

**Town of  
Fort Myers Beach  
Annual Budget**

*October 1, 2009  
through  
September 30, 2010*



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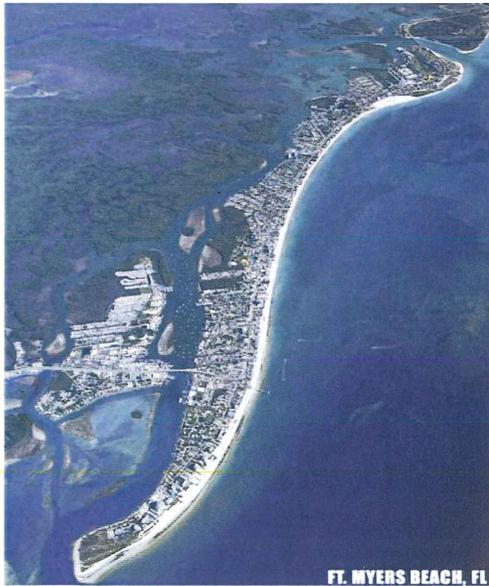
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## Town of Fort Myers Beach, Florida



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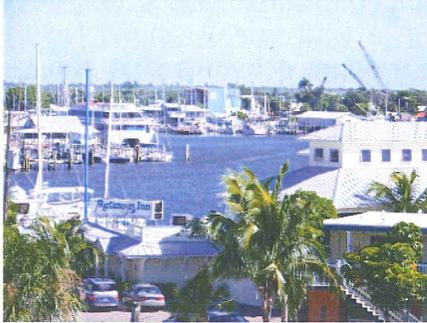
**ELECTED OFFICIALS**

MAYOR ..... LARRY KIKER  
VICE-MAYOR ..... HERB ACKEN  
COUNCIL MEMBER ..... TOM BABCOCK  
COUNCIL MEMBER ..... JO LIST  
COUNCIL MEMBER ..... BOB RAYMOND

**MANAGEMENT TEAM**

Town Manager (Interim).....Jack Green  
Town Attorney.....Anne Dalton, Esquire  
Town Clerk .....Michelle Mayher  
Director of Public Works (Interim)..... Cathie Lewis  
Director of Community Development (Interim) ... Frank Shockey  
Director of Finance.....Evelyn Wicks  
Director of Cultural Resources .....Theresa Schober

*THE TOWN OF FORT MYERS BEACH WELCOMES YOU!*



For thousands of years, Fort Myers Beach has been designed and redesigned by nature. In 1921, modern technology arrived in the form of the first wooden-swing toll bridge. However, in 1926, a hurricane washed it away and severed the slim piece of land attaching Fort Myers Beach (then known as San Carlos) to the mainland, making it an island. However, the Town of Fort Myers Beach was not "born" until December 31, 1995 when the Town was officially incorporated.

Fort Myers Beach measures 2.9 square miles total, with a 7 mile long shoreline, which visitors can walk in its entirety. Our beautiful beaches have been dubbed the "World's Safest Beach" due to their shallow waters and no undertow.



People from all over the world come to our town every year to enjoy the many festivities, including a week-long Shrimp Festival, Pirate Festival and International Sand Sculpting Contest, as well as hundreds of places to dine and shop. All of this truly makes Fort Myers Beach "Paradise".

ARTS & CULTURE

Fort Myers Beach has such a tremendously rich cultural history. It is truly hard to determine which part of the island to visit first.

Fort Myers Beach is a thriving cultural community. The time depth of the community is well represented by a unique property in the middle of the island where the Town owns and operates a cultural and environmental learning known locally as the Mound House. An archaeologically and historically significant site, the Mound House contains evidence of most major periods in Florida history over the last 2,000 years including the Calusa Indians, Cuban Fisherfolk, early pioneers, the roaring 20's, and more recent events. The historic home built atop the almost 3-acre shell mound with views to Estero Bay and the aquatic preserve beyond, is the oldest remaining structure on Fort Myers Beach and is currently under restoration to house a local museum.

**RECREATION & TOURISM**

Over 1.8 million people visit our beautiful beaches every year. The Town boasts hundreds of great restaurants and award winning resorts with a gorgeous view of the Gulf of Mexico and all are easily accessible with our on-island trolley system. There is an amazing array of both day and evening activities that can be enjoyed during a one-day trip, long weekend getaway or family vacation.



Whether you enjoy golf, waterslides, parasailing, jet skiing, boating or shopping, you will never run out of great fun activities. With our many parks and recreational centers, as well as nature's best, visitors can enjoy various activities such as fishing off of a 600 foot fishing pier, playing on any of our basketball, tennis and volleyball courts, enjoying a family picnic or barbeque, or simply taking a hike and enjoying the many sights and sounds.

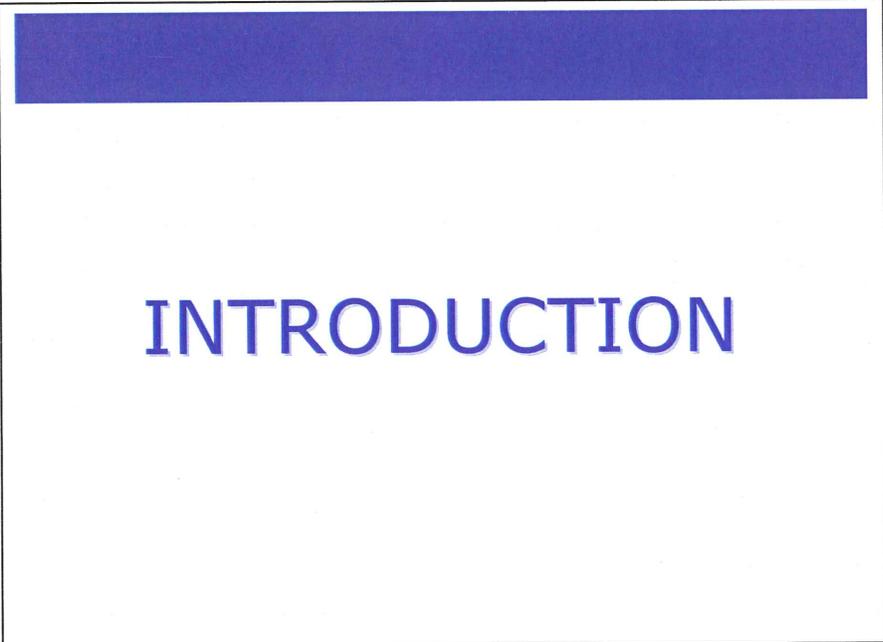
There are also many events that take place year round and have a tremendous offering and following. Every year, visitors enjoy Santa riding his boat along the shoreline in the Christmas Holiday Boat Parade, as well as the Christmas Lighting Contest. Our Independence Day Festival culminates with a fireworks display that always wows and our Taste of the Beach event is always a big hit among those both young and old. There are also Offshore Powerboat races, Cardboard Boat races and an annual New Year's Eve celebration.

**LIVABILITY & CLIMATE**

Florida is well-known for its wonderful weather and Fort Myers Beach is no exception. The average daily temperature is 74°, so every day can be a beach day.

In addition, the Town of Fort Myers Beach has made a commitment to assuring our Town stays healthy and safe. The Town of Fort Myers Beach is not only a beautiful, healthy place to live; it also enjoys a very low crime rate, excellent health care, easy access to the entire island and the varied cultural and annual events.

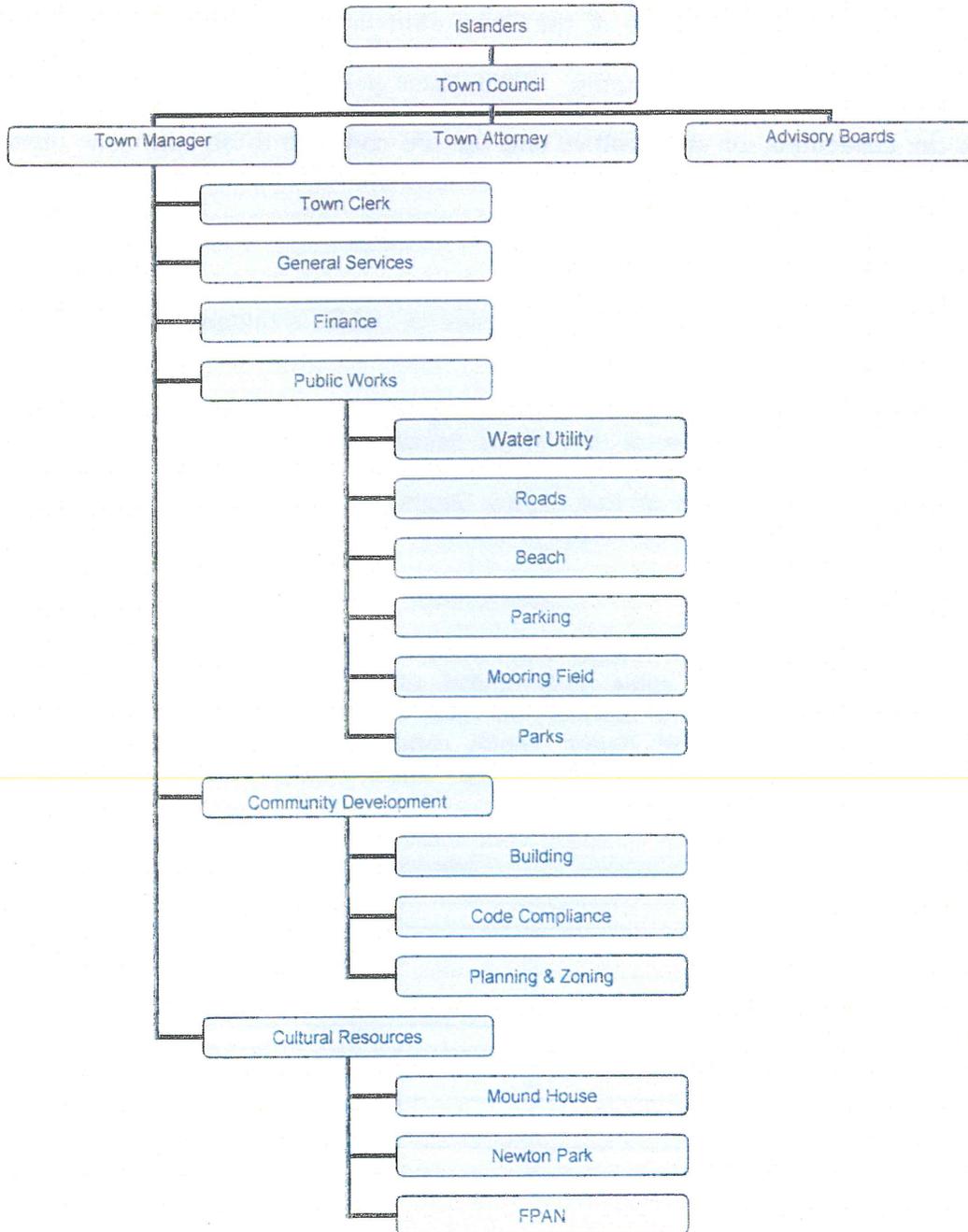
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# INTRODUCTION

ORGANIZATIONAL CHART

Town of Fort Myers Beach





# Town of Fort Myers Beach

Larry Kiker  
Mayor

Herb Acken  
Vice Mayor

Tom Babcock  
Councilmember

Jo List  
Councilmember

Bob Raymond  
Councilmember

## BUDGET MESSAGE

The Town of Fort Myers Beach FY 2010 budget was prepared with current events in mind. The loss of real property valuations and the general condition of the economy has been considered. The aim of the Town administration in preparing this budget was, to the extent possible, to develop a budget that maintained normalcy in terms of its impact on the local economy. While fiscal prudence required anticipating the potential adverse impacts on the tourism industry and its corresponding reduction in sales tax collections, on the positive side we are continue to be optimistic about the housing market and redevelopment of commercial properties here on the beach.

## MAJOR POLICY ISSUES

The General Fund Operating budget for fiscal year 2010 has been prepared with numerous changes and a great deal of desire to create a budget that all "Islanders" can understand.

On the financial side of things we are dealing with a significant devaluation of real property values in the Town of Fort Myers Beach. This reduction in values reduces property tax revenue for the Town by \$377,472 from last year if we were to hold the mill rate equal. The Town of Fort Myers Beach continues to maintain one of the lowest property tax rates in the state of Florida.

## TAX RATES

The FY 2009/2010 adopted budget authorizes a mill rate of .8187 mills. This mill rate applied to a taxable value of \$100,000 yields \$81.87 in tax revenue for the Town. In FY 2008/2009 the Town's mill rate was .7093 mills. In addition to ad valorem taxes paid to Fort Myers Beach, property owners are also taxed by a number of other agencies within Lee County. These include:

2008 Tax Bill for a property valued at \$200,000 on Fort Myers Beach

| Agency                          | 2008 Rate       | Proceeds           | Percent        |
|---------------------------------|-----------------|--------------------|----------------|
| Lee County Capital Improvements | 0.5000          | 75.00              | 3.33%          |
| Lee County General Revenue      | 3.6506          | 547.59             | 24.34%         |
| School District Local           | 2.3450          | 410.38             | 15.63%         |
| School District State           | 4.5230          | 791.53             | 30.15%         |
| Town of Fort Myers Beach        | 0.7093          | 106.40             | 4.73%          |
| SFL Water Mgmt Okeechobee       | 0.5346          | 80.19              | 3.56%          |
| SFL Water Mgmt Everglades       | 0.0894          | 13.41              | 0.60%          |
| West Coast Inland Waterway      | 0.0394          | 5.91               | 0.26%          |
| FMB Fire District               | 1.9980          | 399.60             | 13.32%         |
| FMB Library                     | 0.5199          | 103.98             | 3.47%          |
| FMB Mosquito                    | 0.0698          | 13.96              | 0.47%          |
| Lee County Hyacinth Control     | 0.0214          | 4.28               | 0.14%          |
| <i>Total</i>                    | <i>15.00400</i> | <i>\$ 2,552.22</i> | <i>100.00%</i> |

Source: Lee County Property Appraiser

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## **PERSONNEL, SALARIES, AND BENEFITS**

This budget does not include an amendment to the salary schedule. This is the second consecutive year without any salary adjustments or cost of living increases for the Town employees. Total employee costs include the entire benefit package which is comprised of medical insurance, disability insurance and a contribution to their individual retirement accounts. Total personal service costs equal \$ 2,257,057.

## **DEBT POLICY**

The Town's debt policy was established by original charter for the community. Section 11.03 section (b) of the Town's charter:

*Unless authorized by the electors of the town at a duly held referendum election, the council shall not authorize or allow to be authorized the issuance of revenue bonds or enter into lease-purchase contracts or any other unfunded multi-year contracts all for the purchase of real property or the construction of any capital improvement, the repayment of which extends in excess of 36 months, unless mandated by state or federal governing agencies.*

## **ADEQUACY OF FUND BALANCE**

The General Fund's unrestricted fund balance provides a measure of financial resources available for future spending or appropriation. While fund balance does not reflect the general health of the government, the increase or decrease in available fund balance is an important indicator. A decline in fund balance may suggest that the Town is not able to meet future unforeseen needs and emergencies, or to cover deficits that arise in other funds.

When analyzing the General Fund's fund balance, we must also consider the reliability of our primary revenue sources. Property tax accounts for approximately 42% of all General Fund revenues and is somewhat dependant on stable economic conditions. Sales tax accounts for approximately 10% of the General Fund revenue and is also dependant on the state of the over all economy. Inadequate or unstable levels of fund balance can lead to borrowing as a means of meeting unexpected expenses as a result in local economic conditions.

The Town of Fort Myers Beach's General Fund fund balance should be maintained at a level equal to approximately 4-6 months' worth of annual operating expenditures. While the appropriate level of fund balance is debatable, this level appears adequate to maintain liquidity and to meet unexpected needs.

## **SIGNIFICANT BUDGET CHANGES**

In addition to the on-going fluctuations with the economy of southwest Florida, there have been several factors that have affected the development of the Town's budget.

- The Town, by charter, is restricted from authorizing any debt greater than 36 months. As a result, the Town tends to save for major capital projects. For the past several years, Fort Myers Beach has been accumulating reserves for capital projects. In the current year, the Town will be spending \$7.7 million

- for these capital projects. As a result, the Town's fund balances will be reduced dramatically as the projects are completed and paid for.
- Property Acquisition – in prior years, the Town has partnered with Lee County to provide a recreation center at the beach. The Town annually would pay for approximately 50% of the cost of operations and Lee County would run the facility. As of 10/01/2009, the Town has taken over operations of the center.

**LONG TERM GOALS AND OBJECTIVES**

The overall goal for the Town of Fort Myers Beach is to provide a quality living environment for the residents and visitors to the beach. The Town has been working diligently through the years to make Ft. Myers Beach a safe and pleasing environment. As in past years, efforts have been made to build the budget to be consistent with the long-range plans of the Town. The Town Council has established a series of goals and objectives to help guide the Town through future years.

- **Improve the effectiveness and efficiency of government and the way it interacts with the community.**
- **Become good stewards of our natural resources and the environment.**
- **Encourage a balanced and viable community.**

|   |
|---|
| ▪ <i>To continually improve the appearance and functioning of transportation corridors, commercial areas and links to natural and recreational areas.</i>   |
| ▪ <i>To upgrade residential neighborhoods throughout Estero Island.</i>   |
| ▪ <i>To revitalize and improve specific transitional neighborhoods.</i>   |
| ▪ <i>To keep the public aware of the potential effects of hurricanes and tropical storms and to plan a more sustainable redevelopment pattern that protects coastal resources, minimizes threats to life and property, and limits public expenditures in areas subject to destruction by storms.</i>  |
| ▪ <i>To protect the natural resources in and around the town from further damage and improve their future health and sustainability through regulations, education, enforcement, timely management, public improvements, and cooperation with other entities with similar goals.</i>  |
| ▪ <i>To improve peak-season mobility without reducing the permeability of Estero Boulevard to foot traffic or damaging the small town character of Fort Myers Beach. The town seeks to reduce speeding, improve evacuation capabilities, and improve mobility through balanced transportation improvements such as a continuous system of sidewalks and bikeways, a network of trolleys and water taxis linked to off-island systems, and parking options matched to road capacity.</i> |
| ▪ <i>To improve the existing systems that provide safe drinking water, irrigation water, sewer service, and solid waste disposal in order to reduce environmental impacts on land and water while keeping costs as economical as possible.</i>  |
| ▪ <i>To provide optimal flood protection and improved storm water quality within the constraints imposed by location and existing and-use patterns.</i>   |
| ▪ <i>To provide residents and visitors of all ages a comprehensive, accessible system of parks, active recreation areas, open spaces, beach accesses, natural preserves, private recreational facilities, and cultural activities that provide a variety of recreational opportunities and promote an understanding of our community's environmental and cultural heritage.</i>   |
| ▪ <i>To provide major public improvements that help create the safe and beautiful community envisioned in the Town's comprehensive plan</i>   |
| ▪ <i>To keep a wide variety of housing type available to people of at all stages of their lives.</i>  |
| ▪ <i>To maintain "the best of the old" when redeveloping our community by appreciating, protecting and promoting the historic resources of Fort Myers Beach</i>   |
| ▪ <i>To efficiently coordinate plans, policies and public services among the many public and private agencies that play important community roles.</i>  |

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The ultimate ability of the Town to achieve these long-range plans is dependent upon the successful implementation and maintenance of a number of projects/programs designed to achieve these goals. The current budget has been established to fund, within the existing financial and revenue constraints of the Town, those programs and projects that most effectively move us toward these long-term goals.

**ACKNOWLEDGEMENTS**

The process of developing the annual operating budget and capital improvement plan is extensive, and requires full cooperation and involvement by Town staff. Department managers submit reasonable budget requests based upon their professional assessment of the types and quality of services desired by the community. These requests were evaluated and modified to accomplish the goals established by the Town Council and to provide the highest level of service available in the most cost-effective and efficient manner.

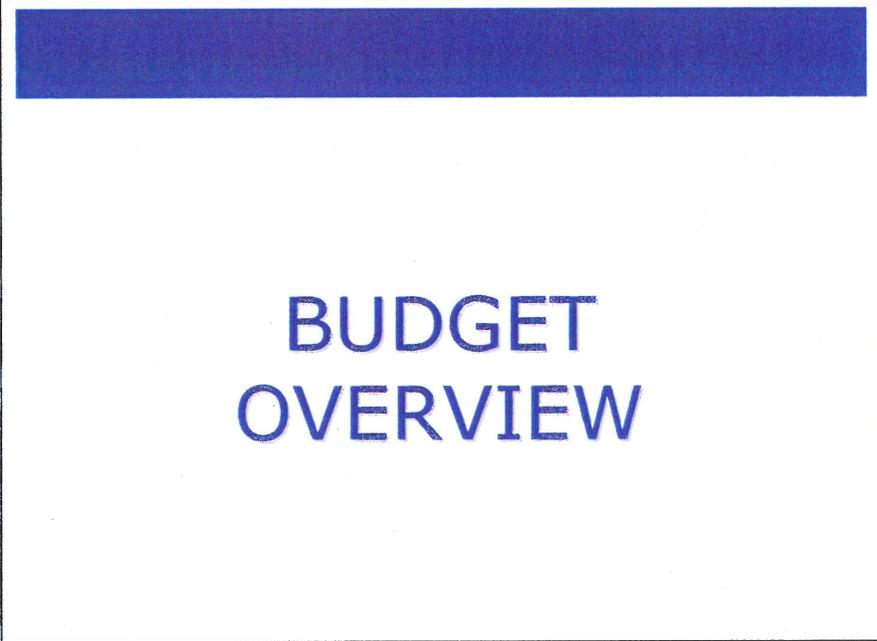
Respectfully submitted,

TOWN OF FORT MYERS BEACH

  
\_\_\_\_\_  
Jack Green  
Town Manager (Interim)

  
\_\_\_\_\_  
Evelyn Wicks  
Director of Finance

---



**BUDGET  
OVERVIEW**

A budget is a plan. It is the Town's blueprint for operations, capital acquisitions and projects not only for the current budget year, but future years as well. At first glance, the budget document may simply appear to be a list of numbers on paper used to limit spending. In reality, the budget is actually a dynamic operations guide which identifies programs, services and activities which the Town feels are important to provide in the upcoming year. The budget document is separated into sections according to fund. Each fund is organized by departments which are unique units with specific responsibilities. Within the department are divisions and sections. A summary page is provided for each department and division which explains the mission and a brief work plan. The summary also includes historical comparisons of expenditures.

The *FY 2010 Operating and Capital Budget* for the Town of Fort Myers Beach, Florida is intended to serve four purposes:

**Policy Document**

The Town's budget process is guided by the Town's charter and the comprehensive list of goals and objectives adopted by the Town Council. The budget process allows the policy makers an opportunity to review policies and goals that address long-term concerns and evaluate Town services.

**Operations Guide**

As an operations guide, the budget indicates how services will be delivered to the community. The Departmental Budgets section provides a description of the planned activities of each department and division.

**Financial Plan**

The budget is the Town's financial plan for the current fiscal year. The document details how much Town services will cost and how they will be paid for. The budget document is broken down by Fund and then by Department and Division. Line item budget descriptions are included.

**Communication Device**

The budget seeks to communicate summary information through the use of text, tables and graphs to a diverse audience. The budget document includes the Budget message, department budgets and a glossary of terms. During the budget process, the Town has prepared a comprehensive power point presentation that is broadcast on the local government channel during the budget discussions.

The purpose of this section is to assist all readers by explaining the way the document is structured, the schedule under which it is developed, and some of the basic policies which shape the final document. To that end, we have included a comprehensive glossary which will define some of the budgetary and financial language that is used in government budgets (*Glossary of Terms*). The Town's budget is prepared using Generally Accepted Accounting Principles (GAAP) for all funds.

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## Financial Structure and Policies

The budget covers the activities and expenditures for a given time period or fiscal year. The Town of Fort Myers Beach's fiscal year runs from October 1<sup>st</sup> through September 30<sup>th</sup> of the following year. This budget document is for Fiscal Year 2010 which begins on October 1<sup>st</sup>, 2009 and ends September 30<sup>th</sup>, 2010.

This document is organized by funds. A fund is an independent fiscal and accounting entity, with a self-balancing set of accounts. Funds maintain independent records of cash and/or other resources, together with all related liabilities, obligations, reserves and equities. The purpose of a fund is to carry out specific activities or attain certain objectives in accordance with special financial regulations, restrictions or limitations.

