



Emergency Temporary Placement Permit Extension Application -- Hurricane Ian ("ETPP/TPP")

Email application to temporaryuse@fmbgov.com

ETTPP/TPP PERMIT INFORMATION:

Existing Emergency Temporary Placement Permit No. _____ Expiration Date: _____
Extension Application Date: _____
Address of Permitted Property: _____

PERMIT HOLDER INFORMATION:

1. Property Owner's Name: _____ Mailing Address: _____
Phone # 1: _____ Phone # 2: _____
Email: _____

2. If this is a Commercial Extension Application, include the following:

Business Name: _____ DBPR License #: _____

3. If the Permitted Property is leased, provide information regarding the Tenant:

Name: _____ Mailing Address: _____
Phone # 1: _____ Phone # 2: _____
Email: _____

TEMPORARY UNIT/STRUCTURE INFORMATION

Make and Model: _____

Dimensions: Length: _____ ft Width: _____ ft Height: _____ ft

Tag #: _____ Tag Expiration Date: _____ State: _____

Mechanically Sound: _____ Yes _____ No (If applicable)

Select Temporary Unit Type:

- Class A RV Class B RV Class C RV
 Fifth Wheel Travel Trailer
 Other: _____

SUBMITTAL REQUIREMENTS

- A. Completed Hurricane Ian Emergency Temporary Placement Permit Extension Application (this form)
- B. Copy of previously approved Temporary Placement Permit No. _____
- C. Amended site plan/map showing any change in the previously approved location of the unit/structure
- D. Statement of any change regarding water meter/electric hookup or trade permit application
- E. If a commercial unit, copy of DBPR and health certificates as well as insurance documents
- F. If a residential structure, proof of residency, such as a deed, utility bill, driver's license, tax record, or lease



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- agreement, documenting a Fort Myers Beach address
- G. Documentation showing a "Hardship" as defined in Resolution 25-251 (check all that may apply)
- Delay in processing Elevate Florida application
 - Delay in obtaining construction mortgage or refinancing
 - Delay based on an inability to find licensed professionals to rebuild
 - Delay due to a dispute with a licensed building professional or insurance adjustor/carrier
 - Delay due to the lack of available equipment/materials to complete construction
 - Hardship due to inability to sell property
 - Hardship due to inability to secure alternative location to operate business or residence
 - Hardship due to delay in permitting process
 - Hardship due to extended family illness/death of property or business
 - Other: (specify) _____
- H. Action Plan to eliminate or resolve Hardship or Removal, subject to 6-month updates
- I. Evacuation Plan, containing details and current emergency contact information
- J. Applicable permit fee

Approval of any extension application shall be subject to the following general conditions and may be subject to additional conditions unique to the property identified at the time of permit review.

GENERAL CONDITIONS

All regulations, requirements and restrictions not inconsistent with Resolution 25-251 are incorporated by reference as if stated herein. In the event of conflict the general conditions contained in this Extension shall apply.

1. Applicant must be the property owner or a tenant whose legal residence on Fort Myers Beach was rendered uninhabitable due to disaster or emergency related damage.
2. Tenants must provide written permission from the property owner and proof of prior residency, such as a lease agreement or utility bill.
3. Emergency Temporary Units must be in compliance with the Town's floodplain regulations, which requires the Temporary Units at a minimum to be:
 - Licensed and registered in accordance with state and local requirements, and
 - Removable within four (4) hours of a hurricane watch, and
 - Towable by a light-duty vehicle or self-propelled.
4. Emergency Temporary Units must be located entirely on the property lot, not in the public right of way.
5. Only verified tenants and property owners who reside in Fort Myers Beach may apply.
 - Applicants must submit proof of residency, such as a deed, utility bill, driver's license, tax record, or lease agreement, showing a Fort Myers Beach address
6. Emergency Temporary Units must comply with setback, tie-down, and safety regulations as required by law.
7. Emergency Temporary Units must be quickly and safely disconnected from all utilities within 4 hours of a hurricane watch or local, state, or federal declaration of emergency.
8. Only one (1) Emergency Temporary Unit per property is allowed, pending prior authorization approval.
9. Food trucks and approved mobile trailers are permitted on the same brick-and-mortar commercial site, provided the property is zoned for that type of use and the mobile operation is consistent with the existing business (i.e., like-for-like use).



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- 10. Emergency Temporary Units are not permitted for short-term residential rental use.
- 11. All temporary Unit occupants must comply with mandatory hurricane evacuation orders.
- 12. An emergency evacuation plan and emergency contact information must be submitted with this application.
- 13. Failure to comply with any conditions, requirements, regulations may result in the immediate revocation of the ETPP/TPP.
- 14. No expansion of use beyond the permitted residential or commercial temporary emergency use.
- 15. Mandatory removal upon permit expiration.
- 16. Permit Holder shall update application information as needed every 6 months.
- 17. The application fee is \$100 for residential and \$200 for commercial ETPPs made payable to the Town of Fort Myers Beach.

For purposes of this application, the term "structure" and "unit" shall be used interchangeably, as the context requires.

Applicant Certification

____ (Initial) I certify that the information provided in this application for an extension of Hurricane Ian ETPP/TPP No. _____ is true and correct to the best of my knowledge and belief.

____ (Initial) I acknowledge receipt of a copy of Resolution 25-251 and agree to comply with it, as well as all conditions, regulations, and requirements applicable to an approved extension of ETPP/TPP No. _____, the Town of Fort Myers Beach Land Development Code, including but not limited to its floodplain regulations.

____ (Initial) I understand I am required to provide the Town with an update regarding my recovery efforts or any change in information in this application every 6 months until the expiration of the extension on June 1, 2027.

____ (Initial) I understand that any violation of the foregoing may subject me to a fine of \$250 per day and administrative costs as may be ordered by the Town of Fort Myers Beach Code Enforcement Special Magistrate.

You may visit Town Hall to submit your completed application along with signatures, payment, and required documentation or email the same to temporaryuse@fmbgov.com to begin the application process. The Town will notify you when the application review is completed. **The permit will NOT be issued until permit payment is received and any town property code violations are cleared.**

Signature (Property Owner/Authorized Agent) _____
 Printed name _____
 Signature [Lease Holder(s), if applicable] _____
 Printed name _____

Date: _____
 Date: _____

Any information submitted may be subject to public disclosure. Please be advised you have an option to visit Town Hall to speak with someone in the Permit Department via appointment.



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FOR OFFICE USE ONLY:

Date Application Received: _____ Via _____ email, _____ regular mail, _____ in person

Date Application Approved: _____ Payment Received: _____ yes _____ no _____ waiver

Additional conditions:

Date Application Denied: _____

Date Applicant Notified of Denial and provided copy of appeal information: _____

Reviewer: _____

Town Manager: _____ Date: _____

REQUIRED UPDATES:

March 2026 _____

September 2026 _____

March 2027 _____

June 1, 2027 – Expiration



**Emergency Temporary Placement
Permit (ETPP) Application (Residential)**
Email application to temporaryuse@fmbgov.com