

1. Requested Motion:

Meeting Date: May 19, 2014

Approve the recurring special event permit to the Times Square Merchant and Event Association, Inc. for the Times Square Sunset Celebration for the period of June 20, 2014 to June 13, 2015 and authorize the Town Manager to sign the permit on the Town's behalf.

Why the action is necessary:

Pursuant to Ordinance 12-04 approval must be received for all recurring special event applications.

What the action accomplishes:

This action approves the event on an annual basis.

2. Agenda:

- Consent
- Administrative

3. Requirement/Purpose:

- Resolution
- Ordinance
- Other:

4. Submitter of Information:

- Council
- Town Staff – Public Works
- Town Attorney

5. Background:

Ordinance 12-4 provides for events of a recurring nature to be permissible and administered through one permit not to exceed twelve month duration. For an event to qualify for this type of permit the activity must be the same type of event, held in the same location, on the same day and time with similar attendance and the same genre. The Times Square Merchant & Event Association has been holding sunset celebration concerts every Friday and Saturday since December, 2011.

This event meets the standards of the recurring special event as provided in Ordinance 12-04.

Representatives of the Association have made application for the event to be held each Friday and Saturday evening through June 13, 2015 between the hours of 5:00 PM – 10:00 PM DST and 4:00 PM – 9:00 PM EST. There is not a request for open containers or extension of premises associated with the application. Should the event organizers modify the event to include alcoholic beverages, Council approval would be required at that time.

Attached is a copy of the application with supporting documentation.

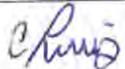
6. Alternative Action:

Disapprove the application.

7. Management Recommendations:

Staff recommends approval.

8. Recommended Approval:

Town Manager	Town Attorney	Finance Director	Public Works Director	Community Development Director	Parks & Recreation Director	Town Clerk
						

9. Council Action:

- Approved Denied Deferred Other

TOWN of FORT MYERS BEACH SPECIAL EVENT APPLICATION



Describe event including times, dates, activities and general overview of event.
 THIS IS A SUNSET CELEBRATION, CONSISTS OF A BAND PLAYING SOUNDS ON A STAGE SETUP CENTRALLY IN TIMES SQUARE AT THE FOOT OF THE PIER. THE EVENT IS FUNDED BY THE TIMES SQUARE MERCHANT AND EVENT ASN. INC AND OR ITS SPONSERS. DATES (SEE ATTACHMENT)

For special events requesting public assistance-define Public Purpose

Date(s) and times of event 6-20-14 THRU 6-13-15 (EVERY FRI/SAT PM)

Name of event SUNSET CELEBRATION

Address of event 1001 ESTERO BLVD

Expected # of participants 100

Organization TIMES SQUARE MERCHANT & EVENT ASN. INC

Organization address 1001 ESTERO BLVD FT. MYERS BCH, FL 33931

Contact Person STEVEN MAILLAKAKIS - JOHN LALLO

Contact Phone # 239-225-3882 - 239-872-4221

Fax # 239-463-4403 - 239-463-4984

E-mail GLSTAVROS@HOTMAIL.COM - JWLA10@YAHOO.COM

Request for Public Assistance Yes _____ No _____

Amount of Request (If applicable) _____

This permit is subject to the applicant meeting all requirements contained in Fort Myers Beach Ordinances #12-04 and compliance with all items in the special event application

FOR GROUPS REQUESTING FINANCIAL ASSISTANCE:
 Four (4) copies of the application and all supporting documents must be submitted to the Finance Department no later than April 30th. The request will be considered for inclusion in the next FY budget (October-September).

Office Use Only:
 Date Received: _____ Amount Paid: _____
 By: _____ Cash/Check #: _____

2523 Estero Boulevard, Fort Myers Beach, Florida 33931
 Tel: (239) 765-0202 * Fax: (239) 765-0909
 www.FortMyersBeachFL.gov

SCHEDULE OF EVENTS FOR 2014-2015
TIMES SQUARE MERCHANT & EVENT ASS. INC.