The Town's financial transactions and specific activities are budgeted and accounted for through the use of funds. A fund is a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures. The Town's funds are arranged in accordance with the Governmental Accounting Standards Board and standards set by the Government Finance Officers Association of the (GFOA).

### *GOVERNMENTAL FUND TYPES*

General Fund is the major operating fund of the City.

*Special Revenue Funds* are used to account for revenues derived from specific taxes, grants or other restricted governmental revenue sources that are restricted to expenditures for specified purposes. Special Revenue Funds include:

- Gas Tax
- Road Impact
- Park Impact
- Beach Nourishment
- Beach Access
- Emergency Management

*Debt Service Fund* is used to account for the accumulation of resources for the payment of principal, interest and paying agent fees for General Obligation Bonds issued on behalf of the Governmental Fund types. *The Town does not have a Debt Service Fund.*

### *Proprietary Funds*

These funds are established to account for the self-supporting municipal activities that are similar to private business. The activities are financed by sales and service fees. *The Town has no enterprise funds.*

### *Component Units*

Component Units are legally separate entities that meet any of three tests:

(1) The primary government appoints the voting majority of the board of the component unit and is able to impose its will or is in a relationship of financial burden or benefits; (2) the component unit is fiscally dependent upon the primary government; (3) the financial statements would be misleading if data from the component unit were not included. *Public Works Services, Inc. (water utility) is a component unit of the Town.*

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## Financial Structure and Policies

### Basis of Accounting and Budgeting

The operating Budget is adopted each fiscal year for all Governmental and Proprietary Fund types. The modified accrual basis of accounting and budgeting is used for the Governmental Funds. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related liability is incurred. Employee compensated absences and principal and interest on long-term debt expenditures are recorded when due in the current period. The accrual basis of accounting is used for Proprietary Funds. Under this method, revenues are recorded when earned and expenses are recorded when the related liability is incurred.

The Town's departmental structure may cross several funds. For example, the Public Works Department is responsible for certain functions and activities in the General Fund; in the Special Revenue Fund group, Gas Tax; Park and Road Impact; Beach Access and Times Square. The Public Works Department also has oversight and supervision of the Public Works Services, Inc. component unit.

Formal budgetary integration is employed as a management control device during the year. Budgetary control is exercised by line item accounts, in an effort to monitor revenues and expenditures as they occur in relation to the approved budget. This allows for the management of expenditures as necessary to achieve a balanced budget.

The Town's overall view of a balanced budget occurs when the total expenditures and other financing (uses) are equal to the total revenues and other financing (sources), resulting in no change to fund balance. Department Heads may initiate transfer of funds between line item accounts with approval of the Town Manager.

### Debt Policy

The Town's debt policy was established by original Town charter. Section 11.03 section (b) of the Town's charter:

*Unless authorized by the electors of the town at a duly held referendum election, the council shall not authorize or allow to be authorized the issuance of revenue bonds or enter into lease-purchase contracts or any other unfunded multi-year contracts all for the purchase of real property or the construction of any capital improvement, the repayment of which extends in excess of 36 months, unless mandated by state or federal governing agencies.*

### Fund Balance

Fund balance is the difference between assets and liabilities in a governmental fund. It is required to be reported in two components – reserved and unreserved. When fund balance is *reserved*, it either means that the resources are in a form that cannot be appropriated and spent (such as inventory) or that the resources are legally limited to being used for a particular purpose.

The portion of fund balance that is not reserved is called *unreserved* fund balance. It represents resources that can be used for any purpose of the fund they are reported in. Unreserved fund balance in the general fund can be used for any purpose at all.

---

## Financial Structure and Policies

Consistent with proper accounting techniques, this budget is organized by fund. The Town utilizes the following funds:

*The General Fund* accounts for all financial resources except those required or designated to be accounted for in another fund. These resources include taxes, state and local share revenues, license and permit fees, fines, charges for services, interest earnings and other miscellaneous revenues. Some of these revenues may be used for any purpose the Town may legally perform. Other revenues are restricted for legal or good managerial reasons to specific purposes.

The expenditure of these resources provides various services to the community. These services are organized into departments within the General Fund and include:

Town Council  
Town Manager  
Town Clerk  
General Services  
Financial Services  
Public Works  
Community Development  
Cultural Resources

The Town uses a traditional line item budget to account for each revenue source and to account for expenditures within each department. The expenditures are classified by type (salaries, supplies, equipment, etc.) and may be further broken down into more descriptive parts such as office supplies and operating supplies. Some departments have line items that are unique to that department in order to provide a more detailed accounting of expenditures. The modified accrual basis of accounting is used for both accounting and budgeting for the General Fund.

*Special Revenue Funds* account for the proceeds of specific revenue source or to finance specified activities as required by law or administrative guidelines. The town segregates the proceeds of special revenue sources that are restricted to expenditures for specific purposes. The Town has established Special Revenue funds for Gas Tax, Park Impact, Road Impact, Emergency Fund, Beach Nourishment and various other special assessment districts.

*Debt Service Funds* account for the payment of interest and principal on long term debt other than special assessments and revenues bonds. The Town has no long-term debt and therefore no Debt Service Fund is presented.

*Capital Project Funds* account for the receipt and disbursement of monies used for the acquisition of capital facilities other than those financed by special assessments and enterprise funds. Funding for capital projects is available from a variety of sources. Current and on-going projects include:

North Estero Improvements

Stormwater Master Plan

Beach Renourishment

Neighborhood Landscape

Mound House Development

Newton Park Development

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## Budget Process

The Town follows the procedures listed below in establishing the legally adopted budget.

- On or before July 15<sup>th</sup> of each year, the Town Manager is to submit to the Town Council a proposed operating budget, including a Town Manager's message explaining the budget, for the fiscal year commencing the following October 1<sup>st</sup>. The operating budget will include a complete financial plan of all Town funds and activities for the ensuing year.
- The Town Council shall publish in one or more newspapers of general circulation the time and place of public hearings. Public hearings are then conducted to obtain taxpayer comments.
- Prior to October 1<sup>st</sup>, the budget is legally enacted through passage of a resolution required by the Town Charter and as required by the State of Florida.
- Budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America.
- If during the fiscal year additional revenues become available for appropriation in excess of those estimated in the budget, the Town Council may make supplemental appropriations by resolution for the year up to the amount of such excesses.
- The annual budget serves as the legal authorization for expenditures. Expenditures cannot legally exceed the total amount budgeted for each fund. The Council must approve all budget amendments, which change the legally adopted total appropriation for a fund. Appropriations lapse at the fiscal year end.

### Amending the budget

- The Finance Department and Town Manager monitor the financial activities of the Town throughout the year.
- If necessary, the Manager will schedule a work-session with the Council members to discuss any mid-year adjustments that may be recommended to keep the budget in check through the remainder of the year.
- The Town Manager is authorized to make transfers among programs with the budget. These transfers may be made any time during the year.

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## Capital Budget Process

- Requests are submitted by department heads for necessary capital outlay and capital improvement projects to the Town Manager at the same time operating budgets are submitted. Items that are considered capital outlay cost more than \$1,000 and result in a fixed asset for the Town. The requests in memo form include cost, description and justification for the need. The
- Department Heads meet with the Town Manager and Finance Director and items are prioritized and discussed.
- The Town Manager and Community Development Director prepare the proposed list of capital projects and funding necessary. The list is then forwarded to the LPA (Local Planning Agency).
- Town of Fort Myers Beach Policy 11-A1-2 of the Comprehensive Plan requires the Town Manager to develop annually a proposed capital improvement program which is based on a review of existing Town facilities, level of service standards, current and projected deficiencies and capital needs; the LPA is required to review the proposed CIP on an annual basis and make a recommendation to the Town Council as to whether it is consistent with the Comprehensive Plan.
- The Town, by charter, is restricted from authorizing any debt greater than 36 months. As a result, the Town tends to save for major capital projects. For the past several years, Fort Myers Beach has been accumulating reserves for capital projects. In the current year, the Town will be spending \$7.7 million for these capital projects. As a result, the Town's fund balances will be reduced dramatically as the projects are completed and paid for.
- Public hearings are held in September as part of the budget process. When the final budget and millage rate is adopted, the CIP is also adopted.

## Capital Budget Detail

A summary of projects is listed below; detailed information can be found on page 66.

**Town of Fort Myers Beach  
Capital Improvement Plan - Projects  
FY 2010**

| <b>Capital Improvements Projects</b>                       |  | <b>FY 09/10 Budget</b> |
|--|--|------------------------|
| Basin Based Project HMPG 1609                              |  | \$ 650,000             |
| Stormwater Master Plan Implementation                      |  | 125,000                |
| North Estero improvements                                  |  | 4,159,556              |
| Solid Waste Transfer Station                               |  | 42,900                 |
| Beach Nourishment  |  | 1,000,000              |
| Newton Park  |  | 500,297                |
| Mound House Improvements                                   |  | 1,163,398              |
| Neighborhood landscaping (matching funds for Street trees) |  | 12,500                 |
| Beach access improvements (restrooms)                      |  | 128,475                |
| <b>Total Annual Expenditures</b>                           |  | <b>\$ 7,782,126</b>    |

| <b>Capital Improvements Funding</b>                 |  | <b>FY 09/10 Budget</b> |
|---|--|------------------------|
| Beach Nourishment (Beach Nourishment)               |  | \$ 1,000,000           |
| FEMA (Basin Based HMPG 1609)                        |  | 487,500                |
| FEMA (No Estero)                                    |  | 879,186                |
| Gas Tax (Basin Based HMPG 1609)                     |  | 162,500                |
| Gas Tax (No Estero)                                 |  | 2,480,370              |
| Gas Tax (Stormwater implementation)                 |  | 125,000                |
| General Fund (Neighborhood Landscape)               |  | 12,500                 |
| General Fund (Solid Waste Transfer Station)         |  | 42,900                 |
| Grants (Mound House)                                |  | 1,113,831              |
| Grants (Newton Park)                                |  | 336,297                |
| Park Impact (Mound House)                           |  | 49,567                 |
| Park Impact (Newton Park)                           |  | 164,000                |
| Road Impact (No Estero)                             |  | 500,000                |
| South Florida Water Management District (No Estero) |  | 300,000                |
| TDC (Beach Access comfort Station)                  |  | 128,475                |
| <b>Total Annual Revenues</b>                        |  | <b>\$ 7,782,126</b>    |

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**Budget Calendar**

|                                 |   |
|---------------------------------|---|
| April 18 <sup>th</sup>          | Budget forms to Department Heads  |
| April 28 <sup>th</sup>          | Revenue forecast review - Manager and Director of Finance   |
| Weeks of May 5-16 <sup>th</sup> | Internal Budget reviews by Manager with Departments   |
| May 19 <sup>th</sup>            | Finalize Revenue forecast and Department Budgets  |
| May 29 <sup>th</sup>            | Tentative Property Appraisal Value available from Property Appraiser's Office; Property Appraiser certifies assessed property values on Form DR 420 |
| June 17 <sup>th</sup>           | <b>Council Workshop</b><br>Review of proposed General Fund budget   |
| June 18 <sup>th</sup>           | <b>Council Workshop</b><br>Review of Special Revenue, all other funds and CIP   |
| July 20 <sup>th</sup>           | <b>Special Council Meeting</b><br>Council adopts proposed FY 10 millage rate and selects dates, times and places for public hearings                |
| August 27 <sup>th</sup>         | <b>Council Workshop</b><br>Final review of proposed FY 2010 Budget  |
| September 9 <sup>th</sup>       | <b>First Public Hearing</b><br>First public hearing on tentative budget and millage rate  |
| September 21 <sup>st</sup>      | <b>Final Public Hearing</b><br>Adopt 2010 Budget and Millage levy resolution  |

RESOLUTION OF THE TOWN COUNCIL OF  
THE TOWN OF FORT MYERS BEACH, FLORIDA  
RESOLUTION NUMBER 09-27

A RESOLUTION TO ADOPT AND LEVY AD VALOREM TAXES WITHIN THE CORPORATE LIMITS OF THE TOWN OF FORT MYERS BEACH, FLORIDA FOR THE TAX YEAR 2009-2010, IN THE AMOUNT OF .8187 MILLS (\$0.8187 PER \$1,000) BASED ON THE ASSESSED VALUE OF NON-EXEMPT REAL AND PERSONAL PROPERTY LOCATED WITHIN THE TOWN LIMITS; PROVIDING AUTHORITY; LEVY OF AD VALOREM TAXES; PROVIDING MANNER OF ASSESSMENT AND COLLECTION; PROVIDING AN EFFECTIVE DATE.

WHEREAS, Article VII, Section 9(a) of the Constitution of the State of Florida and Florida Statute 166.211 authorize municipalities to levy ad valorem taxes on non-exempt real and tangible personal property within their corporate limits; and

WHEREAS, Florida Statute 166.211 sets forth a methodology for assessment and collection of such ad valorem taxes as well as for publication of the millage rate; and

WHEREAS, Florida Statute 200.001(2) and Florida Statute 200.065(2) authorize the determination of millage rates by municipalities and establish the methodology for adopting and levying ad valorem millage rates for all taxing authorities in the State of Florida; and

WHEREAS, the Town of Fort Myers Beach, by and through its Town Council, hereby determines that it is in the best interest of the Town and orderly governmental process to hold public hearings as required by F.S. 200.065; and

WHEREAS, following due notice, on September 9, 2009, the Town Council held the first required public hearing and, following public input, adopted the tentative Town ad valorem operating millage rate for tax year 2009-2010 at .8187 mills, (which is \$.8187 for each \$1,000) of assessed valuation, less exemptions for fiscal year 2009-2010., as set forth in Resolution No. 09-25; and

WHEREAS, following due notice, on September 21, 2009, the Town Council held the required public hearing and, following public input, adopted a final Town ad valorem operating millage rate as set forth below for fiscal year 2009-2010.

IT IS HEREBY RESOLVED BY THE TOWN OF FORT MYERS BEACH, FLORIDA AS FOLLOWS:

SECTION ONE. The Town Council does hereby adopt the ad valorem operating millage rate for tax year 2009-2010 at .8187 mills, (which is \$0.8187 for each \$1,000) of assessed valuation, less exemptions. The levy of an annual tax for said year is hereby made. This operating millage rate exceeds the rolled-back rate by zero %, computed pursuant to Florida law.

SECTION TWO. The levy of taxes provided for by this Resolution shall be based on the assessed value of all non-exempt real and personal property assessed and established pursuant to law by the Lee County Property Appraiser for the year 2009 and shall be collected as provided by law. When collected, taxes fixed and levied by this resolution shall be used for all lawful

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**Millage Resolution**

purposes for the Fiscal Year beginning October 1, 2009, and ending September 30, 2010, for the Town of Fort Myers Beach, Florida.

SECTION THREE: Effective Date. This resolution shall become effective immediately upon adoption.

The foregoing Resolution was adopted by the Town Council upon a motion by Councilmember List and seconded by Councilmember Raymond, and upon being put to a vote, the result was as follows:

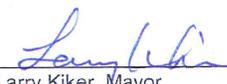
|                            |     |
|----------------------------|-----|
| Larry Kiker, Mayor         | aye |
| Herb Acken, Vice Mayor     | aye |
| Tom Babcock, Councilmember | nay |
| Jo List, Councilmember     | aye |
| Bob Raymond, Councilmember | aye |

DULY PASSED AND ENACTED this 21<sup>st</sup> day of September, 2009.

TOWN OF FORT MYERS BEACH

ATTEST:

By:   
Michelle D. Mayher, Town Clerk

By:   
Larry Kiker, Mayor

Approved as to form by:

  
Anne Dalton, Town Attorney

**Ad Valorem Taxes**

Ad Valorem (at value) taxes represent a levy on assessed real property. The taxable value is the assessed value less homestead and other exemptions, if applicable. The County Property Appraiser delivers the Certified Taxable (the total assessed value of the non-exempt property) on or before July 1<sup>st</sup> of each year. Prior to that date, the Town is provided with estimates of the value.

The total assessed value changes continuously after July 1<sup>st</sup> due to assessed valuation appeals and other adjustments such as discounts for prompt payment. Because of the potential for reductions in ad valorem collections, local governments may budget ad valorem revenues at 95% of the calculated amount.

The Town Council determines the millage applied to the assessed taxable value. A mill is a taxation unit equal to one dollar of tax obligations for \$1,000 of assessed valuation of the property.

**Gas Franchise Fees**

Franchise fees are collected from companies providing gas to homes and businesses within the Town. The budget is based on historical data.

**Unified Communications Service Tax**

The Unified Communications Service Tax represents taxes on telecommunications, cable, direct-to-home satellite and related services. Fees are collected by the State and remitted to local government. The Town receives this revenue directly from the State. The budget is based on State estimates.

**Local Government ½ Cent Sales Tax**

Created in 1982, this tax generates one of the largest amounts of revenue for local government among the state-shared revenue sources. It distributes net sale tax revenue to municipalities based on allocation formulas. The budget is based on estimates provided by the State.

**State Revenue Sharing**

State revenue sharing is provided to local municipalities by the State based on a pre-determined allocation methodology. The budget is based on estimates provided by the State.

**Special Assessments**

Special assessments are used by local government to fund certain services and construct and maintain capital facilities. The property assessed must derive a special benefit from the improvement or service provided and the assessment must be fairly and reasonably apportioned among the properties that receive the special benefit. The Town is using this revenue source in the current budget for the Laguna Shores dredging project.

**Local Business Tax**

The local business tax represents the fees charged and the method by which a local government authority grants the privilege of engaging in or managing any business, profession and occupation within its jurisdictions. Counties and municipalities may levy a business tax. The budget is based on historical data.

**Alcoholic Beverage License Tax**

A portion of the annual state license tax levied on manufacturers, distributors, vendors, brokers, sales agents and importers of alcoholic beverages and collected within a county or municipality in Florida is shared with those local governments. The budget is based on historical data.

**Local Option Fuel Taxes**

County governments and local governments are authorized to levy local option fuel taxes in the form of separate levies. These taxes are allocated based on pre-determined formulas.

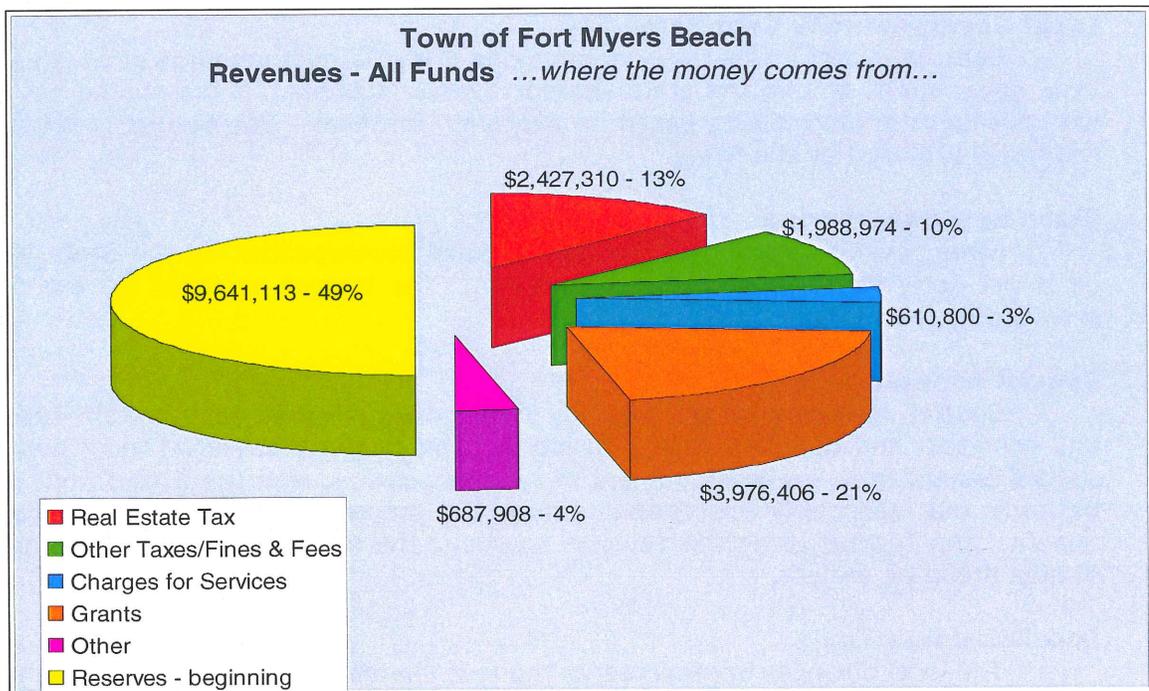
**Building Permits, Zoning Hearing and Variances**

Because there are different kinds of permits issued by the Building Division, i.e. building, electrical, mechanical, plumbing, hot tub or spa permits, there are different fee schedules for each permit category. Building permit fees are unique because they are based on the valuation of the project. The budget is based on historical data.

**Charges for Services and User Fees**

Charges for Services are payments based on the consumption of publicly provided goods and services,

- 1) fees that fund necessary services, such as utilities
- 2) fees that fund services that add to the quality of life
- 3) fees that fund regulatory and administrative processes



## Staffing Summary – All Funds

| <b>Positions by Department</b> | <b>Title</b>                    | <b>Budget<br/>FY 2007-08</b> | <b>Budget<br/>FY 2008-09</b> | <b>Budget<br/>FY 2009-10</b> |
|--------------------------------|---------------------------------|------------------------------|------------------------------|------------------------------|
| <b>Town Manager</b>            |                                 |                              |                              |                              |
|                                | Town Manager                    | 1.0                          | 1.0                          | 1.0                          |
|                                | Executive Assistant             | 0.0                          | 1.0                          | 0.0                          |
| <b>Town Clerk</b>              |                                 |                              |                              |                              |
|                                | Town Clerk                      | 1.0                          | 1.0                          | 1.0                          |
|                                | Receptionist                    | 1.0                          | 1.0                          | 1.0                          |
|                                | Contract Manager                | 1.0                          | 0.0                          | 1.0                          |
| <b>Finance Department</b>      |                                 |                              |                              |                              |
|                                | Finance Director                | 1.0                          | 1.0                          | 1.0                          |
|                                | Finance Coordinator             | 1.0                          | 1.0                          | 1.0                          |
| <b>Public Works Department</b> |                                 |                              |                              |                              |
| <i>Administration</i>          | Public Works Director           | 1.0                          | 1.0                          | 1.0                          |
|                                | Public Works Deputy Director    | 0.0                          | 1.0                          | 1.0                          |
|                                | Senior Project Manager          | 1.0                          | 1.0                          | 1.0                          |
|                                | Public Works Supervisor         | 1.0                          | 1.0                          | 1.0                          |
|                                | Administrative Assistant        | 1.0                          | 1.0                          | 1.0                          |
| <i>Maritime</i>                | Harbor & Facilities Maintenance | 1.0                          | 1.0                          | 1.0                          |
| <i>Maintenance</i>             | Street Superintendent           | 1.0                          | 1.0                          | 1.0                          |
|                                | Maintenance Crew Leader         | 1.0                          | 1.0                          | 1.0                          |
|                                | Maintenance Crew Leader         | 1.0                          | 1.0                          | 1.0                          |
|                                | Maintenance Support             | 1.0                          | 1.0                          | 1.0                          |
|                                | Maintenance Crew                | 1.0                          | 1.0                          | 1.0                          |
|                                | Maintenance Crew                | 1.0                          | 1.0                          | 1.0                          |
|                                | Maintenance Crew                | 1.0                          | 1.0                          | 1.0                          |
|                                | Maintenance Crew                | 1.0                          | 1.0                          | 1.0                          |
|                                | Maintenance Crew                | 1.0                          | 1.0                          | 1.0                          |
|                                | Maintenance Crew                | 1.0                          | 1.0                          | 1.0                          |
|                                | Maintenance Crew                | 1.0                          | 1.0                          | 1.0                          |
|                                | Maintenance Crew                | 0.0                          | 1.0                          | 1.0                          |
|                                | Maintenance Crew                | 0.0                          | 1.0                          | 1.0                          |
| <i>Parks and Recreation</i>    | Manager                         | 0.0                          | 0.0                          | 1.0                          |
|                                | Aquatics Supervisor             | 0.0                          | 0.0                          | 1.0                          |
|                                | Program Coordinators            | 0.0                          | 0.0                          | 2.5                          |
|                                | Recreation Aides                | 0.0                          | 0.0                          | 0.8                          |
|                                | Maintenance Worker              | 0.0                          | 0.0                          | 1.0                          |
|                                | Custodian                       | 0.0                          | 0.0                          | 0.3                          |
|                                | Lifeguards                      | 0.0                          | 0.0                          | 1.5                          |

## Staffing Summary – All Funds

| <b>Positions by Department</b>                            | <b>Title</b>                       | Budget<br>FY 2007-08 | Budget<br>FY 2008-09 | Budget<br>FY 2009-10 |
|---|------------------------------------|----------------------|----------------------|----------------------|
| <b>Community Development</b>                              |                                    |                      |                      |                      |
| <i>Administration</i>                                     | Community Development Director     | 1.0                  | 1.0                  | 1.0                  |
|   | Zoning Coordinator                 | 1.0                  | 1.0                  | 0.0                  |
|   | Floodplain Development Coord       | 1.0                  | 1.0                  | 1.0                  |
|   | Administrative Assistant           | 1.0                  | 1.0                  | 1.0                  |
|   | Planning Tech/Review Officer       | 1.0                  | 1.0                  | 1.0                  |
|   | Planning Tech/Review Officer       | 1.0                  | 1.0                  | 1.0                  |
|   | Environmental Sce Coordinator      | 1.0                  | 1.0                  | 1.0                  |
| <i>Code Compliance</i>                                    | Code Enforcement Officer           | 1.0                  | 1.0                  | 1.0                  |
|   | Code Enforcement Officer           | 1.0                  | 1.0                  | 1.0                  |
|   | Code Enforcement Officer           | 1.0                  | 0.0                  | 0.0                  |
| <i>Building and Safety</i>                                | Building Official                  | 1.0                  | 1.0                  | 1.0                  |
|   | Building Inspector                 | 1.0                  | 0.0                  | 0.0                  |
|   | Building Inspector                 | 1.0                  | 0.0                  | 0.0                  |
|   | Plans Reviewer                     | 1.0                  | 0.0                  | 0.0                  |
|   | Permit Clerk/Administrative Asst   | 1.0                  | 0.0                  | 0.0                  |
| <b>Cultural Resources</b>                                 |                                    |                      |                      |                      |
| <i>Mound House/Newton</i>                                 | Cultural Resources Director        | 1.0                  | 1.0                  | 1.0                  |
|   | Administrative/Executive Assistant | 0.0                  | 1.0                  | 1.0                  |
| <i>FPAN</i>   | Director/Public Archaeologist      | 0.0                  | 1.0                  | 1.0                  |
|   | Outreach Coordinator               | 0.0                  | 1.0                  | 1.0                  |
|   | Admin/Executive Assistant PT       | 1.0                  | 1.0                  | 0.5                  |
| <b>Total Authorized Positions (full-time equivalents)</b> |                                    | <b>38</b>            | <b>39</b>            | <b>45.6</b>          |

### Changes in staffing levels

- The Zoning Coordinator position remains in the budget as an authorized position, but is un-funded for the current year.
- The Executive Assistant in the Town Manager's office was transferred to the Town Clerk's Department. The position was reclassified as a Contract Manager.
- The Town acquired Bay Oak Recreation Center campus resulting in 8.1 additional positions for the current budget year. In prior years, the center was operated by Lee County with financial assistance from the Town.

