and objectives to help guide the Town through future years.

- Improve the effectiveness and efficiency of government and the way it interacts with the community.
- Become good stewards of our natural resources and the environment.
- Encourage a balanced and viable community.

<ul style="list-style-type: none"> • <i>To continually improve the appearance and functioning of transportation corridors, commercial areas and links to natural and recreational areas.</i>
<ul style="list-style-type: none"> • <i>To upgrade residential neighborhoods throughout Estero Island.</i>
<ul style="list-style-type: none"> • <i>To revitalize and improve specific transitional neighborhoods.</i>
<ul style="list-style-type: none"> • <i>To keep the public aware of the potential effects of hurricanes and tropical storms and to plan a more sustainable redevelopment pattern that protects coastal resources, minimizes threats to life and property, and limits public expenditures in areas subject to destruction by storms.</i>
<ul style="list-style-type: none"> • <i>To protect the natural resources in and around the town from further damage and improve their future health and sustainability through regulations, education, enforcement, timely management, public improvements, and cooperation with other entities with similar goals.</i>
<ul style="list-style-type: none"> • <i>To improve peak-season mobility without reducing the permeability of Estero Boulevard to foot traffic or damaging the small town character of Fort Myers Beach. The town seeks to reduce speeding, improve evacuation capabilities, and improve mobility through balanced transportation improvements such as a continuous system of sidewalks and bikeways, a network of trolleys and water taxis linked to off-island systems, and parking options matched to road capacity.</i>
<ul style="list-style-type: none"> • <i>To improve the existing systems that provide safe drinking water, irrigation water, sewer service, and solid waste disposal in order to reduce environmental impacts on land and water while keeping costs as economical as possible.</i>
<ul style="list-style-type: none"> • <i>To provide optimal flood protection and improved storm water quality within the constraints imposed by location and existing and-use patterns.</i>
<ul style="list-style-type: none"> • <i>To provide residents and visitors of all ages a comprehensive, accessible system of parks, active recreation areas, open spaces, beach accesses, natural preserves, private recreational facilities, and cultural activities that provide a variety of recreational opportunities and promote an understanding of our community's environmental and cultural heritage.</i>
<ul style="list-style-type: none"> • <i>To provide major public improvements that help create the safe and beautiful community envisioned in the Town's comprehensive plan</i>
<ul style="list-style-type: none"> • <i>To keep a wide variety of housing type available to people of at all stages of their lives.</i>
<ul style="list-style-type: none"> • <i>To maintain "the best of the old" when redeveloping our community by appreciating, protecting and promoting the historic resources of Fort Myers Beach</i>
<ul style="list-style-type: none"> • <i>To efficiently coordinate plans, policies and public services among the many public and private agencies that play important community roles.</i>

GFOA DISTINGUISHED BUDGET PRESENTATION AWARD



The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Town of Fort Myers Beach, Florida for its annual budget for the fiscal year beginning October 1, 2009. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and a communication device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and the Town will be submitting it to GFOA to determine its eligibility for another award.

A budget is a plan. It is the Town's blueprint for operations, capital acquisitions and projects not only for the current budget year, but future years as well. At first glance, the budget document may simply appear to be a list of numbers on paper used to limit spending. In reality, the budget is actually a dynamic operations guide which identifies program services and activities which the town feels are important to provide in the upcoming year. The budget document is separated into sections according to fund. Each fund is organized by departments which are unique units with specific responsibilities. Within the department are divisions and sections. A summary page is provided for each department and division which explains the mission and a brief work plan. The summary also includes historical comparison of expenses.

The FY 2011 Operating and Capital Budget for the Town of Fort Myers Beach, Florida is intended to serve four purposes:

by the Town Council. The budget process allows the policy maker an opportunity to review policies and goals that address long-term concerns and evaluate town services.

As an operating guide, the budget identifies how resources are allocated to the community. The budget document provides a description of the department and division.

BUDGET OVERVIEW

The current fiscal year. The document details how much Town services will cost and how they will be paid for. The budget document is broken down by fund and then by Department and Division. The first budget decisions are outlined.

The budget seeks to communicate summary information through the use of text, tables and graphs to a diverse audience. The budget document includes the budget message, department budgets and a glossary of terms. During the budget process, the Town has prepared a comprehensive power point presentation that is broadcast on the local government channel during the budget discussion.

The purpose of this section is to assist all readers by explaining the way the document is structured, the schedule under which it is developed, and some of the basic points which guide the final document. To that end, we have included a comprehensive glossary which will define some of the budgetary and financial language that is used in government budget (Glossary of Terms). The Town's budget is prepared using Generally Accepted Accounting Principles (GAAP) for all funds.

A budget is a plan. It is the Town's blueprint for operations, capital acquisitions and projects not only for the current budget year, but future years as well. At first glance, the budget document may simply appear to be a list of numbers on paper used to limit spending. In reality, the budget is actually a dynamic operations guide which identifies programs, services and activities which the Town feels are important to provide in the upcoming year. The budget document is separated into sections according to fund. Each fund is organized by departments which are unique units with specific responsibilities. Within the department are divisions and sections. A summary page is provided for each department and division which explains the mission and a brief work plan. The summary also includes historical comparisons of expenditures.

The *FY 2011 Operating and Capital Budget* for the Town of Fort Myers Beach, Florida is intended to serve four purposes:

- | | |
|-----------------------------|---|
| Policy Document | The budget process is guided by the Town's charter and the comprehensive list of goals and objectives adopted by the Town Council. The budget process allows the policy makers an opportunity to review policies and goals that address long-term concerns and evaluate Town services. |
| Operations Guide | As an operations guide, the budget indicates how services will be delivered to the community. The Departmental Budgets section provides a description of the planned activities of each department and division. |
| Financial Plan | The budget is the Town's financial plan for the current fiscal year. The document details how much Town services will cost and how they will be paid for. The budget document is broken down by Fund and then by Department and Division. Line item budget descriptions are included. |
| Communication Device | The budget seeks to communicate summary information through the use of text, tables and graphs to a diverse audience. The budget document includes the Budget message, department budgets and a glossary of terms. During the budget process, the Town has prepared a comprehensive power point presentation that is broadcast on the local government channel during the budget discussions. |

The purpose of this section is to assist all readers by explaining the way the document is structured, the schedule under which it is developed, and some of the basic policies which shape the final document. To that end, we have included a comprehensive glossary which will define some of the budgetary and financial language that is used in government budgets (*Glossary of Terms*). The Town's budget is prepared using Generally Accepted Accounting Principles (GAAP) for all funds.

The budget covers the activities and expenditures for a given time period or fiscal year. The Town of Fort Myers Beach's fiscal year runs from October 1st through September 30th of the following year. This budget document is for Fiscal Year 2011 which begins on October 1st, 2010 and ends September 30th, 2011.

This document is organized by funds. A fund is an independent fiscal and accounting entity, with a self-balancing set of accounts. Funds maintain independent records of cash and/or other resources, together with all related liabilities, obligations, reserves and equities. The purpose of a fund is to carry out specific activities or attain certain objectives in accordance with special financial regulations, restrictions or limitations.

The Town's financial transactions and specific activities are budgeted and accounted for through the use of funds. A fund is a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures. The Town's funds are arranged in accordance with the Governmental Accounting Standards Board and standards set by the Government Finance Officers Association of the (GFOA).

GOVERNMENTAL FUND TYPES

General Fund is the major operating fund of the City.

Special Revenue Funds are used to account for revenues derived from specific taxes, grants or other restricted governmental revenue sources that are restricted to expenditures for specified purposes. Special Revenue Funds include:

- Gas Tax
- Road Impact
- Park Impact
- Beach Nourishment
- Beach Access
- Emergency Management

Debt Service Fund is used to account for the accumulation of resources for the payment of principal, interest and paying agent fees for General Obligation Bonds issued on behalf of the Governmental Fund types. *The Town does not have a Debt Service Fund.*

Proprietary Funds

These funds are established to account for the self-supporting municipal activities that are similar to private business. The activities are financed by sales and service fees. *The Town has no enterprise funds.*

Component Units

Component Units are legally separate entities that meet any of three tests:

(1) The primary government appoints the voting majority of the board of the component unit and is able to impose its will or is in a relationship of financial burden or benefits; (2) the component unit is fiscally dependent upon the primary government; (3) the financial statements would be misleading if data from the component unit were not included. *Public Works Services, Inc. (water utility) is a component unit of the Town.*

Basis of Accounting and Budgeting

The operating Budget is adopted each fiscal year for all Governmental and Proprietary Fund types. The modified accrual basis of accounting and budgeting is used for the Governmental Funds. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related liability is incurred. Employee compensated absences and principal and interest on long-term debt expenditures are recorded when due in the current period. The accrual basis of accounting is used for Proprietary Funds. Under this method, revenues are recorded when earned and expenses are recorded when the related liability is incurred.

The Town's departmental structure may cross several funds. For example, the Public Works Department is responsible for certain functions and activities in the General Fund; in the Special Revenue Fund group, Gas Tax; Park and Road Impact; Beach Access and Times Square. The Public Works Department also has oversight and supervision of the Public Works Services, Inc. component unit.

Formal budgetary integration is employed as a management control device during the year. Budgetary control is exercised by line item accounts, in an effort to monitor revenues and expenditures as they occur in relation to the approved budget. This allows for the management of expenditures as necessary to achieve a balanced budget.

The Town's overall view of a balanced budget occurs when the total expenditures and other financing (uses) are equal to the total revenues and other financing (sources), resulting in no change to fund balance. Department Heads may initiate transfer of funds between line item accounts with approval of the Town Manager.

Debt Policy

The Town's debt policy was established by original Town charter. Section 11.03 section (b) of the Town's charter:

Unless authorized by the electors of the town at a duly held referendum election, the council shall not authorize or allow to be authorized the issuance of revenue bonds or enter into lease-purchase contracts or any other unfunded multi-year contracts all for the purchase of real property or the construction of any capital improvement, the repayment of which extends in excess of 36 months, unless mandated by state or federal governing agencies.

Fund Balance

Fund balance is the difference between assets and liabilities in a governmental fund. It is required to be reported in two components – reserved and unreserved. When fund balance is *reserved*, it either means that the resources are in a form that cannot be appropriated and spent (such as inventory) or that the resources are legally limited to being used for a particular purpose.

Financial Structure and Policies

The portion of fund balance that is not reserved is called *unreserved* fund balance. It represents resources that can be used for any purpose of the fund they are reported in. Unreserved fund balance in the general fund can be used for any purpose at all. Consistent with proper accounting techniques, this budget is organized by fund. The Town utilizes the following funds:

The General Fund accounts for all financial resources except those required or designated to be accounted for in another fund. These resources include taxes, state and local share revenues, license and permit fees, fines, charges for services, interest earnings and other miscellaneous revenues. Some of these revenues may be used for any purpose the Town may legally perform. Other revenues are restricted for legal or good managerial reasons to specific purposes.

The expenditure of these resources provides various services to the community. These services are organized into departments within the General Fund and include:

Town Council
Town Manager
Town Clerk
General Services
Financial Services
Public Works
Community Development
Cultural Resources

The Town uses a traditional line item budget to account for each revenue source and to account for expenditures within each department. The expenditures are classified by type (salaries, supplies, equipment, etc.) and may be further broken down into more descriptive parts such as office supplies and operating supplies. Some departments have line items that are unique to that department in order to provide a more detailed accounting of expenditures. The modified accrual basis of accounting is used for both accounting and budgeting for the General Fund.

Special Revenue Funds account for the proceeds of specific revenue source or to finance specified activities as required by law or administrative guidelines. The town segregates the proceeds of special revenue sources that are restricted to expenditures for specific purposes. The Town has established Special Revenue funds for Gas Tax, Park Impact, Road Impact, Emergency Fund, Beach Nourishment and various other special assessment districts.

Debt Service Funds account for the payment of interest and principal on long term debt other than special assessments and revenues bonds. The Town has no long-term debt and therefore no Debt Service Fund is presented.

Capital Project Funds account for the receipt and disbursement of monies used for the acquisition of capital facilities other than those financed by special assessments and enterprise funds. Funding for capital projects is available from a variety of sources. Current and on-going projects include:

North Estero Improvements	Stormwater Master Plan
Beach Renourishment	Neighborhood Landscape
Mound House Development	Newton Park Development

The Town follows the procedures listed below in establishing the legally adopted budget.

- On or before July 15th of each year, the Town Manager is to submit to the Town Council a proposed operating budget, including a Town Manager's message explaining the budget, for the fiscal year commencing the following October 1st. The operating budget will include a complete financial plan of all Town funds and activities for the ensuing year.
- The Town Council shall publish in one or more newspapers of general circulation the time and place of public hearings. Public hearings are then conducted to obtain taxpayer comments.
- Prior to October 1st, the budget is legally enacted through passage of a resolution required by the Town Charter and as required by the State of Florida.
- Budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America.
- If during the fiscal year additional revenues become available for appropriation in excess of those estimated in the budget, the Town Council may make supplemental appropriations by resolution for the year up to the amount of such excesses.
- The annual budget serves as the legal authorization for expenditures. Expenditures cannot legally exceed the total amount budgeted for each fund. The Council must approve all budget amendments, which change the legally adopted total appropriation for a fund. Appropriations lapse at the fiscal year end.

Amending the budget

- The Finance Department and Town Manager monitor the financial activities of the Town throughout the year.
- If necessary, the Manager will schedule a work-session with the Council members to discuss any mid-year adjustments that may be recommended to keep the budget in check through the remainder of the year.
- The Town Manager is authorized to make transfers among programs with the budget. These transfers may be made any time during the year.

Capital Budget Process

- Requests are submitted by department heads for necessary capital outlay and capital improvement projects to the Town Manager at the same time operating budgets are submitted. Items that are considered capital outlay cost more than \$1,000 and result in a fixed asset for the Town. The requests in memo form include cost, description and justification for the need. The
- Department Heads meet with the Town Manager and Finance Director and items are prioritized and discussed.
- The Town Manager and Community Development Director prepare the proposed list of capital projects and funding necessary. The list is then forwarded to the LPA (Local Planning Agency).
- Town of Fort Myers Beach Policy 11-A1-2 of the Comprehensive Plan requires the Town Manager to develop annually a proposed capital improvement program which is based on a review of existing Town facilities, level of service standards, current and projected deficiencies and capital needs; the LPA is required to review the proposed CIP on an annual basis and make a recommendation to the Town Council as to whether it is consistent with the Comprehensive Plan.
- The Town, by charter, is restricted from authorizing any debt greater than 36 months. As a result, the Town tends to save for major capital projects. For the past several years, Fort Myers Beach has been accumulating reserves for capital projects. In the current year, the Town will be spending \$5.3 million for these capital projects. As a result, the Town's fund balances will be reduced dramatically as the projects are completed and paid for.
- Public hearings are held in September as part of the budget process. When the final budget and millage rate is adopted, the CIP is also adopted.

Capital Budget Detail

A summary of projects is listed below; detailed information can be found on page 66.

Town of Fort Myers Beach Capital Improvement Plan FY 2011

Transportation Capital Improvements	FY 10/11 Projected
Basin Based Project HMPG 1609	\$ 1,200,000
Stormwater Master Plan Implementation	125,000
North Estero improvements	2,309,556
Road Resurfacing	180,000
Total of proposed annual expenditures	\$ 3,814,556
<i>Transportation reserves carried forward from prior years:</i>	2,284,870
<i>Anticipated annual transportation & related revenue:</i>	1,529,686
<i>Anticipated year-end transportation reserve:</i>	-
Non-Transportation Capital Improvements	FY 10/11 Projected
Beach Nourishment	\$ 110,000
Newton Park	217,513
Mound House Improvements	1,160,447
Capital repairs to Water Utility system	-
Total of proposed annual expenditures	\$ 1,487,960
<i>Reserves carried forward from prior years:</i>	373,682
<i>Anticipated annual other revenue:</i>	1,114,278
<i>Anticipated year-end transportation reserve:</i>	-
Total Annual projects	\$ 5,302,516

Summary of Revenues:

Transportation:

FEMA (Basin Based HMPG 1609)	900,500
FEMA (No Estero)	529,186
South Florida Water Management District (No Estero)	100,000
Transfer from Gas Tax (Basin Based HMPG 1609)	362,500
Transfer from Gas Tax (No Estero)	1,317,370
Transfer from Gas Tax (Stormwater implementation)	125,000
Transfer from Gas Tax (Road resurfacing)	180,000
Transfer from Road Impact (No Estero)	300,000
Total	\$ 3,814,556

Non-Transportation:

Transfer from Beach Nourishment	110,000
Grants (Mound House)	1,114,278
Gratns (Newton Park)	217,513
Transfer from Park Impact (Mound House)	46,169
Total	\$ 1,487,960

Budget Calendar

April 19 th	Budget forms to Department Heads
April 26 th	Revenue forecast review - Manager and Finance Director
May 3-14 th	Internal Budget reviews by Manager with Departments
May 24 th	Finalize Revenue forecast and Department Budgets
June 1 st	Tentative Property Appraisal Value available from Property Appraiser's Office; Property Appraiser certifies assessed property values on Form DR 420
June 21 st	<u>Council Workshop</u> Review of proposed General Fund budget
July 12 th	<u>Council Workshop</u> Review of Special Revenue, all other funds and CIP
July 12 th	<u>Special Council Meeting</u> Council adopts proposed FY 11 millage rate and selects dates, times and places for public hearings
August 16 th	<u>Council Workshop</u> Final review of proposed FY 2011 Budget
September 7 th	<u>Council Meeting</u> First public hearing on tentative budget and millage rate
September 20 th	<u>Council Meeting</u> Final Public Hearing & Adoption of the 2011 Budget and Millage levy resolution

RESOLUTION OF THE TOWN COUNCIL OF
THE TOWN OF FORT MYERS BEACH, FLORIDA
RESOLUTION NUMBER 10-25

A RESOLUTION TO ESTABLISH AND LEVY AD VALOREM TAXES WITHIN THE CORPORATE LIMITS OF THE TOWN OF FORT MYERS BEACH, FLORIDA, FOR THE TAX YEAR 2010; PROVIDING FOR THE LEVY OF AD VALOREM TAXES IN THE AMOUNT OF .9144 MILLS (\$.9144 PER \$1,000) BASED ON THE ASSESSED VALUE OF NON-EXEMPT REAL AND PERSONAL PROPERTY LOCATED WITHIN THE TOWN LIMITS OF THE TOWN OF FORT MYERS BEACH, FLORIDA; PROVIDING FOR THE MANNER OF ASSESSMENT AND COLLECTION; PROVIDING FOR AN ADJUSTED MILLAGE RATE; PROVIDING AN EFFECTIVE DATE

WHEREAS, The Charter of the Town of Fort Myers Beach and the applicable state laws of Florida grant to the Town Council of the Town of Fort Myers Beach the power to establish, fix and levy ad valorem taxes for the purpose of providing general funds for the operation of functions of the town, and for other purposes; and

WHEREAS, following due notice, the Town Council held the required public hearing on September 7, 2010 and, following public input, adopted a tentative Town operating ad valorem millage rate in the amount of .9144 mills for tax year 2010; and

WHEREAS, following due notice, on September 20, 2010 the Town council held the second required public hearing and voted to approve the final millage rate for tax year 2010.

