

MINUTES
FORT MYERS BEACH
AUDIT COMMITTEE
Town Hall
2525 Estero Boulevard
Fort Myers Beach, FL 33931

Tuesday, May 24, 2022

I. CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Chair Steele.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Members present: Richard Cote, Michael Hauser, Edward Lombard, Sherry Misgen, Barbara Puffer (via phone), Jim Steele and Bryan Thomas (via phone).
Wade Sansbury from Mauldin & Jenkins participated via phone.
Council Liaison: Ray Murphy
Staff Liaison: Budget Manager Cheri Russ

IV. APPROVAL OF MINUTES – May 9, 2022

MOTION: Audit Committee Member Lombard moved to approve the minutes; second by Audit Committee Member Cote.

VOTE: Motion passed unanimously.

V. PUBLIC COMMENT – no public comment.

VI. ITEMS FOR DISCUSSION

A. Final Audit Results

Chair Steele noted it was a clean opinion with a few comments. Audit Committee Member Misgen questioned why a history of the net position was not included in the report. Mr. Sansbury replied that the town did not request an annual comprehensive report and the data in the audit was the minimum as required by the state. Manager Russ explained how funds from the American Rescue Fund were appropriated.

Mr. Sansbury explained non-current liabilities and why capital project funds and non-major special revenue funds were not in the audit.

Town Manager Hernstadt described repairs to the water tank on Lenell and why they were buying water from Bonita Springs. Mr. Sansbury indicated that repairing the tank and purchasing the water was not a subsequent event.

Town Manager Hernstadt discussed why the material weaknesses were repeated this year. He stated that he did not anticipate a 100% staff turnover last year. Mr. Sansbury agreed with the Town Manager and felt the current staff was fully capable of rectifying the issues.

Town Manager Hernstadt stated that purchasing a new software system was on the to-do list.

MOTION: Audit Committee Member Lombard moved that the Audit Committee reviewed the audit, found it satisfactory and encouraged Town Council to accept it; second by Chair Steele.

VOTE: Motion passed unanimously.

B. Scope of Work for Audit Bid

Manager Russ explained the Auditor's Selection Committee and mentioned she would email the statute for discussion at the next meeting. Town Clerk Amy Baker stated that members of the Audit Committee who were not on the Auditor's Selection Committee would not have the ability to see the submitted Request for Proposals (RFPs) because they would be under a cone of silence. Audit Committee Member Lombard suggested that all members of the Audit Committee be on the Auditor's Selection Committee.

Audit Committee Member Misgen identified errors in the scope of work.

VII. MEMBER ITEMS AND REPORTS

No items or reports.

VIII. NEXT MEETING – June 8, 2022, at 9:00 a.m. (tentative)

1X. ADJOURNMENT

MOTION: Audit Committee Member Lombard moved to adjourn; second by Audit Committee Member Cote.

VOTE: Motion passed unanimously.

The meeting was adjourned at 10:16 a.m.

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