**CONSOLIDATED BUDGET SUMMARY – ALL FUNDS**

| Description                                  | Actual<br>2007-08 | Estimated Final<br>2008-09 | Budget<br>2009-10 |
|--|-------------------|----------------------------|-------------------|
| <b>Beginning Fund Balance - All Funds</b>    | \$ 8,487,337      | \$ 8,281,695               | \$ 9,641,113      |
| <b>REVENUES - ALL FUNDS</b>                  |                   |                            |                   |
| Taxes - Ad Valorem                           | 2,285,520         | \$ 2,336,792               | \$ 2,427,310      |
| Franchise Fees                               | 76,376            | 59,253                     | 65,000            |
| Sales Tax                                    | 636,712           | 435,333                    | 419,709           |
| Gas Tax                                      | 444,759           | 1,993,236                  | 458,175           |
| Other Taxes                                  | 627,498           | 844,069                    | 762,290           |
| Short Term Rentals                           | 4,600             | 4,200                      | 2,500             |
| Licenses and permits                         | 218,704           | 256,444                    | 164,800           |
| Fines and Forfeitures                        | 62,716            | 55,497                     | 59,000            |
| Impact Fees                                  | 106,935           | 17,606                     | 57,500            |
| Special Assessments                          | -                 | 143,228                    | 104,988           |
| Operating Grants                             | 874,212           | 755,865                    | 3,976,406         |
| Charges for Services                         | 536,063           | 394,481                    | 610,800           |
| Interest                                     | 208,757           | 237,645                    | 45,950            |
| Miscellaneous and other revenue              | 422,593           | 1,369,549                  | 536,970           |
| <b>TOTAL REVENUES - ALL FUNDS</b>            | \$ 6,505,445      | \$ 8,903,198               | \$ 9,691,398      |
| <b>TRANSFERS IN</b>                          | 677,045           | -                          | -                 |
| <b>TOTAL RESOURCES AVAILABLE - ALL FUNDS</b> | \$ 15,669,827     | \$ 17,184,893              | \$ 19,332,511     |
| <b>EXPENDITURES- ALL FUNDS</b>               |                   |                            |                   |
| Expenditures - Operating and Capital         | \$ 7,388,133      | \$ 7,445,909               | \$ 14,799,704     |
| <b>TOTAL EXPENDITURES - ALL FUNDS</b>        | \$ 7,388,133      | \$ 7,445,909               | \$ 14,799,704     |
| <b>INTER-FUND TRANSFERS</b>                  | -                 | 97,871                     | 55,400            |
| <b>ENDING FUND BALANCE - ALL FUNDS</b>       | \$ 8,281,695      | \$ 9,641,113               | \$ 4,532,807      |

Summary of Fund Balances

| Description                      | Actual<br>2007-08 | Projected<br>2008-09 | Budget<br>2009-10 |
|----------------------------------|-------------------|----------------------|-------------------|
| <b>ALL FUNDS</b>                 |                   |                      |                   |
| Projected Beginning Fund Balance | \$ 8,487,337      | \$ 8,281,695         | \$ 9,641,113      |
| Plus: Revenues                   | 6,512,367         | 8,903,198            | 9,691,398         |
| Less: Expenditures and Transfers | 6,718,009         | 7,543,780            | 14,799,704        |
| <b>ENDING FUND BALANCES</b>      | \$ 8,281,695      | \$ 9,641,113         | \$ 4,532,807      |

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**GENERAL FUND**

## Revenue and Expenditure Summary- General Fund

| Description                               | Actual<br>2007-08   | Est. Final<br>2008-09 | Adopted<br>2009-10  |
|---|---------------------|-----------------------|---------------------|
| <b>Beginning Fund Balance</b>             | \$ 3,259,523        | \$ 3,509,661          | \$ 3,009,662        |
| <b>REVENUES - GENERAL FUND</b>            |                     |                       |                     |
| Taxes - Ad Valorem                        | 2,285,520           | 2,336,792             | 2,427,310           |
| Franchise Fees                            | 76,376              | 59,253                | 65,000              |
| Sales Tax                                 | 636,712             | 435,333               | 419,709             |
| Gas Tax                                   | 9,284               | 8,470                 | 9,000               |
| Other Taxes                               | 627,498             | 844,069               | 762,290             |
| Short Term Rentals                        | 4,600               | 4,200                 | 2,500               |
| Licenses and permits                      | 196,706             | 240,338               | 164,800             |
| Fines and Forfeitures                     | 62,716              | 55,497                | 59,000              |
| Operating Grants                          | 687,207             | 307,206               | 242,450             |
| Charges for Services                      | 536,063             | 394,481               | 610,800             |
| Interest                                  | 36,617              | 16,797                | 12,500              |
| Miscellaneous and other revenue           | 115,141             | 435,491               | 397,236             |
| Transfers In                              | 677,045             | -                     | 98,334              |
| <b>TOTAL REVENUES - General Fund</b>      | <b>\$ 5,951,485</b> | <b>\$ 5,137,927</b>   | <b>\$ 5,270,929</b> |
| <b>TOTAL RESOURCES AVAILABLE</b>          | <b>\$ 9,211,008</b> | <b>\$ 8,647,588</b>   | <b>\$ 8,280,591</b> |
| <b>EXPENDITURES</b>                       |                     |                       |                     |
| Town Council                              | \$ 138,632          | \$ 150,680            | \$ 163,642          |
| Committees                                | 3,735               | 3,787                 | 8,400               |
| Town Manager                              | 181,635             | 238,093               | 171,500             |
| Town Clerk                                | 2,773               | 125,736               | 204,296             |
| General Services                          | 969,813             | 728,162               | 780,696             |
| Legal Services                            | 230,631             | 240,340               | 201,000             |
| Financial Services                        | 291,215             | 241,297               | 248,614             |
| Public Works Administration               | 649,447             | 396,551               | 373,480             |
| Parks and Recreation                      | 582,807             | 572,861               | 723,690             |
| Maintenance                               | 121,761             | 445,997               | 586,804             |
| Times Square                              | -                   | -                     | 70,900              |
| Maritime                                  | 223,387             | 274,755               | 188,009             |
| Parking                                   | 317,992             | 305,800               | 321,188             |
| Emergency Management                      | 119,898             | -                     | -                   |
| Community Development Administration      | 484,037             | 542,746               | 440,480             |
| Code Compliance                           | 43,960              | 93,423                | 146,745             |
| Building Division                         | 499,270             | 418,645               | 398,424             |
| LPA                                       | 39,700              | 76,601                | 61,195              |
| Mound House                               | 725,813             | 153,191               | 170,716             |
| Newton Project Administration             | 74,116              | 18,888                | 12,700              |
| FPAN Program                              | 725                 | 36,961                | 183,350             |
| Transfers Out                             | -                   | 573,412               | 55,400              |
| <b>TOTAL EXPENDITURES - General Fund</b>  | <b>\$ 5,701,347</b> | <b>\$ 5,637,926</b>   | <b>\$ 5,511,229</b> |
| <b>ENDING FUND BALANCE - GENERAL FUND</b> | <b>\$ 3,509,661</b> | <b>\$ 3,009,662</b>   | <b>\$ 2,769,362</b> |

## Expenditure Detail – Mayor and Council

### Budget Summary Form

Fund: General 01  
 Department: Town Council  
 Division: Town Council  
 Division #: 110

| Expenditure Category           | Actual Expenditures<br>FY 08 | Amended Budget<br>FY 09 | Estimated Expenditures<br>FY 09 | Adopted Budget<br>FY 10 |
|--------------------------------|------------------------------|-------------------------|---------------------------------|-------------------------|
| Personnel Costs                | \$ 85,717                    | \$ 84,592               | \$ 83,794                       | \$ 82,742               |
| Materials, Supplies & Services | 52,916                       | 69,650                  | 66,887                          | 80,900                  |
| Operating Budget               | 138,633                      | 154,242                 | 150,681                         | 163,642                 |
| Capital Outlay                 | -                            | -                       | -                               | -                       |
| Non-Operating Budget           | -                            | -                       | -                               | -                       |
| <b>Total Budget</b>            | <b>\$ 138,633</b>            | <b>\$ 154,242</b>       | <b>\$ 150,681</b>               | <b>\$ 163,642</b>       |

### PERSONAL SERVICES DETAIL

| <u>Classification</u>            |                 |
|----------------------------------|-----------------|
| Mayor                            | 1               |
| Vice-Mayor                       | 1               |
| Council members                  | 3               |
| <b>Total # elected officials</b> | <u><u>5</u></u> |

### Department Description, Goals and Objectives

The Town Council, as the community's legislative body, acts as the decision making authority establishing public policies to meet the needs of the residents. The Town Council is responsible for providing the best possible municipal government and delivering services at levels that reflect community priorities and enhance the quality of life for all residents. The primary goal of the members of the Council is to represent the residents of Fort Myers Beach by formulating and enacting public policy and by providing the leadership necessary to meet community needs and expectations.

| Town Council    |                                | Actual<br>2008    | Est.<br>2009      | Budget<br>2010    |
|-----------------|--------------------------------|-------------------|-------------------|-------------------|
| 01.110.511.5110 | Council Compensation           | \$ 74,400         | \$ 74,400         | \$ 74,400         |
| 01.110.511.5210 | Social Security                | 5,710             | 5,756             | 5,692             |
| 01.110.511.5341 | Council Meeting minutes        | -                 | 3,295             | 2,000             |
| 01.110.511.5342 | Committee minutes              | 3,385             | 2,663             | 900               |
| 01.110.511.5400 | Travel/Training/Meals          | 5,149             | 3,373             | 2,150             |
| 01.110.511.5410 | Telephone & Communications     | 776               | 1,342             | 1,500             |
| 01.110.511.5447 | Legislative Printing & Binding | 270               | 513               | 3,000             |
| 01.110.511.5448 | Legal Advertisements           | 33,914            | 13,839            | 26,000            |
| 01.110.511.5490 | Misc. Other Expense            | 14,571            | 8,130             | 7,500             |
| 01.110.511.5495 | State Lobbyist                 | -                 | 37,105            | 40,000            |
| 01.110.511.5540 | Membership and Dues            | 457               | 265               | 500               |
|                 |                                | <u>\$ 138,633</u> | <u>\$ 150,681</u> | <u>\$ 163,642</u> |

## Expenditure Detail - Committees

### Budget Summary Form

Fund: General 01  
 Department: Town Council  
 Division: Committees  
 Division #: 115

| Expenditure Category           | Actual Expenditures<br>FY 08 | Amended Budget<br>FY 09 | Estimated Expenditures<br>FY 09 | Adopted Budget<br>FY 10 |
|--------------------------------|------------------------------|-------------------------|---------------------------------|-------------------------|
| Personnel Costs                | \$ -                         | \$ -                    | \$ -                            | \$ -                    |
| Materials, Supplies & Services | 3,735                        | 3,850                   | 3,787                           | 8,400                   |
| Operating Budget               | 3,735                        | 3,850                   | 3,787                           | 8,400                   |
| Capital Outlay                 | -                            | -                       | -                               | -                       |
| Non-Operating Budget           | -                            | -                       | -                               | -                       |
| <b>Total Budget</b>            | <b>\$ 3,735</b>              | <b>\$ 3,850</b>         | <b>\$ 3,787</b>                 | <b>\$ 8,400</b>         |

### PERSONAL SERVICES DETAIL

Classification

Total # employees 0

### Department Description, Goals and Objectives

Committees are created by action of the Town Council. Each Committee is established for a specific purpose with an overall goal of protecting and enhancing the quality of life for residents and visitors to the community. There are presently nine committees in place. The committees meet frequently to make recommendations to the Town Council.

| Town Council    |                             | Actual<br>2008  | Est.<br>2009    | Budget<br>2010  |
|-----------------|-----------------------------|-----------------|-----------------|-----------------|
| 01.115.511.5610 | Public Safety Task Force    | \$ 108          | \$ -            | \$ -            |
| 01.115.511.5620 | Marine Resources Task Force | 2,248           | 1,496           | 2,500           |
| 01.115.511.5630 | Anchorage Advisory          | 1,364           | 2,291           | 2,400           |
| 01.115.511.5640 | TMA                         | 16              | -               | -               |
| 01.115.511.5641 | CRAB                        | -               | -               | 2,500           |
| 01.115.511.5642 | CelCab                      | -               | -               | 1,000           |
|                 |                             | <u>\$ 3,735</u> | <u>\$ 3,787</u> | <u>\$ 8,400</u> |

## Expenditure Detail - Town Manager

### Budget Summary Form

Fund: General 01  
 Department: Town Manager  
 Division: Town Manager  
 Division #: 120

| Expenditure Category           | Actual Expenditures<br>FY 08 | Amended Budget<br>FY 09 | Estimated Expenditures<br>FY 09 | Adopted Budget<br>FY 10 |
|--------------------------------|------------------------------|-------------------------|---------------------------------|-------------------------|
| Personnel Costs                | \$ 181,554                   | \$ 229,139              | \$ 237,413                      | \$ 160,660              |
| Materials, Supplies & Services | 81                           | 10,840                  | 679                             | 10,840                  |
| Operating Budget               | 181,635                      | 239,979                 | 238,092                         | 171,500                 |
| Capital Outlay                 | -                            | -                       | -                               | -                       |
| Non-Operating Budget           | -                            | -                       | -                               | -                       |
| <b>Total Budget</b>            | <b>\$ 181,635</b>            | <b>\$ 239,979</b>       | <b>\$ 238,092</b>               | <b>\$ 171,500</b>       |

### PERSONAL SERVICES DETAIL

|                          |  |                 |
|--------------------------|--|-----------------|
| <u>Classification</u>    |  | <u>1</u>        |
| Town Manager             |  | <u>1</u>        |
| <b>Total # employees</b> |  | <b><u>1</u></b> |

### Department Description, Goals and Objectives

The Town Manager is appointed by the Town Council and is responsible for implementation and enforcement of policies and ordinances as adopted. The Manager is charged with developing a government that represents the needs of the community and provides quality, cost effective services to the public. Working closely with Department Directors, the Manager coordinates the provisions of services to the residents and works to enhance intergovernmental relationships. The Town manager is responsible for the recruitment and selection of Town employees, the development of personnel policies and procedures and the compensation plan. The primary goals and objects of the Town Manager are to coordinate and administer all town functions effectively and efficiently; provide leadership, direction and guidance for all town departments, programs and projects.

| Town Manager    |                              | Actual<br>2008    | Est.<br>2009      | Budget<br>2010    |
|-----------------|------------------------------|-------------------|-------------------|-------------------|
| 01.120.512.5110 | Salaries                     | \$ 142,812        | \$ 161,628        | \$ 106,000        |
| 01.120.512.5210 | Social Security              | 10,190            | 12,539            | 8,108             |
| 01.120.512.5220 | Retirement                   | 13,316            | 19,295            | 15,900            |
| 01.120.512.5238 | Life, Health & Disability    | 8,193             | 36,806            | 23,952            |
| 01.120.512.5242 | Car Allowance                | 3,759             | 4,767             | 4,200             |
| 01.120.512.5400 | Travel/Training/Meals        | 2,369             | 1,290             | 1,250             |
| 01.120.512.5540 | Membership and Dues          | 915               | 1,088             | 1,250             |
| 01.120.512.5410 | Telephone and Communications | 81                | 679               | 840               |
| 01.120.512.5951 | Contingency                  | -                 | -                 | 10,000            |
|                 |                              | <b>\$ 181,635</b> | <b>\$ 238,092</b> | <b>\$ 171,500</b> |

## Expenditure Detail - Town Clerk

### Budget Summary Form

Fund: General 01  
 Department: Town Clerk  
 Division: Town Clerk  
 Division #: 120

| Expenditure Category           | Actual Expenditures<br>FY 08 | Amended Budget<br>FY 09 | Estimated Expenditures<br>FY 09 | Adopted Budget<br>FY 10 |
|--------------------------------|------------------------------|-------------------------|---------------------------------|-------------------------|
| Personnel Costs                | \$ 2,773                     | \$ 61,212               | \$ 120,374                      | \$ 185,871              |
| Materials, Supplies & Services | -                            | 72,409                  | 5,362                           | 18,425                  |
| Operating Budget               | 2,773                        | 133,621                 | 125,736                         | 204,296                 |
| Capital Outlay                 | -                            | -                       | -                               | -                       |
| Non-Operating Budget           | -                            | -                       | -                               | -                       |
| <b>Total Budget</b>            | <b>\$ 2,773</b>              | <b>\$ 133,621</b>       | <b>\$ 125,736</b>               | <b>\$ 204,296</b>       |

### PERSONAL SERVICES DETAIL

| <u>Classification</u>       |                 |
|-----------------------------|-----------------|
| Town Clerk                  | 1               |
| Administrative Assistant    | 1               |
| Contracts Manager           | 1               |
| <b>Total # of employees</b> | <u><u>3</u></u> |

### Department Description, Goals and Objectives

The Town Clerk's office serves as the central information point for local residents and citizens. It is the mission of this department to provide quality service to town residents, departments, boards and committees. The Town Clerk is also responsible for accurately compiling and maintaining the records of the actions of the Town Council and directs the management and maintenance of all town records and documents. The primary goals and objectives of the Clerk's department include continuing work on codification of the town ordinances and developing and implementing a records management program.

| Town Clerk      |                              | Actual<br>2008  | Est.<br>2009      | Budget<br>2010    |
|-----------------|------------------------------|-----------------|-------------------|-------------------|
| 01.125.512.5110 | Salaries                     | \$ 2,102        | \$ 84,138         | \$ 125,976        |
| 01.125.512.5210 | Social Security              | 161             | 6,437             | 9,637             |
| 01.125.512.5220 | Retirement                   | 510             | 7,514             | 12,598            |
| 01.125.512.5238 | Life, Health & Disability    | -               | 21,195            | 37,660            |
| 01.125.512.5352 | Records Management Software  | -               | 3,184             | 5,000             |
| 01.125.512.5400 | Travel/Training/Meals        | -               | 891               | 1,500             |
| 01.125.512.5410 | Telephone and Communications | -               | 64                | 840               |
| 01.125.512.5540 | Membership and Dues          | -               | 200               | 185               |
| 01.125.512.5550 | Municipal Code               | -               | 1,500             | 10,000            |
| 01.125.512.5950 | Misc. Other Expense          | -               | 614               | 900               |
|                 |                              | <u>\$ 2,773</u> | <u>\$ 125,736</u> | <u>\$ 204,296</u> |

## Expenditure Detail - General Services

### Budget Summary Form

Fund: General 01  
 Department: General Services  
 Division: General Services  
 Division #: 120

| Expenditure Category           | Actual Expenditures<br>FY 08 | Amended Budget<br>FY 09 | Estimated Expenditures<br>FY 09 | Adopted Budget<br>FY 10 |
|--------------------------------|------------------------------|-------------------------|---------------------------------|-------------------------|
| Personnel Costs                | \$ 139,371                   | \$ 6,455                | \$ 9,697                        | \$ -                    |
| Materials, Supplies & Services | 886,039                      | 954,379                 | 767,148                         | 780,696                 |
| Operating Budget               | 1,025,410                    | 960,834                 | 776,845                         | 780,696                 |
| Capital Outlay                 | -                            | -                       | -                               | -                       |
| Non-Operating Budget           | -                            | -                       | -                               | -                       |
| <b>Total Budget</b>            | <b>\$ 1,025,410</b>          | <b>\$ 960,834</b>       | <b>\$ 776,845</b>               | <b>\$ 780,696</b>       |

### PERSONAL SERVICES DETAIL

#### Classification

Total # of employees 0

#### Department Description, Goals and Objectives

The General Services section of the budget serves as an umbrella for expenditures that are Town-wide in nature. These items include the Town's liability insurance, lease of the Town Hall building and general administrative costs associated with the operation of Town Hall. There are no personnel costs associated with the General Services Department. Community Development Block Grant (CDBG) and special events are included in this program.

| General Services |                           | Actual<br>2008 | Est.<br>2009 | Budget<br>2010 |
|------------------|---------------------------|----------------|--------------|----------------|
| 01.130.513.5120  | Salaries                  | 83,246         | 1,935        | -              |
| 01.130.513.5140  | Overtime                  | 3,400          | 3,334        | -              |
| 01.130.513.5150  | Leave-time                | 8,374          | -            | -              |
| 01.130.513.5210  | Social Security           | 7,269          | 403          | -              |
| 01.130.513.5220  | Retirement                | 8,607          | 827          | -              |
| 01.130.513.5238  | Life, Health & Disability | 18,705         | -            | -              |
| 01.130.513.5250  | State Unemployment Tax    | 2,369          | 2,548        | 6,000          |
| 01.130.513.5332  | Postage                   | 5,885          | 5,101        | 6,000          |
| 01.130.513.5340  | Cleaning & Alarm          | 9,652          | 8,514        | -              |
| 01.130.513.5345  | Other Contracts           | 5,000          | -            | -              |
| 01.130.513.5346  | Repairs & Maintenance     | 3,231          | 6,119        | 10,000         |
| 01.130.513.5349  | Elections                 | 12,913         | -            | 17,100         |
| 01.130.513.5352  | Software                  | 5,871          | 15,717       | 15,000         |
| 01.130.513.5353  | Misc. Supplies            | 3,544          | 2,700        | 3,500          |
| 01.130.513.5355  | Town Memberships          | 19,006         | 16,521       | 14,000         |