IT IS HEREBY RESOLVED BY THE TOWN OF FORT MYERS BEACH AS FOLLOWS:

Section 1. Operating Ad Valorem Millage Rate for Tax Year 2011.

The Town Council does hereby establish, fix and levy ad valorem taxes for the taxable year 2010 in the amount of .9144 mills, which is \$.9144 for each \$1,000 of assessed valuation, less exemptions. The millage rate levied is less than the rolled-back rate by 1.48%, computed pursuant to Florida law and amounts to a 1.48% decrease in property taxes.

The levy of taxes provided for herein shall be based on the assessed value of all non-exempt real and personal property assessed and established pursuant to law by the Lee County Property Appraiser for the tax year 2010 and shall be collected as provided by law. When collected, taxes fixed and levied by this Resolution shall be used for all lawful purposes for the Fiscal Year beginning October 1, 2010 and ending September 30, 2011, for the Town of Fort Myers Beach, Florida.

Section 2. Adjusted Millage Rate

If the property appraiser notifies the town of an aggregate change in the assessment roll from the certified assessment roll, due to corrections of errors in the assessment roll, the millage will be adjusted by the Town Manager by issuing a certificate of adjusted millage. The adjustment shall be such that the taxes computed by applying the adopted rate against the certified taxable value are equal to the taxes computed by applying the adjusted adopted rate to the taxable value on the roll to be extended. The certificate

Millage Resolution

Revenues - Detail

shall be delivered to the property appraiser not later than three days after receipt of notification of the aggregate change in the assessment roll.

Section 3. Effective Date. This resolution shall take effect immediately upon its adoption by the Town Council of the Town of Fort Myers Beach.

The foregoing Resolution was adopted by the Town Council upon a motion by Councilmember Babcock and seconded by Councilmember List and upon being put to a vote, the result was as follows:

DULY PASSED AND ADOPTED ON THIS 20TH DAY OF SEPTEMBER, 2010.

Larry Kiker, Mayor	aye	Bob Raymond, Vice Mayor	aye
Tom Babcock, Councilmember	aye	o List, Councilmember	aye
Alan Mandel, Councilmember	aye		

ATTEST: TOWN OF FORT MYERS BEACH

By: 
Michelle Mayher, Town Clerk

By: 
Larry Kiker, Mayor

Approved as to legal sufficiency by:

By: 
Fowler White Boggs, Town Attorney

Ad Valorem Taxes

Ad Valorem (at value) taxes represent a levy on assessed real property. The taxable value is the assessed value less homestead and other exemptions, if applicable. The County Property Appraiser delivers the Certified Taxable (the total assessed value of the non-exempt property) on or before July 1st of each year. Prior to that date, the Town is provided with estimates of the value.

The total assessed value changes continuously after July 1st due to assessed valuation appeals and other adjustments such as discounts for prompt payment. Because of the potential for reductions in ad valorem collections, local governments may budget ad valorem revenues at 95% of the calculated amount.

The Town Council determines the millage applied to the assessed taxable value. A mill is a taxation unit equal to one dollar of tax obligations for \$1,000 of assessed valuation of the property.

Gas Franchise Fees

Franchise fees are collected from companies providing gas to homes and businesses within the Town. The budget is based on historical data.

Unified Communications Service Tax

The Unified Communications Service Tax represents taxes on telecommunications, cable, direct-to-home satellite and related services. Fees are collected by the State and remitted to local government. The Town receives this revenue directly from the State. The budget is based on State estimates.

Local Government ½ Cent Sales Tax

Created in 1982, this tax generates one of the largest amounts of revenue for local government among the state-shared revenue sources. It distributes net sale tax revenue to municipalities based on allocation formulas. The budget is based on estimates provided by the State.

State Revenue Sharing

State revenue sharing is provided to local municipalities by the State based on a pre-determined allocation methodology. The budget is based on estimates provided by the State.

Special Assessments

Special assessments are used by local government to fund certain services and construct and maintain capital facilities. The property assessed must derive a special benefit from the improvement or service provided and the assessment must be fairly and reasonably apportioned among the properties that receive the special benefit. The Town is using this revenue source in the current budget for the Laguna Shores dredging project.

Local Business Tax

The local business tax represents the fees charged and the method by which a local government authority grants the privilege of engaging in or managing any business, profession and occupation within its jurisdictions. Counties and municipalities may levy a business tax. The budget is based on historical data.

Alcoholic Beverage License Tax

A portion of the annual state license tax levied on manufacturers, distributors, vendors, brokers, sales agents and importers of alcoholic beverages and collected within a county or municipality in Florida is shared with those local governments. The budget is based on historical data.

Local Option Fuel Taxes

County governments and local governments are authorized to levy local option fuel taxes in the form of separate levies. These taxes are allocated based on pre-determined formulas.

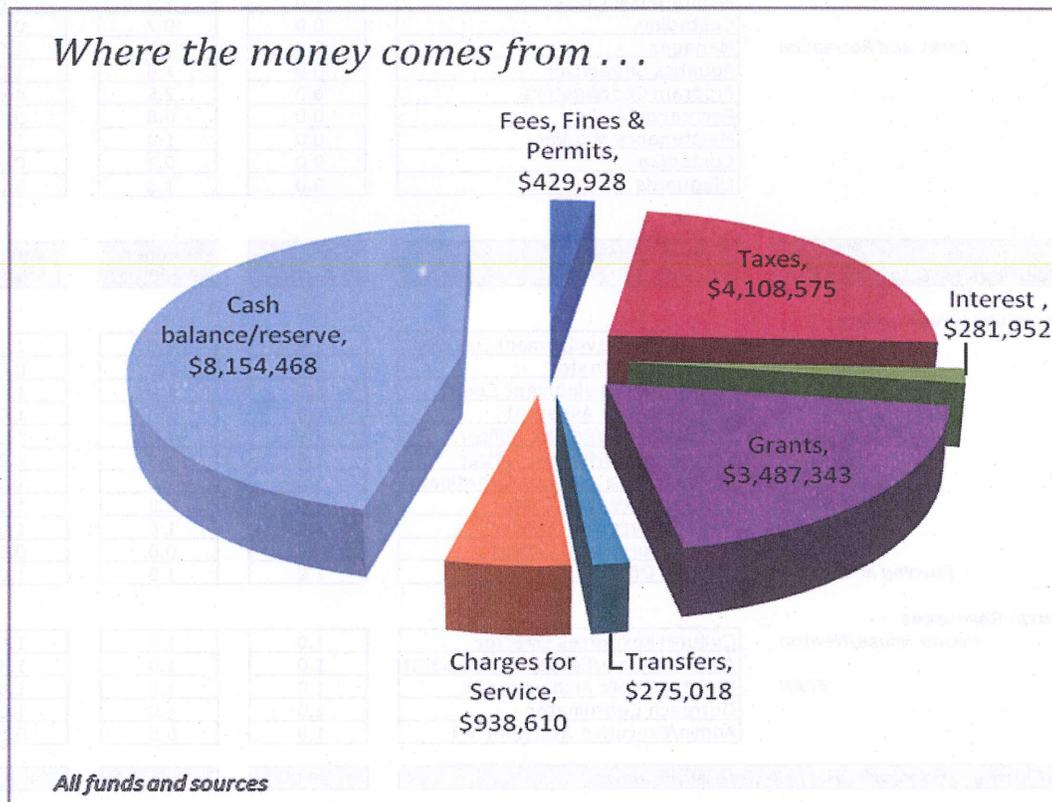
Building Permits, Zoning Hearing and Variances

Because there are different kinds of permits issued by the Building Division, i.e. building, electrical, mechanical, plumbing, hot tub or spa permits, there are different fee schedules for each permit category. Building permit fees are unique because they are based on the valuation of the project. The budget is based on historical data.

Charges for Services and User Fees

Charges for Services are payments based on the consumption of publicly provided goods and services,

- 1) fees that fund necessary services, such as utilities
- 2) fees that fund services that add to the quality of life
- 3) fees that fund regulatory and administrative processes



WATER BUDGET SUMMARY - ALL FUNDS **Changes in staffing levels – All Funds**

Department	Title	Budget FY 2009-10	Budget FY 2010-11	Net Change
Public Works	Street Superintendent	1.0	0.0	(1.0)
Public Works	Maintenance Crew Leader	1.0	0.0	(1.0)
Public Works	Maintenance Crew Leader	1.0	0.0	(1.0)
Public Works	Maintenance Crew*	1.0	0.0	(1.0)
Public Works	Maintenance Crew*	1.0	0.0	(1.0)
Public Works	Streets Foreman	0.0	1.0	1.0
Parks and Recreation	Program Coordinators	2.5	4.6	2.1
Parks and Recreation	Recreation Aides	0.8	3.6	2.8
Parks and Recreation	Lifeguards	1.5	5.0	3.5
Community Development	Planning Tech/Review Officer	1.0	0.0	(1.0)
Community Development	Zoning Coordinator	0.0	1.0	1.0
Code Enforcement	Code Enforcement Officer	0.0	0.5	0.5
Cultural Resources	Administrative/Education Specialist**	1.0	1.4	0.4
Total increase in full-time equivalents				5.3

*Funded by overtime instead of 2 full-time employees

**One full-time position changed to part-time as needed positions

CONSOLIDATED BUDGET SUMMARY – ALL FUNDS

Description	Actual 2008-09	Estimated Actual 2009-10	Budget 2010-11
Beginning Fund Balance - All Funds	\$ 8,281,695	\$ 9,590,772	\$ 8,154,468
REVENUES - ALL FUNDS			
Property Taxes	2,336,792	\$ 2,378,441	\$ 2,426,613
Franchise Fees	79,253	93,761	72,000
Sales Tax	435,333	420,058	454,704
Utilities Tax	2,002,421	299,747	444,785
Other Taxes	834,884	752,858	782,473
Short term rentals	4,200	3,827	66,000
License and permits	256,440	298,122	166,721
Fines & Forfeitures	55,497	50,581	68,000
Impact Fees	17,606	25,518	57,207
Assessments	143,228	-	-
Operating Grants	755,865	560,645	1,130,428
Charges for services	394,481	535,390	618,500
Interest	383,213	251,159	277,500
All other revenues and transfers	1,422,213	1,596,890	2,956,495
TOTAL REVENUES - ALL FUNDS	\$ 9,121,426	\$ 7,266,997	\$ 9,521,426
TOTAL RESOURCES AVAILABLE - ALL FUNDS	\$ 17,403,121	\$ 16,857,769	\$ 17,675,894
EXPENDITURES- ALL FUNDS			
Expenditures - Operating and Capital	\$ 7,812,349	\$ 8,703,301	\$ 12,365,953
TOTAL EXPENDITURES - ALL FUNDS	\$ 7,812,349	\$ 8,703,301	\$ 12,365,953
ENDING FUND BALANCE - ALL FUNDS	\$ 9,590,772	\$ 8,154,468	\$ 5,309,941

Summary of Fund Balances

Description	Actual 2008-09	Estimated Actual 2009-10	Budget 2010-11
ALL FUNDS			
Projected Beginning Fund Balance	\$ 8,281,695	\$ 9,590,772	\$ 8,154,468
Plus: Revenues	9,121,426	7,266,997	9,521,426
Less: Expenditures and Transfers	7,812,349	8,703,301	12,365,953
ENDING FUND BALANCES	\$ 9,590,772	\$ 8,154,468	\$ 5,309,941

Revenue and Expenditure Summary - General Fund

Description	Actual 2008-09	Estimated Actual 2009-10	Budget 2010-11
Beginning Fund Balance	\$ 3,509,662	\$ 3,814,427	\$ 3,009,662
REVENUES - General Fund			
Property Taxes	2,336,792	2,378,441	2,426,613
Franchise Fees	79,253	93,761	72,000
Sales Tax	435,333	420,058	454,704
Utilities Tax	8,470	7,274	8,000
Other Taxes	834,884	752,858	782,473
Short term rentals	4,200	3,827	66,000
License and permits	240,338	298,132	166,721
Fines & Forfeitures	55,497	50,581	68,000
Impact Fees	8,479	12,348	-
Assessments	-	-	-
Operating Grants	307,206	394,941	274,430
Charges for services	394,481	535,390	618,500
Interest	160,912	105,429	117,500
All other revenues and transfers in	638,360	446,113	531,313
TOTAL REVENUES - General Fund	\$ 5,504,204	\$ 5,499,153	\$ 5,586,254
TOTAL RESOURCES AVAILABLE	\$ 9,013,866	\$ 9,313,580	\$ 8,595,916
EXPENDITURES			
Town Council	150,680	\$ 184,147	\$ 149,542
Committees	3,787	5,662	10,400
Town Manager	284,265	211,128	205,330
Town Clerk	125,736	175,454	198,164
General Services	664,154	726,474	783,528
Legal Services	240,340	276,605	190,000
Financial Services	241,297	264,623	255,463
Public Works Administration	337,575	265,091	346,534
Parks and Recreation	572,861	769,209	840,076
Maintenance	458,681	558,491	586,804
Times Square	-	90,391	70,900
Maritime	274,755	213,935	188,009
Parking	305,800	306,901	311,601
Emergency Management	817	1,155	-
Community Development Administration	542,746	383,468	473,388
Code Compliance	93,423	82,425	172,634
Building Division	418,645	592,352	398,220
LPA	76,601	18,836	38,895
Mound House	153,191	167,292	170,716
Newton Project Administration	18,888	6,124	12,700
FPAN Program	36,962	127,314	183,350
Transfers Out	198,233	502,207	-
TOTAL EXPENDITURES - General Fund	\$ 5,199,439	\$ 5,929,284	\$ 5,586,254
ENDING FUND BALANCE - GENERAL FUND	\$ 3,814,427	\$ 3,384,296	\$ 3,009,662

Expenditure Detail – Mayor and Council

Fund: General 01
 Department: Town Council
 Division: _____
 Division #: 110

Expenditure Category	Actual FY 09	Estimated FY 10	Budget FY 11
Personnel Costs	\$ 83,529	\$ 80,242	\$ 80,092
Materials, Supplies & Services	67,151	103,905	69,450
Operating Budget	150,680	184,147	149,542
Capital Outlay	-	-	-
Total Budget	\$ 150,680	\$ 184,147	\$ 149,542

PERSONAL SERVICES DETAIL

Classification	Current	Budget
Mayor	1	1
Vice-Mayor	1	1
Council members	3	3
	<u>5</u>	<u>5</u>

Department Description, Goals and Objectives

The Town Council, as the community's legislative body, acts as the decision making authority establishing public policies to meet the needs of the residents. The Town Council is responsible for providing the best possible municipal government and delivering services at levels that reflect community priorities and enhance the quality of life for all residents. The primary goal of the members of the Council is to represent the residents of Fort Myers Beach by formulating and enacting public policy and by providing the leadership necessary to meet community needs and expectations.

Town Council		Actual 2009	Estimated 2010	Budget 2011
01.110.511.5110	Council Compensation	\$ 74,400	\$ 74,400	\$ 74,400
01.110.511.5210	Social Security	5,756	5,842	5,692
01.110.511.5341	Council Meeting minutes	3,295	7,665	5,000
01.110.511.5342	Committee minutes	2,663	3,497	900
01.110.511.5363	IT System	-	-	3,000
01.110.511.5400	Travel/Training/Meals	3,373	2,692	2,150
01.110.511.5410	Telephone & Communications	1,342	2,366	2,100
01.110.511.5446	Other Advertisements	-	3,723	4,500
01.110.511.5447	Legislative Printing & Binding	513	7	600
01.110.511.5448	Legal Advertisements	13,839	12,052	13,200
01.110.511.5490	Misc. Other Expense	8,130	6,326	7,500
01.110.511.5540	Membership and Dues	265	-	500
01.110.511.5541	State Lobbyist	37,105	65,576	30,000
		<u>\$ 150,681</u>	<u>\$ 184,147</u>	<u>\$ 149,542</u>

Expenditure Detail – Committees

Fund: General 01
 Department: Town Council
 Division: Committees
 Division #: 115

Expenditure Category	Actual FY 09	Estimated FY 10	Budget FY 11
Personnel Costs	\$ -	\$ -	\$ -
Materials, Supplies & Services	3,738	5,663	10,400
Operating Budget	3,738	5,663	10,400
Capital Outlay	-	-	-
Total Budget	\$ 3,738	\$ 5,663	\$ 10,400

PERSONAL SERVICES DETAIL

<u>Classification</u>	<u>Current</u>	<u>Budget</u>
	-	-

Department Description, Goals and Objectives

Committees are created by action of the Town Council. Each Committee is established for a specific purpose with an overall goal of protecting and enhancing the quality of life for residents and visitors to the community.

