



TRADE PERMIT APPLICATION

Commercial Residential

Job Information:

Owner Name: _____ Phone # _____

Owner Email: _____

Owner Mailing Address (if different): _____

STRAP #: _____

Job Address: _____ Fort Myers Beach, FL 33931 Lee County

Contractor's Information:

Contractor Business Name: _____ License #: _____

Qualifiers Name: _____ Email: _____

Phone# _____ Address: _____

Scope of work: _____

Estimated sqft: _____ Estimated cost value: _____ **if over \$2500 a NOC and Building Addendum is required.*

Are you using Private Provider services for Plan Review? YES NO Inspections? YES NO

CHECK INFORMATION THAT APPLIES

ROOF tile may be changed to shingle, but shingle may not be changed to tile without engineering approval. If shingle roof is less than a 2/12 pitch, a [roof pitch agreement](#) is required before inspections. [Additional requirements](#) apply for houses built before 1995 with a value over \$300,000. *A contractor is required to obtain a separate permit for roof pitch changes, repairs to roof framing and roof to wall connections*

Roof pitch _____	<input type="checkbox"/> Fiberglass Shingle	<input type="checkbox"/> Modified – will I.R. pak be used Y <input type="checkbox"/> N <input type="checkbox"/>
<input type="checkbox"/> Tear off	<input type="checkbox"/> Build Up	<input type="checkbox"/> Single Ply <input type="checkbox"/> Metal
<input type="checkbox"/> Shingle over shingle	<input type="checkbox"/> Concrete Tile	<input type="checkbox"/> Cedar Shake <input type="checkbox"/> Max Tile
	<input type="checkbox"/> Urethane Coating	<input type="checkbox"/> Rolled Roof

SOLAR [Complete a Solar Roof Truss affidavit](#)

Pool Heater Water Heater Pool & Water Heater Photovoltaic System, kW's _____

ELECTRIC Overhead Service or Underground Service

AMPS: _____ Volts: _____ Relocate Upgrade Set Ped, if a gang service # of services _____

MECHANICAL HVAC *All mechanical equipment shall be located above the required base flood elevation.*

A/C Stand Replacement: YES	NO	if yes, this requires a building permit			
<input type="checkbox"/> Replacement	<input type="checkbox"/> New	(1)	(2)	(3)	(4)
<input type="checkbox"/> Package Unit	<input type="checkbox"/> Pool Heat Pump	Seer: _____	_____	_____	_____
<input type="checkbox"/> Interior Cooler	<input type="checkbox"/> Air Handler Only	KW: _____	_____	_____	_____
<input type="checkbox"/> Exterior Walk in cooler	<input type="checkbox"/> Condenser Only	Tons: _____	_____	_____	_____
<input type="checkbox"/> Split System	<input type="checkbox"/> Duct Work Only				

Commercial only **HEAT HOOD**, # Of _____ **GREASE HOOD**, # Of _____

PLUMBING Sq. Ft. of Ground Area: _____ **SEWER** Copy of paid tap receipt is required **IRRIGATION**

Residential/ Commercial Fire

Interior piping LP Natural Gas Tank



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Regulations and information

1. To be an owner builder you must maintain the home as your primary residence for a minimum of one year after CO. You must be present for the permitting process, the construction process, the inspection process, and at CO.
 - a. Properties in a Trust or LLC cannot submit owner builder permits.
 - b. Condo units must hire licensed contractors for any work being done
2. Residential tear off roofs are required to have the **ROOF INSPECTION AFFIDAVIT** on the job site and a copy submitted to the Building Department prior to scheduling your 501 Roof Dry In.
3. Solar permits need to have a complete **SOLAR ROOF TRUSS AFFIDAVIT** submitted with the application.
4. Plans indicating a service of more than 600 amps on residential property shall be prepared and digitally or electronically signed and sealed by a Florida registered electrical engineer.
5. Plans indicating a service of more than 800 amp on commercial property shall be prepared and digitally or electronically signed and sealed by a Florida registered electrical engineer.
6. All electrical equipment shall be located at or above the required base flood elevation.
7. Temporary Power inspection will allow the power to be turned on, with the understanding that the areas under construction will not be occupied until a Certificate of Occupation or a Certificate of Completion is issued.
8. It is the contractor's responsibility to contact the Building Department when all final inspections are complete and obtain a Certificate of Occupancy or a Certificate of Completion.