

**1. Requested Motion:**

**Meeting Date:** April 1, 2013

Approve the request from the Estero Island Garden Club to waive application fees and fees for 6 rental tables for the annual Garage Sale special event that occurred on March 16, 2013 and authorize the Town Manager to reimburse the fees paid in the amount of \$52.00.

**Why the action is necessary:**

Pursuant to Ordinance 12-04 Town Council approval must be received for all special event fee waivers.

**What the action accomplishes:**

This action approves a waiver of fees for the event.

**2. Agenda:**

- Consent
- Administrative

**3. Requirement/Purpose:**

- Resolution
- Ordinance
- Other:

**4. Submitter of Information:**

- Council
- Town Staff – Public Works
- Town Attorney

**5. Background:**

Town Council adopted Ordinance 12-04 setting new regulations associated with special events held within the Town. This ordinance provides that not for profit organizations can make a request to have the event fees waived by Town Council. The Estero Island Garden Club has submitted an application and requests a waiver to application fees, “Estero Island Garden Club Garden Sale” scheduled for March 16, 2013. The applicable fees are \$40.00 per application and tables rentals fees are \$12.00 totaling \$52.00. Payment of the application and tables rentals fees were made.

Attached is a copy of the application with supporting documentation.

**6. Alternative Action:**

Do not waive fee.

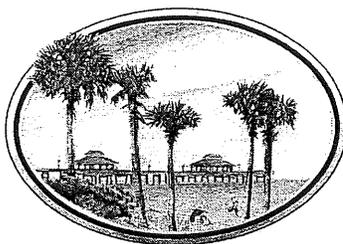
**7. Management Recommendations:**

**8. Recommended Approval:**

Town Manager	Town Attorney	Finance Director	Public Works Director	Community Development Director	Parks & Recreation Director	Town Clerk
						

**9. Council Action:**

- Approved     Denied     Deferred     Other



*Town of Fort Myers Beach*

**SPECIAL EVENT  
PERMIT**

Name of Event: Estero Island Garden Club Garage Sale

Location of Event: Charlie's

Date of Event: March 16, 2013

Contact Name: Margaret Schmidt

Phone Number: 732-687-5450

Approvals received:

Lee County Sheriff	X
FMB Fire District	X
Florida DEP	N/A
FMB Environmental Sciences	NA
Lee County	N/A
FMB Public Works	X
Turtle Time	N/A

- This permit is subject to the applicant meeting all requirements contained in Fort Myers Beach Ordinance #12-04.
- Fees

*Tony Stewart* 3-14-13  
 \_\_\_\_\_  
 Town Manager Date

2523 Estero Boulevard  
 Fort Myers Beach, Florida 33931  
 Tel: 239/765-0202 \* Fax: 239/765-0909  
 www.FortMyersBeachFL.gov

Town of Fort Myers Beach  
Special Event Application



Describe event including times, dates, activities and general overview of event.  
(Include separate page if needed).

Garage Sale, March 16<sup>th</sup> in  
Charley's lot making money for the club to continue  
it's island plantings.

For special events requesting public assistance-define Public Purpose

(Include separate page if needed).

To make monies for our planting and work  
in times square, Bonditch, Baywalks, town signs and library  
CHRISTMAS decorations

Date(s) and times of event	March 16, 2013 8AM - 2PM
Name of event	ESTERO ISLAND GARDEN CLUB GARAGE SALE
Address of event	Charley's Boat House 6241 Estero Blvd.
Expected # of participants	20
Organization	ESTERO ISLAND GARDEN CLUB
Organization address	NA
Contact Person	Margaret Schmidt
Contact Phone #	732-687-5450
Fax #	NA
E-mail	artbug1151@gmail.com
Request for Public Assistance	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Amount of Request (If applicable)	\$ 40.00 + 6 TABLES (12.00)

This permit is subject to the applicant meeting all requirements contained in Fort Myers Beach  
Ordinance #12-04 and compliance with all items in the special event application

**FOR GROUPS REQUESTING FINANCIAL ASSISTANCE:**

Four (4) copies of the application and all supporting documents must be submitted to the Finance Department no later than April  
30<sup>th</sup>. The request will be considered for inclusion in the next FY budget (October-September).

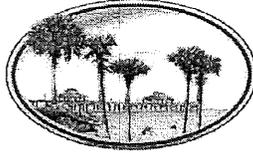
Office Use Only:

Date Received: 3.15.2013

By: Talden Capeland

Amount Paid: 52.00

Cash/Check #: 518



The Town of Fort Myers Beach has established guidelines (Council meeting of 9/17/12) for any organization wishing to request funding assistance from the town for a program, project or event. This form will assist the applicant in answering those requirements.

1. Name of your organization: ESTERO ISLAND GARDEN CLUB  
(All applicant organizations must be authorized 501(c)(3) organizations. Please provide a separate notarized statement from an authorized organization officer attesting to this.)
2. What is the title of the program, project or event for which you are requesting funding?  
ESTERO ISLAND GARDEN CLUB GARAGE SALE 3/16/13  
NON FOR PROFIT
3. On a separate document, please provide a detailed explanation of your program, project or event.
4. Has your organization received either TDC or State of Florida funding for this program, project or event?  
Yes \_\_\_ No X. If yes, please provide specific information. Submit separate documents if necessary.
5. Contributions by the organization or its members will be an important consideration for the town in reaching a decision. Are there such contributions? Yes X No \_\_\_ If yes, provide specific information.  
TO TOWN OF FORT MYERS BEACH
6. Provide information about your organization's recent record of accomplishments with any programs, projects or events. (2 years if available). Submit separate documents if necessary.  
INCLUD WITH TOWN OF FORT MYERS BEACH
7. If funded, the receiving organization agrees to list the Town as a sponsor. Said sponsorship must be included on all advertisements for the program, project or event. Signature of this form below acknowledges and accepts this requirement.
8. Financial statements covering this program, project or event will be subject to review by the Town. Signature of this form below acknowledges and accepts this requirement.
9. The applicant organization will be required to give a detailed presentation and answer any questions at a council meeting.
10. List the amount of your total funding request. \$ 4000 + 6 Tables

Margaret Schmidt  
Signature of Authorized Organization Officer

2-12-2013  
Date Application Submitted

**Application for Program, Project or Event Financial Support from the Town of Fort Myers Beach**

**For fiscal year 2012-2013**

Approved  
YS 3-15-13