Town Council				
		Actual 2009	Estimated 2010	Budget 2011
01.115.511.5620	Marine Resources Task Force	1,496	1,122	2,500
01.115.511.5630	Anchorage Advisory	2,291	916	2,400
01.115.511.5641	CRAB	-	3,616	4,500
01.115.511.5642	CelCab	-	9	1,000
		<u>\$ 3,786</u>	<u>\$ 5,663</u>	<u>\$ 10,400</u>

Expenditure Detail – Town Manager

Fund: General 01
 Department: Town Manager
 Division: _____
 Division #: 120

Expenditure Category	Actual FY 09	Estimated FY 10	Budget FY 11
Personnel Costs	\$ 235,035	\$ 208,523	\$ 192,990
Materials, Supplies & Services	3,057	2,604	12,340
Operating Budget	238,092	211,127	205,330
Capital Outlay	-	-	-
Total Budget	\$ 238,092	\$ 211,127	\$ 205,330

PERSONAL SERVICES DETAIL

<u>Classification</u>	<u>Current</u>	<u>Budget</u>
Town Manager	<u>1</u>	<u>1</u>
	<u>1</u>	<u>1</u>

Department Description, Goals and Objectives

The Town Manager is appointed by the Town Council and is responsible for implementation and enforcement of policies and ordinances as adopted. The Manager is charged with developing a government that represents the needs of the community and provides quality, cost effective services to the public. Working closely with Department Directors, the Manager coordinates the provisions of services to the residents and works to enhance intergovernmental relationships. The Town manager is responsible for the recruitment and selection of Town employees, the development of personnel policies and procedures and the compensation plan. The primary goals and objects of the Town Manager are to coordinate and administer all town functions effectively and efficiently; provide leadership, direction and guidance for all town departments, programs and projects.

Town Manager			
	Actual 2009	Estimated 2010	Budget 2011
01.120.512.5110 Salaries	\$ 161,628	\$ 145,876	\$ 130,000
01.120.512.5210 Social Security	12,539	13,130	8,170
01.120.512.5220 Retirement	19,295	4,749	19,500
01.120.512.5238 Life, Health & Disability	36,806	10,826	26,820
01.120.512.5242 Car & Other Benefits	4,767	33,942	6,000
01.120.512.5400 Travel/Training/Meals	1,290	1,628	2,500
01.120.512.5410 Telephone and Communications	679	976	840
01.120.512.5540 Membership and Dues	1,088	-	1,500
01.120.512.5951 Contingency	-	-	10,000
	<u>\$ 238,092</u>	<u>\$ 211,127</u>	<u>\$ 205,330</u>

Expenditure Detail - Town Clerk

Fund: General 01
 Department: Town Clerk
 Division: _____
 Division #: 125

Expenditure Category	Actual FY 09	Estimated FY 10	Budget FY 11
Personnel Costs	\$ 119,283	\$ 169,354	\$ 182,879
Materials, Supplies & Services	6,453	6,100	15,285
Operating Budget	125,736	175,454	198,164
Capital Outlay	-	-	-
Total Budget	\$ 125,736	\$ 175,454	\$ 198,164

PERSONAL SERVICES DETAIL

<u>Classification</u>	<u>Current</u>	<u>Budget</u>
Town Clerk	1	1
Administrative Assistant	1	1
Contract Manager	1	1
	<u>3</u>	<u>3</u>

Department Description, Goals and Objectives

The Town Clerk's office serves as the central information point for local residents and citizens. It is the mission of this department to provide quality service to town residents, departments, boards and committees. The Town Clerk is also responsible for accurately compiling and maintaining the records of the actions of the Town Council and directs the management and maintenance of all town records and documents. The primary goals and objectives of the Clerk's department include continuing work on codification of the town ordinances and developing and implementing a records management program.

Town Clerk			
	Actual 2009	Estimated 2010	Budget 2011
01.125.512.5110 Salaries	\$ 84,138	\$ 119,470	\$ 127,479
01.125.512.5210 Social Security	6,437	9,139	9,752
01.125.512.5220 Retirement	7,514	12,216	12,748
01.125.512.5238 Life, Health & Disability	21,195	28,529	32,900
01.125.512.5352 Software	3,184	50	-
01.125.512.5400 Travel/Training/Meals	891	735	2,600
01.125.512.5410 Telephone and Communications	64	826	1,600
01.125.512.5540 Membership and Dues	200	275	185
01.125.512.5550 Municipal Code	1,500	89	10,000
01.125.512.5950 Misc. Other Expense	614	4,125	900
	<u>\$ 125,737</u>	<u>\$ 175,454</u>	<u>\$ 198,164</u>

Expenditure Detail - General Services

Fund: General 01
 Department: Town Manager
 Division: General Services
 Division #: 120

Expenditure Category	Actual FY 09	Estimated FY 10	Budget FY 11
Personnel Costs	\$ -	\$ 21,661	\$ 21,450
Materials, Supplies & Services	728,160	703,554	762,078
Operating Budget	728,160	725,215	783,528
Capital Outlay	-	-	-
Total Budget	\$ 728,160	\$ 725,215	\$ 783,528

PERSONAL SERVICES DETAIL

<u>Classification</u>	<u>Current</u>	<u>Budget</u>
	-	-
	-	-

Department Description, Goals and Objectives

The General Services section of the budget serves as an umbrella for expenditures that are Town-wide in nature. These items include the Town's liability insurance, lease of the Town Hall building and general administrative costs associated with the operation of Town Hall. There are no personnel costs associated with the General Services Department. Community Development Block Grant (CDBG) and special events are included in this program.

General Services			
	Actual 2009	Estimated 2010	Budget 2011
01.130.513.5120 Salaries	1,935	-	-
01.130.513.5140 Overtime	3,334	-	-
01.130.513.5210 Social Security	403	-	-
01.130.513.5220 Retirement	827	-	-
01.130.513.5250 State Unemployment	2,548	21,661	21,450
01.130.513.5332 Postage	5,101	5,489	6,000
01.130.513.5340 Cleaning & Alarm	8,514	1,819	-
01.130.513.5346 Repairs & Maintenance	6,119	8,091	10,000
01.130.513.5349 Elections	-	16,833	17,100
01.130.513.5352 Software	15,717	8,000	16,500
01.130.513.5353 Misc. Supplies	2,700	2,570	3,500
01.130.513.5355 Town Memberships	16,596	16,567	17,500

Expenditure Detail - General Services

General Services (continued)		Actual 2009	Estimated 2010	Budget 2011
01.130.513.5363	IT System	106,107	84,064	120,000
01.130.513.5364	Office Furniture/Equip	3,169	1,146	1,500
01.130.513.5400	Travel/Training/Meals	575	848	-
01.130.513.5410	Telephone & Comm	29,245	35,210	23,500
01.130.513.5420	Books and Periodicals	214	148	1,500
01.130.513.5441	Town Hall Lease	108,721	120,081	108,000
01.130.513.5442	Storage	13,960	15,883	14,500
01.130.513.5443	Copier	21,295	17,882	20,000
01.130.513.5447	Printing & Binding	-	-	1,500
01.130.513.5510	Office Supplies	21,965	21,323	22,500
01.130.513.5511	Emergency Communications	-	3,532	-
01.130.513.5600	Filing Fee & violations	2,380	681	350
01.130.513.5691	Animal Control	-	66,312	72,944
01.130.513.5892	Request for Action	-	-	684
01.130.513.5950	Misc. expenses	20,992	24,507	12,000
01.135.513.5710	Keep Lee Cty Beautiful	-	-	1,500
01.135.513.5720	National Estuaries	-	-	3,000
01.135.513.5740	Special Events	43,218	8,289	10,000
01.135.513.5750	Seasonal Events	16,266	55,176	30,000
01.155.513.5530	Insurance	208,069	173,903	215,000
01.156.513.5724	After School Programs	68,190	15,200	33,000
		<u>\$ 728,160</u>	<u>\$ 725,215</u>	<u>\$ 783,528</u>

Expenditure Detail - Legal Services

Fund: General 01
 Department: Town Council
 Division: Legal
 Division #: 140

Expenditure Category	Actual FY 09	Estimated FY 10	Budget FY 11
Personnel Costs	\$ -	\$ -	\$ -
Materials, Supplies & Services	240,340	276,605	190,000
Operating Budget	240,340	276,605	190,000
Capital Outlay	-	-	-
Total Budget	\$ 240,340	\$ 276,605	\$ 190,000

PERSONAL SERVICES DETAIL

Department Description, Goals and Objectives

The Town Attorney is appointed by the Council and, together with the Town Manager, implements the policy decisions made by Council. The Town Attorney serves as the legal advisor to the Town Council, Town Manager, and all departments, boards, commissions and agencies of the Town. The Town Attorney initiates or defends civil suits, actions and legal proceedings on behalf of the Town. The Town Attorney is responsible for efficiently and effectively providing quality legal services to the residents through the Town Council, Manager, Department, Town corporations and agencies so as to facilitate the achievement of essential governmental goals and objectives.

Legal

		Actual 2009	Estimated 2010	Budget 2011
01.140.514.5451	Legal Consultation Town	\$ 150,068	\$ 155,541	\$ 140,000
01.140.514.5456	Other Legal Services	90,272	121,064	50,000
		<u>\$ 240,340</u>	<u>\$ 276,605</u>	<u>\$ 190,000</u>

Expenditure Detail – Finance

Fund: General 01
 Department Finance
 Division _____
 Division # 150

Expenditure Category	Actual FY 09	Estimated FY 10	Budget FY 11
Personnel Costs	\$ 172,975	\$ 166,581	\$ 169,433
Materials, Supplies & Services	68,322	77,083	86,030
Operating Budget	241,297	243,664	255,463
Capital Outlay	-	-	-
Total Budget	\$ 241,297	\$ 243,664	\$ 255,463

PERSONAL SERVICES DETAIL

Classification	Current	Budget
Finance Director	1.0	1.0
Finance Coordinator	1.0	1.0
	<u>2.0</u>	<u>2.0</u>

Department Description, Goals and Objectives

The mission of the Finance Department is to serve the public and staff by providing accurate and current financial data. The Department is committed to providing timely, accurate, clear and complete information. The Department is responsible for the day-to-day financial activities of the Town and the water utility. The Finance staff, with the Town Manager, prepares the Annual Budget and Capital Improvement Plan. The Finance Department prepares the annual audit. The Department goals include: provide payments to all vendors accurately and in a timely manner; maintain employee benefit plans; prepare routine and special reports as necessary; maintain general ledgers and provide up-to-date budget information for all funds and departments on a quarterly basis.

Finance		Actual 2009	Estimated 2010	Budget 2011
01.150.513.5120	Salaries	\$ 122,913	\$ 121,724	\$ 120,061
01.150.513.5210	Social Security	9,364	9,841	9,185
01.150.513.5220	Retirement	11,642	12,657	12,006
01.150.513.5238	Life, Health and Disability	28,496	22,359	28,181
01.150.513.5340	Memberships and Dues	405	540	640
01.150.513.5400	Travel/Training/Meals	155	12	750
01.150.513.5410	Telephone and Communications	698	84	840
01.150.513.5531	Annual Audit	44,800	52,500	60,000
01.150.513.5532	Accounting Services	19,414	20,198	20,000
01.150.513.5534	Employee holding	-	1,117	-
01.150.513.5533	Bank Charges	3,411	2,632	3,800
		<u>\$ 241,297</u>	<u>\$ 243,664</u>	<u>\$ 255,463</u>

Expenditure Detail - Public Works Administration

Fund: General 01
 Department: Public Works
 Division: Administration
 Division #: 160

Expenditure Category	Actual FY 09	Estimated FY 10	Budget FY 11
Personnel Costs	\$ 340,433	\$ 259,837	\$ 338,934
Materials, Supplies & Services	6,617	5,599	7,600
Operating Budget	347,050	265,436	346,534
Capital Outlay	-	-	-
Total Budget	\$ 347,050	\$ 265,436	\$ 346,534

PERSONAL SERVICES DETAIL

Classification	Current	Budget
Director of Public Works	1	1
Deputy Director	1	1
Public Services Supervisor	1	1
Inspector & Special Projects	1	1
Administrative Assistant	1	1
	<u>5</u>	<u>5</u>

Department Description, Goals and Objectives

Public Works Administrations provides overall management of all sections of the Department including parks, recreation, maintenance, maritime, parking, and emergency management. The goals and objectives of the administrative section of the public works department are to insure that all divisions are continuing preventive maintenance programs for all Town equipment; improve safety awareness among employees; prepare reports and recommendations for the Council outlining projects that should be considered for approval.

Public Works - Administration			
	Actual 2009	Estimated 2010	Budget 2011
01.160.530.5120 Salaries	\$ 257,375	\$ 191,528	\$ 236,967
01.160.530.5210 Social Security	19,705	14,696	18,128
01.160.530.5220 Retirement	22,204	17,857	23,697
01.160.530.5238 Life, Health and Disability	36,163	35,756	60,142
01.160.530.5239 Personnel Health & Safety	4,290	-	-
01.160.530.5400 Travel/Training/Meals	932	1,809	1,600
01.160.530.5410 Telephone & Comm	1,467	1,520	2,000
01.160.530.5540 Membership and Dues	860	232	2,000
01.160.530.5552 Uniforms	4,054	2,038	2,000
	<u>\$ 347,050</u>	<u>\$ 265,436</u>	<u>\$ 346,534</u>

Expenditure Detail - Parks and Recreation

Fund: General 01
 Department: Public Works
 Division: Parks and Recreation
 Division #: 170 and 171

Expenditure Category	Actual FY 09	Estimated FY 10	Budget FY 11
Personnel Costs	\$ 14,646	\$ 453,616	\$ 527,441
Materials, Supplies & Services	558,215	302,148	312,635
Operating Budget	572,861	755,764	840,076
Capital Outlay	-	-	-
Total Budget	\$ 572,861	\$ 755,764	\$ 840,076

PERSONAL SERVICES DETAIL

Classification	Current	Budget
Manager	1.0	1.0
Aquatics Supervisor	1.0	1.0
Program Coordinators	2.5	4.6
Recreation Aides	0.8	3.6
Maintenance Worker	1.0	1.0
Custodian	0.3	0.3
Lifeguards	1.5	5.0
	8.1	16.5

Department Description, Goals and Objectives

The Recreation Division serves the Town of Fort Myers Beach and surrounding areas by operating a community center and recreational facility that provides individuals and groups passive and active recreational, social and community activities and events for both residents and visitors. Goals and objectives for the division include: offering programs that are well-rounded and developed to serve the varying needs of the Town's youngest to oldest patrons in a safe healthy environment; bring people together to develop their sense of community and common interests; promote the development of group and individual health, fitness and personal advancement; seek grants and donations; maintain a core level of service while striving to enhance and expand services and activities offered and collect baseline attendance and user data to help develop future goals. *A number of program costs at the Recreation Center are offset by participant revenue.*

Public Works - Parks and Recreation

		Actual 2009	Estimated 2010	Budget 2011
<i>Bay Oaks Recreation Center</i>				
01.170.572.5120	Salaries	\$ 10,939	\$ 232,332	\$ 269,400
01.170.572.5140	Overtime	-	5,245	2,200
01.170.572.5210	Social Security	203	18,221	20,609
01.170.572.5220	Retirement	-	10,809	18,259
01.170.572.5238	Life, Health and Disability	-	34,300	40,341
01.170.572.5346	Maintenance and Repairs	-	28,793	34,000
01.170.572.5380	Teens	-	3,977	14,050
01.170.572.5381	Youth	-	6,408	7,950
01.170.572.5382	Athletics	-	14,437	18,290
01.170.572.5383	Seniors	-	33,448	37,850
01.170.572.5400	Travel and Training	-	-	1,000
01.170.572.5410	Telephone and Comm.	126	3,695	-
01.170.572.5540	Dues and Memberships	-	-	350
01.170.572.5729	BORC Marketing	-	-	13,750

Expenditure Detail - Parks and Recreation

Public Works - Parks and Recreation (continued)				
		Actual 2009	Estimated 2010	Budget 2011
<i>Bay Oaks Recreation Center (continued)</i>				
01.170.572.5433	Utilities	38,507	55,531	62,940
01.170.572.5533	Bank charges	84	1,626	-
01.170.572.5731	Bay Oaks Recreation Center	240,562	34,802	14,320
01.170.572.5737	Mound House Grounds Maintenance	10,723	-	-
01.170.572.5738	Community Marketing	7,504	10,609	6,615
01.170.572.5740	Special Events	-	5,905	12,120
01.170.572.5950	Bay Oaks Transition	1,715	126	-
	<i>Total BORO</i>	<u>\$ 312,372</u>	<u>\$ 500,264</u>	<u>\$ 574,044</u>
<i>Community Pool</i>				
01.171.572.5120	Salaries - Pool	\$ 1,662	\$ 130,822	\$ 151,870
01.171.572.5210	Social Security - Pool	127	10,008	11,618
01.171.572.5220	Retirement - Pool	-	3,234	3,407
01.171.572.5238	Life, Health & Disability - Pool	-	8,645	9,737
01.171.572.5733	Pool Operations	220,338	33,095	29,600
01.171.572.5735	Pool Maintenance	40,371	31,033	16,000
01.171.572.5736	Pool Utilities	-	38,139	41,800
01.171.572.5843	Pool Horticultural & Solid Waste	-	524	2,000
	<i>Total POOL</i>	<u>\$ 262,498</u>	<u>\$ 255,500</u>	<u>\$ 266,032</u>
	<i>Grand total Parks & Recreation</i>	<u>\$ 574,870</u>	<u>\$ 755,764</u>	<u>\$ 840,076</u>

Expenditure Detail - Maintenance

Fund: General 01
 Department: Public Works
 Division: Maintenance
 Division #: 180

Expenditure Category	Actual FY 09	Estimated FY 10	Budget FY 11
Personnel Costs	\$ 380,133	\$ 450,258	\$ 428,104
Materials, Supplies & Services	66,683	90,482	92,200
Operating Budget	446,816	540,740	520,304
Capital Outlay	-	21,087	66,500
Total Budget	\$ 446,816	\$ 561,827	\$ 586,804

PERSONAL SERVICES DETAIL

Classification	Current	Budget
Foreman	1.00	1.00
Maintenance support worker	1.00	1.00
Maintenance workers	6.00	6.00
Custodial Worker <i>(2/3 charged to Maint/ 1/3 to Bay Oaks)</i>	0.67	0.67
	<u>8.67</u>	<u>8.67</u>

Department Description, Goals and Objectives

This section is responsible for the maintenance of streets, sidewalks, bridges, traffic lights and signs. The section monitors the condition of the Town's drainage system, streets, sidewalks and beach accesses. The maintenance section is also responsible for preventive maintenance for all town equipment and vehicles; improving safety awareness among employees; continuing street resurfacing, maintenance and construction projects as required and authorized.