2014 ↓

JUNE - 20/21 27/28

JULY - 4/5 11/12 18/19 25/26

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AUGUST - 1/2 8/9 15/16 22/23 29/30

SEPTEMBER - 5/6 12/13 19/20 26/27

OCTOBER - 3/4 10/11 17/18 24/25 31/

NOVEMBER - 1/1 * (7/8) 14/15 21/22 28/29

DECEMBER - 5/6 12/13 19/20 26/27

2015 ↓

JANUARY - 2/3 9/10 16/17 23/24 30/31

FEBRUARY - 6/7 13/14 20/21 27/28

MARCH - 6/7 * (13/14) 20/21 27/28

APRIL - 3/4 10/11 17/18 24/25

MAY - 1/2 8/9 15/16 22/23 29/30

JUNE - 5/6 12/13

* DAY LIGHT SAVING

MARCH - NOW 5pm - 10pm

NOW - MARCH 4pm - 9pm



Applicant to Complete:

Company managing trash removal: N/A

No. of dumpsters: N/A Type of dumpsters: N/A

Who is responsible for clean-up and payment: N/A

City right-of-way Parking Use: N/A Number of spaces: N/A

- Request to hang banner(s): Yes No
- Road Closure: Yes No
- Bridge Closure: Yes No
- Electric: Yes No
- Water: Yes No

Required Approvals

FMB Public Works: Tel (239)765-0202 Fax (239)765-0909

Public Works remarks: PW maintenance will
provide set-up & breakdown of the stage.

Check list: Application Site Plan Description

FMB-Public Works approval: Cathie Russ Date: 4/29/14

Florida DEP: Jennie Cowart
Pager 1-850-488-7708

Tel (239)344-5627 Fax (850)412-0590
email: Jennifer.cowart@dep.state.fl.us

Florida DEP remarks: N/A

Check list: Application _____ Site Plan _____ Description _____

Florida DEP approval: N/A Date: N/A

FMB Environment Science: Keith Laakkonen Tel (239)765-0202 Fax (239)765-0909

FMB Environmental Sciences remarks: N/A

Check list: Application _____ Site Plan _____ Description _____

FMB approval: N/A Date: N/A

Turtle Time Inc.: Eve Haverfield

Tel (239)481-5566 eve@turtletime.org

Turtle Time remarks: N/A

Check list: Application _____ Site Plan _____ Description _____

Turtle Time approval: N/A Date: N/A

FORT MYERS BEACH FIRE DEPT
17891 San Carlos Blvd., Fort Myers Beach, FL 33931

Tel (239)590-4206
Fax (239)463-6761

Fire Guards: (how many?) 0

Fee:

Flammable Vegetation: 0

First Aid Equipment: 0

Fire Extinguishing Equipment:

Special Arrangements: 0

APPROVED PER CAPT. R. MARTIN FIRE MARSHAL

Check list: Application Site Plan Description
WILLIAM L. GENEVRINO William L. Genevrino 4-1-2014
Print Name Approval Signature Date

LEE COUNTY SHERIFF'S DEPT Tel (239)477-1830 Fax (239)432-0268
15650 Pine Ridge Road, Fort Myers, FL 33908

Parking: N/A

Deputies (how many?) 0

Traffic Control: 0

Fees: 0

Special Arrangements: CALL LCSO IF NEEDED

Check list: Application Site Plan Description
CAPT. Matthew Powell CAPT. Matthew Powell 3/31/14
Print Name Approval Signature Date

ACORD™

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 6/26/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER: BB&T-Oswald Trippe and Company, 13515 Bell Tower Drive, Fort Myers, FL 33907, 239 433-4535. CONTACT NAME: [blank], PHONE (A/C, No, Ext): 239 433-4535, FAX (A/C, No): 866 802-8680. INSURER(S) AFFORDING COVERAGE: INSURER A: Western World Insurance Company, NAIC #: 13196.

INSURED: The Times Square Merchant and Event Association, Inc., 1001 Estero Blvd, Fort Myers Beach, FL 33931. COVERAGES, CERTIFICATE NUMBER, REVISION NUMBER.

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL SUBR INSR WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Includes sections for General Liability, Automobile Liability, Umbrella Liab, Excess Liab, and Workers Compensation.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required) Certificate holder is named as additional insured with interest in insured's operations with respect to General Liability.

CERTIFICATE HOLDER: Town of Fort Myers Beach, PO Box 3077, Fort Myers Beach, FL 33932. CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE: [Signature]