

Fiscal Year 2010

AGENDA MANAGEMENT	TARGET DATE	SPONSOR	ASSIGNED	STATUS	COMPLETED
TOWN BUSINESS					
<i>with Blue Sheet</i>					
**Bay Oaks Advisory Board Ordinance	10/19/2009	Green	10/1/2009	Hearing held 2 Nov 09 @ 9:00AM	Passed 3-2
Parks and Recreation Ordinance	Q2	Lewis	11/10/2009		
**Animal Control Ordinance & Fee Schedule	Q1	Shockey	11/1/2009	Hearing set for 4 Jan @9:00AM	
#**Vacation Ordinance	Q1	Shockey	11/1/2009	Continued Hearing set for 21 Dec @6:30PM	
**Water Rate Petition	11/19/2009	Lewis	9/1/2009	Hearing held 16 Nov @6:30PM	Passed 5-0
Committee Ordinance - Multi Seat	12/7/2009	Dalton	11/2/2009	Hearing set for 7 Dec @1:30PM	Passed 4-1
Administrative Determination on Seawalls					
TOWN BUSINESS					
<i>without Blue Sheet</i>					
Ex-officio Advisory Committees	10/5/2009	Raymond		Town Attorney Provided Legal Opinion	No Change
Landmark/Historical Signs Approved by Council	Q1	Raymond		?	
Update from Lobbyist	11/2/2009	TC		Completed - See Action Item List	11/2/2009
Town Hall Meeting	Q2-3	TC		Awaiting Target Date	Pends
Employee/Human Resources	Q3	Dalton			
Beach Elementary Council	Q1234	List		Ongoing	
Town Manager Evaluation					
MANAGEMENT & PLANNING					
<i>with Blue Sheet</i>					
Visioning (Define)	Q3				
Strategic Planning & Budgeting	Q1	TC / Green	10/1/2009	WS held 18 Nov 09	In Process
Budget Modification	Q2				
MANAGEMENT & PLANNING					
<i>without Blue Sheet</i>					
Bay Oaks Transition	Q1	List		School Board ILA Pending	
#**Referendum on Water Utility	Q2				
Fee Schedule (CD, Bay Oaks, Mooring Field)	Q1			Bay Oaks Complete	
New Revenue Sources	11/20/2009	Raymond		WS held 11/20/2009	In Process
Reserve Fund Policies	Q2				
Town Hall - Buy/Lease	Q2				
Municipal Code Legal Expenses	Q2	Dalton			
Project Management Effort	Q2				
a) Goals & Objectives		Babcock			
b) Prioritization		Kiker			
Funding Committee Publishing - FY 2011					
WORK SESSION					
<i>Town Council Meeting</i>					
PNP	Q2	Babcock			
a) 5-0 Implementation	"	"			
b) Unsigned Letter policy	"	"			
**Newton Park Master Plan	10/26/2009	Green		Consensus Reached by TC on Master Plan	Ongoing
Escalation Process	Q2	Kiker			
ROW Issues	Q1	Lewis		ROW Agreement Passed, Use issues pend	
**Referendum on Water Utility	Q2	Dalton			
Mound House Master Plan	11/12/2009	Green		WS held 11/20/2009, Followup Pending	In Process
**Vacation Ordinance	11/1/2009	Shockey		Continued Hearing set for 12/21/2009	
Outstanding LDC Issues	Q2	Shockey			
- Parcelization		"			
- Short term Rentals		"			
- Modification of Banner Sign Prohibition		"			
Noise Ordinance	Q2	Shockey			
Comp Plan - Ear & Concurrency	Q2	Shockey	11/12/2009		
Post Disaster Emergency Operations	Q2-3				
V Zone Commercial Issues	Q2				
Historical Sign Determination	Q2	Shockey	12/1/2009		
Off Shore Drilling	Q2				
Auditor Requirements	Q2	Wicks			
Bayside Access	Q2				
Discussion on the Future of the DRA	Q3				
Budget Workshops	Q1234	TC	10/1/2009	2nd Work Session Scheduled for Jan 27th	Ongoing
Mass Transit, Traffic, Transportation, Road M&R	Q3	Lewis			
Town Branding	Q4	Green			

Format Revised: 9/2009
****Time Sensitive**
Requires Work Session
Q= Quarter

Blue = Complete
Green =In Process

Committee Agenda Management

	TARGET DATE	SPONSOR	ASSIGNED	STATUS	COMPLETED
<u>LPA</u>					
<u>AAC</u>					
<u>CELCAB</u>					
<u>CRAB</u>					
Founder's Plaque	12/21/2009	TC	10/19/2009	In Process	
<u>HAC</u>					
<u>MRTF</u>					

Revised 10/05/09 **Blue = Complete**
****Time Sensitive Green = In Process**
Requires Work Session
Q= Quarter