Public Works - Maintenance			
	Actual 2009	Estimated 2010	Budget 2011
01.180.541.5120 Salaries	\$ 254,525	\$ 246,550	\$ 245,384
01.180.541.5140 Overtime	2,517	63,313	35,525
01.180.541.5210 Social Security	19,154	23,327	21,490
01.180.541.5220 Retirement	22,361	31,467	28,091
01.180.541.5220 Life, Health & Disability	81,576	79,574	90,000
01.180.541.5239 Personnel, Health and Safety	-	6,027	7,614
01.180.541.5400 Travel/Training/Meals	154	869	500
01.180.541.5410 Telephone and Communications	3,032	4,014	4,700
01.180.541.5452 Fuel	13,580	16,689	30,000
01.180.541.5453 Equipment Maintenance	29,272	6,992	10,000
01.180.541.5454 Vehicle Maintenance	-	34,076	25,000
01.180.541.5461 Bridge Maintenance	-	21	-
01.180.541.5464 New vehicles	-	21,087	66,500
01.180.541.5511 Emergency Operations	17,433	9,306	-
01.180.541.5515 Trailer Repair and Maintenance	160	-	-
01.180.541.5552 Uniforms	-	6,629	12,000
01.180.541.5843 Solid & Horticultural Waste	3,051	4,643	10,000
01.180.541.5950 Misc.	-	7,243	-
01.180.581.9113 Solid Waste Transfer Station	-	-	-
	<u>\$ 446,815</u>	<u>\$ 561,827</u>	<u>\$ 586,804</u>

Expenditure Detail - Times Square

Fund: General 01
 Department: Public Works
 Division: Times Square
 Division #: 185

Expenditure Category	Actual FY 09	Estimated FY 10	Budget FY 11
Personnel Costs	\$ -	\$ -	
Materials, Supplies & Services	-	90,391	70,900
Operating Budget	-	90,391	70,900
Capital Outlay	-	-	-
Total Budget	\$ -	\$ 90,391	\$ 70,900

PERSONAL SERVICES DETAIL

Classification	Current	Budget
	-	-
	-	-

Department Description, Goals and Objectives

The Times Square Division is responsible for all maintenance and repair costs associated with the upkeep of this vital pedestrian mall. Daily activities include garbage collection, sweeping and grounds maintenance. Monthly activities include landscaping and tree pruning. Quarterly activities include sidewalk and surface hot water high pressure cleaning. The pavers in the square and the sidewalks outside the square are painted on an annual basis. *NOTE: In past years, Time Square has been reported in a separate fund. The programs activities are a function of the Public Works Department. Accordingly, this program has been transferred to the General Fund. The overall goals and objectives are to insure that the Times Square area is a safe, attractive area for Town residents and visitors.*

Public Works - Times Square			
	Actual 2009	Estimated 2010	Budget 2011
01.185.534.5843 Solid Waste	\$ -	\$ 46,398	\$ 35,000
01.185.534.5846 Maintenance and utilities	-	43,082	35,000
01.185.534.5849 Sales Tax (pass through)	-	911	900
01.185.534.5852 Other Expense	-	-	-
01.185.534.5864 Capital - Paver Replacement	-	-	-
	\$ -	\$ 90,391	\$ 70,900

Expenditure Detail – Maritime

Fund: General 01
 Department: Public Works
 Division: Maritime
 Division #: 190

Expenditure Category	Actual FY 09	Estimated FY 10	Budget FY 11
Personnel Costs	\$ 44,075	\$ 46,305	\$ 47,069
Materials, Supplies & Services	230,681	167,630	140,940
Operating Budget	274,756	213,935	188,009
Capital Outlay	-	-	-
Total Budget	\$ 274,756	\$ 213,935	\$ 188,009

PERSONAL SERVICES DETAIL

<u>Classification</u>	<u>Current</u>	<u>Budget</u>
Maintenance worker	1	1
	<u>1</u>	<u>1</u>

Department Description, Goals and Objectives

The maritime section provides contract oversight and management for the waterside law enforcement activities in cooperation with Lee County Sheriff's Office and the upland services provider for the Matanzas Harbor Mooring Field. Town maintenance staff provide pump-out services and upkeep and maintenance of the Mooring Field facilities and oversees all dredging activities. The goal of the maritime section is to provide exceptional customer service and safety to users of the Mooring Field.

Public Works - Maritime

		Actual 2009	Estimated 2010	Budget 2011
01.190.543.5120	Salaries	\$ 29,434	\$ 31,114	\$ 31,200
01.190.543.5210	Social Security	2,134	2,149	2,387
01.190.543.5220	Retirement	2,664	3,179	3,120
01.190.543.5238	Life, Health and Disability	9,843	9,863	10,362
01.190.543.5346	Mooring Field Maintenance & Repair	-	20,349	16,990
01.190.543.5410	Telephone/Comm	479	421	450
01.190.543.5457	Channel maintenance and repair	-	8,760	2,400
01.190.543.5463	Capital - Public Dock	-	-	-
01.190.513.5533	Bank charges	2,448	2,989	-
01.190.543.5542	MLE Enforcement (Wages)	44,440	48,800	47,500
01.190.543.5543	MLE Enforcement (Fuel)	10,705	12,100	11,600
01.190.543.5544	Abandoned vessel removal	4,659	-	-
01.190.543.5545	Mooring Field Upland Mgmt	55,762	74,121	62,000
01.190.543.5564	Capital - Boat/Mooring System	112,188	90	-
		<u>\$ 274,756</u>	<u>\$ 213,935</u>	<u>\$ 188,009</u>

Expenditure Detail – Parking

Fund: General 01
 Department: Public Works
 Division: Parking
 Division #: 200

Expenditure Category	Actual FY 09	Estimated FY 10	Budget FY 11
Personnel Costs	\$ -	\$ -	\$ -
Materials, Supplies & Services	299,645	276,638	299,601
Operating Budget	299,645	276,638	299,601
Capital Outlay	6,155	4,067	12,000
Total Budget	\$ 305,800	\$ 280,705	\$ 311,601

PERSONAL SERVICES DETAIL

Classification	Current	Budget
	-	-
	-	-

Department Description, Goals and Objectives

The Parking Division provides contract oversight and management to the parking services provider. This includes Town parking lots and beach patrol. The parking division strives to insure safe and efficient operation of all Town owned parking facilities.

Public Works - Parking

	Actual 2009	Estimated 2010	Budget 2011
01.200.549.5491 Contracted Services	\$ 299,645	\$ 276,638	\$ 299,601
01.200.549.5564 Capital-parking meters	6,155	4,067	12,000
	\$ 305,800	\$ 280,705	\$ 311,601

Expenditure Detail - Community Development Administration

Fund: General 01
 Department: Community Development
 Division: Administration
 Division #: 230

Expenditure Category	Actual FY 09	Estimated FY 10	Budget FY 11
Personnel Costs	\$ 427,037	\$ 360,380	\$ 411,388
Materials, Supplies & Services	103,110	23,089	62,000
Operating Budget	530,147	383,469	473,388
Capital Outlay	-	-	-
Total Budget	\$ 530,147	\$ 383,469	\$ 473,388

PERSONAL SERVICES DETAIL

<u>Classification</u>	Current	Budget
Director	1	1
Floodplan Development Coordinator	1	1
Administrative Assistant	1	1
Planning Technician	1	1
Environmental Science Coordinator	1	1
Zoning Coordinator	1	1
	<u>6</u>	<u>6</u>

Department Description, Goals and Objectives

The Community Development Department administers and enforces zoning and land development regulations, building regulations, coastal and flood regulations, and local environmental standards, to encourage and promote, in accordance with present and future needs, the safety, health, order, convenience, prosperity and general welfare of the citizens of the Town. Also to recognize and promote real property rights. The Department provides staff support to the Town Council, Local Planning Agency and Historic Preservation Board regarding land development regulations matters and other matters as assigned. Activity goals for the department include: promote health, safety and welfare to the community; provide information and assistance to the residents, builders and business owners; and process all appeals, variances, rezoning, amendments and comprehensive land use matters

Community Development - Administration

	Actual 2009	Estimated 2010	Budget 2011
01.230.515.5120 Salaries	\$ 296,367	\$ 256,709	\$ 285,129
01.230.515.5210 Social Security	22,661	19,612	21,812
01.230.515.5220 Retirement	27,233	26,068	28,513
01.230.515.5238 Life, Health & Disability	74,782	57,991	75,934
01.230.515.5374 Neighborhood Landscaping	11,649	10,089	12,500
01.230.515.5400 Travel/Training/Meals	3,798	1,125	5,000
01.230.515.5410 Telephone and communications	88	256	-
01.230.515.5455 Professional Services	18,436	6,899	40,000
01.230.515.5464 Equipment	1,159	2,148	2,500
01.230.515.5535 Inter-local Agreement	51,924	-	-
01.230.515.5540 Memberships and Dues	2,196	2,103	2,000
01.230.515.5633 EAR Compliance	19,834	469	-
01.230.515.5943 Emergency & Flood Management	20	-	-
	<u>\$ 530,147</u>	<u>\$ 383,469</u>	<u>\$ 473,388</u>

Expenditure Detail - Building and Safety

Fund: General 01
 Department: Community Development
 Division: Building and Safety
 Division #: 235

Expenditure Category	Actual FY 09	Estimated FY 10	Budget FY 11
Personnel Costs	\$ 84,363	\$ 83,995	\$ 85,941
Materials, Supplies & Services	334,282	508,356	312,279
Operating Budget	418,645	592,351	398,220
Capital Outlay	-	-	-
Total Budget	\$ 418,645	\$ 592,351	\$ 398,220

PERSONAL SERVICES DETAIL

<u>Classification</u>	<u>Current</u>	<u>Budget</u>
Building Safety Services Coordinator	1	1
	<u>1</u>	<u>1</u>

Department Description, Goals and Objectives

The Building and Safety Division is dedicated to public safety in the built environment through professional code administration, plan review, inspections and effective provision of quality building safety service. Goals and objectives include enforcing the provisions of the Town's building and zoning codes; process applications and permits in a timely manner; provide information to various boards, Town Council and Town Manager and coordinate activities relating to the Town's inter-local agreement with Lee County.

Community Development - Building and Safety			
	Actual 2009	Estimated 2010	Budget 2011
01.235.515.5120 Salaries	\$ 58,446	\$ 58,000	\$ 58,400
01.235.515.5210 Social Security	4,471	4,437	4,468
01.235.515.5220 Retirement	5,198	6,023	5,840
01.235.515.5238 Life, Health & Disability	16,248	15,535	17,233
01.235.515.5400 Travel/Training/Meals	118	401	-
01.235.515.5410 Telephone/Comm	633	678	420
01.235.515.5453 Equipment	-	-	-
01.235.515.5535 Inter-local - Lee County	333,216	506,678	311,544
01.235.515.5540 Membership and Dues	315	599	315
	<u>\$ 418,645</u>	<u>\$ 592,351</u>	<u>\$ 398,220</u>

Expenditure Detail - Code Compliance

Fund: General 01
 Department: Community Development
 Division: Code Compliance
 Division #: 236

Expenditure Category	Actual FY 09	Estimated FY 10	Budget FY 11
Personnel Costs	\$ 92,639	\$ 67,297	\$ 150,624
Materials, Supplies & Services	13,382	15,130	22,010
Operating Budget	106,021	82,427	172,634
Capital Outlay	-	-	-
Total Budget	\$ 106,021	\$ 82,427	\$ 172,634

PERSONAL SERVICES DETAIL

<u>Classification</u>	<u>Current</u>	<u>Budget</u>
Code Enforcement Officer	2	2.5
	<u>2</u>	<u>2.5</u>

Department Description, Goals and Objectives

The Code Compliance Division is dedicated to enhancing the quality of life for residents by promoting, maintaining and improving a safe and desirable environment to live, work and play. The division stresses effective education and positive efforts to gain compliance with the Land Development Code and all other Town codes and ordinances. The goal of the division is to significantly reduce the number of ordinance violations within the Town.

Community Development - Code Compliance

	Actual 2009	Estimated 2010	Budget 2011
01.236.515.5120 Salaries	\$ 62,217	\$ 44,851	\$ 92,919
01.236.515.5210 Social Security	4,686	4,598	7,109
01.236.515.5220 Retirement	5,396	1,868	9,291
01.236.515.5238 Life, Health & Disability	20,340	15,980	41,305
01.236.515.5400 Travel/Training/Meals	-	659	1,000
01.236.515.5410 Telephone/Comm	783	708	1,260
01.236.515.5453 Equipment/Maintenance	-	982	2,000
01.236.515.5540 Membership and Dues	-	97	750
01.236.515.5631 Special Master/Outside Attorney	12,599	12,684	17,000
	<u>\$ 106,021</u>	<u>\$ 82,427</u>	<u>\$ 172,634</u>

Expenditure Detail - LPA - Local Planning Agency

Fund: General 01
 Department: Community Development
 Division: LPA
 Division #: 270

Expenditure Category	Actual FY 09	Estimated FY 10	Budget FY 11
Personnel Costs	\$ -	\$ -	\$ -
Materials, Supplies & Services	76,602	18,837	38,895
Operating Budget	76,602	18,837	38,895
Capital Outlay	-	-	-
Total Budget	\$ 76,602	\$ 18,837	\$ 38,895

PERSONAL SERVICES DETAIL

<u>Classification</u>	<u>Current</u>	<u>Budget</u>
	-	-
	-	-

Department Description, Goals and Objectives

The goal of the LPA (Local Planning Agency) is to enhance the quality of life and the design of the community, foster innovative planning and promoting sustainable development through exercising commitment to public service, fairness, respect, trust and environmental stewardship. Members of the LPA are appointed by the Town Council and meet monthly.

Community Development - LPA (Local Planning Agency)				
		Actual 2009	Estimated 2010	Budget 2011
01.270.515.5643	LPA Land Code Changes	\$ 500	\$ 3,163	\$ -
01.270.515.5651	LPA Planning Consultant	33,334	500	-
01.270.515.5652	LPA Minutes	4,238	1,669	2,900
01.270.515.5653	LPA Legal	36,394	12,219	30,595
01.270.515.5654	LPA Printing and binding	-	-	-
01.270.515.5655	LPA Legal Advertisements	-	-	-
01.270.515.5656	LPA Office Supplies	-	-	-
01.270.515.5657	LPA Miscellaneous	1,386	386	1,000
01.270.515.5658	LPA Training	-	750	2,400
01.270.515.5791	Historical Preservation	750	150	2,000
		<u>\$ 76,602</u>	<u>\$ 18,837</u>	<u>\$ 38,895</u>

Expenditure Detail - Cultural Resources – Mound House

Fund: General 01
 Department: Cultural Resources
 Division: Mound House
 Division #: 280

Expenditure Category	Actual FY 09	Estimated FY 10	Budget FY 11
Personnel Costs	\$ 140,650	\$ 137,990	\$ 143,866
Materials, Supplies & Services	12,541	29,300	26,850
Operating Budget	153,191	167,290	170,716
Capital Outlay	-	-	-
Total Budget	\$ 153,191	\$ 167,290	\$ 170,716

PERSONAL SERVICES DETAIL

<u>Classification</u>	<u>Current</u>	<u>Budget</u>
Director	1	1
Administrative Asst. <i>(part-time positions instead of 1 full-time)</i>	1	1
	<u>2</u>	<u>2</u>

Department Description, Goals and Objectives

The mission of the Cultural Resources Department is to enrich the quality of life for residents and visitors to Ft. Myers Beach by increasing public awareness of Florida's past and offering unique opportunities for individuals to engage in active research, educational programs and recreation. The Mound House is a cultural and environmental learning center focused on past and present inhabitants of south Florida, including the Calusa Indians and the unique estuarine environment upon which they depended. Currently under restoration, the facility will offer restored grounds, a small museum within the historic William H. Case house, and an underground exhibit within the 2,000 year old shell mound.

