Town of Fort Myers Beach
Agenda Item Summary

Blue Sheet Number: **2014-027**

1. **Requested Motion:** Appointment of Council Liaisons and Alternates to Town Advisory Committees and Boards.

Meeting Date: Mar 18, 2014

Why the action is necessary:
To provide a point of contact for each board or committee and the Town Council.

What the action accomplishes:

2. **Agenda:**

__ Consent
X_ Administrative

3. **Requirement/Purpose:**

_ Resolution
_ Ordinance
X_ Other

4. **Submitter of Information:**

_ Council
X_ Town Staff
_ Town Attorney

5. **Background:** In accordance with Council Policies and Procedures, at the first regularly scheduled Council meeting following the general election, the Council typically re-organizes and appoints liaisons to Town Committees and Boards. The attached memo outlines the scope and purpose of each committee as well as typical meeting days and time.

6. **Alternative Action:** Take no action.

7. **Management Recommendations:**

8. **Recommended Approval:**

Town Manager	Town Attorney	Finance Director	Public Works Director	Community Development Director	Parks & Recreation Director	Town Clerk

9. **Council Action:**

_ **Approved** _ **Denied** _**Deferred** _**Other**

Town of Fort Myers Beach

Memorandum

To: Mayor, Vice Mayor and Town Council Members
Through: Don Stilwell, Interim Town Manager
From: Michelle Mayher, Town Clerk
Date: March 6, 2014
Re: Council Liaisons and Alternatives to Advisory Boards and Committees

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The following is provided to communicate the scope and purpose of the various Advisory Boards and Committees and their typical meeting times with the intent of appointing one (1) Council liaison and one (1) alternate to each.

Anchorage Advisory Committee

The Anchorage Advisory Committee (AAC) was established to advise staff and the Town Council on all issues pertaining to the Town's public mooring field. The AAC meets the third Wednesday of every month at 6:00 PM in Council Chambers. Currently, Dan Andre serves as Council liaison.

Audit Committee

The purpose of the Audit Committee is to serve in an advisory capacity to the Town Council in the selection of an auditor to conduct the Town's annual financial audit and for other purposes as directed by Town Council. The Audit Committee meets the second Monday of each month at 9:00 AM in Council Chambers. Currently, Bob Raymond serves as Council liaison.

Bay Oaks Recreational Campus Advisory Board

The purpose of Bay Oaks Recreational Campus Advisory Board (BORCAB) is to facilitate the accomplishment of the Bay Oaks Recreational Campus (BORC) mission (*to provide individuals and groups passive and active recreational, social and community activities and events for both residents and visitors)* and thereby to further the welfare of the citizens of the Town and others utilizing the Bay Oaks Recreational Campus and its facilities, as well as to provide advice to the Town Council with regard

to matters concerning the Bay Oaks Recreation Center and to perform such other duties as the Town Council may assign to it. BORCAB typically meets on the first Thursday of each month at 9:00 AM at Bay Oaks Recreation Center. Currently, Jo List serves as the Council liaison.

Community Resource Advisory Board

The Community Resource Advisory Board (CRAB) seeks to enhance the quality of life on Fort Myers Beach by creating a vision for the community. The advisory board intends to accomplish its mission through the promotion and implementation of such community activities as public education, leadership, volunteerism, beautification, and recreation through the development and cultivation of a corps of community leaders and volunteers. CRAB meets the first Thursday of each month at 3:00 PM in Council Chambers. Currently, Dan Andre serves as Council liaison.

Cultural and Environmental Learning Center Advisory Board

The Cultural and Environmental Learning Center Advisory Board (CELCAB) was formed in 1999 to oversee the Mound House. In 2006, the Town Council incorporated the development of Newton Park into the CELCAB mission. CELCAB typically meets the fourth Thursday of each month at 3:00 PM in Council Chambers. Currently, Bob Raymond serves as Council liaison.

Marine Resources Task Force

The Marine Resources Task Force (MRTF) exists to promote stewardship of our marine resources. MRTF typically meets on the second Wednesday of each month at 6:00 PM in Council Chambers. Currently, Dan Andre serves as Council liaison.

Public Safety Committee

The Public Safety Committee shall address any safety and transportation issues specifically assigned to the Committee by the Town Council for the purpose of the health, safety and welfare of the citizens of and visitors to the Town of Fort Myers Beach. The Committee shall review, discuss and evaluate the most significant safety and transportation issues within the Town. The Public Safety Committee typically meets the second Wednesday of each month at 9:00 AM in Council Chambers. Currently, Joe Kosinski serves as Council liaison.