

1. Requested Motion:

Meeting Date: March 4, 2013

Approve the request from the Estero Island Garden Club Garage Sale to waive application fees for the special event. The scheduled event is March 16, 2013.

Why the action is necessary:

Pursuant to Ordinance 12-04 approval must be received for all special event fee waivers.

What the action accomplishes:

This action approves the event to take place during the date mentioned above.

2. Agenda:

- Consent
- Administrative

3. Requirement/Purpose:

- Resolution
- Ordinance
- Other:

4. Submitter of Information:

- Council
- Town Staff – Public Works
- Town Attorney

5. Background:

Town Council adopted Ordinance 12-04 setting new regulations associated with special events held within the Town. This ordinance provides that not for profit organizations can make a request to have the event fees waived by Town Council. The Estero Island Garden Club has submitted an application and requests a waiver to application fees, “Estero Island Garden Club Garden Sale” scheduled for March 16, 2013. The applicable fees are \$40.00 per application

Attached is a copy of the application with supporting documentation.

6. Alternative Action:

Do not waive fee.

7. Management Recommendations:

8. Recommended Approval:

Town Manager	Town Attorney	Finance Director	Public Works Director	Community Development Director	Parks & Recreation Director	Town Clerk
						

9. Council Action:

- Approved Denied Deferred Other



The Town of Fort Myers Beach has established guidelines (Council meeting of 9/17/12) for any organization wishing to request funding assistance from the town for a program, project or event. This form will assist the applicant in answering those requirements.

1. Name of your organization: ESTERO ISLAND GARDEN CLUB
(All applicant organizations must be authorized 501(c)(3) organizations. Please provide a separate notarized statement from an authorized organization officer attesting to this.)

2. What is the title of the program, project or event for which you are requesting funding?
ESTERO ISLAND GARDEN CLUB GARAGE SALE 3/10/13
NON FOR PROFIT

3. On a separate document, please provide a detailed explanation of your program, project or event.

4. Has your organization received either TDC or State of Florida funding for this program, project or event?
Yes ___ No X. If yes, please provide specific information. Submit separate documents if necessary.

5. Contributions by the organization or its members will be an important consideration for the town in reaching a decision. Are there such contributions? Yes X No ___ If yes, provide specific information.
TO TOWN OF FORT MYERS BEACH

6. Provide information about your organization's recent record of accomplishments with any programs, projects or events. (2 years if available). Submit separate documents if necessary.
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7. If funded, the receiving organization agrees to list the Town as a sponsor. Said sponsorship must be included on all advertisements for the program, project or event. Signature of this form below acknowledges and accepts this requirement.

8. Financial statements covering this program, project or event will be subject to review by the Town. Signature of this form below acknowledges and accepts this requirement.

9. The applicant organization will be required to give a detailed presentation and answer any questions at a council meeting.

10. List the amount of your total funding request. \$ 4000 + 6 Tables

M August Schmidt
Signature of Authorized Organization Officer

2-12-2013
Date Application Submitted

Application for Program, Project or Event Financial Support from the Town of Fort Myers Beach

For fiscal year 2012-2013

**Town of Fort Myers Beach
Special Event Application**



Describe event including times, dates, activities and general overview of event.

(Include separate page if needed).

Garage Sale, March 16th in
Charley's lot making money for the club to continue
it's island plantings.

For special events requesting public assistance-define Public Purpose

(Include separate page if needed).

To make monies for our planting and work
in Times Square, Benditch, Bayoaks, town signs and library
Christmas decorations

Date(s) and times of event	March 16, 2013 8AM - 2PM
Name of event	ESTERO ISLAND GARDEN CLUB GARAGE SALE
Address of event	Charley's Boat House 6241 Estero Blvd
Expected # of participants	20
Organization	ESTERO ISLAND GARDEN CLUB
Organization address	NA
Contact Person	Margaret Schmidt
Contact Phone #	732-687-5450
Fax #	NA
E-mail	artbug1151@gmail.com
Request for Public Assistance	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Amount of Request (If applicable)	\$ 40.00

This permit is subject to the applicant meeting all requirements contained in Fort Myers Beach Ordinance #12-04 and compliance with all items in the special event application

FOR GROUPS REQUESTING FINANCIAL ASSISTANCE:

Four (4) copies of the application and all supporting documents must be submitted to the Finance Department no later than April 30th. The request will be considered for inclusion in the next FY budget (October-September).

Office Use Only:

Date Received: _____

By: _____

Amount Paid: _____

Cash/Check #: _____

Applicant to Complete:

Company managing trash removal: NA

No. of dumpsters: 0 Type of dumpsters: _____

Who is responsible for clean-up and payment: The Club: Estero
Island Garden Club

City right-of-way Parking Use: NA Number of spaces: _____

Request to hang banner(s): Yes No
Road Closure: Yes No
Bridge Closure: Yes No

Required Approvals

FMB Public Works:

Tel (239)765-0202

Fax (239)765-0909

Public Works remarks: _____

FMB-Public Works approval: _____ Date: _____

Florida DEP: Jennie Cowart
Pager 1-850-488-7708

Tel (239)344-5627 Fax (850)412-0590
email: Jennifer.cowart@dep.state.fl.us

Florida DEP remarks: _____

Florida DEP approval: _____ Date: _____

FMB Environment Science: Keith Laakkonen Tel (239)765-0202 Fax (230)765-0591

FMB Environmental Sciences remarks: _____

FMB approval: _____ Date: _____

Turtle Time Inc: Eve Haverfield

Tel (239)481-5566 eve@turtletime.org

Turtle Time remarks: _____

Turtle Time approval: _____ Date: _____

LEE COUNTY SHERIFF'S DEPT Tel (239)477-1830 Fax (239)432-0268
15650 Pine Ridge Road, Fort Myers, FL 33908

Parking: _____

Deputies (how many?) _____

Traffic Control: _____

Fees: _____

Special Arrangements: _____

Print Name

Approval Signature

Date