

MINUTES
FORT MYERS BEACH
AUDIT COMMITTEE
Town Hall
2525 Estero Boulevard
Fort Myers Beach, FL 33931

Wednesday, May 10, 2017

I. CALL TO ORDER

Meeting was called to order at 9:00 a.m. by Chair Rodwell. Members present: Dick Cote (online from Boston), Dan Hughes, Edward Lombard (arrived late) and James Rodwell.
Staff Liaison: Maureen Rischitelli
Council Liaison: Bruce Butcher

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT - no public comment.

IV. APPROVAL OF MINUTES - December 12, 2016

MOTION: Mr. Hughes moved to approve the minutes; second by Mr. Cote.

VOTE: Motion passed unanimously.

V. CURRENT ITEMS

- Review of Town's FY15-16 Audit

Mr. Redovan from CliftonLarsonAllen reviewed the reports. He stated that there were several reports this year due to the grant audit requirement. They found no material weaknesses or issues of noncompliance to report.

Chair Rodman clarified low risk auditee on page 60.

Mr. Cote questioned the stormwater project in the north end. Ms. Rischitelli replied that everything on that portion did not need capital, it was maintenance.

Mr. Hughes questioned the Town's bookkeeping compared to other municipalities. Mr. Redovan replied that it was done well and the information was up-to-date and provided to them in a timely manner. Ms. Rischitelli discussed monitoring trends.

Mr. Cote questioned the progress of obtaining new accounting software. Ms. Rischitelli replied that they had \$50,000.00 in the budget to begin to fund the capital item. The estimate was \$250,000.00 to \$300,000.00.

MOTION: Mr. Cote moved to accept the audit report; second by Mr. Hughes.

VOTE: Motion passed unanimously.

Mr. Butcher questioned whether changes were made to the reporting system concerning invoices. Mr. Redovan replied in the affirmative. Ms. Rischitelli stated that additional components were added to prevent missed invoices in the future.

VI. MEMBER ITEMS AND REPORTS

Ms. Rischitelli indicated that the Audit Committee was charged with reviewing their ordinance, making recommendations on items to work on and identifying the criteria an applicant should meet to become a member of the Audit Committee. Ms. Rischitelli discussed updating policies and procedures and indicated the Audit Committee could review changes.

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Paragraph*

Consensus was reached to not change the ordinance. Discussion was held regarding the current criteria and governmental experience. Mr. Lombard liked the criteria as it stood. Mr. Butcher indicated that all advisory committees were charged with reviewing their ordinances and making recommendations. The committees were tasked with bringing items to Council instead of Council assigning items to committees.

VII. SET AGENDA FOR NEXT MEETING - August, 2017

VIII. PUBLIC COMMENT - no public comment.

IX. ADJOURNMENT

MOTION: Mr. Hughes moved to adjourn; second by Mr. Lombard.
VOTE: Motion passed unanimously.

Meeting adjourned at 9:58 a.m.

Adopted 8/22/2017 with/without changes. Motion by Ed Lombard
(DATE)

Vote: 4-0 Signature: James R. Redwell

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