## Expenditure Detail - General Services

| General Services (continued) |                            | Actual<br>2008      | Est.<br>2009      | Budget<br>2010    |
|------------------------------|----------------------------|---------------------|-------------------|-------------------|
| 01.130.513.5362              | Office re-model            | 62,626              | -                 | -                 |
| 01.130.513.5363              | IT System                  | 104,468             | 106,107           | 110,000           |
| 01.130.513.5364              | Office Furniture/Equipment | 20,083              | 3,169             | 1,250             |
| 01.130.513.5400              | Travel/Training/Meals      | 5,265               | 575               | -                 |
| 01.130.513.5410              | Telephone & Communication  | 70,826              | 29,245            | 19,000            |
| 01.130.513.5420              | Books and Periodicals      | 1,252               | 214               | 1,500             |
| 01.130.513.5431              | Utility Service            | 401                 | -                 | -                 |
| 01.130.513.5441              | Town Hall Lease            | 114,408             | 108,721           | 122,500           |
| 01.130.513.5442              | Storage                    | 12,069              | 13,961            | 12,500            |
| 01.130.513.5443              | Copier                     | 19,483              | 21,295            | 24,500            |
| 01.130.513.5447              | Printing & Binding         | 128                 | -                 | 1,000             |
| 01.130.513.5510              | Office Supplies            | 23,768              | 21,965            | 20,000            |
| 01.130.513.5540              | Memberships and Dues       | 2,137               | 75                | -                 |
| 01.130.513.5550              | Municipal Code             | 9,401               | -                 | -                 |
| 01.130.513.5600              | Filing Fee & violations    | 1,460               | 2,380             | 350               |
| 01.130.513.5691              | Animal Control             | 48,000              | 48,000            | 66,312            |
| 01.130.513.5892              | Request for Action         | 684                 | 684               | 684               |
| 01.130.513.5950              | Misc. expenses             | 51,575              | 20,992            | 12,000            |
| 01.135.513.5710              | Keep Lee Cty Beautiful     | -                   | -                 | 1,500             |
| 01.135.513.5720              | National Estuaries         | -                   | -                 | 3,000             |
| 01.135.513.5740              | Special Events             | 42,018              | 43,218            | 10,000            |
| 01.135.513.5750              | Seasonal Events            | 2,294               | 16,266            | 30,000            |
| 01.155.513.5530              | Insurance                  | 166,661             | 208,069           | 205,000           |
| 01.156.513.5724              | After School Programs      | 69,331              | 68,190            | 68,000            |
|                              |                            | <u>\$ 1,025,410</u> | <u>\$ 776,845</u> | <u>\$ 780,696</u> |

## Expenditure Detail - Legal Services

### Budget Summary Form

Fund: General 01  
 Department: Legal  
 Division: Legal  
 Division #: 140

| Expenditure Category           | Actual Expenditures<br>FY 08 | Amended Budget<br>FY 09 | Estimated Expenditures<br>FY 09 | Adopted Budget<br>FY 10 |
|--------------------------------|------------------------------|-------------------------|---------------------------------|-------------------------|
| Personnel Costs                | \$ -                         | \$ -                    | \$ -                            | \$ -                    |
| Materials, Supplies & Services | 230,631                      | 248,500                 | 240,340                         | 201,000                 |
| Operating Budget               | 230,631                      | 248,500                 | 240,340                         | 201,000                 |
| Capital Outlay                 | -                            | -                       | -                               | -                       |
| Non-Operating Budget           | -                            | -                       | -                               | -                       |
| <b>Total Budget</b>            | <b>\$ 230,631</b>            | <b>\$ 248,500</b>       | <b>\$ 240,340</b>               | <b>\$ 201,000</b>       |

### PERSONAL SERVICES DETAIL

#### Classification

Total # of employees 0

#### Department Description, Goals and Objectives

The Town Attorney is appointed by the Council and, together with the Town Manager, implements the policy decisions made by Council. The Town Attorney serves as the legal advisor to the Town Council, Town Manager, and all departments, boards, commissions and agencies of the Town. The Town Attorney initiates or defends civil suits, actions and legal proceedings on behalf of the Town. The Town Attorney is responsible for efficiently and effectively providing quality legal services to the residents through the Town Council, Manager, Department, Town corporations and agencies so as to facilitate the achievement of essential governmental goals and objectives.

| Legal           |                             | Actual<br>2008    | Est.<br>2009      | Budget<br>2010    |
|-----------------|-----------------------------|-------------------|-------------------|-------------------|
| 01.140.514.5451 | Legal Consultation for Town | \$ 182,258        | \$ 150,068        | \$ 140,000        |
| 01.140.514.5456 | Other Legal Services        | 48,373            | 90,272            | 61,000            |
|                 |                             | <u>\$ 230,631</u> | <u>\$ 240,339</u> | <u>\$ 201,000</u> |

## Expenditure Detail – Finance

### Budget Summary Form

Fund: General 01  
 Department: Finance  
 Division: Finance  
 Division #: 150

| Expenditure Category           | Actual Expenditures<br>FY 08 | Amended Budget<br>FY 09 | Estimated Expenditures<br>FY 09 | Adopted Budget<br>FY 10 |
|--------------------------------|------------------------------|-------------------------|---------------------------------|-------------------------|
| Personnel Costs                | \$ 181,742                   | \$ 166,045              | \$ 172,975                      | \$ 168,974              |
| Materials, Supplies & Services | 109,473                      | 78,640                  | 68,323                          | 79,640                  |
| Operating Budget               | 291,215                      | 244,685                 | 241,298                         | 248,614                 |
| Capital Outlay                 | -                            | -                       | -                               | -                       |
| Non-Operating Budget           | -                            | -                       | -                               | -                       |
| <b>Total Budget</b>            | <b>\$ 291,215</b>            | <b>\$ 244,685</b>       | <b>\$ 241,298</b>               | <b>\$ 248,614</b>       |

### PERSONAL SERVICES DETAIL

| <u>Classification</u>       |                 |
|-----------------------------|-----------------|
| Director of Finance         | 1               |
| Finance Coordinator         | 1               |
| <b>Total # of employees</b> | <u><u>2</u></u> |

### Department Description, Goals and Objectives

The mission of the Finance Department is to serve the public and staff by providing accurate and current financial data. The Department is committed to providing timely, accurate, clear and complete information. The Department is responsible for the day-to-day financial activities of the Town and the water utility. The Finance staff, with the Town Manager, prepares the Annual Budget and Capital Improvement Plan. The Finance Department prepares the annual audit. The Department goals include: provide payments to all vendors accurately and in a timely manner; maintain employee benefit plans; prepare routine and special reports as necessary; maintain general ledgers and provide up-to-date budget information for all funds and departments on a quarterly basis.

| Finance         |                              | Actual<br>2008    | Est.<br>2009      | Budget<br>2010    |
|-----------------|------------------------------|-------------------|-------------------|-------------------|
| 01.150.513.5120 | Salaries                     | \$ 132,176        | \$ 122,913        | \$ 120,061        |
| 01.150.513.5140 | Overtime                     | 270               | -                 | -                 |
| 01.150.513.5210 | Social Security              | 10,125            | 9,364             | 9,185             |
| 01.150.513.5220 | Retirement                   | 13,427            | 11,642            | 12,006            |
| 01.150.513.5238 | Life, Health and Disability  | 21,825            | 28,496            | 26,782            |
| 01.150.513.5400 | Travel/Training/Meals        | 3,404             | 155               | 500               |
| 01.150.513.5340 | Memberships and Dues         | 515               | 405               | 440               |
| 01.150.513.5410 | Telephone and Communications | 11                | 698               | 840               |
| 01.150.513.5531 | Annual Audit                 | 65,025            | 44,800            | 60,000            |
| 01.150.513.5532 | Accounting Services          | 40,792            | 19,414            | 15,000            |
| 01.150.513.5533 | Bank Charges                 | 2,725             | 3,411             | 3,800             |
| 01.150.513.5534 | Employee holding - suspense  | 920               | -                 | -                 |
|                 |                              | <u>\$ 291,215</u> | <u>\$ 241,298</u> | <u>\$ 248,614</u> |

## Expenditure Detail - Public Works Administration

### Budget Summary Form

Fund: General 01  
 Department: Public Works  
 Division: Administration  
 Division #: 160

| Expenditure Category           | Actual Expenditures<br>FY 08 | Amended Budget<br>FY 09 | Estimated Expenditures<br>FY 09 | Adopted Budget<br>FY 10 |
|--------------------------------|------------------------------|-------------------------|---------------------------------|-------------------------|
| Personnel Costs                | \$ 591,792                   | \$ 324,517              | \$ 337,239                      | \$ 371,480              |
| Materials, Supplies & Services | 8,971                        | 72,100                  | 9,811                           | 2,000                   |
| Operating Budget               | 600,763                      | 396,617                 | 347,050                         | 373,480                 |
| Capital Outlay                 | -                            | -                       | -                               | -                       |
| Non-Operating Budget           | -                            | -                       | -                               | -                       |
| <b>Total Budget</b>            | <b>\$ 600,763</b>            | <b>\$ 396,617</b>       | <b>\$ 347,050</b>               | <b>\$ 373,480</b>       |

### PERSONAL SERVICES DETAIL

| <u>Classification</u>        |                 |
|------------------------------|-----------------|
| Director of Public Works     | 1               |
| Deputy Director              | 1               |
| Public Services Supervisor   | 1               |
| Special Projects Coordinator | 1               |
| Administrative Assistant     | 1               |
| <b>Total # of employees</b>  | <b><u>5</u></b> |

### Department Description, Goals and Objectives

Public Works Administrations provides overall management of all sections of the Department including parks, recreation, maintenance, maritime, parking, and emergency management. The goals and objectives of the administrative section of the public works department are to insure that all divisions are continuing preventive maintenance programs for all Town equipment; improve safety awareness among employees; prepare reports and recommendations for the Council outlining projects that should be considered for approval.

| Public Works - Administration |                              | Actual<br>2008    | Est.<br>2009      | Budget<br>2010    |
|-------------------------------|------------------------------|-------------------|-------------------|-------------------|
| 01.160.530.5120               | Salaries                     | \$ 417,709        | \$ 257,375        | \$ 259,507        |
| 01.160.530.5140               | Overtime                     | 9,536             | -                 | -                 |
| 01.160.530.5210               | Social Security              | 24,017            | 19,705            | 19,852            |
| 01.160.530.5220               | Retirement                   | 42,862            | 22,204            | 25,951            |
| 01.160.530.5238               | Life, Health and Disability  | 93,904            | 36,163            | 61,170            |
| 01.160.530.5400               | Travel/Training/Meals        | 2,845             | 932               | 1,000             |
| 01.160.530.5540               | Membership and Dues          | 920               | 860               | 2,000             |
| 01.160.530.5552               | Uniforms                     | 8,939             | 4,054             | 2,000             |
| 01.160.530.5410               | Telephone and Communications | 32                | 1,467             | 2,000             |
| 01.160.530.5239               | Personnel Health & Safety    | -                 | 4,290             | -                 |
|                               |                              | <b>\$ 600,763</b> | <b>\$ 347,050</b> | <b>\$ 373,480</b> |

## Expenditure Detail - Parks and Recreation

### Budget Summary Form

Fund: General 01  
 Department: Public Works  
 Division: Parks and Recreation  
 Division #: 170

| Expenditure Category           | Actual Expenditures<br>FY 08 | Amended Budget<br>FY 09 | Estimated Expenditures<br>FY 09 | Adopted Budget<br>FY 10 |
|--------------------------------|------------------------------|-------------------------|---------------------------------|-------------------------|
| Personnel Costs                | \$ -                         | \$ -                    | \$ 11,143                       | \$ 408,499              |
| Materials, Supplies & Services | 582,807                      | 619,694                 | 559,911                         | 315,191                 |
| Operating Budget               | 582,807                      | 619,694                 | 571,054                         | 723,690                 |
| Capital Outlay                 | -                            | -                       | -                               | -                       |
| Non-Operating Budget           | -                            | -                       | -                               | -                       |
| <b>Total Budget</b>            | <b>\$ 582,807</b>            | <b>\$ 619,694</b>       | <b>\$ 571,054</b>               | <b>\$ 723,690</b>       |

### PERSONAL SERVICES DETAIL

| <u>Classification</u>           |            |
|---------------------------------|------------|
| Manager                         | 1.0        |
| Aquatics Supervisor             | 1.0        |
| Program Coordinators            | 2.5        |
| Recreation Aides                | 0.8        |
| Maintenance Worker              | 1.0        |
| Custodian                       | 0.3        |
| Lifeguards                      | 1.5        |
| <b>Total # of fte employees</b> | <b>8.1</b> |

### Department Description, Goals and Objectives

The Recreation Division serves the Town of Fort Myers Beach and surrounding areas by operating a community center and recreational facility that provides individuals and groups passive and active recreational, social and community activities and events for both residents and visitors. Goals and objectives for the division include: offering programs that are well-rounded and developed to serve the varying needs of the Town's youngest to oldest patrons in a safe healthy environment; bring people together to develop their sense of community and common interests; promote the development of group and individual health, fitness and personal advancement; seek grants and donations; maintain a core level of service while striving to enhance and expand services and activities offered and collect baseline attendance and user data to help develop future goals.

| Public Works - Parks and Recreation |                                    |                |              |
|-------------------------------------|------------------------------------|----------------|--------------|
|                                     |                                    | Actual<br>2008 | Est.<br>2009 |
| 01.170.572.5120                     | Salaries - BORG                    | \$ -           | \$ 10,162    |
| 01.170.572.5210                     | Social Security - BORG             | -              | 777          |
| 01.170.572.5220                     | Retirement - BORG                  | -              | 203          |
| 01.170.572.5238                     | Life, Health and Disability - BORG | -              | -            |
| 01.170.572.5346                     | BORG Maintenance and Repairs       | -              | 60,000       |
| 01.170.572.5380                     | BORG - Teens                       | -              | 5,000        |
| 01.170.572.5381                     | BORG - Youth                       | -              | 5,000        |
| 01.170.572.5382                     | BORG - Athletics                   | -              | 2,000        |
| 01.170.572.5383                     | BORG - Seniors                     | -              | 5,000        |

## Expenditure Detail - Parks and Recreation

| Public Works - Parks and Recreation (continued) |                                  |                   |                   |
|---|----------------------------------|-------------------|-------------------|
|   | Actual<br>2008                   | Est.<br>2009      | Budget<br>2010    |
| 01.170.572.5410                                 | Telephone and Communications     | -                 | 108               |
| 01.170.572.5433                                 | BORC - Utilities                 | -                 | 38,507            |
| 01.170.572.5533                                 | Bank charges                     | -                 | 84                |
| 01.170.572.5732                                 | Bay Oaks Recreation Center       | 255,553           | 240,562           |
| 01.170.572.5733                                 | Pool Operations                  | 235,965           | 220,338           |
| 01.170.572.5735                                 | Pool Maintenance                 | 55,272            | 40,371            |
| 01.170.572.5736                                 | Pool Utilities                   | 34,765            | -                 |
| 01.170.572.5737                                 | Mound House Grounds Maintenance  | 214               | 10,723            |
| 01.170.572.5738                                 | BORC - Community Marketing       | -                 | 7,504             |
| 01.170.572.5739                                 | BORC - Operations                | -                 | -                 |
| 01.170.572.5740                                 | BORC - Special Events            | -                 | -                 |
| 01.170.572.5843                                 | Pool Horticultural & Solid Waste | -                 | -                 |
| 01.170.572.5849                                 | Pool Sales Tax                   | 1,039             | -                 |
| 01.170.572.5950                                 | Bay Oaks Transition              | -                 | 1,715             |
| 01.171.572.5120                                 | Salaries - Pool                  | -                 | -                 |
| 01.171.572.5210                                 | Social Security - Pool           | -                 | -                 |
| 01.171.572.5220                                 | Retirement - Pool                | -                 | -                 |
| 01.171.572.5238                                 | Life, Health & Disability - Pool | -                 | -                 |
|   | <u>\$ 582,807</u>                | <u>\$ 571,054</u> | <u>\$ 723,690</u> |

## Expenditure Detail - Maintenance

### Budget Summary Form

Fund: General 01  
 Department: Public Works  
 Division: Maintenance  
 Division #: 180

| Expenditure Category           | Actual Expenditures<br>FY 08 | Amended Budget<br>FY 09 | Estimated Expenditures<br>FY 09 | Adopted Budget<br>FY 10 |
|--------------------------------|------------------------------|-------------------------|---------------------------------|-------------------------|
| Personnel Costs                | \$ 9,608                     | \$ 389,499              | \$ 380,287                      | \$ 385,704              |
| Materials, Supplies & Services | 112,153                      | 143,610                 | 66,528                          | 158,200                 |
| Operating Budget               | 121,761                      | 533,109                 | 446,815                         | 543,904                 |
| Capital Outlay                 | -                            | -                       | -                               | 42,900                  |
| Non-Operating Budget           | -                            | -                       | -                               | -                       |
| <b>Total Budget</b>            | <b>\$ 121,761</b>            | <b>\$ 533,109</b>       | <b>\$ 446,815</b>               | <b>\$ 586,804</b>       |

### PERSONAL SERVICES DETAIL

#### Classification

|                             |                 |
|-----------------------------|-----------------|
| Street Superintendent       | 1               |
| Crew Leader                 | 2               |
| Maintenance Support worker  | 1               |
| Maintenance workers         | 4               |
| <b>Total # of employees</b> | <u><u>8</u></u> |

### Department Description, Goals and Objectives

This section is responsible for the maintenance of streets, sidewalks, bridges, traffic lights and signs. The section monitors the condition of the Town's drainage system, streets, sidewalks and beach accesses. The maintenance section is also responsible for preventive maintenance for all town equipment and vehicles; improving safety awareness among employees; continuing street resurfacing, maintenance and construction projects as required and authorized.

#### Public Works - Maintenance

|                 |                              | Actual<br>2008 | Est.<br>2009 | Budget<br>2010 |
|-----------------|------------------------------|----------------|--------------|----------------|
| 01.180.541.5120 | Salaries                     | \$ 6,662       | \$ 254,525   | \$ 247,453     |
| 01.180.541.5140 | Overtime                     | 680            | 2,517        | -              |
| 01.180.541.5210 | Social Security              | 555            | 19,154       | 18,930         |
| 01.180.541.5220 | Retirement                   | 1,710          | 22,361       | 24,745         |
| 01.180.541.5220 | Life, Health & Disability    | -              | 81,576       | 78,576         |
| 01.180.541.5239 | Personnel, Health and Safety | -              | -            | 15,000         |
| 01.180.541.5400 | Travel/Training/Meals        | -              | 154          | 1,000          |
| 01.180.541.5410 | Telephone and Communications | 91             | 3,032        | 4,700          |
| 01.180.541.5452 | Fuel                         | 32,314         | 13,580       | 30,000         |
| 01.180.541.5453 | Equipment Maintenance        | 37,540         | 29,272       | 10,000         |
| 01.180.541.5454 | Vehicle Maintenance          | -              | -            | 25,000         |
| 01.180.541.5461 | Bridge Maintenance           | 864            | -            | -              |
| 01.180.541.5462 | Beach Access Maintenance     | 849            | -            | -              |
| 01.180.541.5464 | New vehicle and maintenance  | 39,966         | -            | 66,500         |

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## Expenditure Detail – Maintenance

| Public Works - Maintenance (continued) |                                |                   |                   |        |
|--|--------------------------------|-------------------|-------------------|--------|
|  | Actual<br>2008                 | Est.<br>2009      | Budget<br>2010    |        |
| 01.180.541.5511                        | Emergency Operations           | 360               | 17,433            | -      |
| 01.180.541.5515                        | Trailer Repair and Maintenance | -                 | 160               | -      |
| 01.180.541.5552                        | Uniforms                       | -                 | -                 | 12,000 |
| 01.180.541.5843                        | Solid & Horticultural Waste    | 170               | 3,051             | 10,000 |
| 01.180.581.9113                        | Solid Waste Transfer Station   | -                 | -                 | 42,900 |
|  | <u>\$ 121,761</u>              | <u>\$ 446,815</u> | <u>\$ 586,804</u> |        |

## Expenditure Detail - Times Square

### Budget Summary Form

Fund: General 01  
 Department: Public Works  
 Division: Times Square  
 Division #: 185

| Expenditure Category           | Actual Expenditures<br>FY 08 | Amended Budget<br>FY 09 | Estimated Expenditures<br>FY 09 | Adopted Budget<br>FY 10 |
|--------------------------------|------------------------------|-------------------------|---------------------------------|-------------------------|
| Personnel Costs                | \$ -                         | \$ -                    | \$ -                            | \$ -                    |
| Materials, Supplies & Services | -                            | -                       | -                               | 70,900                  |
| Operating Budget               | -                            | -                       | -                               | 70,900                  |
| Capital Outlay                 | -                            | -                       | -                               | -                       |
| Non-Operating Budget           | -                            | -                       | -                               | -                       |
| <b>Total Budget</b>            | <b>\$ -</b>                  | <b>\$ -</b>             | <b>\$ -</b>                     | <b>\$ 70,900</b>        |

### PERSONAL SERVICES DETAIL

Classification

Total # of employees 0

### Department Description, Goals and Objectives

The Times Square Division is responsible for all maintenance and repair costs associated with the upkeep of this vital pedestrian mall. Daily activities include garbage collection, sweeping and grounds maintenance. Monthly activities include landscaping and tree pruning. Quarterly activities include sidewalk and surface hot water high pressure cleaning. The pavers in the square and the sidewalks outside the square are painted on an annual basis. NOTE: In past years, Time Square has been reported in a separate fund. The programs activities are a function of the Public Works Department. Accordingly, this program will be transferred to the General Fund in FY 2010. The overall goals and objectives are to insure that the Times Square area is a safe, attractive area for Town residents and visitors.

