



MEMORANDUM

Date: September 11, 2020
To: Town Council
Through: Mr. Roger T. Hernstadt, Town Manager
From: Alison Giesen, Director, Culture, Parks & Recreation
Re: Parks & Recreation Monthly Report for August 2020

ITEMS FOR COUNCIL DIRECTION: Approval for New Year's Eve Fireworks will be added to the Town Council Meeting agenda for October 19, 2020.

RECREATION CENTER PROGRAMMING

Weight room and cardio room are open by appointment only Tuesday, Thursday and Saturdays from 8am to 12pm with a limited number of users at a time. Each group is scheduled for 45 minutes with cleaning time 15 minutes in between each session. Masks are required for all users into the recreation center until they enter the weight room. Ball fields, playground, outdoor Pickleball courts and tennis courts are open. No basketball is allowed at this time. Gymnasium and outside public restrooms are closed. Pool is closed due to repairs as required by the Lee County Health Department and opening date the end of September.

Summer Camp ran a total of 11 weeks. Beginning Monday, June 15 and ending on Friday, August 28. All spaces were filled consisting of 2 groups of 8 - 16 total campers. Social distancing and CDC guidelines were met throughout the summer.

After school program (Cub Rec) – Started with the first day of the Lee County School Board, on Monday, August 31.

Recreation

As of March 16, 2020 all programs were cancelled until further notice.

- Postponed Youth Basketball.
- Offering Pickleball outdoors.
- Indoor Pickleball equipment was ordered. Replacement nets, balls, and a ball carrier.
- Researching trending programs within Parks and Recreation during COVID-19.

- Reservations are being taken for up to 4 People at a time to use the Weight Room. They have a 45 minute time slot, after which staff cleans/disinfects the room. Weight room and cardio hours are Tuesday, Thursday and Saturday 8am to 12pm.
- Masks are being worn by all staff and patrons when they enter the building.
- Patrons are asked to exit through the side lobby to limit exposure to staff.

Athletics

As of March 16, 2020 all programs were cancelled until further notice.

- Staff conducting research for future athletic trends and plan new programs.
- A Virtual 5k is being planned for late November-early December.
- Staff is conducting more research on virtual athletics.
- Virtual how-to sport videos are being made by staff to keep people active at home.
- Staff is holding discussion with the Youth Beach Soccer League regarding the 2020-2021 season to ensure CDC guidelines, and all precautions are taking place as necessary.

Youth

- Summer Camp was extended to align with the new start date of the Lee County School District. Summer Camp ended after 11 consistent weeks on Friday, August 28, 2020.
- Summer Camp participants participated in 2-3 crafts per week that incorporate gardening, painting, wood building and other various creative aspects. CDC guidelines apply to all activities.
- Lee County School District Summer Feed Program delivered 16 breakfast and lunches, 5 days a week for a total of 11 weeks during summer camp- equaling 1,750 meals.
- Developed registration and program guidelines for future youth programs, including After School-Club Rec Fall Semester. Lee County fall semester runs from Monday, August 31, 2020-Friday, January 29, 2020.
- After School-Club Rec started on Monday, August 31, 2020. Program is split into two (2) groups of eight (8). Each group has two (2) counselors; along with a social distancing ambassador to ensure social distancing and, CDC guidelines are being followed at all times.
- Staff is staying current on available information on how to provide a safe environment for youth program participants and, staff.
- Continuing to monitor and document youth program participants, and staff temperatures throughout the day.
- Began working on New Program "Bay Oaks Pen Pals" for Youth to write letters to Bay Oaks Social Seniors.
- Working closing with Fort Myers Beach Elementary to ensure the daily safety of students, and staff.

Teens

As of March 16, 2020 all programs were cancelled until further notice.

- Staff staying current on new ideas for teen programs post COVID-19.

Bay Oaks Social Seniors (BOSS)

As of March 16, 2020 all programs were cancelled until further notice.

- Began working on New Program "Bay Oaks Pen Pals" for youth to write letters to Bay Oaks Social Seniors.
- Receiving feedback from participants for future outings.
- Beginning to plan for BOSS season 20/21, researching ways to stay socially distanced.
- Zoom BOSS sessions are being scheduled following the end of Summer Camp on August 28.
- Making Plans for Zoom meetings with seniors utilizing Lee Health Virtual classes.
- Calling Bay Oaks Social Senior Estero Island residents and, members without access to computers/internet to check in on them.
- Two new Tables ordered for "Game Day", per seniors' request.

AQUATICS

The pool is closed for repairs as required by the Lee County Health Department.