Cultural Resources - Mound House			
		Actual 2009	Estimated 2010
		Budget 2011	
01.280.573.5120	Salaries	\$ 99,948	\$ 109,893
01.280.573.5131	Interns	1,734	2,200
01.280.573.5210	Social Security	7,646	8,529
01.280.573.5220	Retirement	8,917	6,669
01.280.573.5238	Life, Health & Disability	22,405	16,575
01.280.573.5332	Postage	308	800
01.280.573.5340	Cleaning and alarm	4,526	4,500
01.280.573.5346	Repairs and maintenance supplies	1,176	2,000
01.280.573.5347	Newsletters and brochures	-	400
01.280.573.5350	Emergency supplies	-	1,000
01.280.573.5364	Equipment	186	500
01.280.573.5400	Travel/Training/Meals	1,073	1,000
01.280.573.5410	Telephone and communications	3,227	3,300
01.280.573.5420	Books and periodicals	20	100
01.280.573.5431	Utility service	4,048	4,000

Expenditure Detail - Cultural Resources – Mound House

Cultural Resources - Mound House (continued)

	Actual 2009	Estimated 2010	Budget 2011
01.280.573.5442 Storage	935	995	1,000
01.280.573.5447 Printing and binding	-	1,098	400
01.280.573.5453 Equipment maintenance	369	280	350
01.280.573.5510 Office supplies	845	1,126	1,000
01.280.573.5540 Membership and dues	372	497	450
01.280.573.5742 Maintenance and lawn care	33	-	-
01.280.573.5743 Pest Control - outdoor	1,231	-	-
01.280.573.5744 Pest Control - indoor	195	278	500
01.280.573.5751 Drinking water	301	179	200
01.280.573.5781 Events	11,141	4,000	-
01.280.573.5820 Educational supplies	349	1,646	1,300
01.280.573.5849 Sales Tax (pass through)	-	62	200
01.280.573.5950 Miscellaneous-includes alarm system	4,966	2,396	3,850
01.280.573.9113 Transfer to Capital Projects	(22,760)	-	-
	<u>\$ 153,191</u>	<u>\$ 167,290</u>	<u>\$ 170,716</u>

The information in this report is for informational purposes only and does not constitute a guarantee of any kind. The information is provided as a service to the public and is not intended to be used for any other purpose. The information is subject to change without notice and is not to be used for any other purpose.

	Actual 2009	Estimated 2010	Budget 2011
01.280.573.5442 Storage	935	995	1,000
01.280.573.5447 Printing and binding	-	1,098	400
01.280.573.5453 Equipment maintenance	369	280	350
01.280.573.5510 Office supplies	845	1,126	1,000
01.280.573.5540 Membership and dues	372	497	450
01.280.573.5742 Maintenance and lawn care	33	-	-
01.280.573.5743 Pest Control - outdoor	1,231	-	-
01.280.573.5744 Pest Control - indoor	195	278	500
01.280.573.5751 Drinking water	301	179	200
01.280.573.5781 Events	11,141	4,000	-
01.280.573.5820 Educational supplies	349	1,646	1,300
01.280.573.5849 Sales Tax (pass through)	-	62	200
01.280.573.5950 Miscellaneous-includes alarm system	4,966	2,396	3,850
01.280.573.9113 Transfer to Capital Projects	(22,760)	-	-
	<u>\$ 153,191</u>	<u>\$ 167,290</u>	<u>\$ 170,716</u>

Expenditure Detail - Newton Park

Fund: General 01
 Department: Cultural Resources
 Division: Newton Park
 Division #: 290

Expenditure Category	Actual FY 09	Estimated FY 10	Budget FY 11
Personnel Costs	\$ -	\$ -	\$ -
Materials, Supplies & Services	18,888	6,124	12,700
Operating Budget	18,888	6,124	12,700
Capital Outlay	-	-	-
Total Budget	\$ 18,888	\$ 6,124	\$ 12,700

PERSONAL SERVICES DETAIL

<u>Classification</u>	<u>Current</u>	<u>Budget</u>
	-	-
	-	-

Department Description, Goals and Objectives

The mission of the Cultural Resources Department is to enrich the quality of life for residents and visitors to Ft. Myers Beach by increasing public awareness of Florida's past and offering unique opportunities for individuals to engage in active research, educational programs and recreation. Newton Park will serve as a community gathering space; the goal of the Town with this property is to offer active and passive recreation opportunities on the beachfront.

Cultural Resources - Newton Park			
	Actual 2009	Estimated 2010	Budget 2011
01.290.573.5332	25	-	250
01.290.573.5340	-	42	3,400
01.290.573.5346	2,483	1,727	1,500
01.290.573.5347	229	-	-
01.290.573.5350	-	25	1,000
01.290.573.5400	602	38	-
01.290.573.5410	-	387	1,200
01.290.573.5431	757	2,524	2,650
01.290.573.5447	-	403	-
01.290.573.5570	-	-	2,000
01.290.573.5744	-	202	260
01.290.573.5751	-	33	-
01.290.573.5781	-	590	-
01.290.573.5788	14,310	-	-
01.290.573.5849	-	-	120
01.290.573.5950	482	153	320
	\$ 18,888	\$ 6,124	\$ 12,700

Expenditure Detail – FPAN

Fund: General 01
 Department: Cultural Resources
 Division: FPAN
 Division #: 295

Expenditure Category	Actual FY 09	Estimated FY 10	Budget FY 11
Personnel Costs	\$ 148,662	\$ 104,010	\$ 155,054
Materials, Supplies & Services	27,382	23,307	28,296
Operating Budget	176,044	127,317	183,350
Capital Outlay	-	-	-
Total Budget	\$ 176,044	\$ 127,317	\$ 183,350

PERSONAL SERVICES DETAIL

<u>Classification</u>	<u>Current</u>	<u>Budget</u>
Director/Public Archaeologist	1.0	1.0
Outreach Coordinator	1.0	1.0
Administrative Assistant (part time)	0.5	0.5
	2.5	2.5

Department Description, Goals and Objectives

The mission of the Cultural Resources Department is to enrich the quality of life for residents and visitors to Ft. Myers Beach by increasing public awareness of Florida's past and offering unique opportunities for individuals to engage in active research, educational programs and recreation. The SW Florida Regional Center of the Florida Public Archaeology Network (FPAN) operates at the Mound House providing visible public outreach programs in Glades, Hendry, Charlotte, Lee and Collier Counties. The goal of the program is to promote archaeological awareness and heritage tourism; assist local government in efforts to preserve and protect archaeological resources and assist the Division of Historical Resources in promotion of state programs including grants.

NOTE: this program is completely funded by a grant from the Fl. Public Archaeology Network.

Cultural Resources - FPAN (Florida Public Archaeology Network Grant Program)

	Actual 2009	Estimated 2010	Budget 2011
01.295.573.5120 Salaries	\$ 7,685	\$ 74,358	\$ 108,468
01.295.573.5131 Interns	281	1,143	2,200
01.295.573.5210 Social Security	588	5,776	8,466
01.295.573.5220 Retirement	582	7,632	9,150
01.295.573.5238 Life, Health & Disability	704	15,101	26,770
01.295.573.5332 Postage	-	218	500
01.295.573.5347 Advertising and marketing	1,215	140	500
01.295.573.5400 Travel/Training/Meals	11,237	5,460	9,668
01.295.573.5410 Telephone and communications	1	585	200
01.295.573.5431 Utilities	-	68	-
01.295.573.5453 Equipment maintenance	384	9,711	500
01.295.573.5510 Office supplies	663	3,508	2,400
01.295.573.5530 Vehicle insurance - 2 vehicles	-	-	1,004
01.295.573.5540 Membership and dues	-	50	513
01.295.573.5820 Educational Supplies	4,421	1,849	2,280
01.295.573.5825 Curriculum Specialist	-	-	1,500
01.295.573.5950 Miscellaneous	166	578	500
01.295.573.5951 Portable Exhibits	7,403	1,053	-
01.295.573.9113 Transfer - Administrative cost	1,634	87	8,731
	\$ 35,330	\$ 127,230	\$ 183,350

Expenditure Detail - 1994

Category	Actual	Approved	Budget
Personnel	1,148,602	1,148,602	1,148,602
Materials, Supplies & Services	27,282	27,282	27,282
Capital Outlay	1,148,048	1,148,048	1,148,048
Total Budget	2,323,932	2,323,932	2,323,932

PERSONNEL SERVICE DETAIL

ALL OTHER FUNDS

Road Impact Fees

Fund: Road Impact Fees
 Department: Road Impact Fees
 Division: _____
 Division #: _____

Expenditure Category	Actual FY 09	Estimated FY 10	Budget FY 11
Personnel Costs	\$ -	\$ -	\$ -
Materials, Supplies & Services	2,388	3,351	2,000
Operating Budget	2,388	3,351	2,000
Capital Outlay	-	-	300,000
Total Budget	\$ 2,388	\$ 3,351	\$ 302,000

PERSONAL SERVICES DETAIL

Classification

Total # of employees _____

Department Description, Goals and Objectives

The Road Impact Fees Fund is used to account for funds and other resources dedicated to road related improvement project. Road Impact Fees may be transferred to the Capital Improvement Project Fund for road related projects.

Revenue: \$ 57,207

Road Impact Fees			
	Actual 2009	Estimated 2010	Budget 2011
02.000.590.5533 Bank Charges	\$ 2,388	\$ 3,351	\$ 2,000
02.000.590.5950 Road Impact Projects (transfer to CIP)	-	-	300,000
	<u>\$ 2,388</u>	<u>\$ 3,351</u>	<u>\$ 302,000</u>

Park Impact Fees

Fund: Park Impact Fees
 Department: Park Impact Fees
 Division: _____
 Division #: _____

Expenditure Category	Actual FY 09	Estimated FY 10	Budget FY 11
Personnel Costs	\$ -	\$ -	\$ -
Materials, Supplies & Services	1,087	1,519	-
Operating Budget	1,087	1,519	-
Capital Outlay	8,064	-	-
Total Budget	\$ 9,151	\$ 1,519	\$ -

PERSONAL SERVICES DETAIL

Classification

Total # of employees 0

Department Description, Goals and Objectives

Park Impact Fees Fund is used to account for funds and other resources dedicated to park related improvement projects. Park Impact Fees may be transferred to the Capital Projects Fund for Parks related projects.

Revenue \$ 2,838

Park Impact Fees		Actual 2009	Est. 2010	Budget 2011
05.000.590.5533	Bank charges	\$ 1,087	\$ 1,519	\$ -
05.000.590.5950	Park Projects (transfer to CIP)	8,064	-	-
		<u>\$ 9,151</u>	<u>\$ 1,519</u>	<u>\$ -</u>

Beach Renourishment

Fund: Beach Renourishment
 Department: Beach Renourishment
 Division: _____
 Division #: _____

Expenditure Category	Actual FY 09	Estimated FY 10	Budget FY 11
Personnel Costs	\$ -	\$ -	\$ -
Materials, Supplies & Services	-	-	-
Operating Budget	-	-	-
Capital Outlay	-	-	110,000
Total Budget	\$ -	\$ -	\$ 110,000

PERSONAL SERVICES DETAIL

Classification

Total # of employees 0

Department Description, Goals and Objectives

Beach Renourishment Fund is used to account for funds used to renourish the beach in order to ensure the long-term recreational and economic vitality of the Beach. In addition to the transfer to the General Fund, funds are allocated for the renourishment project in partnership with Lee County.

Revenue: \$ 75,000

Beach Renourishment		Actual 2009	Estimated 2010	Budget 2011
06.000.590.5533	Bank charges	\$ -	\$ -	\$ -
06.000.590.5950	Beach renourishment project	-	-	110,000
	Transfer to General Fund	-	-	50,000
		\$ -	\$ -	\$ 160,000

Beach Access and Shoreline

Fund: Beach Access and Shoreline
 Department: Beach Access and Shoreline
 Division: _____

***Budget Revenues & Expenditures are determined by results of the TDC grant application**

Expenditure Category	Actual FY 09	Estimated FY 10	Budget* FY 11
Personnel Costs	\$ -	\$ -	
Materials, Supplies & Services	164,244	111,089	531,395
Operating Budget	164,244	111,089	531,395
Capital Outlay	-	-	
Total Budget	\$ 164,244	\$ 111,089	\$ 531,395

PERSONAL SERVICES DETAIL

<u>Classification</u>	-
Maintenace worker (general fund transfer)	-
Total # of employees	-

Department Description, Goals and Objectives

The Beach Access and Shoreline section personnel are charged with the overall maintenance and repair of all beach and beach access facilities. These include all dune walk-overs, signage, trash cans and associated facilities. In addition the crew maintains and performs grounds keeping tasks for all beach access pathways, nearby parking lots and all Lee Tran trolley stops. The personnel costs are 100% funded by grants. Providing safe and pleasant beach experiences for Town residents and visitors is the over-all goal of this section.

Revenue: \$ **531,436**

Beach Renourishment			
	Actual 2009	Estimated 2010	Budget 2011
09.000.513.5120 Personnel	\$ 80,541	\$ -	\$ 20,020
09.000.513.5334 Mound House Contracted	-	2,940	37,500
09.000.513.5335 Newton Park Contracted	-	39,311	22,500
09.000.513.5353 Mound House Operating	-	462	3,250
09.000.513.5510 Newton Park Operating	-	561	3,750
09.000.513.5592 Beach Access Operating supplies	-	634	51,978
09.000.530.5346 Mound House Repairs & Maint.	-	2,597	4,000
09.000.530.5348 Newton Park Repairs & Maint.	-	915	7,500
09.000.531.5433 Mound House Utilities	-	1,675	4,000
09.000.531.5434 Newton Park Utilities	-	13,874	8,500
09.000.541.5464 Equipment Beach Access	-	5,972	121,307
09.000.541.5955 Beach Raking	70	-	-
09.000.572.5462 Beach Access Maintenance	24,558	27,375	75,878
09.000.572.5465 ADA Reconstruction	39,979	-	-
09.000.572.5843 Solid Waste	19,096	20,778	36,000
09.000.590.5533 Bank Charges	-	(51)	-
09.000.591.5990 Misc.	-	841	-
09.000.591.5995 Transfer	-	-	135,212
	<u>\$ 164,244</u>	<u>\$ 117,884</u>	<u>\$ 531,395</u>

Gas Tax

Fund: Gas Tax Fund
 Department: Gas Tax Fund
 Division: _____
 Division #: _____

Expenditure Category	Actual FY 09	Estimated FY 10	Budget FY 11
Personnel Costs	\$ 30,215	\$ -	\$ -
Materials, Supplies & Services	707,681	357,920	529,000
Operating Budget	737,896	357,920	529,000
Capital Outlay <i>(transfer to CIP)</i>	-	-	2,164,870
Total Budget	\$ 737,896	\$ 357,920	\$ 2,693,870

PERSONAL SERVICES DETAIL

Classification

Total # of employees _____

Department Description, Goals and Objectives

Gas Tax Fund is used to account for gas taxes and other resources dedicated to road related projects. Transfers to capital projects fund will accomplish long-term road related capital projects.

Revenue: \$ **585,600**

Gas Tax Fund			
	Actual 2009	Estimated 2010	Budget 2011
11.160.530.5120 Salaries	\$ 20,712	\$ -	\$ -
11.160.530.5210 FICA Taxes	3,261	-	-
11.160.530.5220 Retirement	2,071	-	-
11.160.530.5238 Life, Health & Disability	4,171	-	-
11.300.541.5411 Road Surveys	1,920	-	25,000
11.300.541.5412 Traffic Control	47,500	41,449	50,000
11.300.541.5413 Trolleys	236,638	206,380	235,000
11.300.541.5414 Storm Water	75,082	108	-
11.300.541.5460 Alternating Light Operations	-	-	-
11.300.541.5461 Bridge Maintenance	-	-	3,000
11.300.541.5831 Street Lighting Utilities	63,431	61,817	12,000
11.300.541.5832 Street Lighting Repairs	11,596	631	64,000
11.300.541.5833 Traffic signal maintenance	4,234	3,143	15,000
11.300.541.5853 Road Repair and Maintenance	120,233	9,340	-
11.300.541.5861 Alternating Light Capital	41,833	-	-
11.300.541.5862 Congestion Mitigation	42,311	7,828	-
11.300.541.5864 Road Drainage	5,331	20,452	125,000
11.300.541.5865 Transfer to CIP	54,980	-	2,164,870
11.300.590.5533 Bank Charges	2,592	6,772	-
11.300.590.5920 Misc.	-	-	-
	\$ 737,896	\$ 357,920	\$ 2,693,870

Emergency Preparedness

Fund: Emergency Preparedness
 Department: Emergency Preparedness
 Division: _____
 Division #: _____

Expenditure Category	Actual FY 09	Estimated FY 10	Budget FY 11
Personnel Costs	\$ -	\$ -	\$ -
Materials, Supplies & Services	-	-	500,000
Operating Budget	-	-	500,000
Capital Outlay	-	-	-
Total Budget	\$ -	\$ -	\$ 500,000

PERSONAL SERVICES DETAIL

Classification

Total # of employees 0

Department Description, Goals and Objectives

This fund will account for payments during a declared emergency. The Town Council must specifically authorize any expenditures from this fund. A transfer from the General Fund unrestricted fund balance established this fund. Interest earned in future years will accrue to the Emergency Preparedness fund balance.

Revenue: \$ 2,000

Emergency Management			
	Actual 2009	Estimated 2010	Budget 2011
12.000.525.5346 Emergency Repairs	\$ -	\$ -	\$ 520,750
	\$ -	\$ -	\$ 520,750

Palmetto/Easy Street Special Assessments

Fund: Palmetto/Easy Street
 Department Palmetto/Easy Street
 Division _____
 Division # _____

Expenditure Category	Actual FY 09	Estimated FY 10	Budget FY 11
Personnel Costs	\$ -	\$ -	\$ -
Materials, Supplies & Services	22	36	-
Operating Budget	22	36	-
Capital Outlay	-	-	-
Total Budget	\$ 22	\$ 36	\$ -

PERSONAL SERVICES DETAIL

Classification

Total # of employees -

Department Description, Goals and Objectives

The Palmetto/Easy Street fund was developed to account for projects that directly benefited the property owners in the district. There were originally 24 assessments in the district. The fund receives payments on the outstanding balance of the assessments.

