



SITE APPLICATION- RESIDENTIAL ONLY

Property Owner: _____ STRAP: _____
 Owner email: _____
 Job Address: _____
 Contractor: _____ Applicant/Contact Name: _____
 Contractor Address: _____
 License #: _____ Phone: _____ Email: _____
 Job Description/Scope of Work: _____
 Estimated Job Value: _____

Work being performed

Square footage of site work: _____ Impervious Surface Ratio %: _____
 if the work is being performed in conjunction with another project, list the permit number: _____

- Walkways
 Retaining Walls Retaining wall: _____
 Fill Walkway materials: _____
 Pavers Quantity of fill _____ CU Yards

Permit Requirements *An electronic set of plans consisting of the following in PDF format must be included with the application*

- A survey sufficient to show existing conditions within work area including topography (which shows elevation)
- Erosion Control Plan, if applicable
- Impervious surface calculation sheet: if impervious surface is less than 500 square feet
- *Site plan and/or Lot drainage plan*: **Sec. 6-14. Neighborhood flooding.** *(Include total site area, existing & proposed impervious area, grading and drainage changes)*
- **Please note, an increase of impervious surface by 500 square feet or more, an As-Built Survey inspection shall be performed by the developer's engineer or designated representative. The Engineer shall submit a signed and sealed letter of substantial compliance to the Director along with a final inspection request.**
- Waiver of submittal requirements form- If there is no change or replacement of material and elevations are the same, a Waiver of survey requirements can be submitted to the director.

Inspections Required

750- As-Built Topo Survey & Engineer's Letter to be submitted to the Town of Fort Myers Beach (required per Ordinance 20-15 Sec. 34-639) 140 Zoning Inspection.

Regulations and information.

1. It is the contractor's responsibility to contact the Building Department when all final inspections are complete and obtain a Certificate of Occupancy or a Certificate of Completion.
2. If removing protected trees or vegetation, it is required to submit a vegetation permit application.
3. Sec. 6-442 Proposed development needs to be approved by the floodplain administrator.