#### Public Works - Times Square

|                 |                           | Actual<br>2008 | Est.<br>2009 | Budget<br>2010   |
|-----------------|---------------------------|----------------|--------------|------------------|
| 01.185.534.5843 | Solid Waste               | \$ -           | \$ -         | \$ 35,000        |
| 01.185.534.5846 | Maintenance and utilities | -              | -            | 35,000           |
| 01.185.534.5849 | Sales Tax (pass through)  | -              | -            | 900              |
|                 |                           | <u>\$ -</u>    | <u>\$ -</u>  | <u>\$ 70,900</u> |

## Expenditure Detail – Maritime

### Budget Summary Form

Fund: General 01  
 Department: Public Works  
 Division: Maritime  
 Division #: 190

| Expenditure Category           | Actual Expenditures<br>FY 08 | Amended Budget<br>FY 09 | Estimated Expenditures<br>FY 09 | Adopted Budget<br>FY 10 |
|--------------------------------|------------------------------|-------------------------|---------------------------------|-------------------------|
| Personnel Costs                | \$ 1,029                     | \$ 50,203               | \$ 44,075                       | \$ 46,459               |
| Materials, Supplies & Services | 222,358                      | 254,658                 | 118,492                         | 141,550                 |
| Operating Budget               | 223,387                      | 304,861                 | 162,567                         | 188,009                 |
| Capital Outlay                 | -                            | -                       | 112,188                         | -                       |
| Non-Operating Budget           | -                            | -                       | -                               | -                       |
| <b>Total Budget</b>            | <b>\$ 223,387</b>            | <b>\$ 304,861</b>       | <b>\$ 274,755</b>               | <b>\$ 188,009</b>       |

### PERSONAL SERVICES DETAIL

|                             |          |
|-----------------------------|----------|
| <u>Classification</u>       | 1        |
| Maintenance worker          | 1        |
| <b>Total # of employees</b> | <b>1</b> |

### Department Description, Goals and Objectives

The maritime section provides contract oversight and management for the waterside law enforcement activities in cooperation with Lee County Sheriff's Office and the upland services provider for the Matanzas Harbor Mooring Field. Town maintenance staff provide pump-out services and upkeep and maintenance of the Mooring Field facilities and oversees all dredging activities. The goal of the maritime section is to provide exceptional customer service and safety to users of the Mooring Field.

| Public Works - Maritime |                                    | Actual<br>2008    | Est.<br>2009      | Budget<br>2010    |
|-------------------------|------------------------------------|-------------------|-------------------|-------------------|
| 01.190.543.5120         | Salaries                           | \$ 840            | \$ 29,434         | \$ 31,200         |
| 01.190.543.5210         | Social Security                    | 62                | 2,134             | 2,387             |
| 01.190.543.5220         | Retirement                         | 128               | 2,664             | 3,120             |
| 01.190.543.5238         | Life, Health and Disability        | -                 | 9,843             | 9,752             |
| 01.190.543.5346         | Mooring Field Maintenance & Repair | -                 | -                 | 17,000            |
| 01.190.543.5410         | Telephone and communications       | -                 | 479               | 450               |
| 01.190.543.5457         | Channel maintenance and repair     | -                 | -                 | 3,000             |
| 01.190.543.5463         | Capital - Public Dock              | 39,993            | -                 | -                 |
| 01.190.513.5533         | Bank charges                       | 2,468             | 2,448             | -                 |
| 01.190.543.5542         | MLE Enforcement (Wages and other)  | 46,620            | 44,440            | 47,500            |
| 01.190.543.5543         | MLE Enforcement (Fuel)             | 11,520            | 10,705            | 11,600            |
| 01.190.543.5544         | Abandoned vessel removal           | -                 | 4,659             | -                 |
| 01.190.543.5545         | Mooring Field Upland Services Mgmt | 97,008            | 55,762            | 62,000            |
| 01.190.543.5564         | Capital - Boat replacement         | -                 | 112,188           | -                 |
| 01.190.543.5849         | Sales Tax                          | 5,870             | -                 | -                 |
| 01.190.543.5541         | Canal dredging                     | 18,878            | -                 | -                 |
|                         |                                    | <b>\$ 223,387</b> | <b>\$ 274,755</b> | <b>\$ 188,009</b> |

**Expenditure Detail - Parking**

Budget Summary Form

Fund: General 01  
 Department: Public Works  
 Division: Parking  
 Division #: 200

| Expenditure Category           | Actual Expenditures FY 08 | Amended Budget FY 09 | Estimated Expenditures FY 09 | Adopted Budget FY 10 |
|--------------------------------|---------------------------|----------------------|------------------------------|----------------------|
| Personnel Costs                | \$ -                      | \$ -                 | \$ -                         | \$ -                 |
| Materials, Supplies & Services | 299,813                   | 309,000              | 299,645                      | 309,188              |
| Operating Budget               | 299,813                   | 309,000              | 299,645                      | 309,188              |
| Capital Outlay                 | 18,179                    | 11,500               | 6,155                        | 12,000               |
| Non-Operating Budget           | -                         | -                    | -                            | -                    |
| <b>Total Budget</b>            | <b>\$ 317,992</b>         | <b>\$ 320,500</b>    | <b>\$ 305,800</b>            | <b>\$ 321,188</b>    |

**PERSONAL SERVICES DETAIL**

Classification

**Total # of employees** 0

**Department Description, Goals and Objectives**

The Parking Division provides contract oversight and management to the parking services provider. This include Town owned parking lots and beach patrol. The parking division strives to insure safe and efficient operation of all Town owned parking facilities.

| Public Works - Parking |                        | Actual 2008       | Est. 2009         | Budget 2010       |
|------------------------|------------------------|-------------------|-------------------|-------------------|
| 01.200.549.5491        | Contracted Services    | \$ 299,813        | \$ 299,645        | \$ 309,188        |
| 01.200.549.5564        | Capital-parking meters | 18,179            | 6,155             | 12,000            |
|                        |                        | <b>\$ 317,992</b> | <b>\$ 305,800</b> | <b>\$ 321,188</b> |

## Expenditure Detail - Community Development Administration

### Budget Summary Form

Fund: General 01  
 Department: Community Development  
 Division: Administration  
 Division #: 230

| Expenditure Category           | Actual Expenditures<br>FY 08 | Amended Budget<br>FY 09 | Estimated Expenditures<br>FY 09 | Adopted Budget<br>FY 10 |
|--------------------------------|------------------------------|-------------------------|---------------------------------|-------------------------|
| Personnel Costs                | \$ 483,947                   | \$ 435,610              | \$ 427,038                      | \$ 388,110              |
| Materials, Supplies & Services | 90                           | 55,540                  | 77,128                          | 49,870                  |
| Operating Budget               | 484,037                      | 491,150                 | 504,166                         | 437,980                 |
| Capital Outlay                 | -                            | 5,000                   | 1,159                           | 2,500                   |
| Non-Operating Budget           | -                            | -                       | -                               | -                       |
| <b>Total Budget</b>            | <b>\$ 484,037</b>            | <b>\$ 496,150</b>       | <b>\$ 505,325</b>               | <b>\$ 440,480</b>       |

### PERSONAL SERVICES DETAIL

| <u>Classification</u>                                      |          |
|--|----------|
| Director   | 1        |
| Floodplan Development Coordinator                          | 1        |
| Administrative Assistant                                   | 1        |
| Planning Technician  | 2        |
| Environmental Science Coordinator                          | 1        |
| Zoning Coordinator ( <i>not funded in current budget</i> ) | 0        |
| <b>Total # of employees</b>                                | <b>6</b> |

### Department Description, Goals and Objectives

The Community Development Department administers and enforces zoning and land development regulations, building regulations, coastal and flood regulations, and local environmental standards, to encourage and promote, in accordance with present and future needs, the safety, health, order, convenience, prosperity and general welfare of the citizens of the Town. Also to recognize and promote real property rights. The Department provides staff support to the Town Council, Local Planning Agency and Historic Preservation Board regarding land development regulations matters and other matters as assigned. Activity goals for the department include: promote health, safety and welfare to the community; provide information and assistance to the residents, builders and business owners; and process all appeals, variances, rezoning, amendments and comprehensive land use matters

| Community Development - Administration |                              | Actual<br>2008    | Est.<br>2009      | Budget<br>2010    |
|--|------------------------------|-------------------|-------------------|-------------------|
| 01.230.515.5120                        | Salaries                     | \$ 340,569        | \$ 296,367        | \$ 269,129        |
| 01.230.515.5210                        | Social Security              | 26,573            | 22,661            | 20,588            |
| 01.230.515.5220                        | Retirement                   | 33,542            | 27,233            | 26,913            |
| 01.230.515.5238                        | Life, Health & Disability    | 68,242            | 74,782            | 66,480            |
| 01.230.515.5400                        | Travel/Training/Meals        | 13,358            | 3,798             | 3,000             |
| 01.230.515.5540                        | Memberships and Dues         | 1,663             | 2,196             | 2,000             |
| 01.230.515.5410                        | Telephone and communications | -                 | 88                | 2,020             |
| 01.230.515.5464                        | Equipment                    | -                 | 1,159             | 2,500             |
| 01.230.515.5374                        | Neighborhood Landscaping     | -                 | 11,639            | 12,500            |
| 01.230.515.5455                        | Professional Services        | -                 | 7,144             | 15,000            |
| 01.230.515.5535                        | Inter-local Agreement        | -                 | 51,924            | -                 |
| 01.230.515.5633                        | EAR Compliance               | -                 | 6,313             | 20,000            |
| 01.230.515.5943                        | Emergency & Flood Management | -                 | 20                | -                 |
| 01.230.515.5547                        | Violation Fees to Lee Cty    | 90                | -                 | 350               |
|  |                              | <b>\$ 484,037</b> | <b>\$ 505,325</b> | <b>\$ 440,480</b> |

## Expenditure Detail - Building and Safety

### Budget Summary Form

Fund: General 01  
 Department: Community Development  
 Division: Building and Safety  
 Division #: 235

| Expenditure Category           | Actual Expenditures<br>FY 08 | Amended Budget<br>FY 09 | Estimated Expenditures<br>FY 09 | Adopted Budget<br>FY 10 |
|--------------------------------|------------------------------|-------------------------|---------------------------------|-------------------------|
| Personnel Costs                | \$ 33,622                    | \$ 74,729               | \$ 84,796                       | \$ 86,460               |
| Materials, Supplies & Services | 465,648                      | 336,078                 | 333,849                         | 311,964                 |
| Operating Budget               | 499,270                      | 410,807                 | 418,645                         | 398,424                 |
| Capital Outlay                 | -                            | -                       | -                               | -                       |
| Non-Operating Budget           | -                            | -                       | -                               | -                       |
| <b>Total Budget</b>            | <b>\$ 499,270</b>            | <b>\$ 410,807</b>       | <b>\$ 418,645</b>               | <b>\$ 398,424</b>       |

#### PERSONAL SERVICES DETAIL

|                                      |  |          |
|--------------------------------------|--|----------|
| <u>Classification</u>                |  | 1        |
| Building Safety Services Coordinator |  | 1        |
| <b>Total # of employees</b>          |  | <b>1</b> |

#### Department Description, Goals and Objectives

The Building and Safety Division is dedicated to public safety in the built environment through professional code administration, plan review, inspections and effective provision of quality building safety service. Goals and objectives include enforcing the provisions of the Town's building and zoning codes; process applications and permits in a timely manner; provide information to various boards, Town Council and Town Manager and coordinate activities relating to the Town's inter-local agreement with Lee County.

| Community Development - Building and Safety |                              |                   |                   |                   |
|---|------------------------------|-------------------|-------------------|-------------------|
|   |                              | Actual<br>2008    | Est.<br>2009      | Budget<br>2010    |
| 01.235.515.5120                             | Salaries                     | \$ 29,119         | \$ 58,446         | \$ 58,400         |
| 01.235.515.5210                             | Social Security              | 2,228             | 4,471             | 4,468             |
| 01.235.515.5220                             | Retirement                   | 379               | 5,198             | 5,840             |
| 01.235.515.5238                             | Life, Health & Disability    | -                 | 16,248            | 16,437            |
| 01.235.515.5400                             | Travel/Training/Meals        | 196               | 118               | 1,000             |
| 01.235.515.5410                             | Telephone and communications | 210               | 633               | 420               |
| 01.235.515.5453                             | Equipment                    | 1,631             | -                 | -                 |
| 01.235.515.5535                             | Inter-local - Lee County     | 463,806           | 333,216           | 311,544           |
| 01.235.515.5540                             | Membership and Dues          | 1,701             | 315               | 315               |
|   |                              | <u>\$ 499,270</u> | <u>\$ 418,645</u> | <u>\$ 398,424</u> |

## Expenditure Detail - Code Compliance

### Budget Summary Form

Fund: General 01  
 Department: Community Development  
 Division: Code Compliance  
 Division #: 236

| Expenditure Category           | Actual Expenditures<br>FY 08 | Amended Budget<br>FY 09 | Estimated Expenditures<br>FY 09 | Adopted Budget<br>FY 10 |
|--------------------------------|------------------------------|-------------------------|---------------------------------|-------------------------|
| Personnel Costs                | \$ 2,997                     | \$ 130,806              | \$ 92,639                       | \$ 126,905              |
| Materials, Supplies & Services | -                            | 33,666                  | 783                             | 19,840                  |
| Operating Budget               | 2,997                        | 164,472                 | 93,422                          | 146,745                 |
| Capital Outlay                 | -                            | -                       | -                               | -                       |
| Non-Operating Budget           | -                            | -                       | -                               | -                       |
| <b>Total Budget</b>            | <b>\$ 2,997</b>              | <b>\$ 164,472</b>       | <b>\$ 93,422</b>                | <b>\$ 146,745</b>       |

### PERSONAL SERVICES DETAIL

|                             |  |          |
|-----------------------------|--|----------|
| <u>Classification</u>       |  | 2        |
| Code Enforcement Officer    |  | 2        |
| <b>Total # of employees</b> |  | <u>2</u> |

### Department Description, Goals and Objectives

The Code Compliance Division is dedicated to enhancing the quality of life for residents by promoting, maintaining and improving a safe and desirable environment to live, work and play. The division stresses effective education and positive efforts to gain compliance with the Land Development Code and all other Town codes and ordinances. The goal of the division is to significantly reduce the number of ordinance violations within the Town.

| Community Development - Code Compliance |                                 |                 |                   |
|---|---------------------------------|-----------------|-------------------|
|   |                                 | Actual<br>2008  | Est.<br>2009      |
| 01.236.515.5120                         | Salaries                        | \$ 2,274        | \$ 62,217         |
| 01.236.515.5210                         | Social Security                 | 171             | 4,686             |
| 01.236.515.5220                         | Retirement                      | 552             | 5,396             |
| 01.236.515.5238                         | Life, Health & Disability       | -               | 20,340            |
| 01.236.515.5400                         | Travel/Training/Meals           | -               | -                 |
| 01.236.515.5410                         | Telephone and communications    | -               | 783               |
| 01.236.515.5453                         | Equipment                       | -               | -                 |
| 01.236.515.5540                         | Membership and Dues             | -               | -                 |
| 01.236.515.5631                         | Special Master/Outside Attorney | -               | 17,000            |
|   |                                 | <u>\$ 2,997</u> | <u>\$ 93,422</u>  |
|   |                                 |                 | <u>\$ 146,745</u> |

## Expenditure Detail - LPA - Local Planning Agency

### Budget Summary Form

Fund: General 01  
 Department: Community Development  
 Division: LPA  
 Division #: 270

| Expenditure Category           | Actual Expenditures<br>FY 08 | Amended Budget<br>FY 09 | Estimated Expenditures<br>FY 09 | Adopted Budget<br>FY 10 |
|--------------------------------|------------------------------|-------------------------|---------------------------------|-------------------------|
| Personnel Costs                | \$ -                         | \$ -                    | \$ -                            | \$ -                    |
| Materials, Supplies & Services | 39,699                       | 68,795                  | 76,602                          | 61,195                  |
| Operating Budget               | 39,699                       | 68,795                  | 76,602                          | 61,195                  |
| Capital Outlay                 | -                            | -                       | -                               | -                       |
| Non-Operating Budget           | -                            | -                       | -                               | -                       |
| <b>Total Budget</b>            | <b>\$ 39,699</b>             | <b>\$ 68,795</b>        | <b>\$ 76,602</b>                | <b>\$ 61,195</b>        |

### PERSONAL SERVICES DETAIL

Classification

Total # of employees 0  
0

### Department Description, Goals and Objectives

The goal of the LPA (Local Planning Agency) is to enhance the quality of life and the design of the community, foster innovative planning and promoting sustainable development through exercising commitment to public service, fairness, respect, trust and environmental stewardship. Members of the LPA are appointed by the Town Council and meet monthly.

### Community Development - LPA (Local Planning Agency)

|                 |                          | Actual<br>2008   | Est.<br>2009     | Budget<br>2010   |
|-----------------|--------------------------|------------------|------------------|------------------|
| 01.270.515.5643 | LPA Land Code Changes    | \$ 3,785         | \$ 500           | \$ 4,600         |
| 01.270.515.5651 | LPA Planning Consultant  | 1,076            | 33,334           | 15,500           |
| 01.270.515.5652 | LPA Minutes              | 2,661            | 4,238            | 2,900            |
| 01.270.515.5653 | LPA Legal                | 30,156           | 36,394           | 30,595           |
| 01.270.515.5654 | LPA Printing and binding | -                | -                | 2,000            |
| 01.270.515.5655 | LPA Legal Advertisements | 75               | -                | 2,000            |
| 01.270.515.5656 | LPA Office Supplies      | 611              | -                | 200              |
| 01.270.515.5657 | LPA Miscellaneous        | 722              | 1,386            | 1,000            |
| 01.270.515.5658 | LPA Training             | 613              | -                | 2,400            |
| 01.270.515.5791 | Historical Preservation  | -                | 750              | -                |
|                 |                          | <u>\$ 39,699</u> | <u>\$ 76,602</u> | <u>\$ 61,195</u> |

## Expenditure Detail - Cultural Resources - Mound House

### Budget Summary Form

Fund: General 01  
 Department: Cultural Resources  
 Division: Mound House  
 Division #: 280

| Expenditure Category           | Actual Expenditures<br>FY 08 | Amended Budget<br>FY 09 | Estimated Expenditures<br>FY 09 | Adopted Budget<br>FY 10 |
|--------------------------------|------------------------------|-------------------------|---------------------------------|-------------------------|
| Personnel Costs                | \$ 64,724                    | \$ 142,413              | \$ 142,095                      | \$ 145,366              |
| Materials, Supplies & Services | 48,229                       | 41,775                  | 11,096                          | 25,350                  |
| Operating Budget               | 112,953                      | 184,188                 | 153,191                         | 170,716                 |
| Capital Outlay                 | 612,861                      | -                       | -                               | -                       |
| Non-Operating Budget           | -                            | -                       | -                               | -                       |
| <b>Total Budget</b>            | <b>\$ 725,814</b>            | <b>\$ 184,188</b>       | <b>\$ 153,191</b>               | <b>\$ 170,716</b>       |

### PERSONAL SERVICES DETAIL

| <u>Classification</u>       |                 |
|-----------------------------|-----------------|
| Director                    | 1               |
| Administrative Assistant    | 1               |
| <b>Total # of employees</b> | <b><u>2</u></b> |

### Department Description, Goals and Objectives

The mission of the Cultural Resources Department is to enrich the quality of life for residents and visitors to Ft. Myers Beach by increasing public awareness of Florida's past and offering unique opportunities for individuals to engage in active research, educational programs and recreation. The Mound House is a cultural and environmental learning center focused on past and present inhabitants of south Florida, including the Calusa Indians and the unique estuarine environment upon which they depended. Currently under restoration, the facility will offer restored grounds, a small museum within the historic William H. Case house, and an underground exhibit within the 2,000 year old shell mound.

| Cultural Resources - Mound House |                                  |                |              |                |
|----------------------------------|----------------------------------|----------------|--------------|----------------|
|                                  |                                  | Actual<br>2008 | Est.<br>2009 | Budget<br>2010 |
| 01.280.573.5120                  | Salaries                         | \$ 41,535      | \$ 99,948    | \$ 98,543      |
| 01.280.573.5131                  | Interns                          | 12,017         | 1,734        | 2,200          |
| 01.280.573.5210                  | Social Security                  | 3,177          | 7,646        | 7,539          |
| 01.280.573.5220                  | Retirement                       | 3,355          | 8,917        | 9,854          |
| 01.280.573.5238                  | Life, Health & Disability        | 4,640          | 22,405       | 25,730         |
| 01.280.573.5332                  | Postage                          | 597            | 308          | 1,000          |
| 01.280.573.5340                  | Cleaning and alarm               | 4,000          | 4,526        | 3,250          |
| 01.280.573.5346                  | Repairs and maintenance supplies | 616            | 1,176        | 2,000          |
| 01.280.573.5347                  | Newsletters and brochures        | 1,100          | -            | 1,000          |
| 01.280.573.5350                  | Emergency supplies               | 1,292          | -            | 1,000          |
| 01.280.573.5364                  | Equipment                        | -              | 186          | 500            |
| 01.280.573.5400                  | Travel/Training/Meals            | 5,016          | 1,073        | 1,000          |
| 01.280.573.5410                  | Telephone and communications     | 3,157          | 3,227        | 2,500          |
| 01.280.573.5420                  | Books and periodicals            | 477            | 20           | 100            |
| 01.280.573.5431                  | Utility service                  | 1,732          | 4,048        | 3,000          |

## Expenditure Detail - Cultural Resources – Mound House

| Cultural Resources - Mound House (continued) |                                     |                   |                   |                   |
|--|-------------------------------------|-------------------|-------------------|-------------------|
| 01.280.573.5442                              | Storage                             | -                 | 935               | 1,000             |
| 01.280.573.5447                              | Printing and binding                | 57                |                   | 1,000             |
| 01.280.573.5453                              | Equipment maintenance               | 521               | 369               | 500               |
| 01.280.573.5510                              | Office supplies                     | 2,436             | 845               | 1,000             |
| 01.280.573.5540                              | Membership and dues                 | 707               | 372               | 500               |
| 01.280.573.5742                              | Maintenance and lawn care           | 18,650            | 33                | -                 |
| 01.280.573.5743                              | Pest Control - outdoor              | 1,224             | 1,231             | -                 |
| 01.280.573.5744                              | Pest Control - indoor               | 235               | 195               | 400               |
| 01.280.573.5751                              | Drinking water                      | 348               | 301               | 100               |
| 01.280.573.5762                              | Mound House restoration             | 262,315           | -                 | -                 |
| 01.280.573.5765                              | Mound House pool                    | 200,148           | -                 | -                 |
| 01.280.573.5781                              | Events                              | 20                | 11,141            | 4,000             |
| 01.280.573.5820                              | Educational supplies                | 3,073             | 349               | 1,000             |
| 01.280.573.5830                              | Mound House landscape restoration   | 150,398           | -                 | -                 |
| 01.280.573.5950                              | Miscellaneous                       | 2,971             | 4,966             | 2,000             |
| 01.280.573.9113                              | <i>Transfer to Capital Projects</i> | -                 | (22,760)          | -                 |
|  |                                     | <u>\$ 725,814</u> | <u>\$ 153,191</u> | <u>\$ 170,716</u> |



## Expenditure Detail - Cultural Resources - FPAN

### Budget Summary Form

Fund: General 01  
 Department: Cultural Resources  
 Division: FPAN  
 Division #: 295

| Expenditure Category           | Actual Expenditures<br>FY 08 | Amended Budget<br>FY 09 | Estimated Expenditures<br>FY 09 | Adopted Budget<br>FY 10 |
|--------------------------------|------------------------------|-------------------------|---------------------------------|-------------------------|
| Personnel Costs                | \$ -                         | \$ 148,662              | \$ -                            | \$ 158,324              |
| Materials, Supplies & Services | 725                          | 27,382                  | -                               | 25,026                  |
| Operating Budget               | 725                          | 176,044                 | -                               | 183,350                 |
| Capital Outlay                 | 31,550                       | -                       | -                               | -                       |
| Non-Operating Budget           | -                            | -                       | -                               | -                       |
| <b>Total Budget</b>            | <b>\$ 32,275</b>             | <b>\$ 176,044</b>       | <b>\$ -</b>                     | <b>\$ 183,350</b>       |

### PERSONAL SERVICES DETAIL

| <u>Classification</u>                |            |
|--------------------------------------|------------|
| Director/Public Archaeologist        | 1          |
| Outreach Coordinator                 | 1          |
| Administrative Assistant (part time) | 0.5        |
| <b>Total # of fte employees</b>      | <b>2.5</b> |

### Department Description, Goals and Objectives

The mission of the Cultural Resources Department is to enrich the quality of life for residents and visitors to Ft. Myers Beach by increasing public awareness of Florida's past and offering unique opportunities for individuals to engage in active research, educational programs and recreation. The SW Florida Regional Center of the Florida Public Archaeology Network (FPAN) operates at the Mound House providing visible public outreach programs in Glades, Hendry, Charlotte, Lee and Collier Counties. The goal of the program is to promote archaeological awareness and heritage tourism; assist local government in efforts to preserve and protect archaeological resources and assist the Division of Historical Resources in promotion of state programs including grants. NOTE: this program is completely funded by a grant from the Fl. Public Archaeology Network.

| Cultural Resources - FPAN (Florida Public Archaeology Network Grant Program) |                                |                |                  |                   |
|--|--------------------------------|----------------|------------------|-------------------|
|  |                                | Actual<br>2008 | Est.<br>2009     | Budget<br>2010    |
| 01.295.573.5120  | Salaries                       | \$ -           | \$ 7,685         | \$ 106,925        |
| 01.295.573.5131  | Interns                        | -              | 281              | 6,600             |
| 01.295.573.5210  | Social Security                | -              | 588              | 8,180             |
| 01.295.573.5220  | Retirement                     | -              | 582              | 9,100             |
| 01.295.573.5238  | Life, Health & Disability      | -              | 704              | 20,969            |
| 01.295.573.5332  | Postage                        | -              | -                | 500               |
| 01.295.573.5347  | Advertising and marketing      | 725            | 1,215            | 2,000             |
| 01.295.573.5400  | Travel/Training/Meals          | -              | 11,237           | 5,250             |
| 01.295.573.5410  | Telephone and communications   | -              | 1                | 1,296             |
| 01.295.573.5453  | Equipment maintenance          | -              | 384              | 500               |
| 01.295.573.5510  | Office supplies                | -              | 663              | 2,000             |
| 01.295.573.5540  | Membership and dues            | -              | -                | 1,300             |
| 01.295.573.5820  | Educational Supplies           | -              | 4,421            | 1,500             |
| 01.295.573.5825  | Cirriculum Specialist          | -              | -                | 8,000             |
| 01.295.573.5950  | Miscellaneous                  | -              | 166              | 500               |
| 01.295.573.5951  | Portable Exhibits              | -              | 7,403            | -                 |
| 01.295.573.9113  | Transfer - Administrative cost | -              | 1,634            | 8,730             |
|  |                                | <b>\$ 725</b>  | <b>\$ 36,964</b> | <b>\$ 183,350</b> |

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**ALL OTHER FUNDS**

## Road Impact Fees

### Budget Summary Form

Fund: Road Impact Fees  
 Department: Road Impact Fees  
 Division: \_\_\_\_\_  
 Division #: \_\_\_\_\_

| Expenditure Category           | Actual Expenditures<br>FY 08 | Amended Budget<br>FY 09 | Estimated Expenditures<br>FY 09 | Adopted Budget<br>FY 10 |
|--------------------------------|------------------------------|-------------------------|---------------------------------|-------------------------|
| Personnel Costs                | \$ -                         | \$ -                    | \$ -                            | \$ -                    |
| Materials, Supplies & Services | 2,217                        | 750                     | 2,389                           | 750                     |
| Operating Budget               | 2,217                        | 750                     | 2,389                           | 750                     |
| Capital Outlay                 | -                            | -                       | -                               | -                       |
| Non-Operating Budget           | -                            | -                       | -                               | -                       |
| <b>Total Budget</b>            | <b>\$ 2,217</b>              | <b>\$ 750</b>           | <b>\$ 2,389</b>                 | <b>\$ 750</b>           |

### PERSONAL SERVICES DETAIL

Classification

Total # of employees 0

### Department Description, Goals and Objectives

The Road Impact Fees Fund is used to account for funds and other resources dedicated to road related improvement project. Road Impact Fees may be transferred to the Capital Improvement Project Fund for road related projects.