- Staff prepared an opening plan with social distancing of visitors to prevent the spread of COVID-19.
- Lee County Health Department will be performing inspections Sept. 16th.
- Lap pool resurfacing and repairs began June 15th and is scheduled to be completed no later than 90 days from the start date. Completion date set September 12th.
- Recertification (water portion) of staff scheduled for when pool opens.
- Staff wide in-service is scheduled.

Programs

As of March 16, 2020 all programs were cancelled until further notice.

Pool Maintenance

- AC filters cleaned out monthly.
- Lap pool is filled in preparation for inspection.
- New filters were ordered, and installed for kid pool filtration system.

- Kid pool backwashed eight (8) times.
- Cleaned and scrubbed the kid pool structure. Water features checked on a daily basis.
- Staff performs daily walks of pool deck, and surrounding property to make sure all bathrooms, equipment and facility are consistently maintained.
- Began preparation for reopening of facility.
- Aquatic Supervisor receives weekly resurfacing updates from AuMiller Pools.
- Scheduled work with CES (Commercial Energy Specialists) to perform quarterly onsite preventative maintenance to coincide with the Lap Pool reopening.
- Staff creating a preventive maintenance plan for new kiddy pool structure and lap pool.

Other

- Swim lessons postponed until 2021.
- Distributed staff uniforms in preparation for reopening.
- Three (3) full time staff completed written portion of lifeguard recertification.

COMMUNITY OUTREACH & SPECIAL EVENTS

- Researching safe options for possible future special events.
- Continuing communication with Garden State Fireworks.
- Continuing conversations with Kiwanis, scheduling a ZOOM meeting to discuss Youth Programs.

MARKETING/SOCIAL OUTREACH

- Continuing to update Parks and Recreation page on Town's Website and Facebook with the assistance of Town's Communications Coordinator, Jennifer Dexter.
- Communicating with local childcare facilities to stay current with what other organizations are planning, in reference to COVID-19.
- Researching activities and resources to share with residents and guests.
- Continuing work on Strategic Plan Goals..
- Continuing conversations with Fort Myers Beach Elementary in reference to COVID-19.

SAFETY

- Weight Room/Cardio Room Disinfected every 45 minutes.
- Deep cleaning has been taking place weekly, sanitizing from an outside contractor. Cost for this service is being paid from Lee County. Weekly sanitizing has been extended to take place through December.
- All surfaces and equipment, disinfected and office areas wiped down and disinfected hourly. Hand sanitizer placed in each area for staff use and social distancing required at

all times.

- Continue to working with Florida League of Cities to ensure campus wide safety.
- Staff workstations are social distanced and staff coordinates the number of employees in one area at a time to prevent close contact.
- Rearranging staff desk space and, staff break space to better accommodate space while ensuring proper distancing.

FACILITY UPDATES AND IMPROVEMENTS

- General Maintenance of the facility. Ongoing.
- Director working with Public Work Director and DMRP Consultants on gathering of information for the Bay Oaks Redevelopment Plan.
- Semi-annual maintenance on Bay Oaks Recreation Center air conditioning took place. Facility AC filters have been changed for the month of August.
- Performed routine maintenance on lawn equipment.
- Field maintenance. Ongoing.

BUDGET

- Capital and Operations Budgets submitted for FY2021.
- Budgets are being thoroughly reviewed to benefit the Town and stay within the budget allocated.
- Director and Staff continuing to explore grant opportunities.
- Continuing work of Strategic Plan Section 5, item 1. Explore supplemental funding sources from grants.
- Director and Staff have reviewed and, recommended changes to the FY2021 fee schedule.

PERSONNEL/ PROFESSIONAL DEVELOPMENT/ OTHER

- Staff temperatures taken daily. CDC guidelines are followed every day for summer camp.
- Staff working towards accreditation by the Commission for Accreditation of Park and Recreation Agencies (CAPRA).
- Continuing to research trainings for full and part time staff to assist with accreditation and enhancement of customer service and all program offerings.
- Pursuing CPO (Certified Pool Operator) courses for selected pool staff.
- Recreation Supervisor position posted.
- Part Time Lifeguard position is posted on Indeed.
- Full Time Senior Recreation Aid, has completed required FEMA classes

BAY OAKS RECREATION CENTER ADVISORY BOARD (BORCAB)

- BORCAB met on Tuesday, August 4 discussion of redevelopment naming was briefly discussed.
- BORCAB member Mr. Melsek and, volunteer Charlie Whitehead have been assigned to collect background information and, an inventory of campus wide monuments and historical pieces.
- BORCAB was presented with an update of the Strategic Plan during the September 4 meeting.