

**1. Requested Motion:**

**Meeting Date:** June 21, 2010

Motion to authorize Town staff to prepare three funding applications for restoration and museum installation at Mound House to the Cultural Facilities Program and Special Category Grant Program, Florida Department of State and the America's Historical and Cultural Organizations: Implementation Grant Program, National Endowment for Humanities.

**Why the action is necessary:**

The Town Council directed Staff to inform and seek authorization for all external funding requests.

**What the action accomplishes:**

It authorizes Staff to move forward with the preparation of funding requests to be brought before Town Council in July for final approval.

**2. Agenda:**

- Consent
- Administrative

**3. Requirement/Purpose:**

- Resolution
- Ordinance
- Other

**4. Submitter of Information:**

- Council
- Town Staff
- Town Attorney

**5. Background:**

Based on the May 5, 2010 work session discussion, Town Council expressed a desire to find ways to assist the Mound House program in reaching completion. One way to accomplish this direction is with receipt of additional grant funds. Two state and one federal grant programs have open funding opportunities that could fund remaining restoration of the William H. Case house and part or all of the museum installation. Each grant program including maximum award amounts, match requirements, deadlines, fund availability, and funding history is detailed in the attached memorandum.

As previously indicated to Town Council, approximately \$260,000 is needed to complete the restoration of the house and \$200,000-250,000 is needed for final exhibit design, fabrication, and installation. All work, with the exception of paint removal on the exterior, would be conducted inside the William H. Case house. According to the Mound House capital improvement Gantt chart provided for the May 5, 2010 workshop, once funding is secured approximately 10-12 months are estimated for remaining restoration work with an additional 12 months for museum completion.

**6. Alternative Action:**

Provide direction to Staff to seek alternate funding.

**7. Management Recommendations:**

Approval

**8. Recommended Approval:**

Town Manager	Town Attorney	Finance Director	Public Works Director	Community Development Director	Cultural Resources Director	Town Clerk
						

**9. Council Action:**

- Approved     Denied     Deferred     Other



# Memo

**To:** Town Manager Terry Stewart  
**Cc:**   
**From:** Theresa Schober, Director of Cultural Resources  
**Date:** 6/10/10  
**Re:** Capital grant opportunities for Mound House improvements

---

Two state and one federal grant programs have open funding opportunities that could fund final restoration of the William H. Case house and part or all of the museum installation. Below please find a summary of each program including award amounts, match requirements, award period and deadlines.

## Special Category Grant Program

*Florida Department of State, Division of Historical Resources*

**Funds:** Major archaeological excavations, the restoration or rehabilitation of historic structures, and major museum exhibit projects  
**Maximum:** \$350,000  
**Match:** 50% of the request, at least 25% in cash  
(i.e., \$150,000 match for \$300,000 grant funds, including \$37,500 cash)  
**Award period:** July 1, 2011 to June 30, 2013  
**Due:** August 31

All components of remaining work on the William H. Case house, including planning, are eligible for funding from the Division of Historical Resources (DHR). Parking, sidewalks, landscaping, irrigation, and site lighting are ineligible expenses. Different match dollars are required for each state grant submission.

The Town has received two DHR Special Category Grants for the *Stories Beneath Our Feet* shell mound exhibit and one for the exterior restoration of the William H. Case house totaling \$969,150. A fourth grant request was highly ranked by the Florida Historical Commission in 2007 and has been listed on "rollover" funding lists since that time. This grant program has not been funded by the state in the last three fiscal years (FY09, 10, 11).

Cultural Facilities Program

*Florida Department of State, Division of Cultural Affairs*

Funds: Building renovation, new construction, or acquisition of cultural facilities in arts and cultural disciplines including museum exhibits  
Maximum: \$500,000  
Match: 200% of the request. Required match is at least 50% cash that can be a mix of liquid assets and previous expenditures (e.g., A \$300,000 match is required for \$150,000 grant funds. The match can include either \$150,000 in cash-on-hand or \$75,000 in cash-on-hand and \$75,000 in cash expenditures over the preceding five years.)  
Award period: July 1, 2011 to April 1, 2013 (21 months)  
Due: July 16, 2010

The Cultural Facilities Program does not fund project planning, including architectural drawings. The Town has completed preliminary architectural drawings for the William H. Case house and all conceptual drawings for the interpretive exhibits. Therefore, matching dollars would finalize these parts of the project in preparation for final renovation and exhibit fabrication and installation. A copy of the approved resolution dedicating match funds is required by the application deadline.

The Town has not previously submitted a grant request to the Cultural Facilities Program. The grants ranked in this category have not been funded by the state in the last three fiscal years.

America's Historical and Cultural Organizations: Implementation Grant Program

*National Endowment for the Humanities*

Funds: Support long-term exhibitions at one institution including the final stages of design development with team of scholars and exhibit installation  
Maximum: \$1,000,000 but grants typically do not exceed \$400,000  
Match: Cost sharing not required, but up to 50% encouraged  
Award period: Beginning April 2011; grant periods are 18 to 36 months  
Due: August 18

Grants from the National Endowment for the Humanities (NEH) are highly competitive. A project must demonstrate national significance explored through relevant humanities scholarship by a team of qualified advising scholars. NEH implementation grants do not support restoration or construction but will support elements of construction that support exhibit installation (i.e., lighting and audio systems) and all exhibit fabrication and installation.

The Town has submitted two previous requests to this grant program. Each submission is reviewed by a panel of five humanities scholars. Our second set of reviews demonstrated the application successfully demonstrated national significance of the Mound House program. However, in last application cycle three (3) of forty-three proposals were offered support.