Revenue: \$ 45,100

| Road Impact Fees |                      | Actual<br>2008  | Est.<br>2009    | Budget<br>2010 |
|------------------|----------------------|-----------------|-----------------|----------------|
| 02.000.590.5533  | Bank Charges         | \$ 2,217        | \$ 2,389        | \$ 750         |
| 02.000.590.5950  | Road Impact Projects | -               | -               | -              |
|                  |                      | <u>\$ 2,217</u> | <u>\$ 2,389</u> | <u>\$ 750</u>  |

**Park Impact Fees**

Budget Summary Form

Fund: Park Impact Fees  
 Department: Park Impact Fees  
 Division: \_\_\_\_\_  
 Division #: \_\_\_\_\_

| <b>Expenditure Category</b>    | <b>Actual Expenditures FY 08</b> | <b>Amended Budget FY 09</b> | <b>Estimated Expenditures FY 09</b> | <b>Adopted Budget FY 10</b> |
|--------------------------------|----------------------------------|-----------------------------|-------------------------------------|-----------------------------|
| Personnel Costs                | \$ -                             | \$ -                        | \$ -                                | \$ -                        |
| Materials, Supplies & Services | 1,092                            | 50,217                      | 9,152                               | 650                         |
| Operating Budget               | 1,092                            | 50,217                      | 9,152                               | 650                         |
| Capital Outlay                 | -                                | -                           | -                                   | -                           |
| Non-Operating Budget           | -                                | -                           | -                                   | -                           |
| <b>Total Budget</b>            | <b>\$ 1,092</b>                  | <b>\$ 50,217</b>            | <b>\$ 9,152</b>                     | <b>\$ 650</b>               |

**PERSONAL SERVICES DETAIL**

Classification

**Total # of employees** 0

**Department Description, Goals and Objectives**

Park Impact Fees Fund is used to account for funds and other resources dedicated to park related improvement projects. Park Impact Fees may be transferred to the Capital Projects Fund for Parks related projects.

Revenue \$ 17,650

|                 |               | <b>Park Impact Fees</b> |                  |                    |
|-----------------|---------------|-------------------------|------------------|--------------------|
|                 |               | <b>Actual 2008</b>      | <b>Est. 2009</b> | <b>Budget 2010</b> |
| 05.000.590.5533 | Bank charges  | \$ 1,092                | \$ 1,088         | \$ 650             |
| 05.000.590.5950 | Park Projects | -                       | 8,064            | -                  |
|                 |               | <u>\$ 1,092</u>         | <u>\$ 9,152</u>  | <u>\$ 650</u>      |

**Beach Renourishment**

Budget Summary Form

Fund: Beach Renourishment  
 Department: Beach Renourishment  
 Division: \_\_\_\_\_  
 Division #: \_\_\_\_\_

| Expenditure Category           | Actual Expenditures FY 08 | Amended Budget FY 09 | Estimated Expenditures FY 09 | Adopted Budget FY 10 |
|--------------------------------|---------------------------|----------------------|------------------------------|----------------------|
| Personnel Costs                | \$ -                      | \$ -                 | \$ -                         | \$ -                 |
| Materials, Supplies & Services | -                         | -                    | -                            | -                    |
| Operating Budget               | -                         | -                    | -                            | -                    |
| Capital Outlay                 | -                         | -                    | -                            | -                    |
| Non-Operating Budget           | -                         | -                    | -                            | -                    |
| <b>Total Budget</b>            | <b>\$ -</b>               | <b>\$ -</b>          | <b>\$ -</b>                  | <b>\$ -</b>          |

**PERSONAL SERVICES DETAIL**

Classification

Total # of employees 0

**Department Description, Goals and Objectives**

Beach Renourishment Fund is used to account for funds used to renourish the beach in order to ensure the long-term recreational and economic vitality of the Beach. There are no expenses anticipated for this fund other than transfers to the Capital Projects Fund for costs associated with the beach renourishment project.

Revenue: \$ 20,000

| Beach Renourishment |                             | Actual 2008 | Est. 2009   | Budget 2010 |
|---------------------|-----------------------------|-------------|-------------|-------------|
| 06.000.590.5533     | Bank charges                | \$ -        | \$ -        | \$ -        |
| 06.000.590.5950     | Beach renourishment project | -           | -           | -           |
|                     |                             | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |

## Beach Access and Shoreline

### Budget Summary Form

Fund: Beach Access and Shoreline  
 Department: Beach Access and Shoreline  
 Division: \_\_\_\_\_

| Expenditure Category           | Actual Expenditures<br>FY 08 | Amended Budget<br>FY 09 | Estimated Expenditures<br>FY 09 | Adopted Budget<br>FY 10 |
|--------------------------------|------------------------------|-------------------------|---------------------------------|-------------------------|
| Personnel Costs                | \$ 81,747                    | \$ 80,957               | \$ 80,957                       | \$ 179,291              |
| Materials, Supplies & Services | 94,240                       | 218,331                 | 218,331                         | 239,422                 |
| Operating Budget               | 175,987                      | 299,288                 | 299,288                         | 418,713                 |
| Capital Outlay                 | -                            | -                       | -                               | 130,095                 |
| Non-Operating Budget           | -                            | -                       | -                               | -                       |
| <b>Total Budget</b>            | <b>\$ 175,987</b>            | <b>\$ 299,288</b>       | <b>\$ 299,288</b>               | <b>\$ 548,808</b>       |

### PERSONAL SERVICES DETAIL

|                             |          |
|-----------------------------|----------|
| <u>Classification</u>       | 2        |
| Maintenace worker           | 2        |
| <b>Total # of employees</b> | <b>2</b> |

### Department Description, Goals and Objectives

The Beach Access and Shoreline section personnel are charged with the overall maintenance and repair of all beach and beach access facilities. These include all dune walk-overs, signage, trash cans and associated facilities. In addition the crew maintains and performs grounds keeping tasks for all beach access pathways, nearby parking lots and all Lee Tran trolley stops. The personnel costs are 100% funded by grants. Providing safe and pleasant beach experiences for Town residents and visitors is the over-all goal of this section.

Revenue: \$ 548,808

| Beach Renourishment |                           | Actual<br>2008    | Est.<br>2009      | Budget<br>2010    |
|---------------------|---------------------------|-------------------|-------------------|-------------------|
| 09.000.513.5120     | Salaries                  | \$ 50,167         | \$ 51,168         | \$ 51,168         |
| 09.000.513.5140     | Overtime                  | 1,242             | -                 | -                 |
| 09.000.513.5210     | FICA                      | 7,688             | 3,914             | 3,914             |
| 09.000.513.5220     | Retirement                | 5,340             | 5,117             | 5,117             |
| 09.000.513.5238     | Life, Health & Disability | 17,312            | 20,758            | 20,758            |
| 09.000.541.5464     | Equipment Beach Access    | 18,288            | -                 | -                 |
| 09.000.541.5955     | Beach Raking              | 64                | 30,000            | 30,000            |
| 09.000.572.5462     | Beach Access Maintenance  | 48,726            | 123,081           | 120,922           |
| 09.000.572.5465     | ADA Reconstruction        | 25,320            | 45,000            | 98,334            |
| 09.000.572.5843     | Solid Waste               | 580               | 20,250            | -                 |
| 09.000.590.5533     | Bank Charges              | 1,842             | -                 | -                 |
| 09.000.591.5995     | Transfer                  | 364,285           | -                 | -                 |
|                     | Mound House               | -                 | -                 | 53,500            |
|                     | Newton Park               | -                 | -                 | 35,000            |
|                     | Comfort Stations          | -                 | -                 | 130,095           |
|                     |                           | <b>\$ 540,854</b> | <b>\$ 299,288</b> | <b>\$ 548,808</b> |

**Gas Tax**

Budget Summary Form

Fund: Gas Tax Fund  
 Department: Gas Tax Fund  
 Division: \_\_\_\_\_  
 Division #: \_\_\_\_\_

| Expenditure Category           | Actual Expenditures FY 08 | Amended Budget FY 09 | Estimated Expenditures FY 09 | Adopted Budget FY 10 |
|--------------------------------|---------------------------|----------------------|------------------------------|----------------------|
| Personnel Costs                | \$ 30,215                 | \$ -                 | \$ -                         | \$ -                 |
| Materials, Supplies & Services | 707,681                   | 846,450              | 499,680                      | 584,000              |
| Operating Budget               | 737,896                   | 846,450              | 499,680                      | 584,000              |
| Capital Outlay (transfer)      | -                         | 1,615,600            | 455,670                      | 125,000              |
|                                | -                         | -                    | -                            | -                    |
| <b>Total Budget</b>            | <b>\$ 737,896</b>         | <b>\$ 2,462,050</b>  | <b>\$ 955,350</b>            | <b>\$ 709,000</b>    |

**PERSONAL SERVICES DETAIL**

Classification

Total # of employees 0

**Department Description, Goals and Objectives**

Gas Tax Fund is used to account for gas taxes and other resources dedicated to road related projects. Transfers to capital projects fund will accomplish long-term road related capital projects.

Revenue:

| Gas Tax Fund    |                              | Actual 2008       | Est. 2009           | Budget 2010       |
|-----------------|------------------------------|-------------------|---------------------|-------------------|
| 11.160.530.5120 | Salaries                     | \$ 20,712         | \$ -                | \$ -              |
| 11.160.530.5210 | FICA Taxes                   | 3,261             | -                   | -                 |
| 11.160.530.5220 | Retirement                   | 2,071             | -                   | -                 |
| 11.160.530.5238 | Life, Health & Disability    | 4,171             | -                   | -                 |
| 11.300.541.5411 | Road Surveys                 | 1,920             | 25,000              | 25,000            |
| 11.300.541.5412 | Traffic Control              | 47,500            | 57,450              | 50,000            |
| 11.300.541.5413 | Trolleys                     | 236,638           | 290,000             | 235,000           |
| 11.300.541.5414 | Storm Water                  | 75,082            | 265,000             | -                 |
| 11.300.541.5460 | Alternating Light Operations | -                 | -                   | -                 |
| 11.300.541.5461 | Bridge Maintenance           | -                 | 3,000               | 3,000             |
| 11.300.541.5831 | Street Lighting Utilities    | 63,431            | 64,000              | 12,000            |
| 11.300.541.5832 | Street Lighting Repairs      | 11,596            | 30,000              | 64,000            |
| 11.300.541.5833 | Traffic signal maintenance   | 4,234             | 12,000              | 15,000            |
| 11.300.541.5853 | Road Repair and Maintenance  | 120,233           | 100,000             | 180,000           |
| 11.300.541.5861 | Alternating Light Capital    | 41,833            | -                   | -                 |
| 11.300.541.5862 | Congestion Mitigation        | 42,311            | -                   | -                 |
| 11.300.541.5864 | Road Drainage                | 5,331             | -                   | 125,000           |
| 11.300.541.5865 | North Estero                 | 54,980            | 1,615,600           | -                 |
| 11.300.590.5533 | Bank Charges                 | 2,592             | -                   | -                 |
| 11.300.590.5920 | Misc.                        | -                 | -                   | -                 |
|                 |                              | <u>\$ 737,896</u> | <u>\$ 2,462,050</u> | <u>\$ 709,000</u> |

## Emergency Preparedness

### Budget Summary Form

Fund: Emergency Preparedness  
 Department: Emergency Preparedness  
 Division: \_\_\_\_\_  
 Division #: \_\_\_\_\_

| Expenditure Category           | Actual Expenditures<br>FY 08 | Amended Budget<br>FY 09 | Estimated Expenditures<br>FY 09 | Adopted Budget<br>FY 10 |
|--------------------------------|------------------------------|-------------------------|---------------------------------|-------------------------|
| Personnel Costs                | \$ -                         | \$ -                    | \$ -                            | \$ -                    |
| Materials, Supplies & Services | -                            | -                       | -                               | 520,750                 |
| Operating Budget               | -                            | -                       | -                               | 520,750                 |
| Capital Outlay                 | -                            | -                       | -                               | -                       |
| Non-Operating Budget           | -                            | -                       | -                               | -                       |
| <b>Total Budget</b>            | <b>\$ -</b>                  | <b>\$ -</b>             | <b>\$ -</b>                     | <b>\$ 520,750</b>       |

### PERSONAL SERVICES DETAIL

Classification

Total # of employees 0

### Department Description, Goals and Objectives

This fund will account for payments during a declared emergency. The Town Council must specifically authorize any expenditures from this fund. A transfer from the General Fund unrestricted fund balance established this fund. Interest earned in future years will accrue to the Emergency Preparedness fund balance.

Revenue: \$ 2,000

| Emergency Management |                   | Actual<br>2008 | Est.<br>2009 | Budget<br>2010 |
|----------------------|-------------------|----------------|--------------|----------------|
| 12.000.525.5346      | Emergency Repairs | \$ -           | \$ -         | \$ 520,750     |
|                      |                   | \$ -           | \$ -         | \$ 520,750     |

## Palmetto/Easy Street Special Assessments

### Budget Summary Form

Fund: Palmetto/Easy Street  
 Department: Palmetto/Easy Street  
 Division: \_\_\_\_\_  
 Division #: \_\_\_\_\_

| Expenditure Category           | Actual Expenditures<br>FY 08 | Amended Budget<br>FY 09 | Estimated Expenditures<br>FY 09 | Adopted Budget<br>FY 10 |
|--------------------------------|------------------------------|-------------------------|---------------------------------|-------------------------|
| Personnel Costs                | \$ -                         | \$ -                    | \$ -                            | \$ -                    |
| Materials, Supplies & Services | 21                           | -                       | 25                              | 3,600                   |
| Operating Budget               | 21                           | -                       | 25                              | 3,600                   |
| Capital Outlay                 | -                            | -                       | -                               | -                       |
| Non-Operating Budget           | -                            | -                       | -                               | -                       |
| <b>Total Budget</b>            | <b>\$ 21</b>                 | <b>\$ -</b>             | <b>\$ 25</b>                    | <b>\$ 3,600</b>         |

#### PERSONAL SERVICES DETAIL

##### Classification

Total # of employees 0

#### Department Description, Goals and Objectives

The Palmetto/Easy Street fund was developed to account for projects that directly benefited the property owners in the district. There were originally 24 assessments in the district. The fund receives payments on the outstanding balance of the assessments. The final payments are expected in 2011.

Revenue: \$ 3,600

| Palmetto/Easy Street Special Assessments |                    | Actual<br>2008 | Est.<br>2009 | Budget<br>2010  |
|--|--------------------|----------------|--------------|-----------------|
| 08.000.590.5533                          | Bank charges       | \$ 21          | \$ 25        | \$ -            |
| 08.000.590.5950                          | Due to other funds | -              | -            | 3,600           |
|  |                    | <u>\$ 21</u>   | <u>\$ 25</u> | <u>\$ 3,600</u> |

## Laguna Shores Special Assessment

### Budget Summary Form

Fund: Laguna Shores  
 Department: Laguna Shores  
 Division: \_\_\_\_\_  
 Division #: \_\_\_\_\_

| Expenditure Category           | Actual Expenditures<br>FY 08 | Amended Budget<br>FY 09 | Estimated Expenditures<br>FY 09 | Adopted Budget<br>FY 10 |
|--------------------------------|------------------------------|-------------------------|---------------------------------|-------------------------|
| Personnel Costs                | \$ -                         | \$ -                    | \$ -                            | \$ -                    |
| Materials, Supplies & Services | -                            | -                       | -                               | -                       |
| Operating Budget               | -                            | -                       | -                               | -                       |
| Capital Outlay                 | -                            | -                       | -                               | -                       |
| Non-Operating Budget           | -                            | -                       | -                               | -                       |
| <b>Total Budget</b>            | <b>\$ -</b>                  | <b>\$ -</b>             | <b>\$ -</b>                     | <b>\$ -</b>             |

### PERSONAL SERVICES DETAIL

#### Classification

Total # of employees 0

### Department Description, Goals and Objectives

The Laguna Shores fund was developed to account for projects that directly benefited the property owners in the district. The fund receives payments on the outstanding balance of the assessments. The final payments are expected in the current fiscal year.

Revenue: \$ 63,928

| Palmetto/Easy Street Special Assessments |                    | Actual<br>2008 | Est.<br>2009 | Budget<br>2010 |
|--|--------------------|----------------|--------------|----------------|
| 08.000.590.5533                          | Bank charges       | \$ -           | \$ -         | \$ -           |
| 08.000.590.5950                          | Due to other funds | -              | -            | 63,928         |
|  |                    | \$ -           | \$ -         | \$ 63,928      |

## Old San Carlos Special Assessment

### Budget Summary Form

Fund: Old San Carlos  
 Department: Old San Carlos  
 Division: \_\_\_\_\_  
 Division #: \_\_\_\_\_

| Expenditure Category           | Actual Expenditures<br>FY 08 | Amended Budget<br>FY 09 | Estimated Expenditures<br>FY 09 | Adopted Budget<br>FY 10 |
|--------------------------------|------------------------------|-------------------------|---------------------------------|-------------------------|
| Personnel Costs                |                              |                         |                                 |                         |
| Materials, Supplies & Services |                              |                         |                                 |                         |
| Operating Budget               | -                            | -                       | -                               | -                       |
| Capital Outlay                 | -                            | -                       | -                               | -                       |
| Non-Operating Budget           | -                            | -                       | -                               | -                       |
| <b>Total Budget</b>            | <b>\$ -</b>                  | <b>\$ -</b>             | <b>\$ -</b>                     | <b>\$ -</b>             |

### PERSONAL SERVICES DETAIL

#### Classification

Total # of employees 0

#### Department Description, Goals and Objectives

The Old San Carlos fund was developed to account for projects that directly benefited the property owners in the district. There are two assessments that remain outstanding. The fund receives payments on the outstanding balance of the assessment and transfers the receipts to the appropriate fund.

Revenue: \$ 41,060

| Old San Carlos  |                           | Actual<br>2008 | Est.<br>2009 | Budget<br>2010 |
|-----------------|---------------------------|----------------|--------------|----------------|
| 02.000.590.5950 | Maintenance & misc. other | \$ -           | \$ -         | \$ 5,000       |
|                 |                           | \$ -           | \$ -         | \$ 5,000       |

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## Capital Projects

In governmental accounting, the Capital Projects fund accounts for financial resources to be used for the acquisition or construction of capital facilities. The total cost of a capital project is accumulated until the project is completed.

### Capital Budget Process

- Requests are submitted by department heads for necessary capital outlay and capital improvement projects to the Town Manager at the same time operating budgets are submitted. Items that are considered capital outlay cost more than \$1,000 and result in a fixed asset for the Town. The requests include cost, description and justification for the need. The
- Department Heads meet with the Town Manager and Director of Finance and items are prioritized and discussed.
- The Town Manager and Community Development Director prepare the proposed list of capital projects and funding necessary. The list is then forwarded to the LPA (Local Planning Agency).
- Town of Fort Myers Beach Policy 11-A1-2 of the Comprehensive Plan requires the Town Manager to develop annually a proposed capital improvement program which is based on a review of existing Town facilities, level of service standards, current and projected deficiencies and capital needs; the LPA is required to review the proposed CIP on an annual basis and make a recommendation to the Town Council as to whether it is consistent with the Comprehensive Plan.
- Public hearings are held in September as part of the budget process. When the final budget and millage rate is adopted, the CIP is also adopted.

## Capital Projects Summary

### Town of Fort Myers Beach Capital Improvement Plan - Projects FY 2010

#### Capital Improvements Projects

|  | FY 09/10 Budget     |
|--|---------------------|
| Basin Based Project HMPG 1609                              | \$ 650,000          |
| Stormwater Master Plan Implementation                      | 125,000             |
| North Estero improvements                                  | 4,159,556           |
| Solid Waste Transfer Station                               | 42,900              |
| Beach Nourishment  | 1,000,000           |
| Newton Park  | 500,297             |
| Mound House Improvements                                   | 1,163,398           |
| Neighborhood landscaping (matching funds for Street trees) | 12,500              |
| Beach access improvements (restrooms)                      | 128,475             |
| <b>Total Annual Expenditures</b>                           | <b>\$ 7,782,126</b> |

#### Capital Improvements Funding

|   | FY 09/10 Budget     |
|---|---------------------|
| Beach Nourishment (Beach Nourishment)               | \$ 1,000,000        |
| FEMA (Basin Based HMPG 1609)                        | 487,500             |
| FEMA (No Estero)                                    | 879,186             |
| Gas Tax (Basin Based HMPG 1609)                     | 162,500             |
| Gas Tax (No Estero)                                 | 2,480,370           |
| Gas Tax (Stormwater implementation)                 | 125,000             |
| General Fund (Neighborhood Landscape)               | 12,500              |
| General Fund (Solid Waste Transfer Station)         | 42,900              |
| Grants (Mound House)                                | 1,113,831           |
| Grants (Newton Park)                                | 336,297             |
| Park Impact (Mound House)                           | 49,567              |
| Park Impact (Newton Park)                           | 164,000             |
| Road Impact (No Estero)                             | 500,000             |
| South Florida Water Management District (No Estero) | 300,000             |
| TDC (Beach Access comfort Station)                  | 128,475             |
| <b>Total Annual Revenues</b>                        | <b>\$ 7,782,126</b> |

*The Town, by charter, is restricted from authorizing any debt greater than 36 months. As a result, the Town tends to save for major capital projects. For the past several years, Fort Myers Beach has been accumulating reserves for capital projects. In the current year, the Town will be spending \$7.7 million for these capital projects. As a result, the Town's fund balances will be reduced dramatically as the projects are completed and paid for.*

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## Capital Projects Detail

**North Estero Project** – total reconstruction and re-build of 5,280 feet of class "A" road. Estero Blvd. is the main roadway through the Town. This one mile portion being rebuilt is the only town owned section of this main road on the island.

The project includes installation of approximately 2 miles of 12"-16" water main; 2 miles of 16" slot drain stormwater system and retention basins. Total cost is estimated at \$4.1 million dollars and is being funded by a number of sources including Gas Tax and inter-governmental grants.

**Basin Based Project HMPG 1609** – Stormwater improvements which include 12 streets from Carolina to Tropical Shores Way. Cost for this phase of the project is \$650,000

**Stormwater Master Plan Implementation** – a number of small scale projects which are considered high priority and recommended in the Stormwater Master Plan. Cost for this phase of the project is \$125,000.

**Solid Waste Transfer Station** – Site improvement to the waste transfer station located at the end of Oak Street. Cost for this project is estimated at \$42,900.

**Beach Renourishment** – This is an on going project with Lee County for restoration of beach erosion on the beach. Town's portion is anticipated to be \$1,000,000.

**Newton Park Improvements** – Restoration of Seven Seas, Jim and Ellie Newton's beachfront home, for use as a community gathering place, picnic pavilion, and park restrooms. The surrounding grounds will include bocce courts, picnic areas, lush landscaping and a nature trail. Estimated cost is \$500,000 funded with grants and park impact fees.

**Mound House Improvements** – The completion of the Shell Mound Exhibit in the location of a former swimming pool to provide a unique educational experience to the general public. The property's 2.77 acres grounds will be landscaped to define parking areas, outdoor classrooms and interpretive displays. In preparation for re-zoning, 216 Connecticut Street master planning has been initiated. Cost \$1.1 million funding sources include grants from external agencies (\$1,113,861 grants and \$49,567 from impact fees).

