

----- Original Message -----

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Subject: Re: Town of Fort Myers Beach/Interim Town Manager Position  
From: "Barbara Barnes" <b\_barnesb@yahoo.com>  
Date: Sun, December 27, 2009 5:28 pm ;  
To: adalton@daltonlegal.com  
Cc: jack@fortmyersbeachfl.gov

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Dear Ms. Dalton and Mr. Green:

Thank you for notifying me of the availability of the Interim Town Manager Position for the Town of Fort Myers Beach. I am currently a member in Transition with the Florida City and County Management Association which is a tremendous professional organization.

It has been my pleasure to observe the Town's Growth and Management while growing up as a native Floridian. I am very familiar with the State of Florida, Lee County and local municipal regulations and governments.

For your review, I have attached a copy of my resume outlining my previous work in the public and private sector. I would be happy to discuss this in more detail with you. In addition, references are available upon request.

I wish you great success with your endeavors in this matter.

Best regards,

Barbara Barnes-Buchanan  
P.O. Box 1942  
Bonita Springs, Fl 34133  
(239) 495-1926  
Direct: (239) 405-5280

## **BARBARA BARNES-BUCHANAN**

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b\_barnesb@yahoo.com

### **OBJECTIVE**

*Utilize multi-disciplinary skills to strategically plan and maximize assets for the public/private sector.*

### **EDUCATION**

Master of Business Administration, Nova University

Bachelor of Science, Florida State University

### **PROFESSIONAL REGISTRATIONS**

American Institute of Certified Planners

Accredited Airport Executive

Florida Real Estate Sales Associate SL440073

### **PROFESSIONAL EXPERIENCE**

#### **City of Bonita Springs, Florida**

*Assistant City Manager, 2001 – 2009*

Day to day management of the City of Bonita Springs. Responsibilities include all facets of City Management: contract administration; grant acquisition; public facilities management; comprehensive planning/administration; environmental permitting/compliance; project lobbying; property acquisition/relocation programs; due diligence analysis; annual city special event creation/management; representation on Committees/Boards and staff administration.

#### **WilsonMiller, Inc., Naples, Florida**

*Manager of Planning, 1998 – 2001*

*Strategic Planner, 1997 – 1998*

Responsibilities included the daily management, administration and marketing for the WilsonMiller Fort Myers Planning office. Responsibilities included: securing development entitlements on mixed use residential, commercial and medical facility projects; due diligence studies; conceptual site planning; rezoning applications; comprehensive plan amendments; Development of Regional Impacts; Development Orders/Agreements; Community Development Districts; representation on Committees/Boards and staff administration.

#### **Lee County Port Authority, Lee County, Florida**

*Senior Manager of Planning, 1996 – 1997*

*Director of Planning, 1990 – 1996*

*Director of Planning and Engineering, 1989 – 1990*

*Director of Airports Administration, 1986 – 1989*

Transferred the County Division of Aviation to a newly created Lee County Port Authority. Responsibilities included creating Port Authority Programs and/or Departments: Human Resources; Disadvantaged (minority) Business Enterprise Program; Purchasing; Engineering; Planning; and Grants. Position included administration of the Airports Special Management Committee and the Authority. Airport Expansion Program included: local; regional; state and federal planning; permitting; grants; lobbying; land acquisition/relocation program; and obtaining a Federal Finding of No Significant Environmental Impact for the Runway Extension.

#### **Lee County Board of County Commissioners, Lee County, Florida**

*Senior Planner - Assistant Planner, 1986 – 1979*