ACTION ITEMS

			TARGET DATE	SPONSOR	ASSIGNED	STATUS	COMPLETED
IT/ Chambers Broadcast Technology						Inactive	
Joint Workshop with LPA			Q4 FY09			Completed	9/17/2009
Bob Romig to Accompany Bill Peebles			11/2/2009	TC	Green	Completed	11/2/2009
South Water Tower Mural						Inactive	
Discussion Regarding Center Street			March		Kiker	Inactive	
Joint Workshop with BOCC			12/8/2009			Scheduled for 8 Dec 09	
Committee Ordinances Update (Definitions)			12/1/2009	TC	Green/Dalton	Pending	
Extend Offer to FMBFD & Library to Use Chambers				TC	Green	Pends	
ALL FUTURE ACTION ITEMS ARE RECORDED IN A SEPARATE SPREADSHEET ENTITLED "ACTION ITEMS FY 2010"							
JOINT TC & LPA ACTION ITEMS							
Media Exposure for Brochure & Plaques			10/5/2009	TC	Green	Completed	10/5/2009
Place Historic Bldgs & History on Website			Q1	TC	Green	Pending	
Budget for "Vistas" (Funding (TDC))			Q2	HPB	Schober	Pending	
Historic District (Bay Oaks Area)	Q3		Q3	HPB	Schober	Pending	
Cross Promotional Opportunitites (Edison etc)			Q3	HPB		Pending	
TC Liaison to HPB & HAC			Q1	TC	Green	Pending	
Distribute LPA & Committee Action Items			Q1	TC	Green	In Process	
Qtrly Joint Meetings			Q2/Q3/Q4	TC	Shockey	Pending	
Trolley Shelters			Q1	TC	Green	Pending	
Murphy Planning COP Expenses			Q1	TC/LPA	Green		
Water Utility							
Prepare Process Schedule for Options Meeting			Q1		Green	Pending	
Data Collection on System Charges (commercial)			Q2	Board	Lewis		

SCHEDULE

	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FERUARY	MARCH
1						
2		TC - Bay Oaks Advisory Board Ord - Hearing				
3			WS-Joint TC/BOCC Agenda @ 9AM			
4				TC - Animal Ctrl Ord		
5						
6						
7			TC - Committee Ord - Multi-Seat; WS-Joint TC/BOCC Agenda Following TCMeeting			
8			Joint TC/BOCC Meeting @ 11AM			
9						
10						
11						
12		WS-Mound House @ 6:30PM				
13						
14						
15						
16						
17						
18		M&P- Revenue Sources @9:00AM				
19	TC - Bay Oaks Advisory Board Ord - Set Hearing	WS-Joint TC/BOCC Agenda @ 6:30PM				
20						
21	MP-Beach Nourishment; Agenda Management		TC - Vacation Ordinance - Second Hearing			
22						
23						
24						
25						
26	WS-Newton @ 6:30PM					
27	WS-BORC Fee Sked @ 9:30AM - @ Bay Oaks			M&P- Budget & Revenue Sources @9:00AM		
28						
29						
30						
31	MP = Management & Planning	TC = Council Meeting WS = Work Session	Green Text - In Process	Blue Text - Completed		

**TOWN COUNCIL MEETING NOVEMBER 2, 2009
ACTION ITEM LIST**

TOPIC	ACTION	ASSIGNED	Status
Off Shore Drilling Discussion	Work Session	Green	Added to WS
Access to Lee County CIP Reserve	Contact LeeDOT	Green	
Bob Romig's Availability for Joint TC / BOCC Meeting	Contact Bob	Green	Completed
Investigate Changing Vehicle LOS for Estero Blvd	Contact Bill Spikowski	Shockey	
Federal M&R Thresholds for Estero Blvd	Contact LeeDOT	Lewis	
Mass Transit Needs	Work Session	Green	
Committee Ordinance - Service on 2 Committees	Draft Ordinance	Dalton	7Dec09 Agenda
Noise Ordinance	Work Session	Green	Added to WS
Sign Compliance Update	Nov 16 Meeting	Shockey	LDC Update in process
Outstanding LDC Issues	Work Session	Shockey.	Added to WS
- Short Term Rentals			
- Parcelization			
- Noise Ordinance			
Brad Hill Recognition	Nov 16 Meeting	Mayher	Completed 16 Nov09
Auditor RFP	Work Session	Green	Added to WS

**TOWN COUNCIL MEETING NOVEMBER 16, 2009
ACTION ITEM LIST**

TOPIC	ACTION	ASSIGNED	STATUS
BORC-AB Assignments	Set for 7 Dec TC Agenda	Green	In Process
Mound House Discussion	Add to 19 Nov 09 Work Session	Green	Completed
Collect Data on Water System Charges (commercial)	Added to Water Utility Action List	Lewis	Completed
Mass Transit, Traffic, Transportation, Road M&R Needs	Add Work Session	Green	Completed
Historic Sign Determination	Add to TC Agenda Management - Work Session Q2	Shockey	
Escalation Process	Moved up to Q2 Work Session		

**TOWN COUNCIL MEETING DECEMBER 7, 2009
ACTION ITEM LIST**

TOPIC	ACTION	ASSIGNED	STATUS
Pink Shell Hearing	Continued to Dec 21, 2009 @ 4PM	Shockey	Pends
New's Eve Fireworks Funding	Inquire about LCSO & FMBFD costs	Green	Pends
Town Manager Recruitment Options	Bring 3-5 Recruiter Proposals @ 21 Dec TC Meeting	Dalton/Green	Pends
Interim Town Manager Position	Discuss Temp Position with Selected Individuals	Dalton/Green	Pends
Unsigned Letter Policy	Add to Agenda Management under PNP	Green	Done
Budget Session / Revenue Sources Update	Schedule for Jan 27th	Green	Done
PNP Work Session Target Date	Assigned to Q2	Green	Done
Agenda Management Procedures	Schedule Work Session to Discuss Process	Green	Pends
Town Hall Meeting	Place on Agenda Management under Town Business	Green	Done