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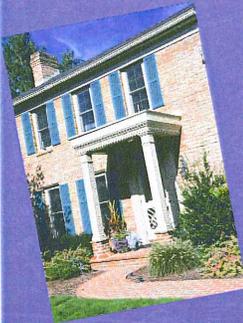
**HISTORICAL AND  
STATISTICAL  
INFORMATION**

## Changes in Taxable Value, Millage Rates and Taxes Levied

TOWN OF FORT MYERS BEACH, FLORIDA  
Taxable value, Millage Rates and Taxes levied since incorporation

| Year | Taxable Value    | Millage | Taxes Levied |
|------|------------------|---------|--------------|
| 1996 | \$ 1,097,507,100 | 1.0604  | 1,163,797    |
| 1997 | 1,149,535,220    | 1.0961  | 1,260,006    |
| 1998 | 1,192,180,910    | 1.0961  | 1,306,749    |
| 1999 | 1,289,215,850    | 1.0961  | 1,413,109    |
| 2000 | 1,387,116,900    | 1.0961  | 1,520,419    |
| 2001 | 1,616,283,120    | 1.0400  | 1,680,934    |
| 2002 | 1,888,027,310    | 1.0400  | 1,963,548    |
| 2003 | 2,291,140,270    | 1.0000  | 2,291,140    |
| 2004 | 2,655,675,540    | 0.8500  | 2,257,324    |
| 2005 | 3,063,418,220    | 0.7498  | 2,296,951    |
| 2006 | 3,780,475,940    | 0.6096  | 2,304,578    |
| 2007 | 3,910,189,400    | 0.6053  | 2,366,838    |
| 2008 | 3,422,119,910    | 0.7093  | 2,427,310    |
| 2009 | 2,964,904,781    | 0.8187  | 2,427,310    |

### Property Taxes – Ft Myers Beach & others Total 2008 tax bill paid - \$3000.08



| <i>\$200,000 house</i>                | <i>Taxes paid</i>    |
|---------------------------------------|----------------------|
| <i>School District</i>                | <i>\$1,373.60</i>    |
| <i>Lee County</i>                     | <i>834.40</i>        |
| <i>Fire District</i>                  | <i>399.60</i>        |
| <i>SW Florida Water District</i>      | <i>124.80</i>        |
| <b><i>Town of Ft. Myers Beach</i></b> | <b><i>141.86</i></b> |
| <i>Public Library</i>                 | <i>103.98</i>        |
| <i>Mosquito Control</i>               | <i>13.96</i>         |
| <i>West Coast Inland Waterway</i>     | <i>7.88</i>          |

---

## STATISTICAL AND ORGANIZATIONAL INFORMATION

### Government

|  |                            |
|--|----------------------------|
| Date Established                       | December 31, 1995          |
| Date of Incorporation as a Town        | December 31, 1995          |
| Fiscal Year                            | October 1 to September 30  |
| Present Charter Ratified by Electorate | January 8, 1996            |
| Form of Government                     | Council/Manager            |
| Terms of Office                        | Three year staggered terms |

### Demographics and Geography

|  |                  |
|--|------------------|
| Population                                     | 6,874            |
| Approximate Land Area                          | 2.9 square miles |
| Total Number of Households                     | 3,425            |
| Average Household Size                         | 1.91             |
| Median Household Income                        | \$48,045         |
| Median Age                                     | 59.1             |
| Percentage of one-person Households            | 31.67%           |
| Percentage of two-person Households            | 53.75%           |
| Percentage of households with children under 8 | 7.6%             |

### Land Usage (%)

|              |       |
|--------------|-------|
| Residential  | 55.0% |
| Commercial   | 8.6%  |
| Recreational | 4.2%  |
| Other        | 32.2% |

### Law Enforcement Services

Provided by Lee County

### Fire Protection

Provided by Fort Myers Beach Fire District

### Municipal Parks and Recreation

The Town offers recreational and cultural programs at the Town-owned parks including gymnasiums, tennis, basketball, baseball, softball fields and swimming pool.

#### City owned and operated

Mound House – 289 Connecticut Street

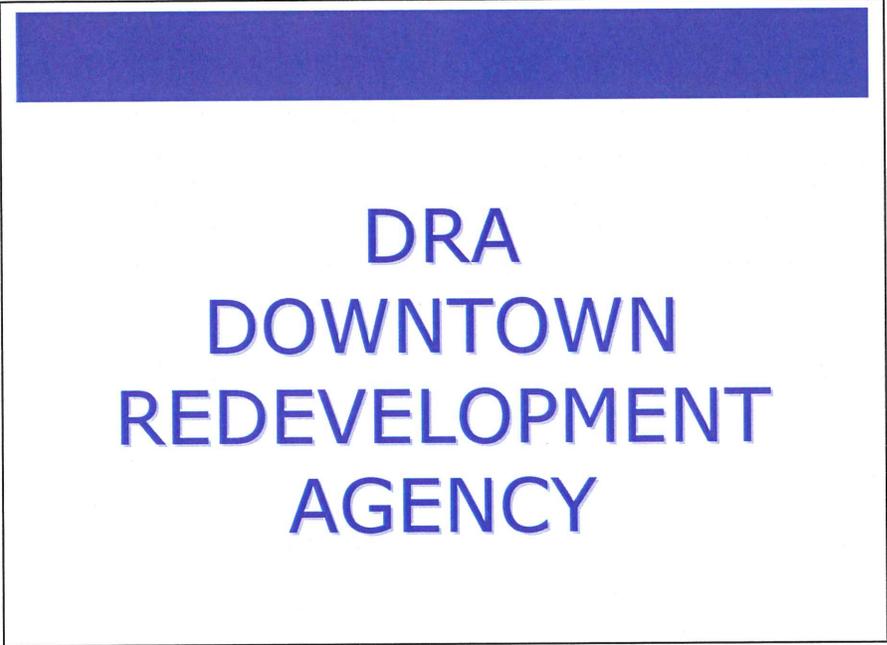
Newton Park – 4650 Estero Blvd.

Ft. Myers Beach Swimming Pool – 2600 Oak Street

Bay Oaks Recreation Center and Community Park – 2731 Oak Street

Beach Access (32)

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**DRA  
DOWNTOWN  
REDEVELOPMENT  
AGENCY**

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## **DRA – Downtown Redevelopment Agency**

The Town of Fort Myers Beach Community Redevelopment Agency (CRA) is included in the Town's reporting entity because of the significance of the operations and financial relationships with the Town. This component unit has the same governing body as the Town, and is accounted for in a special revenue fund. The CRA was established by the Lee Town Board of Town Commissioners pursuant to Resolution 90-07-21. The Town Council for the Town of Fort Myers Beach became the governing board of the CRA pursuant to the Town's Resolutions 98-13. The name was changed to the Downtown Development Agency (DRA) in 1999.

*The annual budget is adopted by separate resolution (attached) and is included in the Town's Budget document for management purposes.*

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## **DRA – Downtown Redevelopment Agency Budget Resolution**

### **RESOLUTION OF THE DOWNTOWN REDEVELOPMENT AGENCY OF THE TOWN OF FORT MYERS BEACH, FLORIDA RESOLUTION NUMBER 09-02-DRA**

**A RESOLUTION OF THE TOWN OF THE DOWNTOWN REDEVELOPMENT AGENCY OF FORT MYERS BEACH, FLORIDA, ADOPTING THE FINAL DOWNTOWN REDEVELOPMENT AGENCY BUDGET FOR FISCAL YEAR 2009-2010, PROVIDING AUTHORITY; TOWN MANAGER'S RESPONSIBILITY; FINAL BUDGET; PUBLIC HEARING; ADOPTION; SEVERABILITY; REPEALING CLAUSE; AND EFFECTIVE DATE.**

WHEREAS, Florida Statute 200.065(2)(c) establishes the method for determining and levying an ad valorem millage rate and adopting a budget for all taxing authorities in the State of Florida; and

WHEREAS, Florida Statute 166.241 requires the governing body of each municipality in Florida to adopt a budget via ordinance or resolution before the start of each fiscal year; and

WHEREAS, Article XI, Section 11.03 of the Town Charter provides for adoption of the budget by resolution on or before the 30<sup>th</sup> day of September of each year; and

WHEREAS, the Downtown Redevelopment Agency of the Town of Fort Myers Beach, hereby determines that it is in the best interest of the Town and orderly governmental process to hold public hearings as required by the aforesaid state statutes and Town Charter provisions; and

WHEREAS, following due notice, on September 9, 2009 the Downtown Redevelopment Agency held the required public hearing and, following public input, adopted a tentative Downtown Redevelopment Agency operating budget for fiscal year 2010 as set forth in Resolution 09-01-DRA; and

WHEREAS, following due notice, on September 21, 2009 the Downtown Redevelopment Agency held the required public hearing and, following public input, adopted a final Downtown Redevelopment Agency operating budget for fiscal year 2010; and

WHEREAS, the aforesaid budget for the Downtown Redevelopment Agency of the Town of Fort Myers Beach, Florida sets forth the appropriations, including income and expenditures.

**IT IS HEREBY RESOLVED BY THE DOWNTOWN REDEVELOPMENT AGENCY OF THE TOWN OF FORT MYERS BEACH, FLORIDA AS FOLLOWS:**

**SECTION ONE: Authority.** This Resolution is enacted pursuant to the provisions of Chapter 95-494, Laws of Florida, Chapter 166, Florida Statutes, and other applicable provisions of law.

**SECTION TWO: Town Manager's Responsibility.** The Town Manager of the Town of Fort Myers Beach, Florida, has presented to the Downtown Redevelopment Agency the proposed final operating budget covering the revenues and expenditures as estimated to be required for the fiscal year 2010.

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**DRA – Downtown Redevelopment Agency Budget Resolution**

SECTION THREE: Hearing for Final Budget. The Downtown Redevelopment Agency of the Town of Fort Myers Beach, Florida, met in a duly noticed and called meeting to consider the final operating budget, revenue, expenditures, and capital budget for the fiscal year 2010, which document is attached hereto as **Exhibit "A"** and is hereby incorporated by reference.

SECTION FOUR: Adoption. The final operating budget, revenue, expenditures, and capital budget for the fiscal year 2010 of the Downtown Redevelopment Agency of the Town of Fort Myers Beach, Florida which is attached hereto as **Exhibit "A"**, is hereby adopted.

SECTION FIVE: Severability. If any one of the provisions of this resolution should be held contrary to any express provision of law of contrary to the policy of express law, although not expressly prohibited, or against public policy, or shall for any reason whatsoever be held invalid, then such provision shall be null and void and shall be deemed separate from the remaining provisions of this resolution, and in no way affect the validity of all other provisions of this resolution.

SECTION SIX: Effective Date. This resolution shall become effective immediately upon adoption.

The foregoing Resolution was adopted by the Downtown Redevelopment Agency of the Fort Myers Beach Town Council after reasonable notice. Its approval was moved by Councilmember/DRA member Babcock and seconded by Councilmember/DRA member List. Upon being put to a vote, the result was as follows:

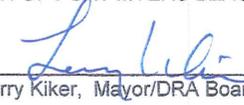
|   |     |
|---|-----|
| Larry Kiker, Mayor/DRA Board Chair          | aye |
| Herb Acken, Vice Mayor/DRA Board Member     | aye |
| Tom Babcock, Councilmember/DRA Board Member | aye |
| Jo List, Councilmember/DRA Board Member     | aye |
| Bob Raymond, Councilmember/DRA Board Member | aye |

DULY PASSED AND ENACTED this 21<sup>st</sup> day of September, 2009.

TOWN OF FORT MYERS BEACH

ATTEST:

By:   
Michelle Mayher, Town/DRA Clerk

By:   
Larry Kiker, Mayor/DRA Board Chair

Approved as to form by:

  
Anne Dalton, Town/DRA Attorney

## DRA – Downtown Redevelopment Agency Budget

### Town of Fort Myers Beach Fiscal Year 2009-10 Budget Detail

Fund: DRA  
 Department: Downtown Redevelopment Agency

The Town of Fort Myers Beach Community Redevelopment Agency (CRA) is included in the Town's reporting entity because of the significance of the operations and financial relationship with the Town. The component unit has the same governing body as the Town, and is accounted for in a special revenue fund. The CRA was established by the Lee Town Board of Town Commissioners pursuant to Resolution 90-07-21. The Town Council for the Town of Fort Myers Beach became the governing board of the CRA pursuant to the Town's Resolutions 98-13. The name was changed to the Downtown Redevelopment Agency (DRA) in 1999. The current budget reflects the two outstanding assessments. Once collected by the Town, the proceeds will transfer to other funds.

| Revenue Category               | Actual Revenues<br>FY 08 | Adopted Revenues<br>FY 09 | Adopted Revenues<br>FY 10 |
|--------------------------------|--------------------------|---------------------------|---------------------------|
| Special Assessments & Interest | 4,334                    | 29,254                    | 36,060                    |
| Total Budget                   | <b>\$ 4,334</b>          | <b>\$ 29,254</b>          | <b>\$ 36,060</b>          |

| Expenditure Category            | Actual Expenditures<br>FY 08 | Adopted Expenditures<br>FY 09 | Adopted Expenditures<br>FY 10 |
|---------------------------------|------------------------------|-------------------------------|-------------------------------|
| Materials, supplies & transfers | 17,429                       | 29,254                        | 36,060                        |
| Total Budget                    | <b>\$ 17,429</b>             | <b>\$ 29,254</b>              | <b>\$ 36,060</b>              |

EXHIBIT A

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**PUBLIC WORKS  
SERVICES, INC.**

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**Public Works Services, Inc.**

The Town of Fort Myers Beach (the "Town") is a municipality in the State of Florida. It is government by an elected Town Council, which is governed by State statutes and regulations. The Town Council established the Town of Fort Myers Beach Public Works Services, Inc. (the Company) to provide potable water to the incorporated area of the Town. The Company was incorporated on April 16, 2001, as a not-for-profit organization under the provisions of Internal Revenue Code Section 501 (c) (2). The Company is legally separate from the Town, but the Council acts as its governing Board of Directors. Therefore, the Company is considered a component unit of the Town. The Company is reported as a blended component unit within the Town's primary government financial statements.

*The annual budget is adopted by the Board of Directors and is included in the Town's Budget document for management purposes.*

## Public Works Services, Inc. Budget

### WATER UTILITY

#### Town of Fort Myers Beach Public Works Services, Inc. Revenues and Expenditures

| Account #       | Public Works Services, Inc.<br>Account Description | Actual<br>2007-08   | Budget<br>2008-09   | Budget<br>2009-10   |
|-----------------|--|---------------------|---------------------|---------------------|
| 40.000.331.3610 | Miscellaneous                                      | \$ 13,089           | \$ 2,600            | 2,243               |
| 40.000.331.3601 | Interest Income                                    | 83,875              | -                   | -                   |
| 40.000.331.3655 | Tap in Charges                                     | 2,926               | 1,000               | 500                 |
| 40.000.331.3668 | Establish service charge                           | 10,622              | 4,000               | 4,120               |
| 40.000.331.3669 | Trip charges                                       | 1,814               | 600                 | 618                 |
| 40.000.331.3671 | Reconnection fees                                  | 8,948               | 3,000               | 3,090               |
| 40.000331.3675  | Fire Service                                       | 95                  |                     | 7,000               |
| 40.000.331.8004 | Water  | 2,140,704           | 2,277,000           | 2,300,000           |
| 40.000.331.8005 | Water - late charges                               | 16,366              | 10,000              | 10,300              |
| 40.000.331.8006 | Water - Administration                             | 84,585              | 40,000              | 68,412              |
|                 |  | <b>\$ 2,363,024</b> | <b>\$ 2,338,200</b> | <b>\$ 2,396,283</b> |

| Account #       | Public Works Services, Inc.<br>Expenditures | Actual<br>2007-08   | Budget<br>2008-09   | Budget<br>2009-10   |
|-----------------|---|---------------------|---------------------|---------------------|
| 40.000.533.5110 | Administrative Salaries                     | 45,323              | -                   | -                   |
| 40.000.533.5331 | Professional Services                       | 35,200              | 105,721             | 129,670             |
| 40.000.533.5332 | Accounting and Auditing                     | -                   | 16,500              | 20,000              |
| 40.000.533.5334 | Other Contractual Services                  | -                   | 33,507              | 36,087              |
| 40.000.533.5343 | Utility Services                            | 30,790              | 35,000              | 43,800              |
| 40.000.533.5345 | Insurance                                   | 66,270              | 72,100              | 74,263              |
| 40.000.533.5346 | Repair and Maintenance                      | 290,244             | 267,500             | 40,925              |
| 40.000.533.5349 | Other Current Charges/Misc.                 | 14,114              | 3,000               | 4,500               |
| 40.000.533.5351 | Office Supplies                             | 18,816              | -                   | -                   |
| 40.000.533.5352 | Operating supplies                          | -                   | 900                 | 11,742              |
| 40.000.533.5353 | Capital Additions/Operations Equipment      | -                   | 28,500              | 39,000              |
| 40.000.533.5359 | Depreciation Expense                        | 222,737             | -                   | -                   |
| 40.000.533.5440 | Travel/Training/Meals                       | -                   | 3,000               | 3,000               |
| 40.000.533.5531 | Professional Services Mgmt                  | 381,776             | 384,800             | 384,800             |
| 40.000.533.5540 | Membership and dues                         | -                   | 600                 | 600                 |
| 40.000.533.5543 | Bulk Water agreement                        | 1,157,632           | 1,476,633           | 1,286,816           |
| 40.000.533.5546 | Capital Improvements                        | -                   | 1,737,423           | 0                   |
| 40.000.533.5553 | Reserve - Capital Improvements              | -                   | -                   | -                   |
| 40.000.533.5572 | Note Interest                               | 132,989             | 121,902             | 122,000             |
| 40.000.533.5573 | Loan Principal                              | 180,000             | 180,000             | 180,000             |
| 40.000.533.5591 | Professional Services - Legal               | -                   | 6,500               | 6,695               |
| 40.000.533.9999 | Contingency Reserves                        | -                   | -                   | 12,385              |
|                 |   | <b>\$ 2,575,891</b> | <b>\$ 4,473,586</b> | <b>\$ 2,396,283</b> |

*Note: the Town is in the process of preparing a rate study; this budget is expected to be amended during the current year.*

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**Public Works Services, Inc. Resolution**

RESOLUTION NUMBER 09-23-U

RESOLUTION OF THE TOWN OF FORT MYERS BEACH  
PUBLIC WORKS SERVICES, INC.  
A FLORIDA NOT FOR PROFIT CORPORATION  
ADOPTION OF BUDGET FOR FISCAL YEAR 2009-2010

WHEREAS, the Town of Fort Myers Beach Public Works Services, Inc., Board of Directors has convened on September 21, 2009, following proper notice as required by its Articles of Incorporation, By-laws, and as further required by Florida Statute; and

WHEREAS, there was a proper quorum for transaction of corporate business at the aforesaid meeting; and

WHEREAS, the Board of Directors of the Town of Fort Myers Beach Public Works Services, Inc. held a public hearing and accepted public input on the budget for fiscal year 2009-2010 for the corporation; and

WHEREAS, a proper Motion was duly made and seconded regarding adoption of the budget for fiscal year 2009-2010; and

WHEREAS, a vote was duly taken upon the aforesaid Motion to approve said budget.

IT IS HEREBY RESOLVED BY THE PUBLIC WORKS SERVICES, INC. OF THE TOWN OF FORT MYERS BEACH, FLORIDA AS FOLLOWS:

SECTION ONE: Authority. This Resolution is enacted pursuant to the provisions of Chapter 95-494, Laws of Florida, Chapter 166, Florida Statutes, and other applicable provisions of law.

SECTION TWO: General Manager's Responsibility. The General Manager of the Public Works Services, Inc. has presented to the Board of Directors a proposed operating and capital budget covering the revenues and expenditures as estimated to be required for the fiscal year 2009-2010.

SECTION THREE: Adoption. The Town of Fort Myers Beach Public Works Services, Inc., by and through its Board of Directors, hereby adopts the operating budget, revenue, expenditures, and capital budget for the fiscal year 2009-2010, which is attached hereto as Exhibit "A" and hereby incorporated by reference.

SECTION FOUR: Severability. If any one of the provisions of this resolution should be held contrary to any express provision of law or contrary to the policy of express law, although not expressly prohibited, or against public policy, or shall for any reason whatsoever be held invalid, then such provision shall be null and void and shall be deemed separate from the remaining provisions of this resolution, and in no way affect the validity of all other provisions of this resolution.

SECTION FIVE: Effective Date. This resolution shall become effective immediately upon adoption.

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**Public Works Services, Inc.**

The foregoing resolution was adopted by The Town of Fort Myers Beach Public Works Services, Inc. on September 21, 2009.

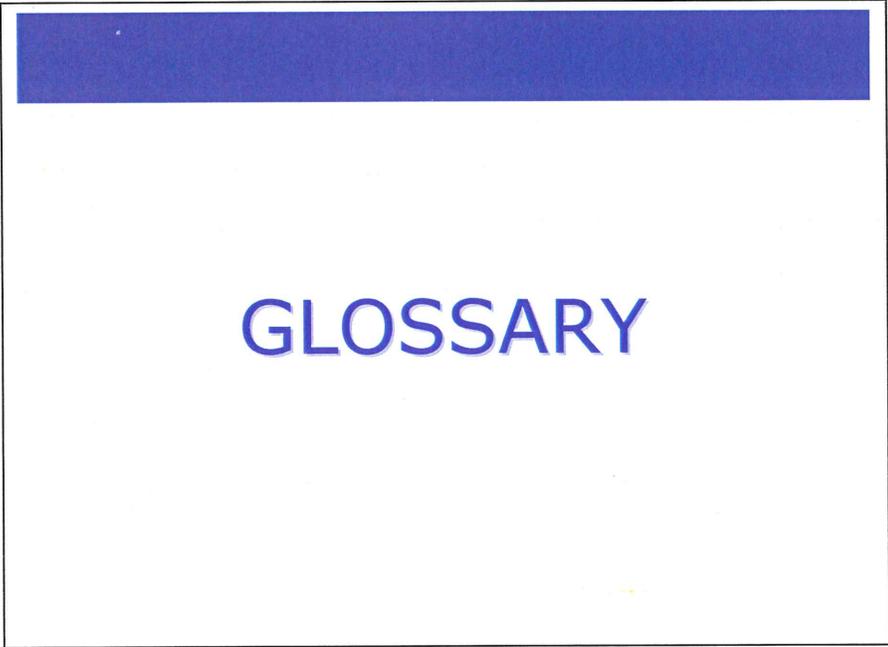
THE TOWN OF FORT MYERS BEACH  
PUBLIC WORKS SERVICES, INC.