Revenue: \$ -

Palmetto/Easy Street Special Assessments		Actual 2009	Estimated 2010	Budget 2011
08.000.590.5533	Bank charges	\$ 21	\$ -	\$ -
08.000.590.5950	Due to other funds	-	41	-
		<u>\$ 21</u>	<u>\$ 41</u>	<u>\$ -</u>

Laguna Shores Special Assessment

Fund: Laguna Shores
 Department Laguna Shores
 Division _____
 Division # _____

Expenditure Category	Estimated FY 09	Budget FY 11
Personnel Costs	\$ -	\$ -
Materials, Supplies & Services	5,576	-
Operating Budget	5,576	-
Capital Outlay	-	-
Total Budget	\$ 5,576	\$ -

PERSONAL SERVICES DETAIL

Classification

Total # of employees -

Department Description, Goals and Objectives

The Laguna Shores fund was developed to account for projects that directly benefited the property owners in the district. The fund receives payments on the outstanding balance of the assessments. No fiscal activity is expected in the current year.

Palmetto/Easy Street Special Assessments

	Estimated 2010	Budget 2011
08.000.590.5533 Bank charges	\$ -	\$ -
08.000.590.5950 Due to other funds	5,576	-
	<u>\$ 5,576</u>	<u>\$ -</u>

Old San Carlos Special Assessment

Budget Summary Form

Fund: Old San Carlos
 Department: Old San Carlos
 Division: _____
 Division #: _____

Expenditure Category	Actual Expenditures FY 08	Amended Budget FY 09	Estimated Expenditures FY 09	Adopted Budget FY 10
Personnel Costs				
Materials, Supplies & Services				
Operating Budget	-	-	-	-
Capital Outlay	-	-	-	-
Non-Operating Budget	-	-	-	-
Total Budget	\$ -	\$ -	\$ -	\$ -

PERSONAL SERVICES DETAIL

Classification

Total # of employees 0

Department Description, Goals and Objectives

The Old San Carlos fund was developed to account for projects that directly benefited the property owners in the district. There are two assessments that remain outstanding. The fund receives payments on the outstanding balance of the assessment and transfers the receipts to the appropriate fund.

Revenue: \$ 41,060

Old San Carlos		Actual 2008	Est. 2009	Budget 2010
02.000.590.5950	Maintenance & misc. other	\$ -	\$ -	\$ 5,000
		\$ -	\$ -	\$ 5,000

Capital Projects

In governmental accounting, the Capital Projects fund accounts for financial resources to be used for the acquisition or construction of capital facilities. The total cost of a capital project is accumulated until the project is completed.

Capital Budget Process

- Requests are submitted by department heads for necessary capital outlay and capital improvement projects to the Town Manager at the same time operating budgets are submitted. Items that are considered capital outlay cost more than \$1,000 and result in a fixed asset for the Town. The requests include cost, description and justification for the need. The
- Department Heads meet with the Town Manager and Director of Finance and items are prioritized and discussed.
- The Town Manager and Community Development Director prepare the proposed list of capital projects and funding necessary. The list is then forwarded to the LPA (Local Planning Agency).
- Town of Fort Myers Beach Policy 11-A1-2 of the Comprehensive Plan requires the Town Manager to develop annually a proposed capital improvement program which is based on a review of existing Town facilities, level of service standards, current and projected deficiencies and capital needs; the LPA is required to review the proposed CIP on an annual basis and make a recommendation to the Town Council as to whether it is consistent with the Comprehensive Plan.
- Public hearings are held in September as part of the budget process. When the final budget and millage rate is adopted, the CIP is also adopted.

Capital Projects Summary

Town of Fort Myers Beach Capital Improvement Plan FY 2011

Transportation Capital Improvements		FY 10/11 Projected
Basin Based Project HMPG 1609		\$ 1,200,000
Stormwater Master Plan Implementation		125,000
North Estero improvements		2,309,556
Road Resurfacing		180,000
Total of proposed annual expenditures		\$ 3,814,556
<i>Transportation reserves carried forward from prior years:</i>		2,284,870
<i>Anticipated annual transportation & related revenue:</i>		1,529,686
<i>Anticipated year-end transportation reserve:</i>		-
Non-Transportation Capital Improvements		FY 10/11 Projected
Beach Nourishment		\$ 110,000
Newton Park		217,513
Mound House Improvements		1,160,447
Capital repairs to Water Utility system		-
Total of proposed annual expenditures		\$ 1,487,960
<i>Reserves carried forward from prior years:</i>		373,682
<i>Anticipated annual other revenue:</i>		1,114,278
<i>Anticipated year-end transportation reserve:</i>		-
Total Annual projects		\$ 5,302,516

Summary of Revenues:

Transportation:

FEMA (Basin Based HMPG 1609)	900,500
FEMA (No Estero)	529,186
South Florida Water Management District (No Estero)	100,000
Transfer from Gas Tax (Basin Based HMPG 1609)	362,500
Transfer from Gas Tax (No Estero)	1,317,370
Transfer from Gas Tax (Stormwater implementation)	125,000
Transfer from Gas Tax (Road resurfacing)	180,000
Transfer from Road Impact (No Estero)	300,000
<i>Total</i>	\$ 3,814,556

Non-Transportation:

Transfer from Beach Nourishment	110,000
Grants (Mound House)	1,114,278
Gratns (Newton Park)	217,513
Transfer from Park Impact (Mound House)	46,169
<i>Total</i>	\$ 1,487,960

The Town, by charter, is restricted from authorizing any debt greater than 36 months. As a result, the Town saves for major capital projects. For the past several years, Fort Myers Beach has been accumulating reserves for capital projects. In the current year, the Town will be spending \$5.3 million for these capital projects. As a result, the Town's fund balances will be reduced dramatically as the projects are completed and paid for

Capital Projects Detail

North Estero Project – total reconstruction and re-build of 5,280 feet of class "A" road. Estero Blvd. is the main roadway through the Town. This one mile portion being rebuilt is the only town owned section of this main road on the island. The project includes installation of approximately 2 miles of 12"-16" water main; 2 miles of 16" slot drain stormwater system and retention basins. Total cost is estimated at \$3.6 million dollars and is being funded by a number of sources including Gas Tax and inter-governmental grants. The original cost estimate for the project was \$4.1 million.

Basin Based Project HMPG 1609 – Stormwater improvements which include 12 streets from Carolina to Tropical Shores Way. Cost for the phase I planning, design and construction of the project is estimated at \$1,200,000. FEMA will contribute 75% of the project costs and the remaining amount will be funded by Gas Tax.

Stormwater Master Plan Implementation – a number of small scale projects which are considered high priority and recommended in the Stormwater Master Plan. Cost for this phase of the project is \$125,000.

Beach Nourishment – This is an on-going project with Lee County for restoration of beach erosion on the beach. Town's portion is anticipated to be \$110,000.

Road Resurfacing – Town roads are inspected periodically using a standard rating system for road conditions. From that inspection, the Public Works Department determines which roadways need to be resurfaced in any given year. Funding source is the Gas Tax Fund.

Newton Park Improvements – Continued improvements to Newton Park include extensive repair to the seawall and installation of interpretive signage on the grounds. Estimated cost \$217,513 funded with grants.

Mound House Improvements –The property's 2.77 acre grounds will be landscaped to define parking areas, outdoor classrooms and interpretive displays including the *Stories Beneath Our Feet* exhibit within the Calusa shell mound soon to be open regularly to the public. Improvements will be made to the kayak landing with new kayak storage and a maintenance building constructed. Cost: approximately \$1,160,447. Funding sources include grants from external agencies in the amount of \$1,114,278 and \$46,169 from park impact fees.

TOWN OF FORT MYERS BEACH, FLORIDA
Taxable value, Millage Rates and Taxes Levied since Incorporation

Year	Millage Rate	Assessed Value	Taxes Levied
1998	1.0634	1,097,507,100	1,168,797
1997	1.0821	1,140,522,320	1,236,008
1996	1.0951	1,172,180,910	1,286,749
1995	1.0981	1,246,212,850	1,413,109
1994	1.0981	1,387,118,900	1,520,419
1993	1.0400	1,616,283,129	1,686,934
1992	1.0400	1,848,627,310	1,927,549
1991	1.0000	2,291,740,270	2,301,140
1990	0.9200	2,622,823,240	2,427,324
1989	0.7498	3,061,418,220	2,298,921
1988	0.6096	3,780,422,940	2,304,278
1987	0.6096	3,910,189,100	2,388,838
1986			2,427,310
1985			2,427,310
1984			2,427,310

HISTORICAL AND STATISTICAL INFORMATION

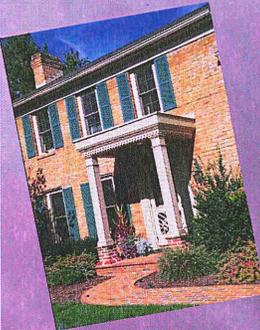
Changes in Taxable Value, Millage Rates and Taxes Levied

TOWN OF FORT MYERS BEACH, FLORIDA				
Taxable value, Millage Rates and Taxes levied since incorporation				
Year	Taxable Value	Millage	Taxes Levied	
1996	\$ 1,097,507,100	1.0604	1,163,797	
1997	1,149,535,220	1.0961	1,260,006	
1998	1,192,180,910	1.0961	1,306,749	
1999	1,289,215,850	1.0961	1,413,109	
2000	1,387,116,900	1.0961	1,520,419	
2001	1,616,283,120	1.0400	1,680,934	
2002	1,888,027,310	1.0400	1,963,548	
2003	2,291,140,270	1.0000	2,291,140	
2004	2,655,675,540	0.8500	2,257,324	
2005	3,063,418,220	0.7498	2,296,951	
2006	3,780,475,940	0.6096	2,304,578	
2007	3,910,189,400	0.6053	2,366,838	
2008	3,422,119,910	0.7093	2,427,310	
2009	2,964,904,781	0.8187	2,427,310	
2010	2,653,777,580	0.9144	2,426,613	

Property Taxes

Total 2009 tax bill - \$3,229.46

<i>\$200,000 house</i>	<i>Taxes paid</i>
<i>School District</i>	<i>\$1,501.60</i>
<i>Lee County</i>	<i>835.66</i>
<i>Fire District</i>	<i>460.34</i>
<i>SW Florida Water District</i>	<i>124.80</i>
Town of Ft. Myers Beach	163.74
<i>Public Library</i>	<i>119.78</i>
<i>Mosquito Control</i>	<i>15.66</i>
<i>West Coast Inland Waterway</i>	<i>7.88</i>



STATISTICAL AND ORGANIZATIONAL INFORMATION

Government

Date Established	December 31, 1995
Date of Incorporation as a Town	December 31, 1995
Fiscal Year	October 1 to September 30
Present Charter Ratified by Electorate	January 8, 1996
Form of Government	Council/Manager
Terms of Office	Three year staggered terms

Demographics and Geography

Population	6,874
Approximate Land Area	2.9 square miles
Total Number of Households	3,425
Average Household Size	1.91
Median Household Income	\$48,045
Median Age	59.1
Percentage of one-person Households	31.67%
Percentage of two-person Households	53.75%
Percentage of households with children under 8	7.6%

Land Usage (%)

Residential	55.0%
Commercial	8.6%
Recreational	4.2%
Other	32.2%

Law Enforcement Services

Provided by Lee County

Fire Protection

Provided by Fort Myers Beach Fire District

Municipal Parks and Recreation

The Town offers recreational and cultural programs at the Town-owned parks including gymnasiums, tennis, basketball, baseball, softball fields and swimming pool.

City owned and operated

Mound House – 289 Connecticut Street

Newton Park – 4650 Estero Blvd.

Ft. Myers Beach Swimming Pool – 2600 Oak Street

Bay Oaks Recreation Center and Community Park – 2731 Oak Street

Beach Access (32)

December 31, 1995
December 31, 1995
October 1 to September 30
January 8, 1995
Council Manager
Three year staggered terms

Government
Date Established
Date of Incorporation as a Town
Fiscal Year
Present Charter Ratified by Electorate
Form of Government
Terms of Office

Demographic and Geography



**DRA
DOWNTOWN
REDEVELOPMENT
AGENCY**

DRA – Downtown Redevelopment Agency

The Town of Fort Myers Beach Community Redevelopment Agency (CRA) is included in the Town's reporting entity because of the significance of the operations and financial relationships with the Town. This component unit has the same governing body as the Town, and is accounted for in a special revenue fund. The CRA was established by the Lee Town Board of Town Commissioners pursuant to Resolution 90-07-21. The Town Council for the Town of Fort Myers Beach became the governing board of the CRA pursuant to the Town's Resolutions 98-13. The name was changed to the Downtown Development Agency (DRA) in 1999.

The annual budget is adopted by separate resolution (attached) and is included in the Town's Budget document for management purposes.

DRA – Downtown Redevelopment Agency Budget Resolution

**RESOLUTION OF THE DOWNTOWN REDEVELOPMENT AGENCY OF
THE TOWN OF FORT MYERS BEACH, FLORIDA
RESOLUTION NUMBER 10-02-DRA**

A RESOLUTION OF THE DOWNTOWN REDEVELOPMENT AGENCY OF THE TOWN OF FORT MYERS BEACH, FLORIDA, ADOPTING THE FINAL DOWNTOWN REDEVELOPMENT AGENCY BUDGET FOR FISCAL YEAR 2011, PROVIDING AN EFFECTIVE DATE.

WHEREAS, Chapter 200, Florida Statutes establishes the method for conducting public hearings and adopting a tentative and final budget for all taxing authorities in the State of Florida; and

WHEREAS, following due notice, on September 7, 2010, the Downtown Redevelopment Agency held the required public hearing and, following public input, adopted Resolution 10-01-DRA which approved a tentative Downtown Redevelopment Agency operating budget for fiscal year 2011; and

WHEREAS, following due notice, on September 20, 2010, the Downtown Redevelopment Agency held the required second public hearing, and following public input, adopted the Final Downtown Redevelopment Agency operating budget for fiscal year 2011.

IT IS HEREBY RESOLVED BY THE DOWNTOWN REDEVELOPMENT AGENCY OF THE TOWN OF FORT MYERS BEACH, FLORIDA AS FOLLOWS:

SECTION ONE: Adoption of Final Budget. The Downtown Redevelopment Agency, in duly called session, has reviewed the proposed budget for fiscal year 2011 and, having made any required amendments thereto, has adopted a final budget. A copy of the final budget with any amendments thereto as made by the Downtown Redevelopment Agency during hearing of this matter is attached hereto as Exhibit "A" and incorporated herein by reference.

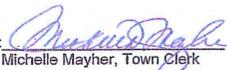
SECTION TWO: Effective Date. This resolution shall become effective immediately upon adoption.

The foregoing Resolution was adopted by the Downtown Redevelopment Agency of the Fort Myers Beach Town Council upon a motion by Council/DRA member Babcock and seconded by Council/DRA Vice Chair Raymond, and upon being put to a vote, the result was as follows:

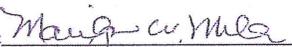
DULY PASSED AND ADOPTED ON THIS 20th DAY OF SEPTEMBER, 2010.

aye Larry Kiker, Mayor/DRA Chair
aye Bob Raymond, Vice Mayor/DRA-Vice Chair
aye Tom Babcock, Council/DRA member
aye Jo List, Council/DRA member
aye Alan Mandel, Council/DRA member

ATTEST: TOWN OF FORT MYERS BEACH

By:  Michelle Mayher, Town Clerk By:  Larry Kiker, DRA Chair

Approved as to legal sufficiency by:

By:  Fowler White Banker Boggs, Town Attorney

DRA – Downtown Redevelopment Agency Budget

**Town of Fort Myers Beach
Fiscal Year 2010-11
Budget Detail**

Fund: DRA
Department Downtown Redevelopment Agency

The Town of Fort Myers Beach Community Redevelopment Agency (CRA) is included in the Town's reporting entity because of the significance of the operations and financial relationship with the Town. The component unit has the same governing body as the Town, and is accounted for in a special revenue fund. The CRA was established by the Lee Town Board of Town Commissioners pursuant to Resolution 90-07-21. The Town Council for the Town of Fort Myers Beach became the governing board of the CRA pursuant to the Town's Resolutions 98-13. The name was changed to the Downtown Redevelopment Agency (DRA) in 1999. The current budget reflects the two outstanding assessments. If collected by the Town, the proceeds will transfer to other funds.

Revenue Category	Actual Revenues FY 09	Estimated Revenues FY 10	Budget Revenues FY 11
Special Assessments & Interest	1,620	-	36,000
Total Budget	\$ 1,620	\$ -	\$ 36,000

Expenditure Category	Actual Expenditures FY 09	Estimated Expenditures FY 10	Budget Expenditures FY 11
Materials, supplies & transfers	3,804	-	36,000
Total Budget	\$ 3,804	\$ -	\$ 36,000

Town of Fort Myers Beach
Fiscal Year 2010-11
Budget Detail

Department: Downtown Redevelopment Agency
Fund: 000

The Town of Fort Myers Beach Community Redevelopment Agency (CRA) is included in the Town's reporting entity because of the significance of the operations and financial relationship with the Town. The component will have the same governing authority as the Town. The CRA was established by Ordinance 10-000, which was passed on 10/10/09. The CRA was changed to the Downtown Redevelopment Agency (ORA) in 12/09. The current budget reflects the two outstanding encumbrances. It is noted by the Town, the budget will transfer to other funds.



PUBLIC WORKS SERVICES, INC.

