

1. Requested Motion:

Meeting Date: 11-16-09

Approve request for the Florida Anthropological Society Conference reception on May 7, 2010 and also the Florida Trust for Historic Preservation reception on May 13, 2010 both special events at the Mound House.

Why the action is necessary:

Town Council Resolution 05-13 specifically requires a special event permit for any event at the Mound House involving the service of alcoholic beverages.

What the action accomplishes:

Allows these two events to take place.

2. Agenda:

Consent
 Administrative

3. Requirement/Purpose:

Resolution
 Ordinance
 Other

4. Submitter of Information:

Council
 Community Development
(Special Events)

5. Background:

See the applicant's narratives for explanation of the purpose of these events. The **Florida Anthropological Society Conference** reception attendance will be approximately 100 participants on Friday, May 7th from 6:30 pm to 8:30pm and the **Florida Trust for Historic Preservation** reception will bring about 200-250 participants on Thursday, May 13th between the hours of 6:00pm to 8:00pm. Participants will be brought to the property by bus.

The Florida Trust for Historic Preservation is requesting \$4000.00 from the Town Council for sponsorship of the conference. This money has already been allocated in the FY2010 budget.

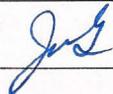
6. Alternative Action:

None

7. Management Recommendations:

Authorize these two events.

8. Recommended Approval:

Finance Director	Public Works Director	Comm. Development Director	Town Attorney	Town Manager
				

9. Council Action:

Approved Denied Deferred Other

**Town of Fort Myers Beach
Special Event Application**



Describe event including times, dates, activities and general overview of event.
 Opening reception for the Florida Anthropological Society
 Conference with light Hors d'œuvres and beer and wine on Mound
 House grounds. Tours of the shell mound exhibit will be provided
 for participants arriving by tour bus.
 Friday, May 7, 2010

For special events requesting public assistance - define Public Purpose.
 To highlight the history and historic preservation efforts of the Town of Fort Myers
 Beach to an influential statewide archaeological audience.

Date of Event	May 7, 2010
Name of Event	Opening Reception- Florida Anthropological Society Conference
Expected # of participants	100
Request for Public Assistance	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Organization	Florida Anthropological Society
Contact Person	Theresa Schober or Robert Austin
Contact Phone #	239.765.0865 or 813.677.2280
Fax #	239.765.0841
E-mail	theresa@fortmyersbeachfl.gov or bob@searchinc.com
Amount of Request	\$ 0

This permit is subject to the applicant meeting all requirements contained in Fort Myers Beach
 Ordinances # 98-01 and #00-16 and compliance with all items in the Special Event Application.

**FOR GROUPS REQUESTING FINANCIAL ASSISTANCE:
 FOUR (4) COPIES OF THE APPLICATION AND ALL SUPPORTING DOCUMENTS
 MUST BE SUBMITTED TO THE FINANCE DEPARTMENT NO LATER THAN APRIL 30TH.
 THE REQUEST WILL BE CONSIDERED FOR INCLUSION IN THE NEXT FY BUDGET (OCTOBER - SEPTEMBER)**

for office use only:

Date received: _____

To Council Committee: _____

by: _____

Recommendation: _____

Town of Fort Myers Beach
SPECIAL EVENT APPLICATION

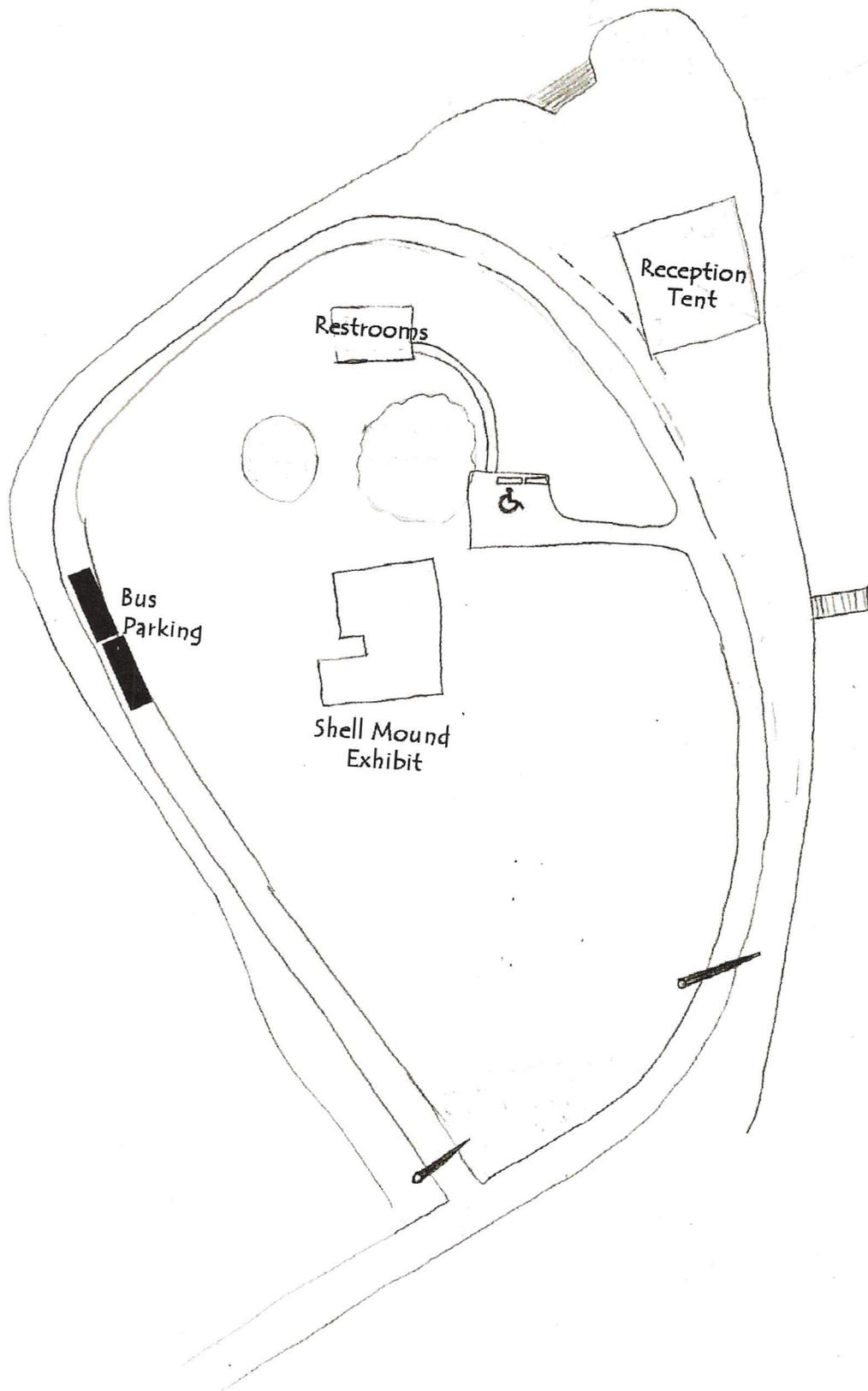
**Florida Anthropological Society
Annual Conference Reception**

As with the Florida Trust for Historic Preservation, the Florida Anthropological Society (FAS) is holding its annual conference in Fort Myers, May 7th-9th, 2010. The FAS conference consists of one day of professional workshops and board meetings, one day of presentations on current archaeological research from around the state, followed by tours to local archaeological venues. The conference is geared towards cultural resource professionals, avocational archaeologists, university professors and students.

The FAS conference reception is scheduled for Friday, May 7th, 2010 with the Mound House as the proposed venue. The reception is co-sponsored by the Florida Archaeological Council who distribute Stewards of Heritage Preservation Awards to deserving avocationalists and community leaders for their contributions to preservation, research, and education. The awards program typically follows a presentation on a leading archaeological or historical topic. It is anticipated that this presentation would be on the history and development of Mound House followed by tours of the shell mound exhibit.

The FAS reception will draw approximately 100 guests. As with the Florida Trust conference, attendees will be brought to the site only via bus from the conference hotel. The reception is proposed for 6:30 to 8:30 p.m. on the Mound House grounds with light hors d'oeuvres, beer, and wine served under a tent by the water. Bus parking will be provided on the back access road. Neither a caterer nor tent company has been selected pending Town Council approval of this event.

Hosting this event at Mound House provides the Town of Fort Myers Beach the opportunity to demonstrate the commitment it has made to historic preservation to an influential statewide audience.



LEE COUNTY SHERIFF'S DEPT Tel 477-1830 Fax 432-0268
15650 Pine Ridge Road, Fort Myers, FL 33908

Parking: participants brought by tour bus

Deputies (how many?) _____

Traffic Control: _____

Fees: _____

Special Arrangements: _____

Print Name **Approval Signature** **Date**



FORT MYERS BEACH FIRE DEPT Tel 590-4206
17891 San Carlos Blvd., Fort Myers Beach, FL 33931 Fax 432-1554

Fire Guards: (how many?) _____

Fee: _____

Flammable Vegetation: _____

First Aid Equipment: _____

Fire Extinguishing _____

Equipment: _____

Special Arrangements: _____

Print Name **Approval Signature** **Date**

APPROVALS

FMB Public Works –

Tel 765-0202 Fax 765-0909

Company managing trash removal: Town of Fort Myers Beach

No. of dumpsters: 0 Type of dumpsters: _____

Who is responsible for clean-up and payment: Mound House

City right-way Parking Use: N/A How many spaces: _____

Public Works remarks: _____

FMB-Public Works approval: _____ Date: _____

Florida DEP: Jennie Cowart
Pager 1-877-314-132

Tel 332-6975 Fax 332-6969
email: Jennifer.cowart@dep.state.fl.us

Florida DEP remarks: _____

Florida DEP approval: _____ Date: _____

FMB Environment Science: Keith Laakkonen - Tel 765-0202 Fax 765-0591

FMB Environment Science remarks: _____

FMB approval: _____ Date: _____

Turtle Time Inc: Eve Haverfield

Tel 481-5566 Fax 481-5397

Turtle Time remarks: _____

Turtle Time approval: _____ Date: _____