



INTERIOR REMODEL APPLICATION

_____ Single family/ Duplex ___ Condo unit

Job Information:

Owner Name: _____ Phone # _____

Owner Email: _____

Owner Mailing Address (if different): _____

STRAP #: _____

Job Address: _____ Fort Myers Beach, FL 33931, Lee County

Contractor's Information:

Contractor Business Name: _____ License #: _____

Qualifiers Name: _____ Email: _____

Phone# _____ Address: _____

Scope of work: _____

Remodel sqft: _____ Estimated cost value: _____ **if over \$2500 a NOC and Building Addendum is required.*

An electronic set of plans consisting of the following in PDF format must be included with the application: (Some items may not apply)

- 1) Detailed scope of work.
- 2) If the layout is being modified in any way, an existing floor plan and a proposed floor plan indicating all proposed layout changes.
- 3) Location of all electrical and plumbing changes.
- 4) If replacing windows, provide Miami Dade Notice of Acceptance or State of Florida product approvals
- 5) Repair/ improvement cost form is required if job cost value is \$2500 or more and maybe required for any projects at the discretion of the director.
- 6) A Florida certified design professional must digitally or electronically sign and seal all plans for structural components
- 7) Sub-contractor confirmation forms must be submitted prior to scheduling inspections.

Regulations and Information

1. The Town of Fort Myers Beach Building Services is regulated by the Florida Building Code 6th Edition (2017). For more information about the code or to purchase the code, visit www.floridabuilding.org
2. To be an owner builder you must maintain the home as your residence for a minimum of one year after CO. You must be present for the permitting process, the construction process, the inspection process, and at CO.
 - a. Properties in a Trust or LLC cannot submit owner builder permits.
 - b. Condo units must hire licensed contractors for any work being done.
3. Please be advised, that any work being done in a condo association may require the association's approval.
 - a. Any exterior work such as windows/ Doors/ shutters, will be required to submit a copy of the association approval to the Building Department.
4. It is the contractor's responsibility to contact the Building Department when all final inspections are complete and obtain a Certificate of Occupancy or a Certificate of Completion.