Category	FY 09	FY 10	FY 11
Materials, supplies & rentals	1,804		38,000
Total Budget	1,804		38,000

Public Works Services, Inc. Budget

Town of Fort Myers Beach Public Works Services, Inc.
Annual Budget FY 2011
Revenues and Expenditures

Revenues Account #	Public Works Services, Inc. Account Description	Actual 2008-09	Amended Budget 2009-10	Budget 2010-2011
40.000.331.3500	Miscellaneous	\$ 110,504	2,243	3,200
40.000.331.3601	Interest Income	12,341	-	5,000
40.000.331.3655	Tap in Charges	100	500	-
40.000.331.3668	Establish service charge	11,096	4,264	4,300
40.000.331.3669	Trip charges	920	640	650
40.000.331.3671	Reconnection fees	5,045	3,198	3,200
40.000331.3675	Fire Service	7,852	7,000	8,700
40.000.331.8004	Water	2,356,799	2,950,960	3,393,300
40.000.331.8005	Water - Late charges	14,143	10,300	12,000
40.000.331.8006	Water - Administration	82,372	68,412	80,000
40.000.331.9999	Water - Capital Reserves	-	239,250	300,000
Total Revenues		\$ 2,601,172	\$ 3,286,767	\$ 3,810,350

Expenditures Account #	Public Works Services, Inc. Expenditures	Actual 2008-09	Amended Budget 2009-10	Budget 2010-2011
40.000.533.5110	Administrative Expense-transfer to General Fund	\$ 45,674	\$ 156,616	\$ 89,806
40.000.533.5331	Professional Services	7,097	129,670	97,860
40.000.533.5332	Accounting and Auditing	27,375	20,000	21,000
40.000.533.5334	Other Contractual Services	18,957	36,087	34,250
40.000.533.5343	Utility Services	36,040	43,800	43,800
40.000.533.5345	Insurance	75,878	74,263	74,263
40.000.533.5346	Repair and Maintenance	204,189	251,799	307,530
40.000.533.5349	Other Current Charges/Misc.	1,386	4,500	2,591
40.000.533.5351	Office Supplies	-	-	-
40.000.533.5352	Operating supplies	732	11,742	11,800
40.000.533.5353	Capital Additions/Operations Equipment	2,661	97,000	60,987
40.000.533.5359	Depreciation Expense	224,659	222,737	222,737
40.000.533.5440	Travel/Training/Meals	-	3,000	3,000
40.000.533.5531	Professional Services Mgmt	412,311	400,192	425,000
40.000.533.5533	Bank Charges	15,806	-	15,000
40.000.533.5540	Membership and dues	500	600	600
40.000.533.5543	Bulk Water agreement	1,328,551	1,286,816	1,286,816
40.000.533.5591	Professional Services - Legal	3,984	6,695	15,000
40.000.533.5546	Capital Improvements	-	-	575,276
40.000.533.5553	Reserve - Capital Improvements	-	239,250	300,000
40.000.533.5572	Note Interest	120,771	122,000	43,034
40.000.533.5573	Loan Principal	-	180,000	180,000
Total Expense		\$ 2,526,571	\$ 3,286,767	\$ 3,810,350

Public Works Services, Inc. Resolution

RESOLUTION NUMBER 10-05-U

**RESOLUTION OF THE TOWN OF FORT MYERS BEACH
PUBLIC WORKS SERVICES, INC.
A FLORIDA NOT FOR PROFIT CORPORATION
ADOPTION OF BUDGET FOR FISCAL YEAR 2010-2011**

WHEREAS, the Town of Fort Myers Beach Public Works Services, Inc., Board of Directors has convened on August 2, 2010, following proper notice as required by its Articles of Incorporation, By-laws, and as further required by Florida Statute; and

WHEREAS, there was a proper quorum for transaction of corporate business at the aforesaid meeting; and

WHEREAS, the Board of Directors of the Town of Fort Myers Beach Public Works Services, Inc. held a public hearing and accepted public input on the budget for fiscal year 2010-2011 for the corporation; and

WHEREAS, a proper Motion was duly made and seconded regarding adoption of the budget for fiscal year 2010-2011; and

WHEREAS, a vote was duly taken upon the aforesaid Motion to approve said budget.

IT IS HEREBY RESOLVED BY THE PUBLIC WORKS SERVICES, INC. OF THE TOWN OF FORT MYERS BEACH, FLORIDA AS FOLLOWS:

SECTION ONE: Authority. This Resolution is enacted pursuant to the provisions of Chapter 95-494, Laws of Florida, Chapter 166, Florida Statutes, and other applicable provisions of law.

SECTION TWO: General Manager's Responsibility. The General Manager of the Public Works Services, Inc. has presented to the Board of Directors a proposed operating and capital budget covering the revenues and expenditures as estimated to be required for the fiscal year 2010-2011.

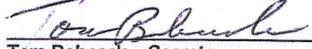
SECTION THREE: Adoption. The Town of Fort Myers Beach Public Works Services, Inc., by and through its Board of Directors, hereby adopts the operating budget, revenue, expenditures, and capital budget for the fiscal year 2010-2011, which is attached hereto as Exhibit "A" and hereby incorporated by reference.

SECTION FOUR: Severability. If any one of the provisions of this resolution should be held contrary to any express provision of law or contrary to the policy of express law, although not expressly prohibited, or against public policy, or shall for any reason whatsoever be held invalid, then such provision shall be null and void and shall be deemed separate from the remaining provisions of this resolution, and in no way affect the validity of all other provisions of this resolution.

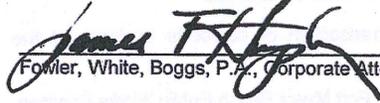
SECTION FIVE: Effective Date. This resolution shall become effective immediately upon adoption.

The foregoing resolution was adopted by The Town of Fort Myers Beach Public Works Services, Inc. on August 2, 2010.

THE TOWN OF FORT MYERS BEACH
PUBLIC WORKS SERVICES, INC.


Tom Babcock, Secretary

Approved as to Legal Sufficiency:


Fowler, White, Boggs, P.A., Corporate Attorney

Glossary of Terms

Revenue generated by placing a tax on the value of real and personal property that is subject to taxation, as defined by Florida statutes.

A budget applicable to a single fiscal year.

A legal authorization granted by a legislative body (e.g. the Council) to incur obligations and make expenditures for specific purposes.

The valuation of real and personal property established by the Property Appraiser as the basis for levying taxes.

Budget is a financial plan for the current and future years and includes the current and prior fiscal period history. The budget quantifies revenue and legislative objectives and provides a means to measure performance. As a guide for operations, the budget changes over time in response to conditions. The budget embodies policy to be implemented.

Total expenditures and other financing (uses) are equal to the total revenues and other financing (sources), resulting in no change to fund balance.

Expenditures for capital items such as equipment, machinery or vehicles greater than a year of more are a result of an excess of one year.

All capital expenditures planned for the next five years. The program specifies both proposed projects and the resources estimated to be available to fund the expenditures.

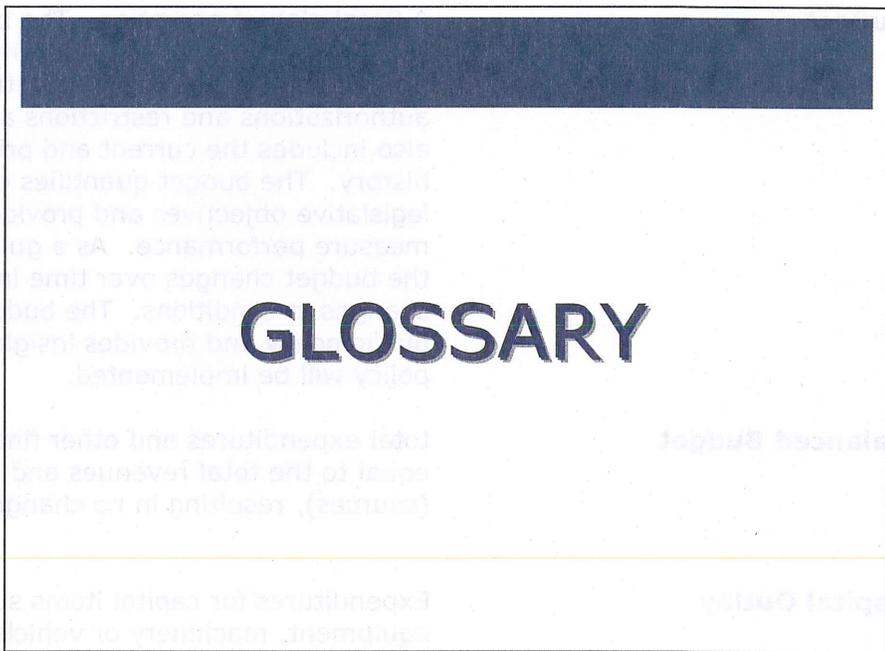
This refers to a revenue source for a program which is attributable to a particular service provided. An example would be revenue for the water utility based upon the use of water by a customer.

Ad Valorem

Annual Budget

Appropriation

Assessed Valuation



GLOSSARY

Financial Budget

Capital Outlay

Capital Improvement Plan

Charges for Services

Glossary of Terms

Ad Valorem	Revenue generated by placing a tax on the value of real and personal property that is subject to taxation, as defined by Florida statutes.
Annual Budget	A budget applicable to a single fiscal year.
Appropriation	A legal authorization granted by a legislative body (e.g. the Council) to incur obligations and make expenditures for specific purposes.
Assessed Valuation	The valuation of real and personal property established by the Property Appraiser as the basis for levying taxes.
Budget	A fiscal plan of operation. The budget is comprised of proposed expenditures and proposed revenues together with specific authorizations and restrictions as appropriate. It also includes the current and prior fiscal period history. The budget quantifies executive and legislative objectives and provides a means to measure performance. As a guide for operations, the budget changes over time in response to changes in conditions. The budget embodies public policy and provides insight into how the policy will be implemented.
Balanced Budget	total expenditures and other financing (uses) are equal to the total revenues and other financing (sources), resulting in no change to fund balance.
Capital Outlay	Expenditures for capital items such as equipment, machinery or vehicles greater than \$1,000 or more and a useful life in excess of one year.
Capital Improvement Plan	All capital expenditures planned for the next five years. The program specifies both proposed projects and the resources estimated to be available to fund the expenditures.
Charges for Services	This refers to a revenue source for a program which is attributable to a particular service provided. An example would be revenue for the water utility based upon the use of water by a customer.

Glossary of Terms

CDBG	Community Development Block Grant is a grant program administered by the U.S. Department of Housing and Urban Development. The Town participates to provide After School programs and Senior Citizen programs.
Contingency	An appropriation of funds to cover unforeseen expenses that occur during the budget year.
Debt Service	Payment of principal and interest related to debt.
Department	An organizational unit responsible for carrying out a major governmental function, such as Financial Services and Public Works.
Expense	A decrease in net total assets. Expenses represent the total cost of operations during a fiscal period. The cost of goods delivered or services rendered, debt service and capital outlay.
Fiscal Year	The annual period applicable to the annual operating budget. The Town's standard fiscal year runs from October 1 through September 30.
FPAN	Florida Public Archaeology Network
Fund	A fiscal and accounting entity which is comprised of a self-balancing set of accounts which reflect all assets, liabilities, equity, revenue and expenses necessary to disclose financial position and the results of operations. Generally, the number of individual funds should be kept at the lowest number which allows effective and efficient management, with activities which are similar in nature and purpose accounted for in the same fund.
General Fund	The fund used to account for both general government activities and those activities not required to be accounted for in another fund.
GIS	Geographical Information System.
Homestead Exemption	A state programs which deducts up to \$50,000 from the gross value of the primary residential real estate property occupied by a Florida resident in order to determine the net taxable value.

Glossary of Terms

Infrastructure	The equipment, facilities and other capital improvements necessary to provide services.
Intergovernmental Revenues	Revenues from other governments in the form of grants, entitlements, shared revenues and payments in lieu of taxes.
LAN	Local Area Network. Multiple computers connected by a communications system which enables them to share data.
Millage Rate	The ad valorem tax rate expressed in terms of the levy per thousand dollars of taxable assessed value.
Modified Accrual	Under the modified accrual basis of accounting, revenues are recognized when they are both measurable and available.
Non-Department	Functions and accounts which are not directly related to a department's primary service activities or which are separate from departmental operations for control purpose. (See General Services)
Objective	A clear statement of what a program is intended to achieve in the short-term, given a certain set of resources.
Other Revenues	Includes miscellaneous revenue items and often are interest earnings on invested fund balances.
Personal Services	Salaries, wages and fringe benefits such as overtime, pension, workers' compensation and insurance for employees.
Program	A program consists of clearly defined resources applied towards achieving a specific public goal.
Revenue	Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.
Right-of-Way (R.O.W.)	Strip of land over which facilities such as highways, railroads or power lines are built.

Glossary of Terms

Rolled Back Rate

The millage rate which, exclusive of new construction, will provide the same property (ad valorem) tax revenue for each taxing entity as was levied during the prior year. The roll back rate controls for changes in the market value of property and represents "no tax increase". The only source of additional tax revenue, if the rolled-back rate is levied, is the tax upon new construction. Depending upon the circumstances, the rolled back rate may be higher than prior years.

Special Revenue Fund

A fund used to account for the proceeds of specific revenue sources (other than special assessments or expendable trusts) which are legally restricted to expense for specified purposes.

Transfers

Budget amounts transferred from one fund, one program, one unit, or one line item to another to assist in financing the service of the recipient fund, program, unit or line item.

Truth in Millage Law (TRIM)

A 1980 Florida law which changed the budget process for local taxing governments. It was designed to keep the public informed about the taxing intentions of the various taxing authorities.

User Fee

Fee charged for the use of certain municipal services

The millage rate which, exclusive of new construction, will provide the same property tax revenue for each taxing entity as was levied during the prior year. The roll back rate contains for changes in the market value of property and represents "no tax increase." The only source of additional tax revenue, if the rolled back rate is levied, is the tax upon new construction. Depending upon the circumstances, the rolled back rate may be higher than prior years.

Rollback Rate

A fund used to account for the proceeds of specific revenue sources (other than special assessments) legally restricted

Special Revenue Fund



TOWN CHARTER INCORPORATED 1995

Article I: CORPORATE NAME; PURPOSE OF THE CHARTER

Article II: TERRITORIAL BOUNDARIES

Article III: GENERAL POWERS OF THE MUNICIPALITY

Article IV: CHARTER OFFICERS

Article V: NOMINATIONS AND ELECTIONS; TERMS OF OFFICE

Article VI: TOWN MANAGER

Article VII: TOWN CLERK

Article VIII: TOWN ATTORNEY

Article IX: ADMINISTRATIVE DEPARTMENTS

Article X: ORDINANCES AND RESOLUTIONS

Article XI: FINANCIAL PROCEDURES

Article XII: INITIATIVE AND REFERENDUM

Article XIII: CHARTER AMENDMENTS

Article XIV: SEVERABILITY

Article XV: TRANSITION

Article XVI: INDEPENDENT SPECIAL DISTRICTS

Article XVII: REVENUE SHARING

Article I: Corporate Name; Purpose of the Charter

Section 1.01 Town of Fort Myers Beach. -- The municipality hereby established shall be known as the Town of Fort Myers Beach, Florida. Section 1.02 Purpose of the charter. -- This charter is ordained and established by the people of the Town of Fort Myers Beach, Florida, to promote the general welfare and common good of the community by providing the framework for a municipal corporation to exercise municipal home rule powers under the Constitution and laws of the State of Florida. **Article II: Territorial Boundaries**

Section 2.01 Boundaries of the Town of Fort Myers Beach.--The territorial boundaries of the Town of Fort Myers Beach upon the date of incorporation shall include the following areas situated in the County of Lee, State of Florida: A corporate limit lying offshore from Estero Island, which line is described as follows: all that part of Lee County that is located and situated within Estero Island, including a corporate limit line offshore 1,000 feet in the Gulf of Mexico and 1,000 feet in the inland bays, and parallel with the shore line of said Estero Island, excluding all of San Carlos Island, Black Island and, structures exclusively attached thereto. Section 2.02 Extension of the corporate limits; annexation.--The corporate limits of the Town of Fort Myers Beach may be revised as provided by general law.

Article III: General Powers of the Municipality

Fort Myers Beach Town Charter Page 1 of 12

Section 3.01 All powers possible.--The Town of Fort Myers Beach shall have all governmental, corporate, and proprietary powers to enable it to conduct municipal government, perform municipal functions, and render municipal services, and may exercise any power for municipal purposes except as otherwise provided by law. The powers of the Town of Fort Myers Beach shall be construed liberally in favor of the municipality, limited only by the Constitution, general law, and specific limitations contained herein. Section 3.02 Joint exercise of powers.--The town may exercise any of its powers or perform any of its functions and may participate in the financing thereof, jointly or in cooperation by contract or otherwise, with any one or more states, counties, municipalities, or any agencies thereof, or the United States or any agency thereof.

