



# SHUTTER, WINDOW or DOOR APPLICATION

Window  Door  Shutter      Electric Required: Yes  No       **Commercial**  **Residential**

Property Owner: \_\_\_\_\_ STRAP # \_\_\_\_\_

Owner's Email: \_\_\_\_\_ Owner's Phone #: \_\_\_\_\_

Job Address: \_\_\_\_\_

Contractor: \_\_\_\_\_ License #: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

Contractor Phone #: \_\_\_\_\_ Construction Value: \$ \_\_\_\_\_

Job Description: \_\_\_\_\_

If construction value exceeds \$2500 a notice of commencement will be required.

**APPLICATIONS FOR SHUTTERS** must include a completed shutter worksheet for the type of covering being used.

**APPLICATION FOR WINDOWS/DOORS** *NOTE: If window or door is not size for size- see #4 in regulations page*

EXPOSURE CATEGORY: D				WIND ZONE: 160MPH			
	Product Type	Product No.	Expiration Date	Impact	SHGC	U Factor	Turtle Glass Required
1.	<input type="checkbox"/> FL# or <input type="checkbox"/> NOA			<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No
2.	<input type="checkbox"/> FL# or <input type="checkbox"/> NOA			<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No
3.	<input type="checkbox"/> FL# or <input type="checkbox"/> NOA			<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No
4.	<input type="checkbox"/> FL# or <input type="checkbox"/> NOA			<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No
5.	<input type="checkbox"/> FL# or <input type="checkbox"/> NOA			<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No
6.	<input type="checkbox"/> FL# or <input type="checkbox"/> NOA			<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No
7.	<input type="checkbox"/> FL# or <input type="checkbox"/> NOA			<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No
8.	<input type="checkbox"/> FL# or <input type="checkbox"/> NOA			<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No
9.	<input type="checkbox"/> FL# or <input type="checkbox"/> NOA			<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No
10.	<input type="checkbox"/> FL# or <input type="checkbox"/> NOA			<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No

Note: SHGC value must be less than or equal to .25. U-factor value must be less than or equal to 0.65 for non-impact rated penetration. U-factor rating must be less than or equal to 0.75 for impact rated penetration.

Select **ONE** of the following: (compliance with the Florida Building Codes, 7<sup>th</sup> Edition, tables R301.2(2) and R301.2(3))

- Complying with Lee County's Master for Exposure D only calculations, WINDMSTR01 9 Bldgs. <=60' ht.)
- Providing Individual Engineering (**Structures over 60 feet require signed and sealed engineering.**)
- Providing Individual Calculations.

**TURTLE GLASS:** Comply with the Town's Sea Turtle Conservation Ordinance. All glass windows, walls, railings, and doors on the seaward and shore-perpendicular sides included in any new construction, alteration, or window replacement shall utilize glass with an inside to outside light transmittance value of 15 percent or less.

**An electronic set of plans consisting of the following in PDF format must be included with the application:**

- 1. Floor Plans:** Must indicate all openings which will be affected by shutter/window/door installation and the expected means of escape (egress). The affected openings must be numbered in accordance with this application and/or the shutter worksheet.
- 2. Engineering:** If the product does not have an active FL# or NOA # it must be submitted with an electronic set of engineering details showing compliance with the Florida Building Code, 7<sup>th</sup> Edition (2020) . **Structures over 60 feet require signed and sealed engineering.**



## SHUTTER, WINDOW or DOOR APPLICATION

### Regulations and Information

1. The Town of Fort Myers Beach Building Services is regulated by the Florida Building Code 7<sup>th</sup> Edition (2020). For more information about the code or to purchase the code, visit [www.floridabuilding.org](http://www.floridabuilding.org)
2. To be an owner builder you must maintain the home as your primary residence for a minimum of one year after CO. You must be present for the permitting process, the construction process, the inspection process, and at CO.
  - a. Properties in a Trust or LLC cannot submit owner builder permits.
  - b. Condo units must hire licensed contractors for any work being done.
3. Any exterior work such as windows/ Doors/ shutters, will be required to submit a copy of the association approval to the Building Department prior to issuance of the permit.
4. If the window/door replacement is not size for size, please submit an INTERIOR REMODEL APPLICATION if its Single family/Duplex or a COMMERCIAL BUILDING APPLICATION if it's a commercial unit.
5. It is the contractor's responsibility to contact the Building Department when all final inspections are complete and obtain a Certificate of Occupancy or a Certificate of Completion.