  
Tom Babcock, Secretary

Approved as to Legal Sufficiency:

  
Anne Dalton, Esquire, Corporate Attorney

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# GLOSSARY

|                                 |   |
|---------------------------------|---|
| <b>Ad Valorem</b>               | Revenue generated by placing a tax on the value of real and personal property that is subject to taxation, as defined by Florida statutes.  |
| <b>Annual Budget</b>            | A budget applicable to a single fiscal year.  |
| <b>Appropriation</b>            | A legal authorization granted by a legislative body (e.g. the Council) to incur obligations and make expenditures for specific purposes.  |
| <b>Assessed Valuation</b>       | The valuation of real and personal property established by the Property Appraiser as the basis for levying taxes.   |
| <b>Budget</b>                   | A fiscal plan of operation. The budget is comprised of proposed expenditures and proposed revenues together with specific authorizations and restrictions as appropriate. It also includes the current and prior fiscal period history. The budget quantifies executive and legislative objectives and provides a means to measure performance. As a guide for operations, the budget changes over time in response to changes in conditions. The budget embodies public policy and provides insight into how the policy will be implemented. |
| <b>Balanced Budget</b>          | total expenditures and other financing (uses) are equal to the total revenues and other financing (sources), resulting in no change to fund balance.  |
| <b>Capital Outlay</b>           | Expenditures for capital items such as equipment, machinery or vehicles greater than \$1,000 or more and a useful life in excess of one year.   |
| <b>Capital Improvement Plan</b> | All capital expenditures planned for the next five years. The program specifies both proposed projects and the resources estimated to be available to fund the expenditures.  |
| <b>Charges for Services</b>     | This refers to a revenue source for a program which is attributable to a particular service provided. An example would be revenue for the water utility based upon the use of water by a customer.  |

|                            |  |
|----------------------------|--|
| <b>CDBG</b>                | Community Development Block Grant is a grant program administered by the U.S. Department of Housing and Urban Development. The Town participates to provide After School programs and Senior Citizen programs.   |
| <b>Contingency</b>         | An appropriation of funds to cover unforeseen expenses that occur during the budget year.  |
| <b>Debt Service</b>        | Payment of principal and interest related to debt.   |
| <b>Department</b>          | An organizational unit responsible for carrying out a major governmental function, such as Financial Services and Public Works.  |
| <b>Expense</b>             | A decrease in net total assets. Expenses represent the total cost of operations during a fiscal period. The cost of goods delivered or services rendered, debt service and capital outlay.   |
| <b>Fiscal Year</b>         | The annual period applicable to the annual operating budget. The Town's standard fiscal year runs from October 1 through September 30.   |
| <b>FPAN</b>                | Florida Public Archaeology Network   |
| <b>Fund</b>                | A fiscal and accounting entity which is comprised of a self-balancing set of accounts which reflect all assets, liabilities, equity, revenue and expenses necessary to disclose financial position and the results of operations. Generally, the number of individual funds should be kept at the lowest number which allows effective and efficient management, with activities which are similar in nature and purpose accounted for in the same fund. |
| <b>General Fund</b>        | The fund used to account for both general government activities and those activities not required to be accounted for in another fund.   |
| <b>GIS</b>                 | Geographical Information System.   |
| <b>Homestead Exemption</b> | A state programs which deducts up to \$50,000 from the gross value of the primary residential real estate property occupied by a Florida resident in order to determine the net taxable value.   |

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## Glossary of Terms

|                                   |  |
|-----------------------------------|--|
| <b>Infrastructure</b>             | The equipment, facilities and other capital improvements necessary to provide services.  |
| <b>Intergovernmental Revenues</b> | Revenues from other governments in the form of grants, entitlements, shared revenues and payments in lieu of taxes.  |
| <b>LAN</b>                        | Local Area Network. Multiple computers connected by a communications system which enables them to share data.  |
| <b>Millage Rate</b>               | The ad valorem tax rate expressed in terms of the levy per thousand dollars of taxable assessed value.   |
| <b>Modified Accrual</b>           | Under the modified accrual basis of accounting, revenues are recognized when they are both measurable and available.   |
| <b>Non-Department</b>             | Functions and accounts which are not directly related to a department's primary service activities or which are separate from departmental operations for control purpose. (See General Services)                    |
| <b>Objective</b>                  | A clear statement of what a program is intended to achieve in the short-term, given a certain set of resources.  |
| <b>Other Revenues</b>             | Includes miscellaneous revenue items and often are interest earnings on invested fund balances.  |
| <b>Personal Services</b>          | Salaries, wages and fringe benefits such as overtime, pension, workers' compensation and insurance for employees.  |
| <b>Program</b>                    | A program consists of clearly defined resources applied towards achieving a specific public goal.  |
| <b>Revenue</b>                    | Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income. |
| <b>Right-of-Way (R.O.W.)</b>      | Strip of land over which facilities such as highways, railroads or power lines are built.  |

|                                    |   |
|------------------------------------|---|
| <b>Rolled Back Rate</b>            | The millage rate which, exclusive of new construction, will provide the same property (ad valorem) tax revenue for each taxing entity as was levied during the prior year. The roll back rate controls for changes in the market value of property and represents "no tax increase". The only source of additional tax revenue, if the rolled-back rate is levied, is the tax upon new construction. Depending upon the circumstances, the rolled back rate may be higher than prior years. |
| <b>Special Revenue Fund</b>        | A fund used to account for the proceeds of specific revenue sources (other than special assessments or expendable trusts) which are legally restricted to expense for specified purposes.   |
| <b>Transfers</b>                   | Budget amounts transferred from one fund, one program, one unit, or one line item to another to assist in financing the service of the recipient fund, program, unit or line item.  |
| <b>Truth in Millage Law (TRIM)</b> | A 1980 Florida law which changed the budget process for local taxing governments. It was designed to keep the public informed about the taxing intentions of the various taxing authorities.  |
| <b>User Fee</b>                    | Fee charged for the use of certain municipal services   |

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**TOWN CHARTER  
INCORPORATED 1995**

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[Article I](#): CORPORATE NAME; PURPOSE OF THE CHARTER  
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**Article I: Corporate Name; Purpose of the Charter**

Section 1.01 Town of Fort Myers Beach. -- The municipality hereby established shall be known as the Town of Fort Myers Beach, Florida. Section 1.02 Purpose of the charter. -- This charter is ordained and established by the people of the Town of Fort Myers Beach, Florida, to promote the general welfare and common good of the community by providing the framework for a municipal corporation to exercise municipal home rule powers under the Constitution and laws of the State of Florida. **Article II: Territorial Boundaries**

Section 2.01 Boundaries of the Town of Fort Myers Beach.--The territorial boundaries of the Town of Fort Myers Beach upon the date of incorporation shall include the following areas situated in the County of Lee, State of Florida: A corporate limit lying offshore from Estero Island, which line is described as follows: all that part of Lee County that is located and situated within Estero Island, including a corporate limit line offshore 1,000 feet in the Gulf of Mexico and 1,000 feet in the inland bays, and parallel with the shore line of said Estero Island, excluding all of San Carlos Island, Black Island and, structures exclusively attached thereto. Section 2.02 Extension of the corporate limits; annexation.--The corporate limits of the Town of Fort Myers Beach may be revised as provided by general law.

**Article III: General Powers of the Municipality**

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Section 3.01 All powers possible.--The Town of Fort Myers Beach shall have all governmental, corporate, and proprietary powers to enable it to conduct municipal government, perform municipal functions, and render municipal services, and may exercise any power for municipal purposes except as otherwise provided by law. The powers of the Town of Fort Myers Beach shall be construed liberally in favor of the municipality, limited only by the Constitution, general law, and specific limitations contained herein. Section 3.02 Joint exercise of powers.--The town may exercise any of its powers or perform any of its functions and may participate in the financing thereof, jointly or in cooperation by contract or otherwise, with any one or more states, counties, municipalities, or any agencies thereof, or the United States or any agency thereof.

#### **Article IV: Charter Officers**

Section 4.01 Council members; elections.-- (a) There shall be a town council, hereinafter referred to as the council, with all legislative powers of the town vested therein, consisting of five council members, all of whom shall be elected from the town at-large, for the initial election. The council shall place the matter of a change in the charter regarding at-large or district elections for council members to a vote of the electorate no later than 2 years after formation of the municipality with public hearings as to said matter as required under section 13.03 hereof. (b) Council seats shall be designated as seats #1, #2, #3, #4, and #5. Candidates shall not seek election to a specific seat on the council. All qualified candidates shall be deemed to be seeking election to all open council seats. Assignment of open seat numbers shall be alphabetically by incoming Council members' last names. (c) Each member of the council shall be a resident of the town and a registered voter and shall have resided within the corporate limits of the municipality for a minimum of 1 year prior to qualifying for election. (d) The council are elected officials who are accountable to the citizens at regularly held elections and who are subject to recall as provided by law. The citizens, through these processes, have the opportunity to elect, reelect, or dismiss their elected officials whose promise of performance or actual performance in office best reflects the policies which the citizens desire to implement in the government of the town. (e) Policy making is the sole prerogative of the elected council. Administrative staff, whether hired or appointed under terms of this charter, is subordinate to the elected officials, whose power derives from the consent of, and election by, the citizens of the town. (f) Except as otherwise prescribed herein or provided by law, legislative and police

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powers of the town shall be vested in the council, including the establishment of boards, commissions, and committees. The council shall provide for the exercise of its powers and for the performance of all duties and obligations imposed on the municipality by law. Section 4.02 Mayor.--At the first regularly scheduled meeting following the town's regular election, the council, by majority vote, shall elect from its membership a mayor. The mayor shall serve as chairperson during meetings of the council and shall serve as the head of municipal government for the purpose of execution of legal documents as required by ordinance. The mayor shall also serve as the ceremonial head of the town. Section 4.03 Vice mayor.--At the first regularly scheduled meeting following the town's regular election, the council, by a majority vote, shall elect from among its membership a vice mayor who shall serve as mayor during the absence or disability of the mayor and, if a vacancy occurs, shall become interim mayor pursuant to section 4.08 of this charter. Section 4.04 Prohibitions-- (a) Neither the council, nor any individual member of the council, shall in any manner dictate the employment or removal of any employee other than the town manager and town attorney. No individual member of the council shall give orders to any officer or employee of the town. Recommendations for the improvements in the town government operations shall come through the town manager, but each member of the council shall be free to discuss or recommend improvements to the town manager, and the council is free to direct the town manager to implement specific recommendations for improvement in town government operations. (b) No present or former elected town official shall hold any compensated appointive office or employment with the town until 1 year after the expiration of the official's elected term. Section 4.05 Compensation.-- (a) An ordinance establishing, increasing, or decreasing compensation of the council may be adopted at any time; however, in no event shall any establishment of compensation or any increase in compensation become effective prior to the first day of the first month following the first regular election of the town subsequent to the adoption of such ordinance. (b) The council may provide for reimbursement of actual expenses incurred by its members while performing their official duties. Section 4.06 Vacancies.--The office of a member of the council shall become vacant upon the member's inability to fulfill the duties of the office, resignation, or removal from office as authorized by law or this charter. Section 4.07 Forfeiture of office.--A member of the council may forfeit the office, if the

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member: (a) Lacks at any time during the term of office any qualification for the office prescribed by this charter or by law; (b) Violates any express prohibition of this charter; (c) Is convicted of a felony or criminal misdemeanor which misdemeanor involves the office of town council; or (d) Misses three consecutive regularly scheduled council meetings. If any of these events should occur, a hearing shall automatically be conducted at the next regularly scheduled council meeting, and the member may be declared to have forfeited office by majority vote of the council.

**Section 4.08 Filling of vacancies.--**A vacancy on the council, except for the position of mayor, shall be filled by appointment by majority vote of the council members remaining, and said appointment shall be effective until a successor is chosen at the next regular election. In the event that a majority of the members of the council are removed by death, disability, law, or forfeiture of office, the governor shall appoint an interim council that shall call a special election to be held within 45 days following the occurrence of the vacancies to elect a new council. In the event that the mayor becomes unable to fulfill the duties of his office, ceases to be qualified, or is removed from office as provided by law or this charter, the vice mayor of the council shall assume the full powers and duties of the mayor. The vice mayor of the council shall temporarily relinquish his office as council member and shall assume the office of mayor for the remainder of the unexpired term. The council vacancy thus created shall be filled by an interim appointment under the provisions of this charter, to be effective only until such time as the mayor resumes his office or until the expiration of the term of the office, whichever occurs first.

**Section 4.09 Judge of qualifications.--**The council shall be the judge of the election and qualifications of its members and of the grounds for forfeiture of their office and for that purpose shall have power to subpoena witnesses, administer oaths, and require the production of evidence. A council member charged with conduct constituting grounds for forfeiture of this office shall be notified by the town clerk by certified mail and shall be entitled to a public hearing at the next regularly scheduled meeting of the council as outlined in section 4.07 of this charter. Notice of such hearing shall be published in one or more newspapers of general circulation in the town at least 1 week in advance of the hearing.

**Section 4.10 Independent financial audit.-**The council shall provide for an independent annual financial audit of all town accounts and may provide for more frequent audits as it deems necessary. Such audits shall be made by a certified public accountant or a firm of such accountants who have no personal interest, direct or indirect, in the fiscal affairs of

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the town government or in any of its officers. Residency in the town shall not be construed as a prohibited interest. Section 4.11 Meetings.--The council shall meet regularly at least eight times per year and shall meet no less often than bimonthly at such times and locations within the boundaries of the town as the council may prescribe. Special meetings may be held on the call of the mayor or the town manager and, whenever practical, upon no less than a 24-hour notice to each member and the public. Action taken at a special meeting shall be limited to the purpose for which the special meeting is called. A special meeting may be held outside the town with proper notice. All meetings shall be public and shall be scheduled to commence no earlier than 7 a.m. nor later than 10 p.m. Section 4.12 Rules and journal.--The council shall determine its own rules and order of business and shall provide for keeping a journal and minutes of its proceedings. The journal and minutes shall be public records. Section 4.13 Voting; quorum.--Roll call voting shall be required for ordinances or upon the specific request of a council member and shall be recorded in the minutes; otherwise, voting shall be by ayes and nays. Three members of the council shall constitute a quorum. No action of the council shall be valid or binding unless adopted by the affirmative vote of a majority of the council. All council members in attendance shall vote on all council actions, except when, with respect to any such member, there is, or appears to be, a possible conflict of interest as defined under general law. **Article V: Nominations and Elections;**

#### Terms of Office

“Section 5.01. Elections. The regular election of the members of the council shall be held on the second Tuesday in March. The time period that candidates must qualify shall be from noon of the 50<sup>th</sup> day prior to the second Tuesday in March to noon of the 46<sup>th</sup> day, or as adjusted by a holiday or leap year.”

Section 5.02 Commencement of Term.-- The term of a member of the council shall begin at the first council meeting following the general election. Section 5.03 Terms of office.--The terms for all council seats, #1, #2, #3, #4, and #5, shall be for 3 years, except during the transition period, seats #1 and #2 shall initially be for a term from November, 2000 to March, 2004 and seats #3, #4, & #5 shall be for a term from November, 2001 to March, 2005. No member of the council shall serve for more than two consecutive full terms. After one year out of office, a candidate may re-qualify for any vacant seat. Section 5.06 Nonpartisan elections.--All elections for officers of the town shall be conducted on a nonpartisan basis without any designation of political party affiliation. Section 5.07 Multiple candidates.-- In the event that more candidates qualify for election

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than there are open council seats, those candidates shall participate in the regular election and the candidate or candidates receiving the most votes cast shall be elected to the open council seat or seats. Section 5.08 Recall.--The qualified electors of the municipality shall have the power to recall and to remove any elected official of the town as prescribed by general law.

**Article VI: Town Manager**

Section 6.01 Appointment and qualifications.--The council shall appoint a town manager for an indefinite term and fix compensation. The town manager shall be appointed primarily on the basis of executive and administrative qualifications. Section 6.02 Removal.--The council may remove the town manager for any reason by affirmative vote of the council. If the vote is less than unanimous by all council members, the town manager may, within 7 days of the dismissal motion by council, submit to the mayor a written request for reconsideration. Any action taken by the council at the reconsideration hearing shall be final. Section 6.03 Powers and duties.--The town manager shall be the chief administrative officer of the town and shall implement and administer all ordinances, resolutions, and policies adopted by the council and shall perform such other duties as may be required by the council or law. The town manager shall be responsible to the council and shall have the following powers and duties: (a) To hire or fill existing positions and, when the town manager deems it necessary for the good of the town service, suspend or remove town employees, except as otherwise provided by law or this charter. (b) To direct and supervise the administration of all employees, departments, and agencies of the town, except as otherwise provided by this charter or by law. (c) To attend all council meetings and shall have the right to take part in discussion but may not vote. (d) To ensure that all laws, provisions of this charter, and acts of the council, subject to enforcement by the town manager or by officers subject to the town manager's direction and supervision, are faithfully executed. (e) To submit to the council and make available to the public a complete report on the administrative activities of the town as of the end of each fiscal year. (f) To make such other reports as the council may require concerning the operation of town departments, offices, and agencies subject to the town manager's direction and supervision. (g) To keep the council fully advised as to the condition and future needs of the town and

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to make written recommendations to the council concerning the affairs of the town. (h) To perform the duties of town clerk in addition to the duties of town manager during any period of time so appointed by the council. (i) To perform such other duties as are specified in this charter or as may from time to time be assigned by the council. **Article VII: Town Clerk**

Section 7.01 There may be a town clerk who shall be appointed by the town manager with the consent of the council. The town clerk shall serve at the pleasure of the town manager and shall: (a) Give notice of council meetings to its members and the public. (b) Keep the journal and minutes of the proceedings of the council and its committees, which shall be public records. (c) Authenticate by signature and record in full in books kept for that purpose all ordinances and resolutions passed by the council. (d) Be the custodian of the town seal. (e) Have the power to administer oaths. (f) Perform such other duties as may be assigned by the town manager. **Article VIII: Town Attorney**

Section 8.01 There shall be a town attorney appointed by the council, who may represent the town in all legal proceedings and shall perform all other duties assigned by the council. The council may remove the town attorney for any reason by motion requiring three affirmative votes. **Article IX: Administrative Departments**

Section 9.01 Establishment of additional departments.--The council may establish such other departments as it determines necessary for the efficient administration and operation of the town; such departments, offices, or agencies shall be established by ordinance. **Article X: Ordinances and Resolutions**

Section 10.01 Definition of ordinances and resolutions.--As used in this charter, the following words and terms shall have the following meanings unless some other meaning is plainly indicated:

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(a) "Ordinance" means an official legislative action of the council, which action is a regulation of a general and permanent nature and enforceable as a local law. (b) "Resolution" means an expression of the council concerning matters of administration, an expression of a temporary character, or a provision for the disposition of a particular item of the administrative business of the town. Section 10.02 Adoption of ordinances.--Every proposed ordinance shall be introduced in writing and in the form required for final adoption. No ordinance shall contain more than one subject and matters properly connected therewith, which shall be clearly expressed in its title. The enacting clause for an ordinance shall be: "IT IS HEREBY ORDAINED BY THE TOWN OF FORT MYERS BEACH AS FOLLOWS..."

(a) An ordinance may be introduced by any member at any regular or special meeting of the council. A proposed ordinance may be read by title, or in full, on at least two separate council meeting days and shall, at least 10 days prior to adoption, be noticed once in a newspaper of general circulation in the town. The notice of proposed enactment shall state the date, time, and place of the meeting; the title of a proposed ordinance; and the place or places within the town where such proposed ordinance may be inspected by the public. (b) To meet a public emergency affecting life, health, property, or the public peace, the council, by a two-thirds vote of those present as required by general law, may adopt an emergency ordinance without complying with the requirements of notice expressed in the foregoing paragraph. An emergency ordinance may not levy taxes; grant, renew, or extend a franchise; set service or user charges for any municipal services; or authorize the borrowing of money. An emergency ordinance shall become effective upon adoption and automatically stand repealed as of the 61st day following the date on which it was adopted. This shall not prevent reenactment of such an ordinance under regular procedures. (c) Ordinances which rezone specific parcels of private real property or which substantially change permitted use categories shall be enacted pursuant to general law. (d) An ordinance shall, upon its final passage, be recorded in a book kept for that purpose and shall be signed by the mayor and the town clerk. A copy of the ordinance shall be available in the town hall. Section 10.03 Adoption of resolutions.--Every proposed resolution shall be introduced in writing and in the form required for final adoption. No resolution shall contain more than one subject which shall be clearly expressed in its title. The clause which shall be used for all resolutions approved by the council shall be: "IT IS HEREBY RESOLVED BY THE TOWN OF FORT MYERS BEACH AS FOLLOWS..." A resolution may be introduced by any member at any regular or special meeting of the council. A resolution shall, upon its final passage, be recorded in a book kept for that purpose and shall be signed by the mayor and the town clerk. A copy of the resolution shall be available in the

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town hall. **Article XI: Financial Procedures**

Section 11.01 Fiscal year.--The fiscal year of the town shall begin on the first day of October and end on the last day of September. Section 11.02 Submission of budget and budget message.--On or before the 15th day of July of each year, the town manager shall submit to the council a budget in accordance with state law. It shall outline the financial policies of the town for the ensuing fiscal year; describe the important features of the budget; indicate any major changes from the current year in financial policy, including any changes in budgetary accounting methods from the current year expenditures and revenues together with the reasons for such changes; summarize the town's debt position; and include such other material as the town manager deems necessary. Section 11.03 Council action on the budget.-- (a) The council shall adopt the budget by resolution on or before the 30th day of September of each year. (b) Unless authorized by the electors of the town at a duly held referendum election, the council shall not authorize or allow to be authorized the issuance of revenue bonds or enter into lease-purchase contracts or any other unfunded multi-year contracts all for the purchase of real property or the construction of any capital improvement, the repayment of which extends in excess of 36 months, unless mandated by state or federal governing agencies. Section 11.04 Public records.--Copies of the budget and the capital program as adopted shall be public records and shall be made available to the public at suitable locations in the town. Section 11.05 Budget amendments.-- (a) **SUPPLEMENTAL APPROPRIATIONS.**--If, during the fiscal year, the town manager certifies that there are available for appropriation revenues in excess of those estimated in the budget, the council, by resolution, may make supplemental appropriations for the year up to the amount of such excess, so long as a fiscally responsible reserve is maintained. (b) **EMERGENCY APPROPRIATIONS.**--To meet a public emergency affecting life, health, property, or the public peace, the council, by resolution, may make emergency appropriations. To the extent that there are no unappropriated revenues to meet such appropriations, the council may by such emergency resolution authorize the issuance of emergency notes, which may be renewed from time to time, but the emergency notes and renewals in any fiscal year shall be paid not later than the last day of the fiscal year succeeding that in which the emergency appropriations were made.

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(c) REDUCTION OF APPROPRIATIONS.--If, during the fiscal year, it appears probable to the town manager that the revenues available will be insufficient to meet the amount appropriated, the town manager shall report to the council without delay, indicating the estimated amount of the deficit, any remedial action taken, and recommendations as to any other steps to be taken. The council shall then take such further action as it deems necessary to prevent or minimize any deficit and for that purpose may, by resolution, reduce one or more appropriations. (d) TRANSFER OF APPROPRIATIONS.--At any time during the fiscal year, the town manager may transfer any unencumbered appropriations among programs within a department, office, agency or a program provided by inter local agreement and, upon written request by the town manager, the council may by resolution transfer between funds any unencumbered appropriations from one department, office, agency or a program provided by inter local agreement to another.

**Article XII: Initiative and Referendum**

Section 12.01 Initiative and referendum.--At least 25 percent of the qualified electorate of the town shall have the power to petition the council to propose an ordinance or to require reconsideration of an adopted ordinance, and if the council fails to adopt such ordinance so proposed, or to repeal such adopted ordinance, without any change in substance, then the council shall place the proposed ordinance, or the repeal of the adopted ordinance, on the ballot at the next municipal election. Section 12.02 Tolls Referendum. – The council may impose road or bridge tolls only after approval by the electors, as provided by general law.

**Article XIII: Charter Amendments**

Section 13.01 Initiation by ordinance.--The council may, by ordinance, propose amendments to any or all of this charter to be submitted to the electors, as provided by general law.

Section 13.02 Initiation by petition.--The electors of the town may propose amendments to this charter by petition to be submitted to the council to be placed before the electors, as provided by general law. Section 13.03 Charter review.--The charter will be reviewed no later than 3 years after approval, then no later than 5 years after the initial charter review, and thereafter at least every 10 years. A five-member charter review commission shall be appointed and funded by the council. The charter review commission shall be appointed at least 6 months before the next scheduled election and complete its work and present any recommendations for change no later than 60 days before the election. The council shall hold a minimum of two public hearings on the proposed changes to the charter prior to placing the proposed changes on the scheduled election ballot.

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**Article XIV: Severability**

Section 14.01 Invalidity of character provision or application.--If any provision of this charter is held invalid, the other provisions of the charter shall not be affected thereby. If the application of this charter or any of its provisions to any person or circumstance is held invalid, the application of the charter and its provisions to other persons or circumstances shall not be affected thereby. **Article XV: Transition**

Section 15.03 Creation and establishment of the town of Fort Myers Beach.--For the purpose of compliance with section 200.066, Florida Statutes, relating to assessment and collection of ad valorem taxes, the Town of Fort Myers Beach is hereby created and established effective December 31, 1995. Section 15.11 Contractual services and facilities.-- Services for fire, police, public works, parks and recreation, planning and zoning, building inspection, development reviews, animal control, and solid waste collection may be supplied by contract between the town and county, special districts, municipalities, or private enterprise until such time as the town council establishes such independent services. Facilities for housing the newly formed municipal operations may be rented or leased until the town is in the position to obtain its own facilities. Section 15.12 Elimination of transition elements from the charter.- Upon completion of the transition phase as contained herein, those sections of the charter relating to transition shall be eliminated from the charter. **Article XVI: Independent Special Districts**

Section 16.01 It is recognized that certain services within the municipal boundaries are provided by independent special districts created by special acts of the Florida Legislature. The municipality is empowered to merge the functions of said districts with those of the municipality only upon dissolution of the special district, or upon affirmative vote of a majority of the town council and an affirmative vote of the majority of the council or board governing the district after meeting all requirements for merger or dissolution in the district's enabling legislation and chapter 189, Florida Statutes. It is recognized that certain planning and interlocal agreements may be necessary between the town and such districts and the town council shall endeavor to maximize the benefits of the districts to the fullest extent possible. In the event the town council desires to supplement or duplicate services determined to be inadequate, the council is fully empowered to do so.

**Article XVII: Revenue Sharing**

Section 17.01 It is recognized that the services provided by independent districts within the municipal boundaries provide essential services which would customarily be provided by municipal government. It is therefore declared that the Town of Fort Myers Beach  
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shall be eligible to participate in revenue-sharing beyond the minimum entitlement in any fiscal year, provided that the town and all independent special districts created under special law, combined, levy ad valorem taxes in amounts as required by section 218.23, Florida Statutes.

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*For additional information about the Town of Fort Myers Beach Budget,  
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