Article IV: Charter Officers

Section 4.01 Council members; elections.-- (a) There shall be a town council, hereinafter referred to as the council, with all legislative powers of the town vested therein, consisting of five council members, all of whom shall be elected from the town at-large, for the initial election. The council shall place the matter of a change in the charter regarding at-large or district elections for council members to a vote of the electorate no later than 2 years after formation of the municipality with public hearings as to said matter as required under section 13.03 hereof. (b) Council seats shall be designated as seats #1, #2, #3, #4, and #5. Candidates shall not seek election to a specific seat on the council. All qualified candidates shall be deemed to be seeking election to all open council seats. Assignment of open seat numbers shall be alphabetically by incoming Council members' last names. (c) Each member of the council shall be a resident of the town and a registered voter and shall have resided within the corporate limits of the municipality for a minimum of 1 year prior to qualifying for election. (d) The council are elected officials who are accountable to the citizens at regularly held elections and who are subject to recall as provided by law. The citizens, through these processes, have the opportunity to elect, reelect, or dismiss their elected officials whose promise of performance or actual performance in office best reflects the policies which the citizens desire to implement in the government of the town. (e) Policy making is the sole prerogative of the elected council. Administrative staff, whether hired or appointed under terms of this charter, is subordinate to the elected officials, whose power derives from the consent of, and election by, the citizens of the town. (f) Except as otherwise prescribed herein or provided by law, legislative and police

Fort Myers Beach Town Charter Page 2 of 12

powers of the town shall be vested in the council, including the establishment of boards, commissions, and committees. The council shall provide for the exercise of its powers and for the performance of all duties and obligations imposed on the municipality by law. Section 4.02 Mayor.--At the first regularly scheduled meeting following the town's regular election, the council, by majority vote, shall elect from its membership a mayor. The mayor shall serve as chairperson during meetings of the council and shall serve as the head of municipal government for the purpose of execution of legal documents as required by ordinance. The mayor shall also serve as the ceremonial head of the town. Section 4.03 Vice mayor.--At the first regularly scheduled meeting following the town's regular election, the council, by a majority vote, shall elect from among its membership a vice mayor who shall serve as mayor during the absence or disability of the mayor and, if a vacancy occurs, shall become interim mayor pursuant to section 4.08 of this charter. Section 4.04 Prohibitions-- (a) Neither the council, nor any individual member of the council, shall in any manner dictate the employment or removal of any employee other than the town manager and town attorney. No individual member of the council shall give orders to any officer or employee of the town. Recommendations for the improvements in the town government operations shall come through the town manager, but each member of the council shall be free to discuss or recommend improvements to the town manager, and the council is free to direct the town manager to implement specific recommendations for improvement in town government operations. (b) No present or former elected town official shall hold any compensated appointive office or employment with the town until 1 year after the expiration of the official's elected term. Section 4.05 Compensation.-- (a) An ordinance establishing, increasing, or decreasing compensation of the council may be adopted at any time; however, in no event shall any establishment of compensation or any increase in compensation become effective prior to the first day of the first month following the first regular election of the town subsequent to the adoption of such ordinance. (b) The council may provide for reimbursement of actual expenses incurred by its members while performing their official duties. Section 4.06 Vacancies.--The office of a member of the council shall become vacant upon the member's inability to fulfill the duties of the office, resignation, or removal from office as authorized by law or this charter. Section 4.07 Forfeiture of office.--A member of the council may forfeit the office, if the

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member: (a) Lacks at any time during the term of office any qualification for the office prescribed by this charter or by law; (b) Violates any express prohibition of this charter; (c) Is convicted of a felony or criminal misdemeanor which misdemeanor involves the office of town council; or (d) Misses three consecutive regularly scheduled council meetings. If any of these events should occur, a hearing shall automatically be conducted at the next regularly scheduled council meeting, and the member may be declared to have forfeited office by majority vote of the council.

Section 4.08 Filling of vacancies.--A vacancy on the council, except for the position of mayor, shall be filled by appointment by majority vote of the council members remaining, and said appointment shall be effective until a successor is chosen at the next regular election. In the event that a majority of the members of the council are removed by death, disability, law, or forfeiture of office, the governor shall appoint an interim council that shall call a special election to be held within 45 days following the occurrence of the vacancies to elect a new council. In the event that the mayor becomes unable to fulfill the duties of his office, ceases to be qualified, or is removed from office as provided by law or this charter, the vice mayor of the council shall assume the full powers and duties of the mayor. The vice mayor of the council shall temporarily relinquish his office as council member and shall assume the office of mayor for the remainder of the unexpired term. The council vacancy thus created shall be filled by an interim appointment under the provisions of this charter, to be effective only until such time as the mayor resumes his office or until the expiration of the term of the office, whichever occurs first.

Section 4.09 Judge of qualifications.--The council shall be the judge of the election and qualifications of its members and of the grounds for forfeiture of their office and for that purpose shall have power to subpoena witnesses, administer oaths, and require the production of evidence. A council member charged with conduct constituting grounds for forfeiture of this office shall be notified by the town clerk by certified mail and shall be entitled to a public hearing at the next regularly scheduled meeting of the council as outlined in section 4.07 of this charter. Notice of such hearing shall be published in one or more newspapers of general circulation in the town at least 1 week in advance of the hearing.

Section 4.10 Independent financial audit.--The council shall provide for an independent annual financial audit of all town accounts and may provide for more frequent audits as it deems necessary. Such audits shall be made by a certified public accountant or a firm of such accountants who have no personal interest, direct or indirect, in the fiscal affairs of

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the town government or in any of its officers. Residency in the town shall not be construed as a prohibited interest. Section 4.11 Meetings.--The council shall meet regularly at least eight times per year and shall meet no less often than bimonthly at such times and locations within the boundaries of the town as the council may prescribe. Special meetings may be held on the call of the mayor or the town manager and, whenever practical, upon no less than a 24-hour notice to each member and the public. Action taken at a special meeting shall be limited to the purpose for which the special meeting is called. A special meeting may be held outside the town with proper notice. All meetings shall be public and shall be scheduled to commence no earlier than 7 a.m. nor later than 10 p.m. Section 4.12 Rules and journal.--The council shall determine its own rules and order of business and shall provide for keeping a journal and minutes of its proceedings. The journal and minutes shall be public records. Section 4.13 Voting; quorum.--Roll call voting shall be required for ordinances or upon the specific request of a council member and shall be recorded in the minutes; otherwise, voting shall be by ayes and nays. Three members of the council shall constitute a quorum. No action of the council shall be valid or binding unless adopted by the affirmative vote of a majority of the council. All council members in attendance shall vote on all council actions, except when, with respect to any such member, there is, or appears to be, a possible conflict of interest as defined under general law. **Article V: Nominations and Elections;**

Terms of Office

“Section 5.01. Elections. The regular election of the members of the council shall be held on the second Tuesday in March. The time period that candidates must qualify shall be from noon of the 50th day prior to the second Tuesday in March to noon of the 46th day, or as adjusted by a holiday or leap year.”

Section 5.02 Commencement of Term.-- The term of a member of the council shall begin at the first council meeting following the general election. Section 5.03 Terms of office.--The terms for all council seats, #1, #2, #3, #4, and #5, shall be for 3 years, except during the transition period, seats #1 and #2 shall initially be for a term from November, 2000 to March, 2004 and seats #3, #4, & #5 shall be for a term from November, 2001 to March, 2005. No member of the council shall serve for more than two consecutive full terms. After one year out of office, a candidate may re-qualify for any vacant seat. Section 5.06 Nonpartisan elections.--All elections for officers of the town shall be conducted on a nonpartisan basis without any designation of political party affiliation. Section 5.07 Multiple candidates.-- In the event that more candidates qualify for election

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than there are open council seats, those candidates shall participate in the regular election and the candidate or candidates receiving the most votes cast shall be elected to the open council seat or seats. Section 5.08 Recall.--The qualified electors of the municipality shall have the power to recall and to remove any elected official of the town as prescribed by general law.

Article VI: Town Manager

Section 6.01 Appointment and qualifications.--The council shall appoint a town manager for an indefinite term and fix compensation. The town manager shall be appointed primarily on the basis of executive and administrative qualifications. Section 6.02 Removal.--The council may remove the town manager for any reason by affirmative vote of the council. If the vote is less than unanimous by all council members, the town manager may, within 7 days of the dismissal motion by council, submit to the mayor a written request for reconsideration. Any action taken by the council at the reconsideration hearing shall be final. Section 6.03 Powers and duties.--The town manager shall be the chief administrative officer of the town and shall implement and administer all ordinances, resolutions, and policies adopted by the council and shall perform such other duties as may be required by the council or law. The town manager shall be responsible to the council and shall have the following powers and duties: (a) To hire or fill existing positions and, when the town manager deems it necessary for the good of the town service, suspend or remove town employees, except as otherwise provided by law or this charter. (b) To direct and supervise the administration of all employees, departments, and agencies of the town, except as otherwise provided by this charter or by law. (c) To attend all council meetings and shall have the right to take part in discussion but may not vote. (d) To ensure that all laws, provisions of this charter, and acts of the council, subject to enforcement by the town manager or by officers subject to the town manager's direction and supervision, are faithfully executed. (e) To submit to the council and make available to the public a complete report on the administrative activities of the town as of the end of each fiscal year. (f) To make such other reports as the council may require concerning the operation of town departments, offices, and agencies subject to the town manager's direction and supervision. (g) To keep the council fully advised as to the condition and future needs of the town and

to make written recommendations to the council concerning the affairs of the town. (h) To perform the duties of town clerk in addition to the duties of town manager during any period of time so appointed by the council. (i) To perform such other duties as are specified in this charter or as may from time to time be assigned by the council. **Article VII: Town Clerk**

Section 7.01 There may be a town clerk who shall be appointed by the town manager with the consent of the council. The town clerk shall serve at the pleasure of the town manager and shall: (a) Give notice of council meetings to its members and the public. (b) Keep the journal and minutes of the proceedings of the council and its committees, which shall be public records. (c) Authenticate by signature and record in full in books kept for that purpose all ordinances and resolutions passed by the council. (d) Be the custodian of the town seal. (e) Have the power to administer oaths. (f) Perform such other duties as may be assigned by the town manager. **Article VIII: Town Attorney**

Section 8.01 There shall be a town attorney appointed by the council, who may represent the town in all legal proceedings and shall perform all other duties assigned by the council. The council may remove the town attorney for any reason by motion requiring three affirmative votes. **Article IX: Administrative Departments**

Section 9.01 Establishment of additional departments.--The council may establish such other departments as it determines necessary for the efficient administration and operation of the town; such departments, offices, or agencies shall be established by ordinance. **Article X: Ordinances and Resolutions**

Section 10.01 Definition of ordinances and resolutions.--As used in this charter, the following words and terms shall have the following meanings unless some other meaning is plainly indicated:

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(a) "Ordinance" means an official legislative action of the council, which action is a regulation of a general and permanent nature and enforceable as a local law. (b) "Resolution" means an expression of the council concerning matters of administration, an expression of a temporary character, or a provision for the disposition of a particular item of the administrative business of the town. Section 10.02 Adoption of ordinances.--Every proposed ordinance shall be introduced in writing and in the form required for final adoption. No ordinance shall contain more than one subject and matters properly connected therewith, which shall be clearly expressed in its title. The enacting clause for an ordinance shall be: "IT IS HEREBY ORDAINED BY THE TOWN OF FORT MYERS BEACH AS FOLLOWS..."

(a) An ordinance may be introduced by any member at any regular or special meeting of the council. A proposed ordinance may be read by title, or in full, on at least two separate council meeting days and shall, at least 10 days prior to adoption, be noticed once in a newspaper of general circulation in the town. The notice of proposed enactment shall state the date, time, and place of the meeting; the title of a proposed ordinance; and the place or places within the town where such proposed ordinance may be inspected by the public. (b) To meet a public emergency affecting life, health, property, or the public peace, the council, by a two-thirds vote of those present as required by general law, may adopt an emergency ordinance without complying with the requirements of notice expressed in the foregoing paragraph. An emergency ordinance may not levy taxes; grant, renew, or extend a franchise; set service or user charges for any municipal services; or authorize the borrowing of money. An emergency ordinance shall become effective upon adoption and automatically stand repealed as of the 61st day following the date on which it was adopted. This shall not prevent reenactment of such an ordinance under regular procedures. (c) Ordinances which rezone specific parcels of private real property or which substantially change permitted use categories shall be enacted pursuant to general law. (d) An ordinance shall, upon its final passage, be recorded in a book kept for that purpose and shall be signed by the mayor and the town clerk. A copy of the ordinance shall be available in the town hall. Section 10.03 Adoption of resolutions.--Every proposed resolution shall be introduced in writing and in the form required for final adoption. No resolution shall contain more than one subject which shall be clearly expressed in its title. The clause which shall be used for all resolutions approved by the council shall be: "IT IS HEREBY RESOLVED BY THE TOWN OF FORT MYERS BEACH AS FOLLOWS..." A resolution may be introduced by any member at any regular or special meeting of the council. A resolution shall, upon its final passage, be recorded in a book kept for that purpose and shall be signed by the mayor and the town clerk. A copy of the resolution shall be available in the

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town hall. Article XI: Financial Procedures

Section 11.01 Fiscal year.--The fiscal year of the town shall begin on the first day of October and end on the last day of September. Section 11.02 Submission of budget and budget message.--On or before the 15th day of July of each year, the town manager shall submit to the council a budget in accordance with state law. It shall outline the financial policies of the town for the ensuing fiscal year; describe the important features of the budget; indicate any major changes from the current year in financial policy, including any changes in budgetary accounting methods from the current year expenditures and revenues together with the reasons for such changes; summarize the town's debt position; and include such other material as the town manager deems necessary. Section 11.03 Council action on the budget.--

(a) The council shall adopt the budget by resolution on or before the 30th day of September of each year. (b) Unless authorized by the electors of the town at a duly held referendum election, the council shall not authorize or allow to be authorized the issuance of revenue bonds or enter into lease-purchase contracts or any other unfunded multi-year contracts all for the purchase of real property or the construction of any capital improvement, the repayment of which extends in excess of 36 months, unless mandated by state or federal governing agencies. Section 11.04 Public records.--Copies of the budget and the capital program as adopted shall be public records and shall be made available to the public at suitable locations in the town. Section 11.05 Budget amendments.-- (a) SUPPLEMENTAL APPROPRIATIONS.--If, during the fiscal year, the town manager certifies that there are available for appropriation revenues in excess of those estimated in the budget, the council, by resolution, may make supplemental appropriations for the year up to the amount of such excess, so long as a fiscally responsible reserve is maintained. (b) EMERGENCY APPROPRIATIONS.--To meet a public emergency affecting life, health, property, or the public peace, the council, by resolution, may make emergency appropriations. To the extent that there are no unappropriated revenues to meet such appropriations, the council may by such emergency resolution authorize the issuance of emergency notes, which may be renewed from time to time, but the emergency notes and renewals in any fiscal year shall be paid not later than the last day of the fiscal year succeeding that in which the emergency appropriations were made.

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(c) REDUCTION OF APPROPRIATIONS.--If, during the fiscal year, it appears probable to the town manager that the revenues available will be insufficient to meet the amount appropriated, the town manager shall report to the council without delay, indicating the estimated amount of the deficit, any remedial action taken, and recommendations as to any other steps to be taken. The council shall then take such further action as it deems necessary to prevent or minimize any deficit and for that purpose may, by resolution, reduce one or more appropriations. (d) TRANSFER OF APPROPRIATIONS.--At any time during the fiscal year, the town manager may transfer any unencumbered appropriations among programs within a department, office, agency or a program provided by inter local agreement and, upon written request by the town manager, the council may by resolution transfer between funds any unencumbered appropriations from one department, office, agency or a program provided by inter local agreement to another.

Article XII: Initiative and Referendum

Section 12.01 Initiative and referendum.--At least 25 percent of the qualified electorate of the town shall have the power to petition the council to propose an ordinance or to require reconsideration of an adopted ordinance, and if the council fails to adopt such ordinance so proposed, or to repeal such adopted ordinance, without any change in substance, then the council shall place the proposed ordinance, or the repeal of the adopted ordinance, on the ballot at the next municipal election. Section 12.02 Tolls Referendum. – The council may impose road or bridge tolls only after approval by the electors, as provided by general law.

Article XIII: Charter Amendments

Section 13.01 Initiation by ordinance.--The council may, by ordinance, propose amendments to any or all of this charter to be submitted to the electors, as provided by general law.

Section 13.02 Initiation by petition.--The electors of the town may propose amendments to this charter by petition to be submitted to the council to be placed before the electors, as provided by general law. Section 13.03 Charter review.--The charter will be reviewed no later than 3 years after approval, then no later than 5 years after the initial charter review, and thereafter at least every 10 years. A five-member charter review commission shall be appointed and funded by the council. The charter review commission shall be appointed at least 6 months before the next scheduled election and complete its work and present any recommendations for change no later than 60 days before the election. The council shall hold a minimum of two public hearings on the proposed changes to the charter prior to placing the proposed changes on the scheduled election ballot.

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Article XIV: Severability

Section 14.01 Invalidation of character provision or application.--If any provision of this charter is held invalid, the other provisions of the charter shall not be affected thereby. If the application of this charter or any of its provisions to any person or circumstance is held invalid, the application of the charter and its provisions to other persons or circumstances shall not be affected thereby. **Article XV: Transition**

Section 15.03 Creation and establishment of the town of Fort Myers Beach.--For the purpose of compliance with section 200.066, Florida Statutes, relating to assessment and collection of ad valorem taxes, the Town of Fort Myers Beach is hereby created and established effective December 31, 1995. Section 15.11 Contractual services and facilities.-- Services for fire, police, public works, parks and recreation, planning and zoning, building inspection, development reviews, animal control, and solid waste collection may be supplied by contract between the town and county, special districts, municipalities, or private enterprise until such time as the town council establishes such independent services. Facilities for housing the newly formed municipal operations may be rented or leased until the town is in the position to obtain its own facilities. Section 15.12 Elimination of transition elements from the charter.- Upon completion of the transition phase as contained herein, those sections of the charter relating to transition shall be eliminated from the charter. **Article XVI: Independent Special Districts**

Section 16.01 It is recognized that certain services within the municipal boundaries are provided by independent special districts created by special acts of the Florida Legislature. The municipality is empowered to merge the functions of said districts with those of the municipality only upon dissolution of the special district, or upon affirmative vote of a majority of the town council and an affirmative vote of the majority of the council or board governing the district after meeting all requirements for merger or dissolution in the district's enabling legislation and chapter 189, Florida Statutes. It is recognized that certain planning and interlocal agreements may be necessary between the town and such districts and the town council shall endeavor to maximize the benefits of the districts to the fullest extent possible. In the event the town council desires to supplement or duplicate services determined to be inadequate, the council is fully empowered to do so.

Article XVII: Revenue Sharing

Section 17.01 It is recognized that the services provided by independent districts within the municipal boundaries provide essential services which would customarily be provided by municipal government. It is therefore declared that the Town of Fort Myers Beach
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shall be eligible to participate in revenue-sharing beyond the minimum entitlement in any fiscal year, provided that the town and all independent special districts created under special law, combined, levy ad valorem taxes in amounts as required by section 218.23, Florida Statutes.

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For additional information about the Town of Fort Myers Beach Budget, please contact:

Town of Fort Myers Beach
Finance Department
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Fort Myers Beach, FL. 33931

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